

**Construction Industry Council**

**Construction Industry Training Board**

Meeting No. 003/16 of the Construction Industry Training Board was held on 10 June 2016 (Friday) at 9:30am at Conference Room No.1, CIC Headquarters, 15/F Allied Kajima Building, 138 Gloucester Road, Wan Chai, Hong Kong.

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Summary Notes of the CITB Meeting No. 003/16:

<b>Agenda Item</b>	<b>Paper</b>	<b>Major Resolutions/ Progress Highlights</b>
3.1	CIC/CTB/R/002/16	<b>Confirmation of the Progress Report of the Previous Meeting</b> Members confirmed the amended progress report of 2 <sup>nd</sup> CITB Meeting held on 12 April 2016.
3.2	CIC/CTB/R/002/16	<b>Matters arising from the last meeting</b> Item 2.3 – Although the term of office for all members of various task forces, task groups and course advisory panels under CITB would be tentatively set for one year and would be renewed annually as needed, Members agreed to follow the six-year rule of CIC, i.e. a member would not be appointed to serve on the same task force/task group/course advisory panel for more than six years.  Item 2.6.2 - As regards the proposal to subsidise the Diploma in Construction Programme and Diploma of Foundation Studies-Engineering Programme to be conducted by the Vocational Training Council (VTC) for graduates of Basic Craft Courses, CIC acted upon the comments of CIC Members had written to VTC on 23 May 2016 highlighting the need to get recognition from the Buildings Department for the course qualifications, i.e. to enable the graduates to become Technically Competent Person T1 and Authorized Signatory of Registered Minor Works Contractor respectively. Upon confirmation to be received from VTC, the proposal would be re-submitted by the management for CITB's endorsement.  Item 2.11.3 - Members noted that the proposal to adjust the training allowance of full-time courses was accepted by the Committee on Administration and Finance on 13 May 2016 and all the adjustments would be implemented on the same date of 1 September 2016.
3.3	CIC/CTB/P/030/16	<b>Collaborative Training Scheme Expected Training Output and Financial Budget in 2017, On-the-job</b>

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	(for discussion)	<p><b>Training Scheme and Apprentices Subsidy Scheme Financial Budgets in 2017</b></p> <p>Members accepted the target training output and financial budget of the Collaborative Training Schemes in addition to the respective training places and related financial estimates of the On-the Job Training Scheme and Apprentices Subsidy Scheme in 2017. The financial budgets would be submitted for the consideration of the Committee on Administration and Finance.</p>
3.4	CIC/CTB/P/031/16 (for discussion)	<p><b>Proposed Work Plan and Budget for Construction Industry Training Board for Year 2017</b></p> <p>Chairman agreed to make reference to the practice of the previous term to conduct an explanatory meeting on the above issue to let Members better understand the various work plans of CITB and their related budget.</p>
3.5	CIC/CTB/P/032/16 (for discussion)	<p><b>Amendments to “Advanced Construction Manpower Training Scheme – Pilot Scheme”</b></p> <p>Some comments from the industry had been received since the launch of the above Pilot Scheme in September 2015. After discussion, for the "Structured On-the-job Training", Members agreed to relax the eligibility of members of the Hong Kong Plumbing and Sanitary Ware Trade Association (HKPSWTA) to join the Scheme. Apart from the HKPSWTA members, their first-tier sub-contractors were also qualified for participation. In order to encourage more workers to apply for the Scheme, the eligibility requirements of trainees would also revised to accept Hong Kong citizens aged 18 or above and had got the intermediate trade test certificate of related trade within the past 24 months instead of the previous requirement of only accepting graduates who had completed CIC's training courses/schemes over the past 18 months. An upper limit of not more than 100 training places would also be set for each trade under the Scheme to ensure equal opportunity for applicants in different trades to participate in the Scheme and there would be a review in late 2016 if deemed necessary.</p> <p>For the "Skills Enhancement Courses" under the Scheme, Members already agreed to the split of the two courses on "Bricklayer and Plaster" and "Bricklayer and Tiler" into three individual courses, namely Bricklayer, Plasterer and Tiler, to allow workers who only possessed semi-skilled qualification in one trade to enrol in. In addition to let Construction Site Workers General Union to include the trade of Electrical Wireman into its portfolio of Skills Enhancement Courses, Members also gave consent to Hong Kong</p>

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		<p>Construction Industry Employees General Union to include the trade of Joiner in its course list. If the class size of these courses were less than 6 trainees but equal to or more than 4 trainees, labour unions could still conduct the courses. Subsidy for cost of consumable material and tools would be deducted on a pro rata basis but there would be no deduction of the subsidy for fixed costs. In addition, subsidy for expenses would not be deducted should there be any drop-outs during training. In view of the favourable application results of the Skills Enhancement Courses, Members agreed to the additional increase of 100 training places. As there would be surplus from the original estimate budgeted for the Structured On-the-job to cover the extra cost to be incurred for the Skills Enhancement Courses, no additional funding application would be made.</p>
3.6	CIC/CTB/P/033/16 (for discussion)	<p><b>Review on the Training allowance of “Collaboration Training Schemes”</b></p> <p>A number of collaborative training schemes had been introduced since 2011 but the trainee allowance had not been adjusted so far. Indeed, there was a need to establish a mechanism to regularly review the allowance to maintain the appeal of these training schemes. After discussion, Members agreed to align the trades of the Collaborative Training Scheme (Labour Shortage Trades) with those of CIC's in-houses courses categorized as having labour shortage. In addition, two additional trades, Tower Crane Erection &amp; Dismantling Workers' Assistant and Drainlayer (Civil Engineering), would also be included. The related trainee allowance would be adjusted upwards from \$320 per day to \$360 per day and would be given out as usual in two stages, i.e. a daily allowance of \$240/day during training and an one-off completion allowance of \$80 per day. As for the trainee allowance of regular trades of Collaborative Training Scheme, the daily allowance would be revised upwards from \$150/day to \$170/day to be in line with that offered by CIC's in-house regular short course trades. The proposal to adjust the trainee allowance of Collaborative Training Schemes would be submitted for the consideration of Committee on Administration and Finance and would be applicable to applications vetted and approved on or after 1 September 2016.</p>
3.7	CIC/CTB/P/034/16 (for discussion)	<p><b>Agreement on Referral of apprentices of Apprentices Subsidy Scheme during the academic year 2014/2015 and 2015/2016 to join “Earn and Learn Pilot Scheme” offered by Vocational Training Council (VTC)</b></p> <p>Since the subsidy amount of the "Earn and Learn Pilot Scheme" (ELS) offered by VTC was more than that</p>

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		of the Apprentices Subsidy Scheme (APS) of CIC and much emphasis was placed on continued education, there would be a greater incentive for apprentices to complete their training. Members had thus accepted by circulation the proposal to refer CIC graduates who had applied for the APS in 2015 and 2016 to join the ELS. In this regards, CIC and VTC had drafted the agreement listing out the roles and responsibilities of respective parties, schedule of subsidy and quota of the apprentices. After discussion, Members accepted the terms and condition of the agreement and agreed to authorize the Executive Director to sign the agreement with VTC on behalf of CIC.
3.8 to 3.11	CIC/CTB/P/035/16 to CIC/CTB/P/038/16 (for information)	<b>Summary Reports of Task Forces/Steering Group</b> Members noted the summary reports of the 1 <sup>st</sup> meetings of Task Force on Training, Task Force on Trade Testing and Task Force on Collaborative Schemes and of the 2 <sup>nd</sup> meeting of Steering Group on Implementation of CWRO Amendments in 2016.
3.12 to 3.15	CIC/CTB/P/039/16 to CIC/CTB/P/042/16 (for information)	<b>Waiting Time and Data for Training Courses/Schemes</b> Members noted the tables on waiting time for Full-time Adult Short Courses, Trade Tests and Certification Tests as well as the charts on Eligible Workers for Trade Registration through Senior Workers Registration Arrangement and Trade Tests. Members also took note of the statistical figures of the Advanced Construction Manpower Training Scheme-Pilot Scheme.
3.16	Any Other Business	<b>Prevention of Heat Stroke, Safety Experience and Training Centre</b> Member representing Labour Department gave an information brief on the Prevention of Heat Stroke at Work in a Hot Environment and it was noted that CIC's Safety Handbook for Trainees had touched on the topic on how to prevent heat stroke when working in a hot environment. Members also took note of the presentation on forthcoming establishment of a Safety Experience and Training Centre in Kwai Chung Training Centre of CIC.

**Remarks:** *The mentioned papers discussed at the Construction Industry Training Board can be made available to Council Members from the CIC Secretariat upon request.*