

Construction Industry Council

Construction Industry Training Board

Meeting No. 005/20 of the Construction Industry Training Board (CITB) was held on 16 September 2020 (Wednesday) at 9:30am at Board Room, 29/F, Tower 2, Enterprise Square Five (MegaBox), 38 Wang Chiu Road, Kowloon Bay, Kowloon.

Summary Notes of the CITB Meeting No. 005/20:

Agenda Item	Paper	Major Resolutions/Progress Highlights
5.1	CIC/CTB/M/004/20	Confirmation of the Progress Report from the Previous Meeting Members approved the minutes of the 4 th meeting held on 8 July 2020.
5.2	CIC/CTB/M/004/20	Matters Arising from the Previous Meeting Members took note of the progress on the matters arising from the previous meeting.
5.3	CIC/CTB/P/054/20 (for approval)	Consultancy Services of the Manpower Forecast on Construction Workers in the Construction Industry Members took note of paper CIC/CTB/P/054/20 and noted the background of the tender of the Consultancy Services of the Manpower Forecast on Construction Workers in the Construction Industry. The proposed scope of the consultancy service focused on forecasting the demand and supply of construction workers in the 5 coming years in the Hong Kong construction industry. The estimated duration of the consultancy service would be 24 months. The budget for the consultancy service was calculated with reference to the previous similar CIC consultancy services. The related tender price was within the approved 2020 budget. Members approved the scope and duration of the Consultancy Services of the Manpower Forecast on Construction Workers in the Construction Industry.

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5.4	CIC/CTB/P/055/20 (for endorsement)	Detailed Business Plan and Financial Budget of CITB for Year 2021 Members took note of paper CIC/CTB/P/055/20, CITB business plan for 2021, actual income and expenditure in 2019, the budget for 2020, the forecast for 2020, the actual expenditure from January to June in 2020 versus the budget for 2020, the budget for 2021 as well as the key projects and capital expenditure that might have greater impact on the budget. Members endorsed the detailed business plan and financial budget of CITB for 2021.
5.5	CIC/CTB/P/056/20 (for approval)	Proposal on adding a trade on “Tunnel Worker” to "Intermediate Tradesman Collaborative Training Scheme " (ITCTS) Members took note of paper CIC/CTB/P/056/20, and approved the proposal on adding a trade on “Tunnel Worker” to ITCTS, the training syllabus, training arrangement and financial budget. As the estimated number of ITCTS training places in 2020 would remain unchanged, there was no need to apply for additional funding.
5.6	CIC/CTB/P/057/20 (for approval)	Proposal on Adjusting the Arrangement of Full-time Courses in Response to COVID-19 Members took note of the paper CIC/CTB/P/057/20 and approved the proposal on adjusting the arrangement of full-time courses in response to COVID-19, and authorised the Chairperson of CITB, the Executive Director of CIC and the Director of Hong Kong Institute of Construction (HKIC) to decide when to resume short courses: (a) For full-time long courses (one year or above), HKIC would provide online learning materials to students during the epidemic period. Students would be granted a full training allowance during the suspension of face-to-face programmes and a full monthly allowance starting from the first day of returning to school (including the number of additional days to catch up on progress). (b) The classes which had been commenced would be completed between September and December 2020. Full-time short courses or new programmes for enhanced construction supervisor / technician would not be available in 2020, and were tentatively scheduled to be reopened in January 2021. Those who were currently waiting for admission to full-time short courses (including the Enhanced Construction Manpower Training Scheme) would be referred to relevant ITCTS programme. During this period, instructors of all courses would teach ITCTS initial

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		<p>training, which would adopt the small class teaching pattern.</p> <p>(c) The implementation of “Construction Industry Council Relief Fund – Multi-skills Training Scheme for Registered Workers” was tentatively postponed to January 2021.</p> <p>(d) Starting from January 2021, if classes were to be suspended due to COVID-19, and if it was predicted that classes could not be resumed in the following month, or there would be any incident that severely affect people’s livelihood, the abovementioned referral mechanism should be considered to be activated, so as to allow students to finish the training and join the construction industry as soon as possible by the means of “first-hire-then-train”.</p> <p>(e) Regarding the arrangement of training allowance, a full monthly allowance (including all school days during suspension and after resumption of class) would still be granted to students who have not completed their courses due to the epidemic. Besides, starting from January 2021, full-time short course students would not be granted any monthly allowance during the period of class suspension, so as to ensure proper use of levy under the established mechanism.</p>
5.7	CIC/CTB/P/058/20 (for approval)	<p>Proposed Strategies in Promoting a Culture of Apprenticeship Training</p> <p>Members took note of paper CIC/CTB/P/058/20, and approved the strategies and subsidies for instructors as follows:</p> <p>(a) To establish a clear and integrated apprenticeship system and a sustainable progression ladder.</p> <p>(b) The training mode of Construction Industry Council Approved Technical Talents Training Programmes (ATP) and the qualification of HKIC programmes would be widely recognised by the construction industry.</p> <p>(c) To enhance the employers' network for construction apprentice scheme, and upgrade the quality and quantity of training opportunities for apprentices.</p> <p>(d) To increase the graduates' willingness to join the apprenticeship scheme.</p> <p>(e) To establish an on-the-job training scheme for instructors to reinforce the fine traditions of site instructor teams and mentorship.</p>

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		<p>To encourage the industry to proactively participate in the instructor training, subsidies would be provided to employers and site instructors as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 75%;">Items</th> <th style="width: 20%;">HK\$</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">a</td> <td>Subsidy for employers who offer paid study leaves to instructors</td> <td style="text-align: center;">Maximum \$5,000</td> </tr> <tr> <td style="text-align: center;">b</td> <td>Course subsidy for instructor (subject to 95% attendance and pass the assessment)</td> <td style="text-align: center;">Maximum \$2,000</td> </tr> <tr> <td style="text-align: center;">c</td> <td>Exemption from the 5-day Site Trainer Instructing Techniques Course Fee</td> <td style="text-align: center;">\$2,500</td> </tr> </tbody> </table>		Items	HK\$	a	Subsidy for employers who offer paid study leaves to instructors	Maximum \$5,000	b	Course subsidy for instructor (subject to 95% attendance and pass the assessment)	Maximum \$2,000	c	Exemption from the 5-day Site Trainer Instructing Techniques Course Fee	\$2,500
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5.8	CIC/CTB/P/059/20 (for approval)	<p>Key Items of Discussion and Revisions to Trade Test Questions of the 1st Meetings of the Course Advisory Panels (CAPs) in 2020-2021</p> <p>Members took note of Paper CIC/CTB/P/059/20, and the key items of discussion of the 1st CAP meetings in 2020-2021 as well as the proposed revisions to relevant trade test questions.</p>												
5.9 to 5.14	CIC/CTB/P/060/20 to CIC/CTB/P/065/20 (for information)	<p>Summary Report of the 2nd Meeting of the Sub-committee on Construction Industry Council Approved Technical Talents Training Programmes and Collaborative Training Schemes, Table on Estimated Waiting Time for Full-time Short Courses, Table on Waiting Time and Data for Trade Tests, Table on Waiting Time for Plant and Machinery Operation Certification Courses cum Tests, Statistical Data of Construction Industry Council Approved Technical Talents Training Programmes and Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme</p> <p>Members took note of the mentioned summary report, waiting timetables and statistical data.</p>												
5.15	-	<p>Any Other Business</p> <p>Specific Training for Plasterers under Construction Industry Council Approved Technical Talents Training Programmes</p>												

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		<p>Members approved that, starting from September 2020, plastering apprentices under ATP would choose only one work trade for the training. Upon completion of 2-year training and passing both the interim and final assessments, apprentices might apply for exemption from the trade test of the work trade and register as a skilled worker.</p> <p>Provision of Trade Test and Courses for Electrical Workers for Grade A Electrical Work Members noted and agreed the way forward regarding the preparation for providing trade tests and courses for electrical workers for Grade A Electrical Worker by the Hong Kong Construction Industry Trade Testing Centre and the HKIC respectively.</p>

Remarks: The mentioned papers discussed at the CITB and/or the full meeting minutes can be made available to Council Members from the CIC Secretariat upon request.