

Construction Industry Council
Construction Industry Training Board

Meeting No. 002/24 of the Construction Industry Training Board (CITB) was held on 6 March 2024 (Wednesday) at 9:30 am at the Star Chamber, 4/F, Kowloon Bay Campus, Hong Kong Institute of Construction, 44 Tai Yip Street, Kowloon Bay, Hong Kong.

Summary Notes of the CITB Meeting No. 002/24:

Agenda Item	Paper	Major Resolutions / Progress Highlights
2.1	CIC/CTB/M/001/24	Confirmation of the Minutes of the Previous Meeting Members confirmed the minutes of the meeting No. 001/24 held on 10 January 2024.
2.2	CIC/CTB/M/001/24	Matters Arising from the Previous Meeting Members took note of the progress of the matters arising from the previous meeting.
2.3	CIC/CTB/P/014/24 (for approval)	Suggestion on Training Allowance for Full-time Programmes for Academic Year 2024/25 Members took note of Paper CIC/CTB/P/014/24, the amount of allowance provided by other training institutes and the year-on-year percentage change of consumer price index. Members approved the suggestion that the training allowance for full-time programmes for academic year 2024/25 would remain unchanged.

Agenda Item	Paper	Major Resolutions / Progress Highlights
2.4 to 2.11	CIC/CTB/P/015/24 to CIC/CTB/P/022/24 (for information)	<p>Summary Report of the 6th Meeting of Hong Kong Institute of Construction Management Board for 2023, Summary Report of the 4th Meeting of Sub-committee on Ethnic Minorities in Construction for 2023, Training Figures of Hong Kong Institute of Construction, Report on Estimated Waiting List for Full-time Short Programmes with Proposed Actions for Enhancement, Statistical Data of Construction Industry Council Approved Technical Talents Training Programmes, Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme, Table on Waiting Time and Data for Trade Tests and Table on Waiting Time for Plant and Machinery Operation Certification Courses cum Tests</p> <p>Members took note of the above summary reports, statistical data and actions for enhancements.</p>
2.12	Any Other Business	<p>Progress Report on Key Performance Indicators (KPI)</p> <p>Members took note of the KPI progress of HKIC and Trade Testing.</p> <p>Audit Report of Intermediate Tradesman Collaborative Training Scheme (ITCTS)</p> <p>Members noted that the CIC had engaged Ernst & Young Advisory Services Limited (EY) in November 2023 to conduct audit for ITCTS. EY had summarised and recommended 5 areas for enhancement. The management had completed most of the enhancement works and the remaining enhancement works would be completed by the third quarter of 2024.</p>

Remarks: The above papers discussed by the Construction Industry Training Board can be made available to CIC Members from the CIC Secretariat upon request.