

Construction Industry Council

Construction Industry Training Board

Meeting No. 001/21 of Construction Industry Training Board (CITB) was held on 20 January 2021 (Wednesday) at 9:30am at Board Room, 29/F, Tower 2, Enterprise Square Five, 38 Wang Chiu Road, Kowloon Bay, Kowloon

Summary Notes of the CITB Meeting No. 001/21:

Agenda Item	Paper	Major Resolutions/Progress Highlights
1.1	CIC/CTB/M/006/20	Confirmation of the Progress Report on the Previous Meeting Members approved the Minutes of the 6th meeting held on 18 November 2020.
1.2	CIC/CTB/M/006/20	Matters Arising from the Previous Meeting Members took note of the progress on the matters arising from the previous meeting.
1.3	CIC/CTB/P/001/21 (for approval)	Suggestion on Establishment of Steering Committee on Implementation of HKIC's Vision, Mission and Motto Members took note of Paper CIC/CTB/P/001/21 and approved the structure of CITB, the establishment of Steering Committee on Implementation of HKIC's Vision, Mission and Motto (VMM SC) under the Hong Kong Institute of Construction Management Board (HKICMB), term of reference and membership of VMM SC. The terms of office for VMM SC members would start from 1 January 2021 to 31 December 2022.
1.4	CIC/CTB/P/002/21 (for approval)	Tender Recommendation on Construction Contract of the Relocation of the Wai Lok Street Training Ground to Lam Tei Training Ground in Tuen Mun Members took note of Paper CIC/CTB/P/002/21 and the tender result. Although the cost exceeded the budget, Hong Kong Institute of Construction (HKIC) would reallocate its 2021 budget to settle the extra

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		<p>cost. There was no need to apply for additional funding.</p> <p>Members opined that there was a substantial difference between the tender price and budget. CIC should learn from the experience and clearly state the position and requirements of tender to prevent the occurrence of the same problem. Members also requested the project team to stringently monitor the construction work of Lam Tei Training Ground and prevent cost overrun.</p> <p>After consideration, Members accepted the recommendation of the tender assessment panel. The contract of construction of Lam Tei Training Ground would be awarded to New Progress Construction Company Limited, which obtained the highest combined assessment score.</p>
1.5	CIC/CTB/P/003/21 (for approval)	<p>Tender for Provision of Student Uniforms for Hong Kong Institute of Construction Students and Construction Workers</p> <p>Members took note of Paper CIC/CTB/P/003/21 and noted the background, screening criteria, tender sum, assessment, tendering schedule and risk assessment of the captioned tender recommendation. After consideration, Members approved the proposal on the tender for provision of uniform for HKIC students and construction workers.</p>
1.6	CIC/CTB/P/004/21 (for information)	<p>Review Report on Referral of Full-time Students to “Intermediate Tradesman Collaborative Training Scheme” in Response to COVID-19 Epidemic</p> <p>Members took note of Paper CIC/CTB/P/004/21 and noted the implementation details, statistics, observation, review, and suggested measures based on the review on the referral of full-time students to the “Intermediate Tradesman Collaborative Training Scheme” . From October to December 2020, HKIC had arranged 300 applicants on the waiting list of full-time short courses to participate in the Collaborative Training Scheme. HKIC would allocate the training places for the next academic year with reference to the relevant statistics.</p>
1.7	CIC/CTB/P/005/21 (for information)	<p>Report on Employers and Graduates (Intermediate Tradesman) Satisfaction Rate of Collaborative Training Schemes for Year 2018-2019</p>

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		Members took note of Paper *CIC/CTB/P/005/21* and noted the surveys on the employers' satisfaction towards the working performance of graduates (Intermediate Tradesman) of the Collaborative Training Schemes and the graduates' satisfaction towards relevant schemes. The surveys were conducted covering the period from September 2018 to August 2019. Employers' feedback on the performance of graduates were positive and the overall score of satisfactory/very satisfactory was 97%. The graduates were generally satisfied with the Collaborative Training Schemes with the overall course satisfactory rate of 94%. Improvement measures would be introduced by management staff according to the findings of the surveys to further enhance the satisfaction rates of employers and graduate as well as review the reasons for trainees' dissatisfaction with the course contents and duration.
1.8 to 1.14	CIC/CTB/P/006/21 to CIC/CTB/P/012/21 (for information)	<p>Summary Report of the 6th Meeting of Hong Kong Institute of Construction Management Board in 2020, Summary Report of the 1st Meeting of Sub-committee on Ethnic Minorities in Construction in 2020, Table on Estimated Waiting Time for Full-time Short Courses, Table on Waiting Time and Data for Trade Tests, Table on Waiting Time for Plant and Machinery Operation Certification Courses cum Tests, Statistical Data of Construction Industry Council Approved Technical Talents Training Programmes and Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme</p> <p>Members took note of the captioned summary reports, waiting timetables and statistical data.</p>
1.15	Any Other Business	<p>Membership of Sub-committee on Trade Testing</p> <p>Due to the resignation of Ir Annie HO, China State Construction Engineering (Hong Kong) Limited had assigned Mr. Ben WONG Wai-pan as a member of the Sub-committee on Trade Testing. Members approved the change of the membership and the terms of office of Mr. Ben WONG Wai-pan would start from 20 January 2021 to 30 June 2022.</p>

Remarks: The mentioned papers discussed at the CITB and/or the full Minutes can be made available to Council Members from the CIC Secretariat upon request.