

Construction Industry Council

Construction Industry Training Board

Meeting No. 003/13 of the Construction Industry Training Board (CITB) was held on Tuesday, 23 April 2013 at 9:30 a.m. at Resource Centre, G/F, CIC Kowloon Bay Training Centre, Kowloon Bay, Kowloon, Hong Kong.

Summary notes of the Construction Industry Training Board (CITB) Meeting No. 003/13:

Agenda Item	Paper	Major Resolutions/Progress Highlights
3.1		Demonstration video on operation of simulators After watching the video clips/demonstration videos on operating simulators of excavator, wheel loader, jumbo driller and tower crane, Members requested to include soonest possible the simulator training into the training of real machine operations to avoid missing the peak of training and manpower demand.
3.2	CIC/CTB/R/002/13	Confirmation of the Progress Report of the Previous Meeting Members confirmed the Progress Report of the 2nd meeting held on 5 March 2013 and then accepted the supplementary revision received after the meeting to paragraph 2.4.3 in the progress report.
3.3	CIC/CTB/R/002/13	Matters arising from the last meeting (i) “Working Group on RMAA Manpower Research” and “Working Group on Standardization of Labour Return of Construction Sites” —— Members noted that the above two working groups had been formed and their respective first

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		<p>meetings would be convened in the first half of May.</p> <p>(ii) Backup plan for Updating and Enhancement Study of Construction Industry Manpower Forecasting Model —— Members noted that the captioned study had invited one of the original developers of the CICMF model to take the lead in setting up a manpower research team to carry out the study.</p>
3.4	CIC/CTB/P/056/13 (for discussion)	<p>Proposal for Contractor Cooperative Training Scheme (CCTS) – E&M trade (Fire Service Electrical Fitter) and (Fire Service Mechanical Fitter)</p> <p>The Committee approved the above contractor cooperative training scheme and its subsidy assessment mechanism, training contents and 55 training places.</p>
3.5	CIC/CTB/P/057/13 CIC/CTB/P/058/13 CIC/CTB/P/059/13 CIC/CTB/P/060/13 CIC/CTB/P/061/13 CIC/CTB/P/062/13 CIC/CTB/P/073/13 (for discussion)	<p>Mandatory Contractor Cooperative Training Scheme (CCTS)</p> <p>The Committee approved seven applications for Mandatory CCTS to train 20 levellers, 20 welders and 20 bar benders and fixers involving a total subsidy of \$2,832,614.2.</p>
3.6	CIC/CTB/P/063/13 (for discussion)	<p>Contractor (laying of gas polyethylene pipes) Cooperative Training Scheme</p> <p>The Committee approved the above contractor cooperative training scheme and its training syllabus and subsidy assessment mechanism.</p>

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3.7	CIC/CTB/P/064/13 (for discussion)	Proposed revisions to the course content of “Sub-contractor (marble worker) Cooperative Training Scheme” The Committee approved the proposed revisions to the course content of “Sub-contractor (marble worker) Cooperative Training Scheme” and accepted the related subsidy assessment mechanism and estimates.
3.8	CIC/CTB/P/065/13 (for discussion)	Proposed revisions to test papers of E&M trade test – Refrigeration /Air-conditioning /Ventilation Mechanic (Air System, Thermal System, Water System, Unitary System and Electrical Control) (Trade Test and Intermediate Trade Test) The Committee agreed to (i) lengthen the testing time by half an hour to 3.5 hours for Air System trade test; and (ii) revise the second question on installing cold water pump pipes and fittings in Water System trade test and require candidates to conduct electric welding procedures on spot according to the actual conditions. For the revisions to Air System intermediate trade test, the follow-up actions would be subject to the discussion in the meeting of the Working Group.
3.9	CIC/CTB/P/066/13 (for discussion)	Proposed revisions to test paper of E&M trade test – Electrical Wireman and Control Panel Assembler (Trade Test and Intermediate Trade Test) The Committee accepted the proposed revisions to test papers of Electrical Wireman and Control Panel Assembler (Trade Test and Intermediate Trade Test).
3.10	CIC/CTB/P/067/13 (for discussion)	Proposed estimates for “Enhanced Construction Supervisor Training Scheme” The Committee considered that the fees of outsourcing the theory classes of Certificate in Civil Engineering Supervision (ZCV) and Certificate in Building

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		Services Supervision (ZBS) and the trade training of ZBS were on the high side. It was proposed to conduct these courses by CIC itself with details to be submitted for the consideration of the Committee.
3.11	CIC/CTB/P/068/13 (for discussion)	Revalidation Training Course for Operators of Compactor The Committee agreed to offer the above revalidation course for in-service operators to renew their licenses. The course would last for one day including theory revision and 30-minute written test after class. Each participant would be charged \$210 and there would be 20 people per class.
3.12	CIC/CTB/P/069/13 (for discussion)	Proposal for establishing four different intermediate trade testing workshops at Lai Sun, Tong Fuk, Tai Lam Correctional Institutions The Committee agreed to the setting up of intermediate trade testing workshops at the above three correctional institutions and allowed these three correctional institutions to apply on behalf of their inmates for taking the intermediate trade tests and CIC designated invigilators to go to these institutions to conduct the tests.
3.13	CIC/CTB/P/070/13 (for discussion)	Definition of 9 categories of site supervision personnel The Committee noted the generic definition of site supervision personnel and its nine categories of job grades as well as the acceptance of the related research report last year. However, the report did not further study the definition of individual categories of job grades, and thus, the consultant concerned was invited to define the 9 job grades by categories as the basis for forecasting manpower of the site supervision personnel manpower forecasting model. In addition, the definition of categories of site

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		supervision personnel was limited to supervision personnel working on construction sites and could only be used as reference for the manpower forecasting. The research consultant was reminded that the research should use job descriptions, rather than just job titles, for analysis.
3.14	CIC/CTB/P/071/13 (for discussion)	<p>Full-time course graduates referral scheme</p> <p>It was approved to launch the captioned scheme first and a review would be conducted later subject to the feedback received. The Scheme would only be applicable to the 17 short courses/courses under Enhanced Construction Manpower Training Scheme (ECMTS) in need of enhanced recruitment efforts. The quota of the Scheme would be 2,000 trainees, of which 1,000 were expected to complete the course with the amount of reward capped at one million dollars.</p>
3.15	CIC/CTB/P/072/13 (for discussion)	<p>Progress report on “Investing in Construction Manpower project” (as of 15 March 2013)</p> <p>Members noted the progress of various items under the “Investing in Construction Manpower project” as of mid-March 2013 and made comments on individual tables and the financial report in the paper.</p>
3.16	CIC/CTB/P/075/13 CIC/CTB/P/076/13 CIC/CTB/P/077/13 CIC/CTB/P/078/13 CIC/CTB/P/079/13 CIC/CTB/P/080/13 (for discussion)	<p>Proposal for “Sub-contractor (marble worker) Cooperative Training Scheme”- first round of 34 initial basic training places</p> <p>Proposal for “Sub-contractor (painting) Cooperative Training Scheme”- first round of 44 initial basic training places</p> <p>Proposal for “Sub-contractor (erecting and dismantling of tower crane) Cooperative Training Scheme”- first round of 48 initial basic training places</p> <p>Proposal for “Sub-contractor (timber formwork) Cooperative Training Scheme”- first round of 44 initial basic training places</p>

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		<p>Proposal for “Sub-contractor (bricklaying, plastering and tiling) Cooperative Training Scheme”- first round of 20 initial basic training places Proposal for “Sub-contractor (bar bending and fixing) Cooperative Training Scheme”- first round of 60 initial basic training places</p> <p>The prerequisite for cooperative training scheme was “employment first, training afterwards”. However, the above papers could not show the employer-employee relationship between the employed trainees and the corresponding sub-contractors and there was no mention of the participating sub-contractors, sites, instructors and trainees. Therefore, the Committee would not assess the subsidy applications of these six cooperative training schemes at the moment.</p>
3.17	CIC/CTB/P/074/13 (for discussion)	<p>Membership lists compiled after inviting Members and Co-opted Members to join working groups under CITB</p> <p>The Committee noted the latest membership lists, compiled after inviting Members and Co-opted Members to join, of the four working groups under CITB. These working groups were “Sub-Committee on Employers Subsidy Scheme”, “Board of Studies on Construction Safety Courses”, “Working Group on Heritage Maintenance” and “Steering Committee on CIC Manpower Forecasting Model Updating and Enhancement Study”.</p>
3.18	CIC/CTB/P/081/13 (for information)	<p>Progress report on short course on “curtain wall and aluminum window installation”</p> <p>The Committee noted that the first class of short course on “curtain wall and aluminum window installation” had commenced in mid April 2013. Hong Kong Facade Association (HKFA) was now assisting CIC to set up a new curtain wall workshop at Sheung Shui Training Centre. The Committee proposed inviting some</p>

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		well-established curtain wall contractors in the industry to give views and to nominate representatives to join the Course Advisory Panel on Curtain Wall Installation to be set up later. It was also noted that Construction Workers Registration Board had confirmed adding the registration category of Registered Semi-skilled Worker to the trade of curtain wall installer and was now discussing with HKFA about the related trade testing matters.