

Construction Industry Council
Construction Industry Training Board

Meeting No.004/18 of the Construction Industry Training Board was held on 6 July 2018 (Friday) at 9:30am at Board Room, 38/F, COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon.

Summary Notes of the Construction Industry Training Board Meeting No. 004/18

Agenda Item	Paper	Major Resolutions/ Progress Highlights
4.1	CIC/CTB/M/003/18	Confirmation of the Minutes of the Last Meeting Members confirmed the Minutes of the 3 rd CITB Meeting held on 7 May 2018.
4.2	CIC/CTB/M/003/18	Matters Arising from the Last Meeting Members noted the following highlighted issue: (i) Labour Department (LD) had consulted legal opinions regarding the training courses of loadshifting machinery operator. CIC was not allowed to transfer part of the training to contractors and subcontractors. The secretariat would liaise with LD together with the assistance of DEVB for a solution.

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4.3	CIC/CTB/P/035/18 (for approval)	<p>Proposal on Quality Assurance and Performance Appraisal Mechanism of Collaborative Schemes Members took note of paper CIC/CTB/P/035/18 and quality assurance mechanism as well as approved the performance appraisal mechanism of collaborative schemes. Members agreed to set completion and passing rates as performance indicators. Levels of performance indicators would be adjusted according to the unique training mode of each collaborative training scheme, such as the length of training period. Levels of performance indicators were as follows:-</p> <table border="1" data-bbox="636 579 2072 1166"> <thead> <tr> <th></th> <th>CCTS/ CCTS-E&M/CTS</th> <th>ACMTS-SOJ</th> <th>ACMTS-SEC</th> </tr> </thead> <tbody> <tr> <td>outstanding performance would be recognised at the Award Ceremony</td> <td>≥70% and the top three</td> <td>≥65% and the top three</td> <td>≥70% and the top one</td> </tr> <tr> <td>meeting the requirements</td> <td>≥70%</td> <td>≥65%</td> <td>≥70%</td> </tr> <tr> <td>sending reminders to participants for their underperformance</td> <td>≥50% and <70%</td> <td>≥50% and <65%</td> <td>≥50% and <70%</td> </tr> <tr> <td>sending strong reminders to participants and meet with them for their underperformance</td> <td>≥40% and <50%</td> <td>≥40% and <50%</td> <td>≥40% and <50%</td> </tr> <tr> <td>new application would not be accepted during 3-month Cooling-off Period</td> <td><40% *</td> <td><40%</td> <td><40%</td> </tr> </tbody> </table> <p>*Remark: CIC would inform DEVB to follow up if the case was related to public works project.</p>		CCTS/ CCTS-E&M/CTS	ACMTS-SOJ	ACMTS-SEC	outstanding performance would be recognised at the Award Ceremony	≥70% and the top three	≥65% and the top three	≥70% and the top one	meeting the requirements	≥70%	≥65%	≥70%	sending reminders to participants for their underperformance	≥50% and <70%	≥50% and <65%	≥50% and <70%	sending strong reminders to participants and meet with them for their underperformance	≥40% and <50%	≥40% and <50%	≥40% and <50%	new application would not be accepted during 3-month Cooling-off Period	<40% *	<40%	<40%
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4.4	CIC/CTB/P/036/18 (for endorsement)	Proposal on Implementation of 3-Year Strategic Plan of Trade Testing Members took note of paper CIC/CTB/P/036/18 and noted that 3-year strategic plan of trade testing included the following eight items: to meet market needs and expectation; to compare skill requirements, assessment mechanism and practices with other relevant organisations; to review the trade testing structure; to enhance quality management; to provide professional assessment training for staff; to adopt electronic system; to renovate trade testing workshops and to standardise facilities. Members approved to recruit 2 assistant managers (two-year fixed term contract and 1 senior officer (established post) for implementation of the 3-year strategic plan of trade testing.
4.5	CIC/CTB/P/037/18 (for endorsement)	Proposal on Apprenticeship Scheme (Civil & Building Work Trades) Members took note of the paper CIC/CTB/P/037/18 and endorsed following suggestions: the Scheme would be launched in the third quarter of 2018 and would provide about 160 training places with a total budget of HK\$29,120,000. Taking into account that the estimated participation rate was around 60%, the estimated budget was HK\$17,472,000; budget for setting up Apprenticeship Management (APM) with 10 established posts (including 1 senior manager, 1 manager, 1 senior officer, 5 officers and 2 supporting staff). The posts would be recruited by phases in accordance to the implementation of the Scheme. [Post-meeting note: The senior manager of Collaboration Scheme (current established post to be recruited) would take up the duties of the new senior manager post in addition to existing duties. 1 manager, 1 senior officer and 1 officer would be recruited in 2018. Proposal on Apprenticeship Scheme (Civil & Building Work Trades) would be submitted to the CIC Council at the upcoming meeting in August 2018.]
4.6	CIC/CTB/P/038/18 (for information)	Updates on Follow-up Actions on Major Recommendations on the “Final Report on the Review of Training and Development for the Construction Industry Council” Members took note of paper CIC/CTB/P/038/18 and the updates of the follow-up actions on major recommendations on the “Final Report on the Review of Training and Development for the Construction Industry Council” as at end of June 2018.

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4.7	CIC/CTB/P/039/18 (for information)	Report on the Employment of Graduates of Full-time Courses over the Past Five Years Members took note of paper CIC/CTB/P/039/18 and retention rate of the graduates of full-time courses between 2013-2017. The average employment rate of the graduates of full-time courses after graduation for 1 month was around 85%, whereas the retention rate after graduation for 3 months and 6 months was around 80%. Retention rate of graduates of Enhanced Construction Manpower Training Scheme (ECMTS) and adult short courses started to decrease since 2017. The average employment rate after graduation for 1 month and retention rate after graduation for 3 months, 6 months and 1 year for graduates of Construction Supervisor / Technician Programmes was very stable.
4.8	CIC/CTB/P/040/18 (for information)	A New Name for “Aberdeen Trade Testing and Training Centre” Members took note of paper CIC/CTB/P/040/18 and note that CIC planned to change the English name of “Aberdeen Trade Testing and Training Centre” to “Hong Kong Construction Industry Trade Testing Centre” (The Chinese name is 香港建造業工藝測試中心) in order to differentiate independence between training and trade testing and to clearly describe services provided by the centre in Aberdeen.
4.9	CIC/CTB/P/041/18 (for approval)	Tender Recommendation for the Provision of Safety Shoes for the Hong Kong Institute of Construction Members took note of paper CIC/CTB/P/041/18 and approved the tender recommendation for the provision of safety shoes for the Hong Kong Institute of Construction.
4.10 to 4.16	CIC/CTB/P/042/18 to CIC/CTB/P/048/18 (for information)	Proposed Measures in response to the Survey Findings on Career Development of Construction Workers, Summary Notes of 3rd HKICMB Meeting in 2018, Summary Notes of 2nd Task Force on Trade Testing Meeting in 2018, Table on Estimated Waiting Time for Full-time Adult Short Courses, Table on Waiting Time and Data for Trade Tests, Table on Waiting Time for Plant and Machinery Operation Certification Course cum Tests, and Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme Members took note of the above report, summary notes and waiting time tables.

Remarks: The mentioned papers discussed at the Construction Industry Training Board can be made available to Council Members from the CIC Secretariat upon request.