

Assessment Mechanism of Specified Training Courses
(Reference for Trainees)

Part I	
1a	Theoretical lectures
1b	Practical demonstrations
1c	Written assessment (Duration of assessment: 25 minutes) or Face-to-face interview
<p>*Trainees will be notified in writing of their results of written assessment issued by the Construction Industry Council Trade Testing Centre (“Trade Testing Centre”). After completing the course and passing the written assessment, a “Completion Certificate of Specified Training Course (Written Assessment)” will be issued.</p> <p>**Trainees who do not pass the written assessment will be notified, may select to retake the Specified Training Course or to attend a face-to-face interview. The date, time and venue of the interview will be informed in due course.</p>	
Part II	
2	Face-to face interview
<p>* All trainees will be notified of the result of the interview in writing. A “Completion Certificate of Specified Training Course (Interview Assessment)” will be issued to trainees who pass the interview.</p> <p>**Trainees who fail at the interview must retake the Specified Training Course.</p>	

Remarks

1. “Completion Certificate of Specified Training Course (Written Assessment)” or “Completion Certificate of Specified Training Course (Interview Assessment)” are regarded as the completion and passing of Specified Training Course.
2. Request for rescheduling of interview should be made in writing to Workers Registration Secretariat at least 3 days prior to your scheduled interview time with valid reason(s) to reschedule the interview. The request for extension of interview due to illnesses, work-related accidents or injuries will be handled with discretion.
3. No refund of the course fee will be made to trainees who decline the interview or are absent on the interview date.