



6 November 2025

Dear Sir / Madam

Tender Reference No. (1005) in P/AE/PUR/AGC
Invitation to Tender for the Provision of Staff Expense Claim Solution
for the Construction Industry Council

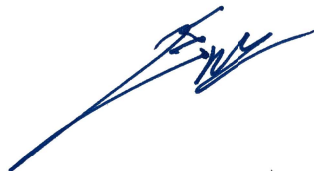
Construction Industry Council (hereinafter referred to as "CIC") cordially invites your company to submit a tender for the Provision of Staff Expense Claim Solution for the Construction Industry Council as specified in the tender documents.

Tender Proposals should be submitted through the CIC's e-Tendering System (the "System") by **12:00 noon on 26 November 2025 (Tender Closing Date)**. This e-Tendering System is an electronic platform for handling the procurement process of selected projects in Procurement Department of the CIC.

1. Tender documents can be downloaded from the CIC's e-Tendering System via this link: <https://procurement.cic.hk/prosmart/#/GuestPortal/OpenDocumentList>. Interested tenderers must register an account on the System before downloading the tender documents from the System.
 2. Tenderers shall deposit their Technical Proposal and Fee Proposal through the System in accordance with the requirements of the System on or before the **Tender Closing Date**. The submission will not be considered if the relevant proposal, document or information is not successfully uploaded and transmitted through the System and accepted by the CIC before the Tender Closing Date. A two-envelope approach is adopted for the submission, i.e. Tenderer shall submit (1) Technical Proposal under the "Technical Proposal" Folder of the System and (2) Fee Proposal under the "Fee Proposal" Folder of the System.
- Please note that the "Technical Proposal" shall NOT include any pricing details. Failure to do so will render the tender null and void.
3. The tenderer shall provide the completed 'Application Form for Inclusion in the CIC Vendor List' as provided in the tender invitation, containing basic information of the interested tenderer (For Non-CIC Registered Vendor only). Your account creation and registration on the e-Tendering System does not constitute application for inclusion in the CIC Vendor List.
 4. The registration and operation procedures of the System shall be referred to **Annex 1 - Quick Guide to the CIC's e-Tendering System** for details.
 5. In the event of Typhoon Signal No. 8 or above, or Black Rainstorm Warning is hoisted or Extreme Condition as announced by the Hong Kong Government within the office hour (8:30 am – 6:18 pm) on the tender closing date, the closing time will be postponed to 12:00 noon of the next working day.

6. The CIC is not bound to accept any proposal it may receive. In addition, it will reject bids which are considered to have been priced unreasonably low.
7. It should be noted that the CIC will not be responsible for the reimbursement of any cost incurred by you for the preparation of the submission.
8. There will be a briefing session **at 11:30 pm on 14 November 2025, Microsoft Teams**. Interested tenderers shall complete and return the reply slip in **Appendix G** by fax 2100 9439 or e-mail: ronaldwong@cic.hk no later than 12:00 noon on 13 November 2025 confirming the attendance of the said tender briefing and state clearly the number of attendees for CIC's arrangement.
9. The invited tenderer who has decided to decline the bid shall return the Reply Slip for Declining Bid provided in Appendix F of the Conditions of Tender through the System.
10. During the tender evaluation stage, the tenderer may be requested to attend a tender interview to present his tender proposals. Details of the interview may be announced to the shortlisted tenderers THREE (3) days prior to the interview. Upon receipt of a request from the CIC, the tenderer shall provide a tender presentation to demonstrate whether the proposal can fulfill the requirements specified in the Assignment Brief.
11. Tenderer must login to the System in order to submit queries to CIC's Procurement Department - Mr. Ronald WONG (Contact Telephone Number: 2100 9750 or E-mail: ronaldwong@cic.hk) and the tenderer shall be responsible for ensuring that his queries are successfully submitted to the System prior to the deadline for submitting queries. In order to ensure fairness and transparency of the tendering process, all responses made by the CIC will be dispatched to other tenderers via the System.

Yours sincerely
For and on behalf of
Construction Industry Council



Eric LEE
Manager – Procurement

Encl.

Checklist for Submission of Tender

Please go through the following checklist to ensure that all necessary information and documents for the tender have been provided in your tender submission. Please note that the checklist is for guidance and reference purposes only and shall not be deemed to form part of the Tender Document. The address labels at the bottom of this checklist may be used on the envelopes for submitting the tender.

Tenderers should note that their tenders may be invalidated if the information in the tender submission is incorrect or the required documents are not provided together with the tender document.

Particulars	<u>Reference</u>
Technical Proposal	
1. Tenderer's Track Record & Project Reference	Conditions of Tender, Appendix A Clause 1
2. Composition of the Proposed Project Team	Conditions of Tender, Appendix A Clause 2
3. Overall Project Approach	Conditions of Tender, Appendix A Clause 3
4. Company Profile	Annex C of Assignment Brief
5. Project Reference	Annex C of Assignment Brief
6. Functional Requirements	Annex C of Assignment Brief
7. Non-functional Requirements	Annex C of Assignment Brief
8. Security requirement	Annex C of Assignment Brief
9. Proposed resource plan	Annex C of Assignment Brief
10. Hardware requirement	Annex C of Assignment Brief
11. Compliance Table	Annex B of Assignment Brief
12. A duly completed Standard Letter for complying with Anti-Collusion Clause	Conditions of Tender, Appendix B
13. All documents mentioned in the Technical Assessment Marking Scheme	Conditions of Tender, Appendix E
Fee Proposal	
1. Form of Tender	Conditions of Tender, Appendix C
2. Fee Proposal	Conditions of Tender, Appendix D
3. Quotation Form	Annex D of Assignment Brief

Note: The tenderer is required to submit all information specified in Appendix A of the Conditions of Tender with his tender. In addition, the tenderer shall submit with his tender a duly signed and witnessed letter in the form set out in Appendix B of the Conditions of Tender. Should the tenderer fails to submit all information mentioned above with his tender, his tender may not be considered.

“Please be reminded that **NO COMMERCIAL OR COST INFORMATION SHALL BE INCLUDED IN TECHNICAL SUBMISSION**. You are reminded that should any commercial or cost information be included in this Technical Submission, you may be disqualified from this Tender.”

Annex 1



Supplier User Quick Guide of Construction Industry Council's e-Tendering System

Version 1.0: May 2025

Document Change Record

Version Number	Description of Change	Sections Amended	Date
1.0	First Release	All	15 May 2025

Content

1. Access to the tender document (New Supplier).....	QG - 4
2. Submit a Tender Query.....	QG - 27
3. View the Tender Query replied by CIC	QG - 49
4. Tender Addendum.....	QG - 57
5. Submit Tender	QG - 65

Access to the Tender Document (New Supplier Registration)

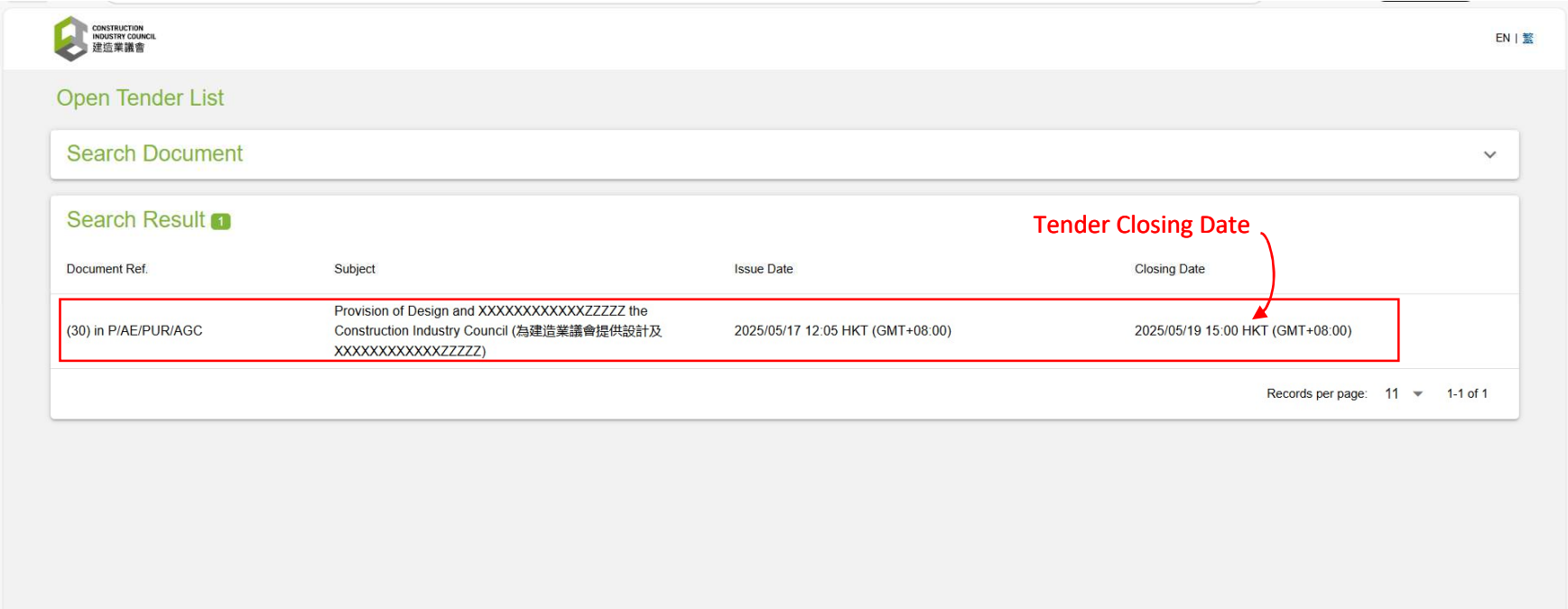
1. Access to the tender document (New Supplier)

Interested tenderers, please access the tender document via the CIC e-Tendering System (Click below link) by **Microsoft Edge browser or Google Chrome browser**. The tender list and closing date will display on the system's main page.

CIC e-Tendering System

<https://procurement.cic.hk/prosmart/#/GuestPortal/OpenDocumentList>

Step 1. Click the relevant Tender/ EOI document



The screenshot displays the CIC e-Tendering System interface. At the top, the Construction Industry Council logo and name are visible. Below the logo, the text "Open Tender List" is shown. A search bar labeled "Search Document" is present. Below the search bar, a "Search Result 1" section contains a table with the following data:

Document Ref.	Subject	Issue Date	Closing Date
(30) in P/AE/PUR/AGC	Provision of Design and XXXXXXXXXXXXXXXZZZZ the Construction Industry Council (為建造業議會提供設計及XXXXXXXXXXXXZZZZ)	2025/05/17 12:05 HKT (GMT+08:00)	2025/05/19 15:00 HKT (GMT+08:00)

A red box highlights the entire row of the search result. A red arrow points to the "Closing Date" column header, with the text "Tender Closing Date" written in red above it. At the bottom right of the table, it says "Records per page: 11 1-1 of 1".

Step 2. Click the “New Supplier” for CIC e-Tendering System Account Registration

 CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

EN | 粵

Open Tender List

Search Document

Search Result 1

Document Ref.	Subject	Issue Date	Closing Date
(30) in P/AE/PUR/AGC	Provision of Design and XXXXXXXXXXXXZ ZZZZ the Construction Industry Council (為 建造業議會提供設 計及 XXXXXXXXXXXXZ ZZZZ)	2025/05/17 12:05 HKT (GMT+08:00)	2025/05/19 15:00 HKT (GMT+08:00)

1 record selected. Records per page: 11 1-1 of 1

Document Notice

Document Ref.: (30) in P/AE/PUR/AGC

Subject: Provision of Design and XXXXXXXXXXXXXXXZZZZ the Construction Industry Council (為建造業議會提供設計及XXXXX

Issue Date: 2025/05/17 12:05 HKT (GMT+08:00)

Closing Date: 2025/05/19 15:00 HKT (GMT+08:00)

Details: Interested tenderer, please click "New Supplier"

Contact Name: Ms. Aries LI

Contact Number: 21009426

Apply For Invitation

New Supplier

Existing Supplier

Step 3. Fill in your company information accurately

Step 4. Click “Request Verification Code”

The screenshot displays the Construction Industry Council (CIC) website interface. The main content area is titled "Open Tender List" and features a "Search Document" bar. Below this, a "Search Result 1" section shows a table with one record. The table has three columns: "Document Ref.", "Subject", and "Issue Date". The record details are as follows:

Document Ref.	Subject	Issue Date
(30) in P/AE/PUR/AGC	Provision of Design and XXXXXXXXXXXXZ ZZZZ the Construction Industry Council (為 建造業議會提供設計及 XXXXXXXXXXXXZ ZZZZ)	2025/05/17 12:05 HKT (GMT+08:00)

Below the table, it indicates "1 record selected." and "Records per page".

Overlaid on the right side of the page is a "Registration Form" modal window. The form contains the following fields:

- Company Name (English)
- Company Name (Chinese)
- Contact Email

Each field has a corresponding input box. A red arrow labeled "1" points to the "Company Name (Chinese)" input box. At the bottom of the form, there is a green button labeled "Request Verification Code 2", with a red arrow labeled "2" pointing to it.

Step 5. Verification Code will be sent to your provided contact email.

Step 6. Check your email account to receive the Verification Code, then input the Verification Code in the CIC e-Tendering System

Step 7. Click “Submit”

Your email account



CIC e-Tendering System (Pre PRD): One-time passcode

You are receiving this email because a request was made for a one-time passcode that can be used for authentication. This code is valid for 15 minutes.

Please enter the following code for verification:

122 - 54786

1

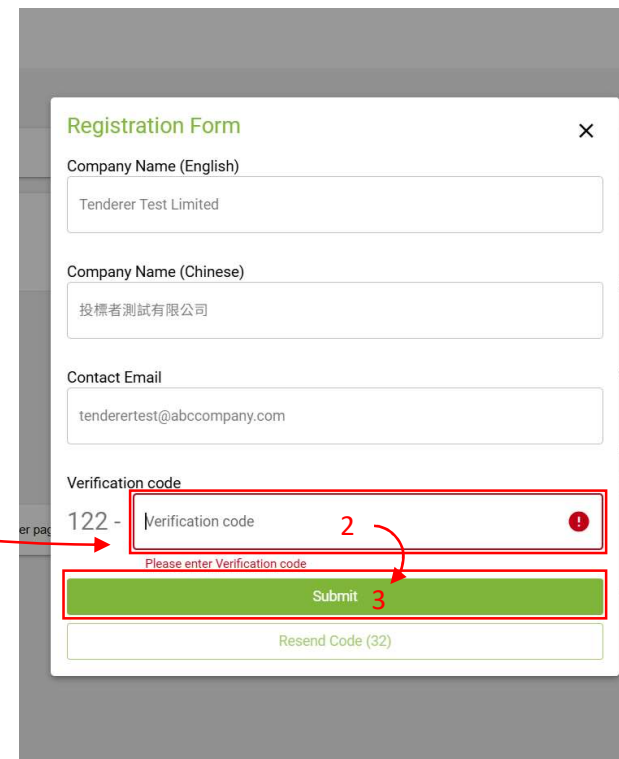
建造業議會 (Pre PRD): 一次性驗證碼

貴公司收到此電子郵件是因為有人請求了一個一次性驗證碼。此驗證碼有效期為 15 分鐘。

請輸入以下代碼進行驗證：

122 - 54786

CIC e-Tendering System



The screenshot shows the 'Registration Form' in the CIC e-Tendering System. The form includes fields for 'Company Name (English)', 'Company Name (Chinese)', and 'Contact Email'. The 'Verification code' field is highlighted with a red box and a red arrow pointing to it from the email content. The 'Submit' button is also highlighted with a red box and a red arrow pointing to it from the email content. The 'Resend Code (32)' button is visible below the 'Submit' button.

Registration Form

Company Name (English)
Tenderer Test Limited

Company Name (Chinese)
投標者測試有限公司

Contact Email
tenderertest@abccompany.com

Verification code
122 - Verification code

Please enter Verification code

Submit

Resend Code (32)

Step 8. Click “Confirm”

The screenshot displays the Construction Industry Council (CIC) website interface. At the top left is the CIC logo and name in English and Chinese. At the top right are language links for 'EN' and 'CN'. Below the header is a green 'Open Tender List' button. A search bar labeled 'Search Document' is present. The 'Search Result' section shows a table with one record selected. The table has columns for Document Ref., Subject, Issue Date, and Closing Date. The selected record is for document (32) in P/AE/PUR/AGC, titled 'Provision of XXXXXXXXXXXXXXXX Services for Construction Industry Council (為建造業議會提供XXXXXXXXXX服務)'. The issue date is 2025/05/20 17:19 HKT (GMT+08:00) and the closing date is 2025/05/22 12:00 HKT (GMT+08:00). To the right of the table is a 'Document Notice' section with details for the same document, including the subject, issue date, closing date, and a note for interested tenderers to click 'New Supplier'. A 'Notification' dialog box is overlaid in the center, stating 'Registration to Document (Reference (32) in P/AE/PUR/AGC) is successful.' and featuring a green 'Confirm' button highlighted with a red rectangle.

CONSTRUCTION INDUSTRY COUNCIL
建造業議會

EN | 繁

Open Tender List

Search Document

Search Result 1

Document Ref.	Subject	Issue Date	Closing Date
(32) in P/AE/PUR/AGC	Provision of XXXXXXXXXXXXXXXX Services for Construction Industry Council (為建造業議會提供XXXXXXXXXX服務)	2025/05/20 17:19 HKT (GMT+08:00)	2025/05/22 12:00 HKT (GMT+08:00)

1 record selected. Records per page: 11 1-

Document Notice

Document Ref.: (32) in P/AE/PUR/AGC

Subject: Provision of XXXXXXXXXXXXXXXX Services for Construction Industry Council (為建造業議會提供XXXXXXXXXX服務)

Issue Date: 2025/05/20 17:19 HKT (GMT+08:00)

Closing Date: 2025/05/22 12:00 HKT (GMT+08:00)

Details: Interested tenderer, please click 'New Supplier'

Notification

Registration to Document (Reference (32) in P/AE/PUR/AGC) is successful.

Confirm

Step 9. Check your email account, then click the “Active CIC OnePass Account” in the email to connect to the OnePass Account active web page

Step 10. Click “Set up”

Your email account



Welcome to CIC OnePass!

Hi celab16897,

We hope you enjoy using CIC Digital eService for your service needs. We are thrilled to announce that a new authentication solution with improved user experience will be enabled on CIC starting on Oct 2023.

Click here to know more about CIC OnePass - What is CIC OnePass?

What To Do?

To continue using our service, you must activate your user account and set your new password on CIC OnePass. Please note that you will only be able to log in using your updated credentials after your account is successfully activated.

Please click the button below to activate your CIC OnePass account. Please be aware that this link will expire in **30 days**.

Activate CIC OnePass Account

Your username is celab16897@hupoi.com

If you encounter any difficulties accessing your account, please get in touch with us at onepass@cic.hk. Thank you for your continued support, and we look forward to providing you with an enhanced and secure CIC Digital experience.

OnePass Account active web page



Set up security methods

@ celab16897@hupoi.com

Security methods help protect your Okta account by ensuring only you have access.

Set up required



Password

Choose a password for your account
Used for access

[Set up](#)

[Back to sign in](#)

Step 11. Set up your own password that comply with the Password requirements

Step 12. Click “Next”





Set up password

 celab16897@hupol.com

Password requirements:

- At least 8 characters
- A lowercase letter
- An uppercase letter
- A number
- No parts of your username
- Password can't be the same as your last 4 passwords

Enter password

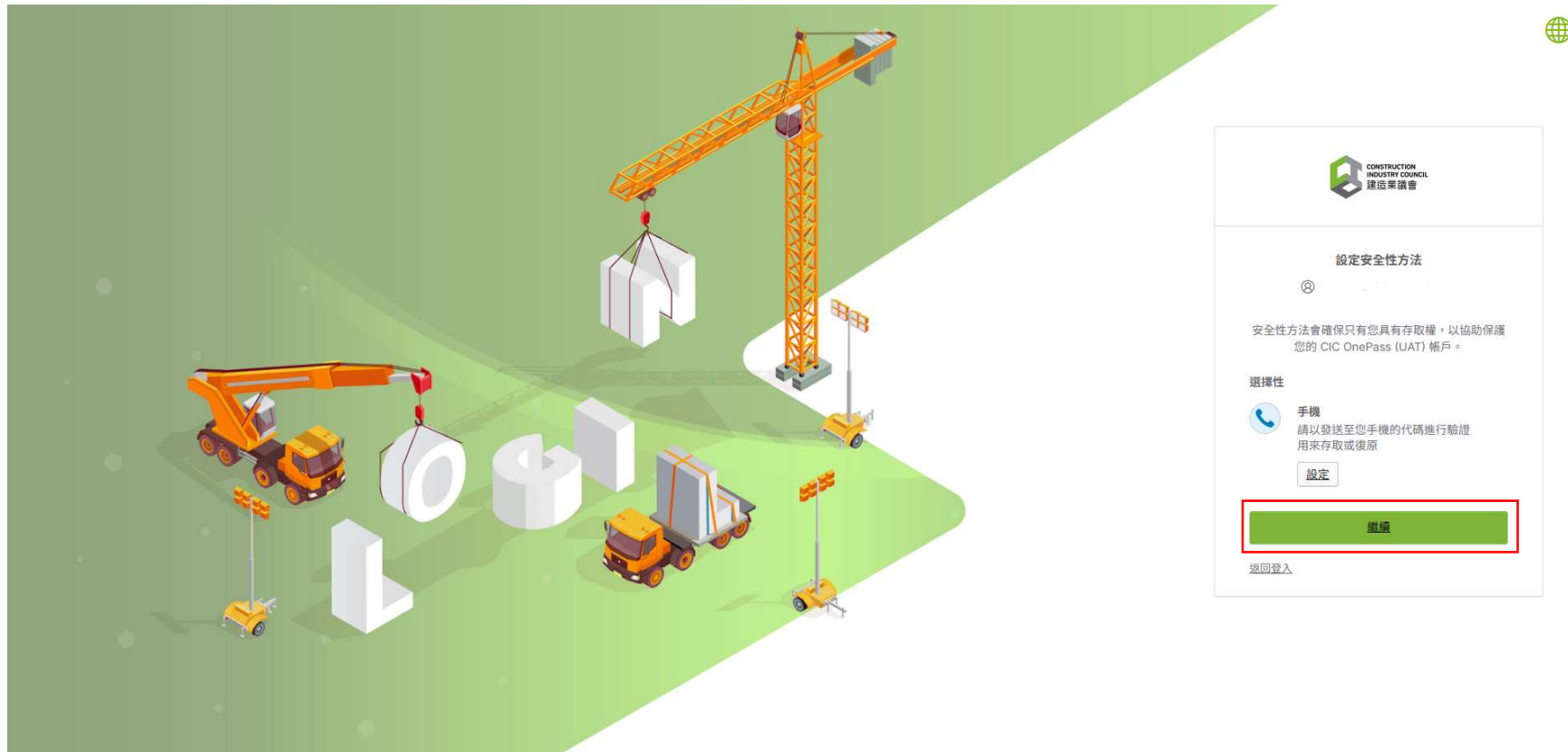
Re-enter password **1**

Next **2**

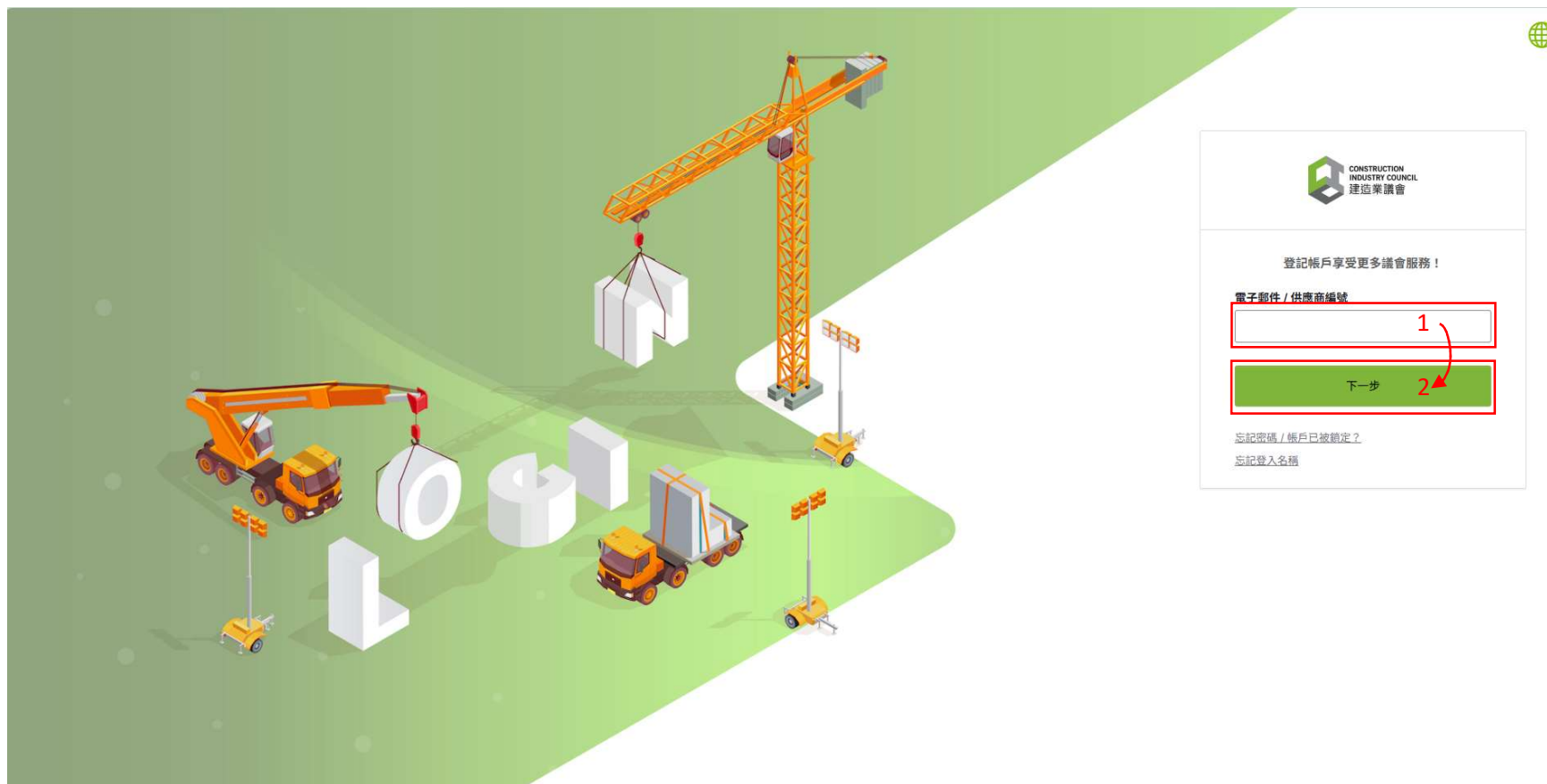
[Return to authenticator list](#)

[Back to sign in](#)

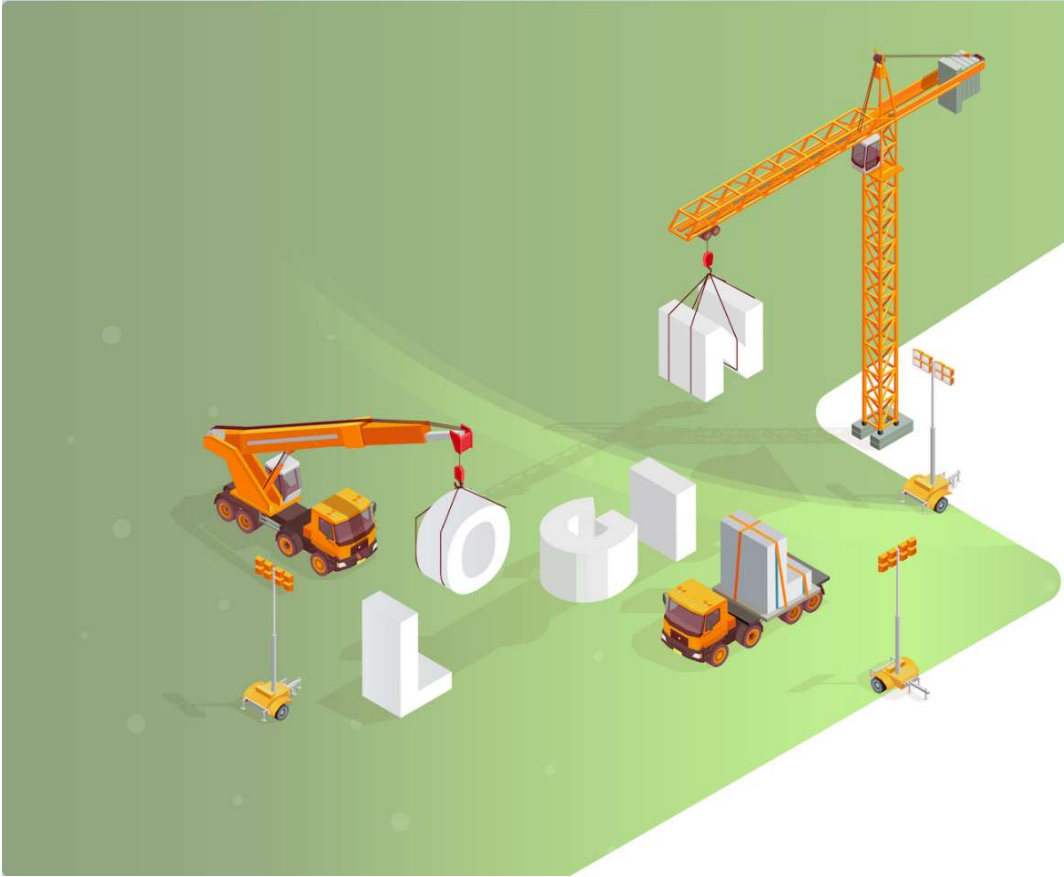
Step 13. Click “繼續”



Step 14. Input your registered email or supplier code, then click “下一步”



Step 15. Input your own password, then click “驗證” to receive the verification email



CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

使用密碼驗證

@ testvendoree@hotmail.com

密碼

1

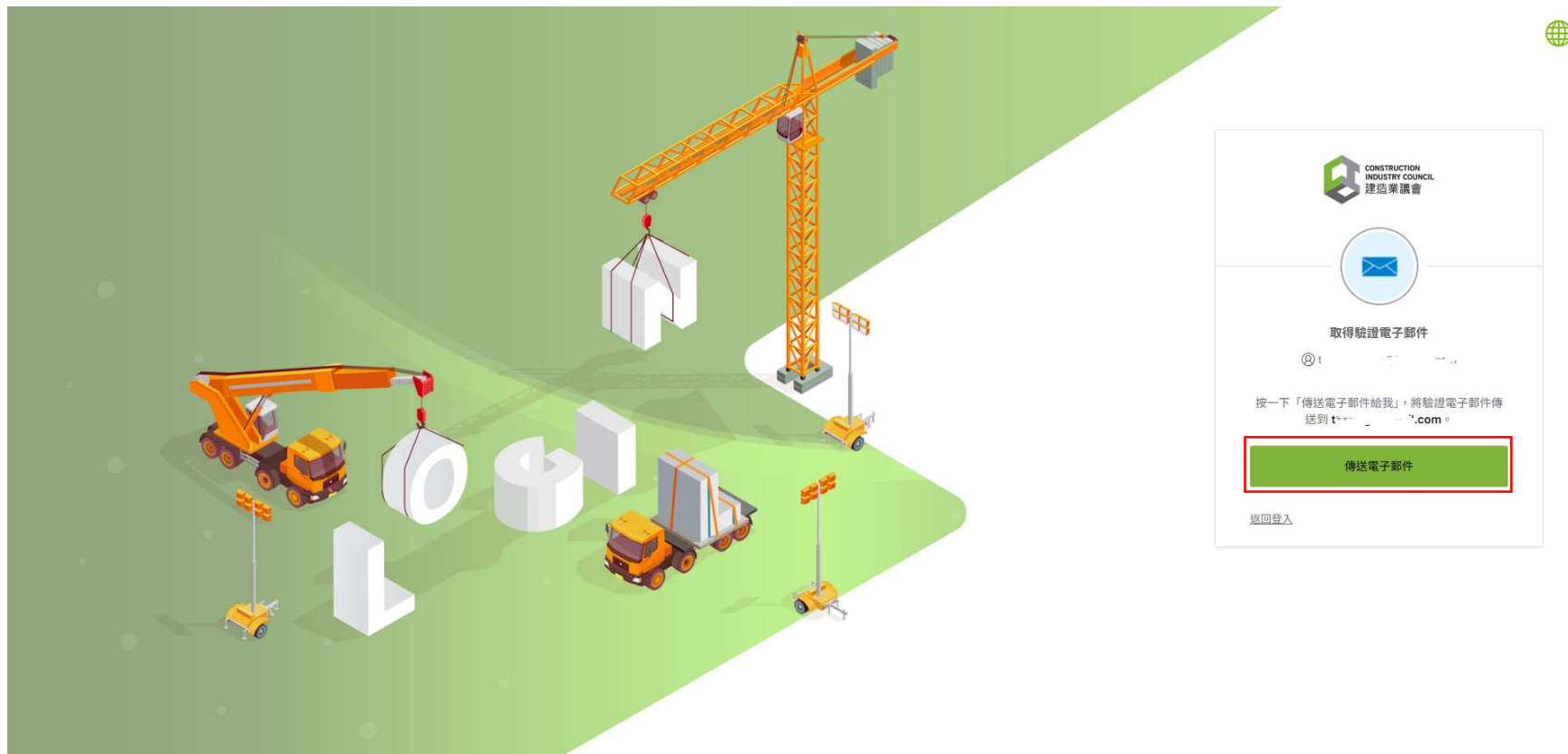
驗證 2

[忘記密碼 或 帳戶已被鎖定？](#)

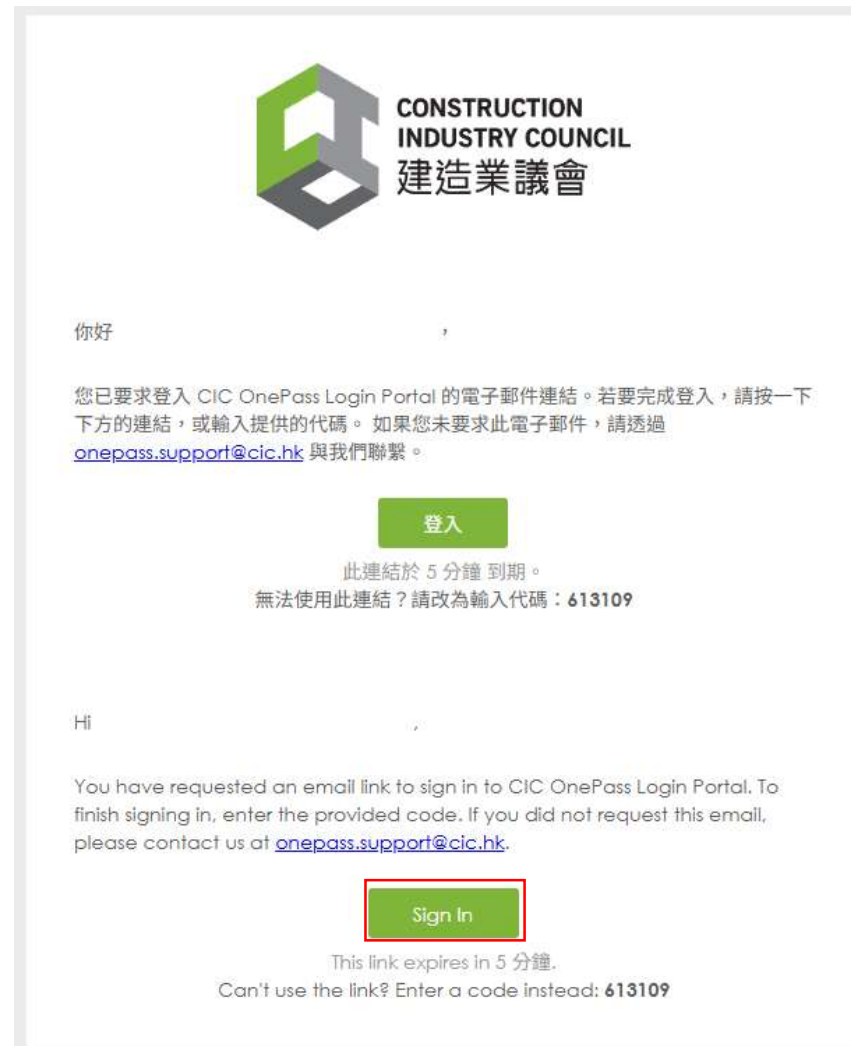
[使用其他方式驗證](#)

[返回登入](#)

Step 16. Click “傳送電子郵件”



Step 17. Check your email account, then click “Sign In” in the verification email



Step 18. Click “eTendering”



應用程式

用戶資料

帳戶安全

登入記錄

登出

公司用戶

⌕ | A A A

應用程式

我的應用程式



eTendering

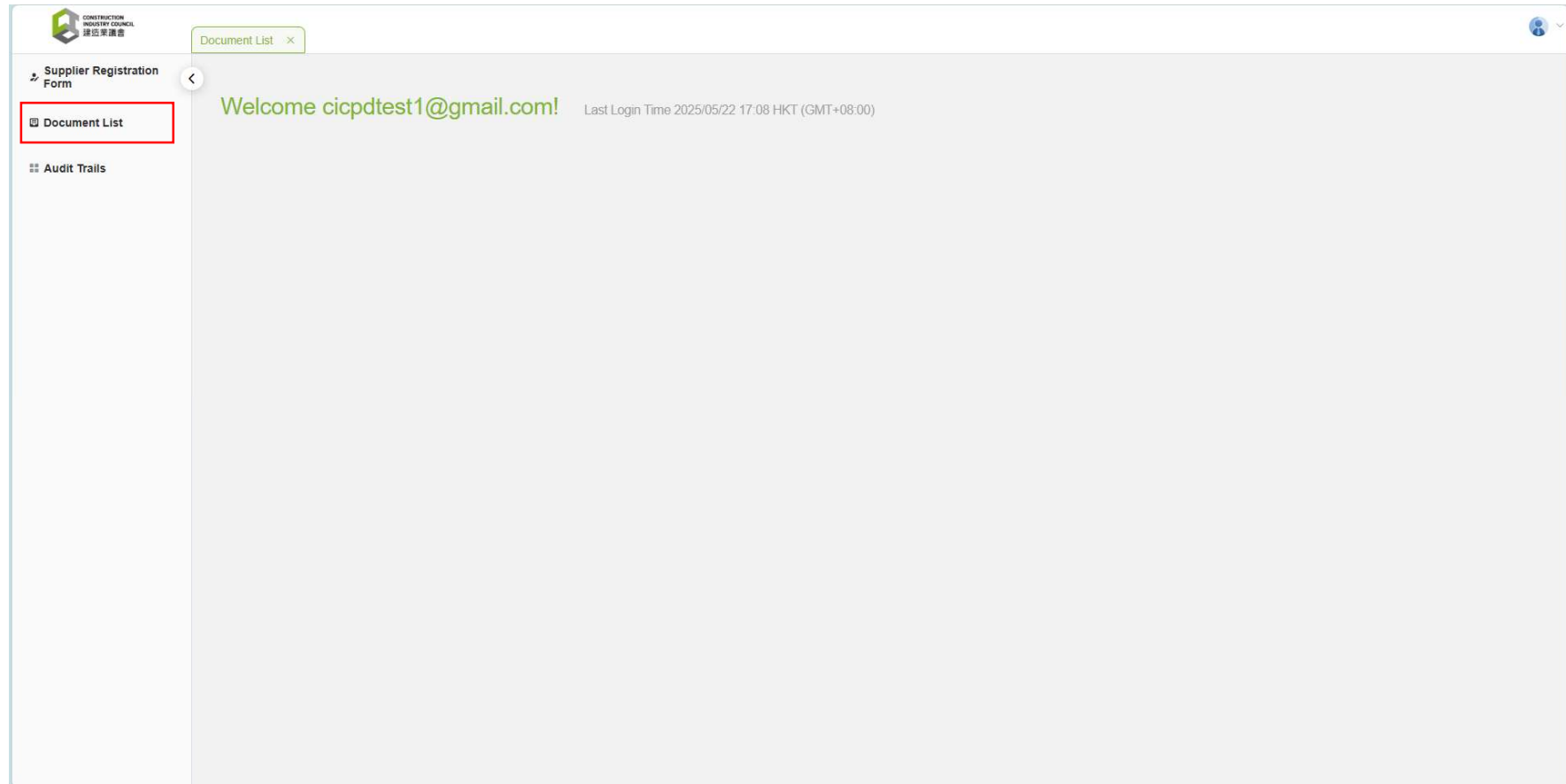


Online Programme
Application System



香港建造學院中央課程
報讀系統

Step 19. Click “Document List”



Step 20. Click the relevant Tender/ EOI document



CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

Supplier Registration
Form

Document List

Audit Trails

Document List

Search Document

Search Result 14

Reference	Subject / Title	Issue Date	Closing Date & Time
(33) in P/AE/PUR/AGC	Provision of XXXXXXXXXX Services for Construction Industry Council (為建造業議會提供XXXXXXZZ服務)	2025/05/22 16:00 HKT (GMT+08:00)	2025/05/26 12:00 HKT (GMT+08:00)
(31) in P/AE/PUR/AGC	Testing for Deploy 520	2025/05/20 13:45 HKT (GMT+08:00)	2025/05/20 13:54 HKT (GMT+08:00)
(25) in P/AE/PUR/AGC	Demo Testing on Tender Assessment Report	2025/03/12 10:35 HKT (GMT+08:00)	2025/03/12 10:50 HKT (GMT+08:00)
(30) in P/AE/PUR/TDTC	0225	2025/02/25 15:00 HKT (GMT+08:00)	2025/02/25 15:15 HKT (GMT+08:00)
(29) in P/AE/PUR/TDTC	test02181	2025/02/18 14:35 HKT (GMT+08:00)	2025/02/18 15:00 HKT (GMT+08:00)
(28) in P/AE/PUR/TDTC	test02180	2025/02/18 10:40 HKT (GMT+08:00)	2025/02/18 11:10 HKT (GMT+08:00)
(27) in P/AE/PUR/TDTC	test02172	2025/02/17 17:45 HKT (GMT+08:00)	2025/02/18 10:00 HKT (GMT+08:00)
(24) in P/AE/PUR/AGC	Testing for TB - Issued	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/31 15:05 HKT (GMT+08:00)
(21) in P/AE/PUR/AGC	Testing for TB - Assessment and Fee	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)
(20) in P/AE/PUR/AGC	Testing for TB - PO	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)
(22) in P/AE/PUR/AGC	Testing for TB - Opening	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)

Records per page: 11 1-11 of 14

Step 21. Click the “Security Code”



CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

Document List x

Supplier Registration Form

Document List

Audit Trails

Search Document

Search Result 14

Reference	Subject / Title	Issue Date	Closing Date & Time
(33) in P/AE/PUR/AGC	Provision of XXXXXXXYYYXXZZ Services for Construction Industry Council (為建造業議會提供XXXXXXYYXZZ服務)	2025/05/22 16:00 HKT (GMT+08:00)	2025/05/26 12:00 HKT (GMT+08:00)
(31) in P/AE/PUR/AGC	Testing for Deploy 520	2025/05/20 13:45 HKT (GMT+08:00)	2025/05/20 13:54 HKT (GMT+08:00)
(25) in P/AE/PUR/AGC	Demo Testing on Tender Assessment Report	2025/03/12 10:35 HKT (GMT+08:00)	2025/03/12 10:50 HKT (GMT+08:00)
(30) in P/AE/PUR/TDTC	0225	2025/02/25 15:00 HKT (GMT+08:00)	2025/02/25 15:15 HKT (GMT+08:00)
(29) in P/AE/PUR/TDTC	test02181	2025/02/18 14:35 HKT (GMT+08:00)	2025/02/18 15:00 HKT (GMT+08:00)
(28) in P/AE/PUR/TDTC	test02180	2025/02/18 10:40 HKT (GMT+08:00)	2025/02/18 11:10 HKT (GMT+08:00)
(27) in P/AE/PUR/TDTC	test02172	2025/02/17 17:45 HKT (GMT+08:00)	2025/02/18 10:00 HKT (GMT+08:00)
(24) in P/AE/PUR/AGC	Testing for TB - Issued	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/31 15:05 HKT (GMT+08:00)
(21) in P/AE/PUR/AGC	Testing for TB - Assessment and Fee	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)
(20) in P/AE/PUR/AGC	Testing for TB - PO	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)
(22) in	Testing for TB -	2025/01/22 14:45	2025/01/22 15:05 HKT

Information

Tenderer Information

Reference:

(33) in P/AE/PUR/AGC

Subject / Title:

Provision of XXXXXXXYYYXXZZ Services for Construction Industry Council (為建造業議會提供XXXXXXYYXZZ服務)

Issue Date:

2025/05/22 16:00 HKT (GMT+08:00)

Closing Date & Time:

2025/05/26 12:00 HKT (GMT+08:00)

Company Name:

cicpdtest1@gmail.com

E-mail Address:

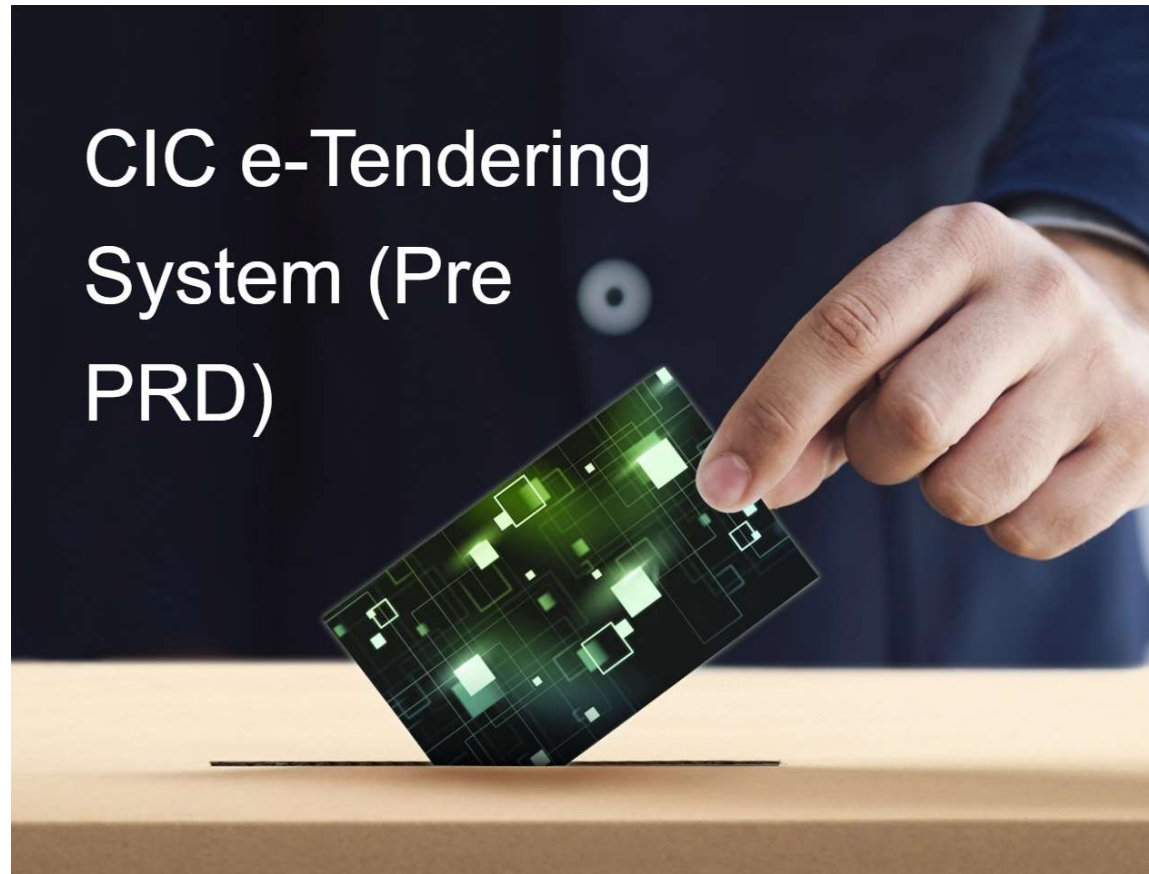
cicpdtest1@dummyemail.com

Security Code:

D9B52121D98A004C099A4FBBA4262C9E

Step 22. Tick “I confirm and accept the Terms of Use and Privacy Policy Statement”

Step 23. Click “Next”



Supplier | Tenderer | [CIC Staff](#) | EN |

CONSTRUCTION INDUSTRY COUNCIL
建造業議會

Tenderer Login

Security Code
C07CDC0866A0BA053DE903FE458601CE

☒ I confirm and accept the Terms of Use and Privacy Policy Statement. 1

[Next](#) 2

(If you received an invitation to Tender, you can access to view and download the tender document and annex(s) by entering the security code found in the notification email.)

[Disclaimer](#) [User Guide/Tenderer](#)

Copyright © 2025 (CIC (Pre PRD)). All Rights Reserved.

Step 24. Click the email icon

CIC e-Tendering System (Pre PRD)





CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

[Supplier](#) | [Tenderer](#) | [CIC Staff](#) | [EN](#) | 

Two-Step Verification

In order to verify your identity, choose a verification method from the list below:



Email address in this format
*****@*****.com

[Disclaimer](#)
Copyright © 2025 (CIC (Pre PRD)). All Rights Reserved.

[User Guide\(Tenderer\)](#)

Step 25. Check your email account to receive the Two-Step Verification Code

Step 26. Input Verification Code, then click “Submit”

Your email account



CIC e-Tendering System (Pre PRD): One-time passcode

You are receiving this email because a request was made for a one-time passcode that can be used for authentication. This code is valid for 15 minutes.

Please enter the following code for verification:

967 - **67776** **1**

建造業議會 (Pre PRD): 一次性驗證碼

貴公司收到此電子郵件是因為有人請求了一個一次性驗證碼。此驗證碼有效期為 15 分鐘。

請輸入以下代碼進行驗證：

967 - 67776

e-Tendering System



Two-Step Verification

Enter the verification code that was sent to the following:

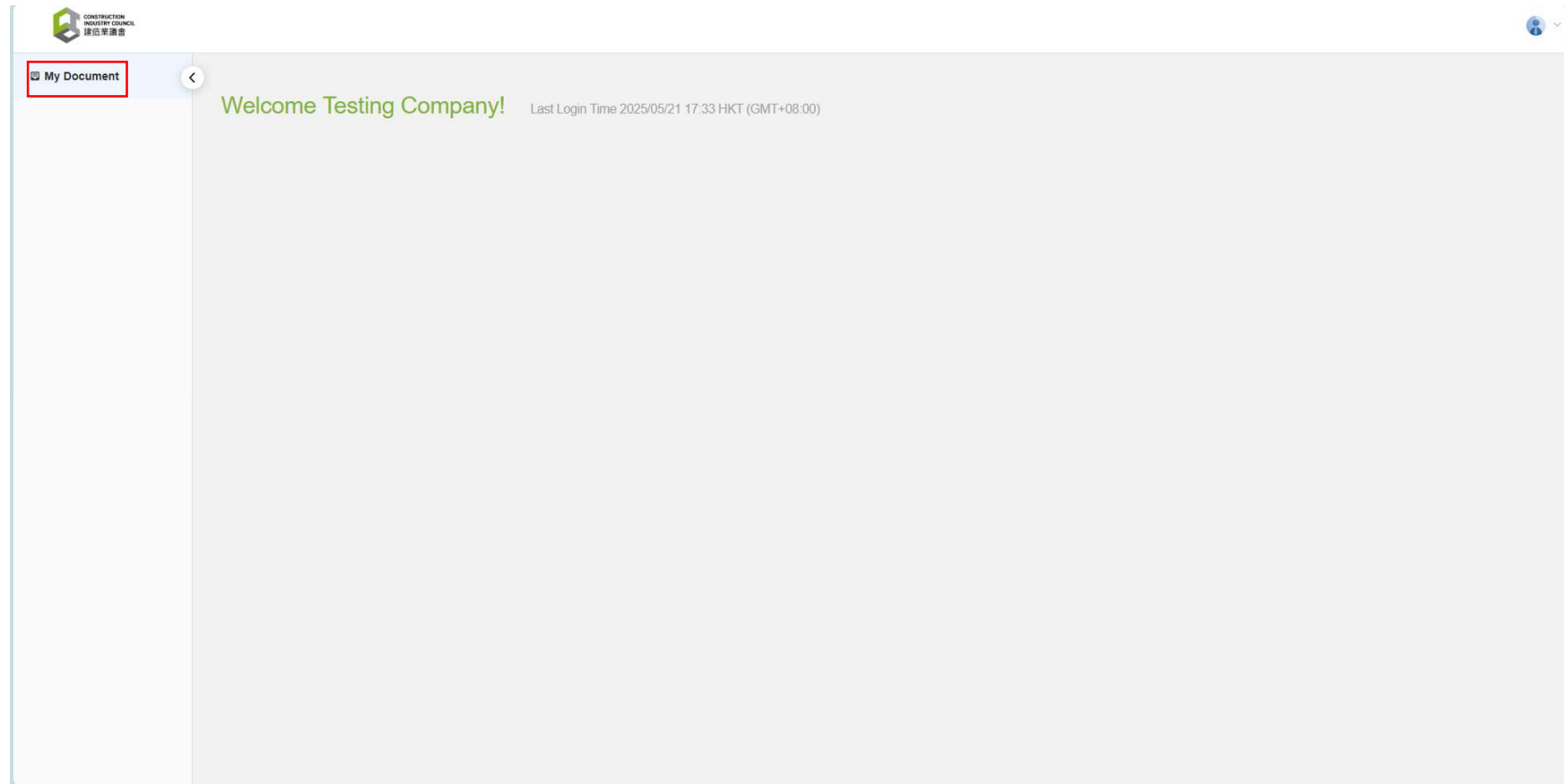
967 |

Please enter verification code

Submit

[Resend Code \(30s\)](#)

Step 27. Click “My Document”



Step 28. Click “Tender Documents & Annex” to download the tender document(s). The tender closing date will be displayed again on this page.

The screenshot shows the Construction Industry Council (CIC) tender portal interface. The top navigation bar includes the CIC logo and a 'My Document' tab. Below the navigation bar, the main content area is divided into two sections: 'Tender Documents & Annex(s)' and 'Tender Queries & Responses'. The 'Tender Documents & Annex(s)' section is highlighted with a red box. The 'Tender Closing Date' section on the right displays the closing date and time as 2025/05/22 12:00, with a red arrow pointing to it. Below the closing date, there is a 'My Action' section with buttons for 'Submit Offer', 'Decline Offer', and 'Submit Tender Queries'.

Tender Documents & Annex(s)

Tender Reference:
(32) in P/AE/PUR/AGC

Subject / Title:
Provision of XXXXXXXYYYYXXXXX Services for Construction Industry Council (為建造業議會提供XXXXXXXXX服務)

Description:
Interested tenderer, please click "New Supplier"

Contact:
Name: Ms. Aries LI
Tel. Number: 2100 9426
Email: ariesli@cic.hk

Tender Closing Date

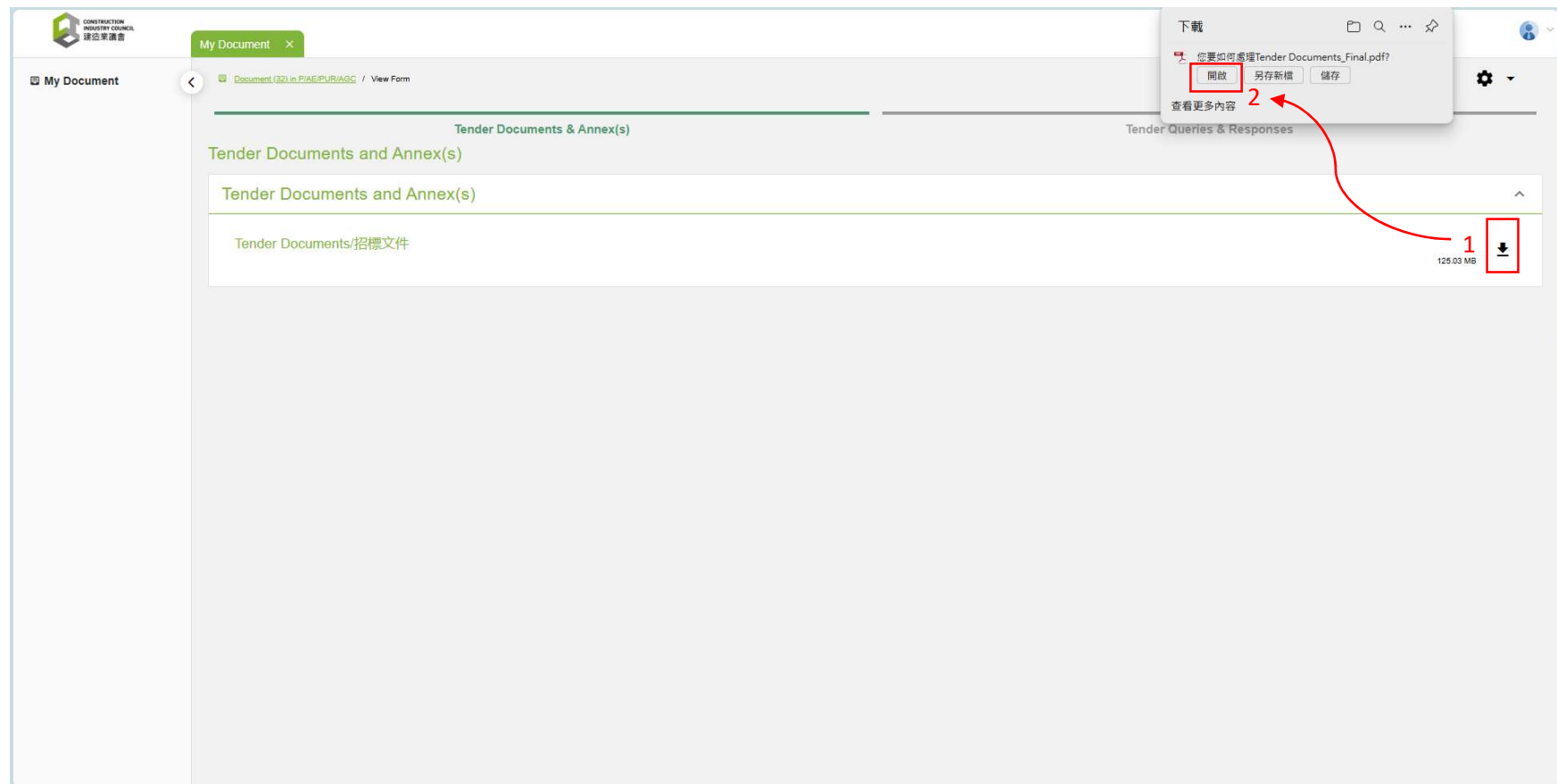
Closing Date & Time
2025/05/22 12:00
1 days left

My Action

Submit Offer
Decline Offer
Submit Tender Queries

Step 29. Click the download icon to save the tender documents for details

Step 30. Click the icon to open the file



Tender Query

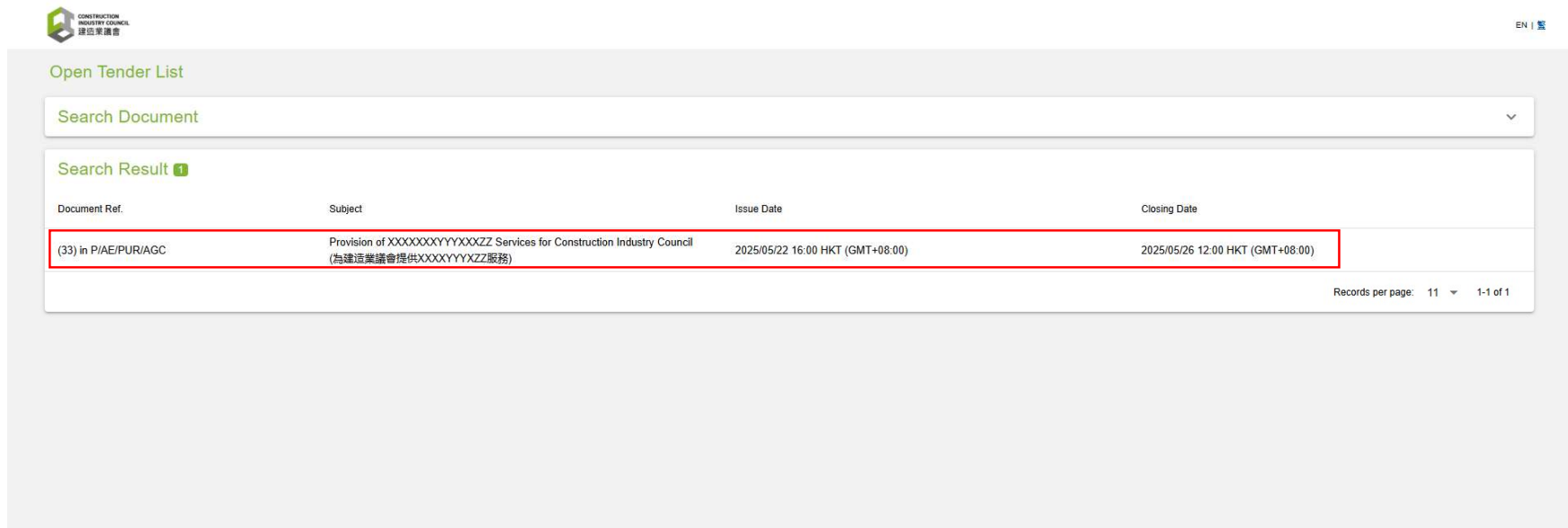
2. Submit a Tender Query

Step 1. Click below link to visit the CIC e-Tendering System to submit your tender query

[CIC e-Tendering System](#)

<https://procurement.cic.hk/prosmart/#/GuestPortal/OpenDocumentList>

Step 2. Click the relevant Tender/ EOI document



CONSTRUCTION INDUSTRY COUNCIL
建造業議會

EN | 粵

Open Tender List

Search Document

Search Result 1

Document Ref.	Subject	Issue Date	Closing Date
(33) in P/AE/IPUR/AGC	Provision of XXXXXXXXXXZZZ Services for Construction Industry Council (為建造業議會提供XXXXXXZZ服務)	2025/05/22 16:00 HKT (GMT+08:00)	2025/05/26 12:00 HKT (GMT+08:00)

Records per page: 11 1-1 of 1

Step 3. Click “Exiting Supplier”



EN | 繁

Open Tender List

Search Document

Search Result 1

Document Ref.	Subject	Issue Date	Closing Date
(33) in P/AE/PUR/AGC	Provision of XXXXXXXXXXZZ Services for Construction Industry Council (為建造業議會提供XXXXXXXXZZ服務)	2025/05/22 16:00 HKT (GMT+08:00)	2025/05/26 12:00 HKT (GMT+08:00)

1 record selected.

Records per page: 11 1-1 of 1

Document Notice

Document Ref.:

(33) in P/AE/PUR/AGC

Subject:

Provision of XXXXXXXXXXZZ Services for Construction Industry Council (為建造業議會提供XXXXXXXXZZ服務)

Issue Date:

2025/05/22 16:00 HKT (GMT+08:00)

Closing Date:

2025/05/26 12:00 HKT (GMT+08:00)

Details:

The CIC invites companies to express their interest in tendering for the captioned subject.

Contact Name:

Ms. Polly LO

Contact Number:

21009028

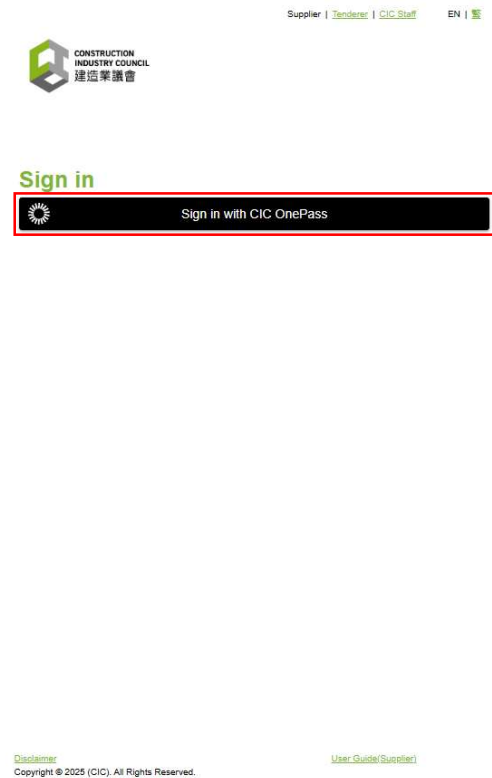
Apply For Invitation

New Supplier

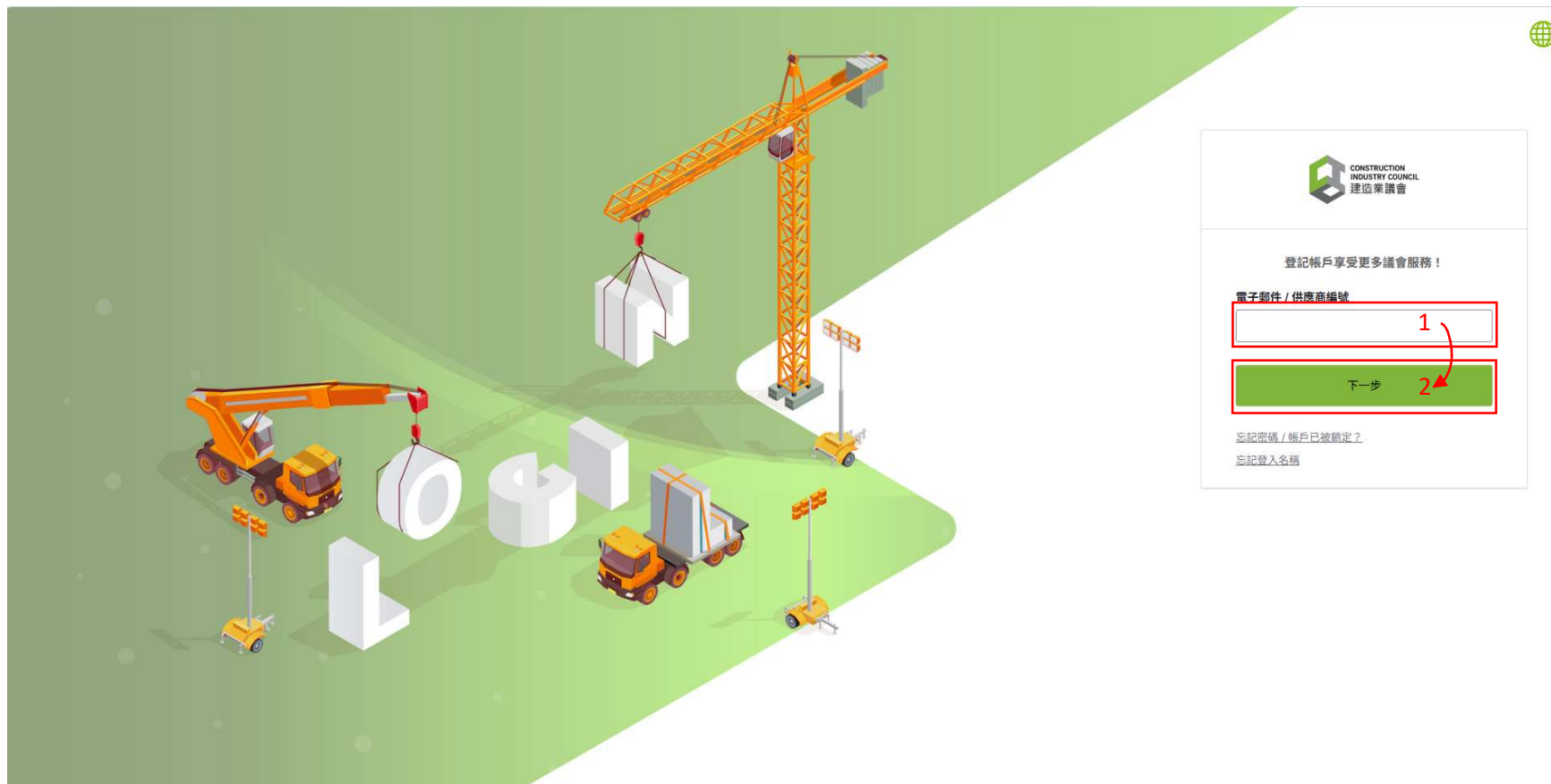
Existing Supplier

QG - Page 28 / 90

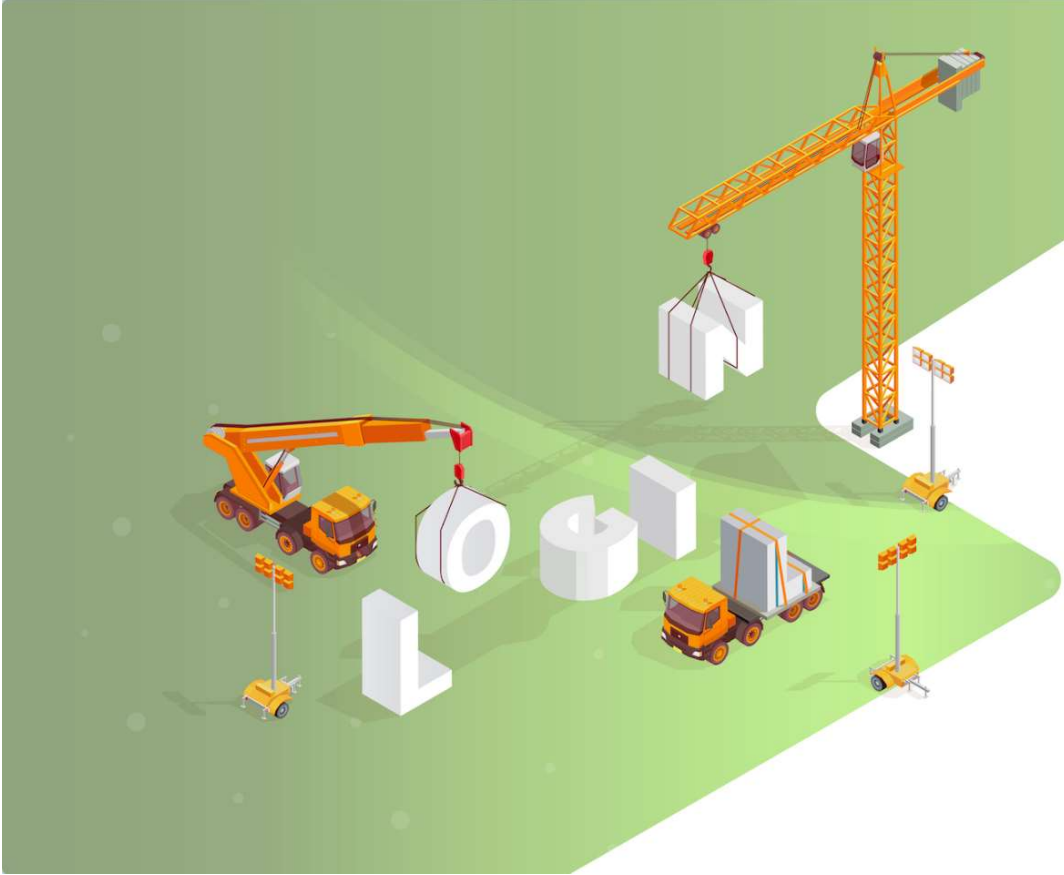
Step 4. Click “Sign in with CIC OnePass”



Step 5. Input your registered email or supplier code, then click “下一步”



Step 6. Input your own password, then click “驗證” to receive the verification email



CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

使用密碼驗證

testvendoree@hotmail.com

密碼

1

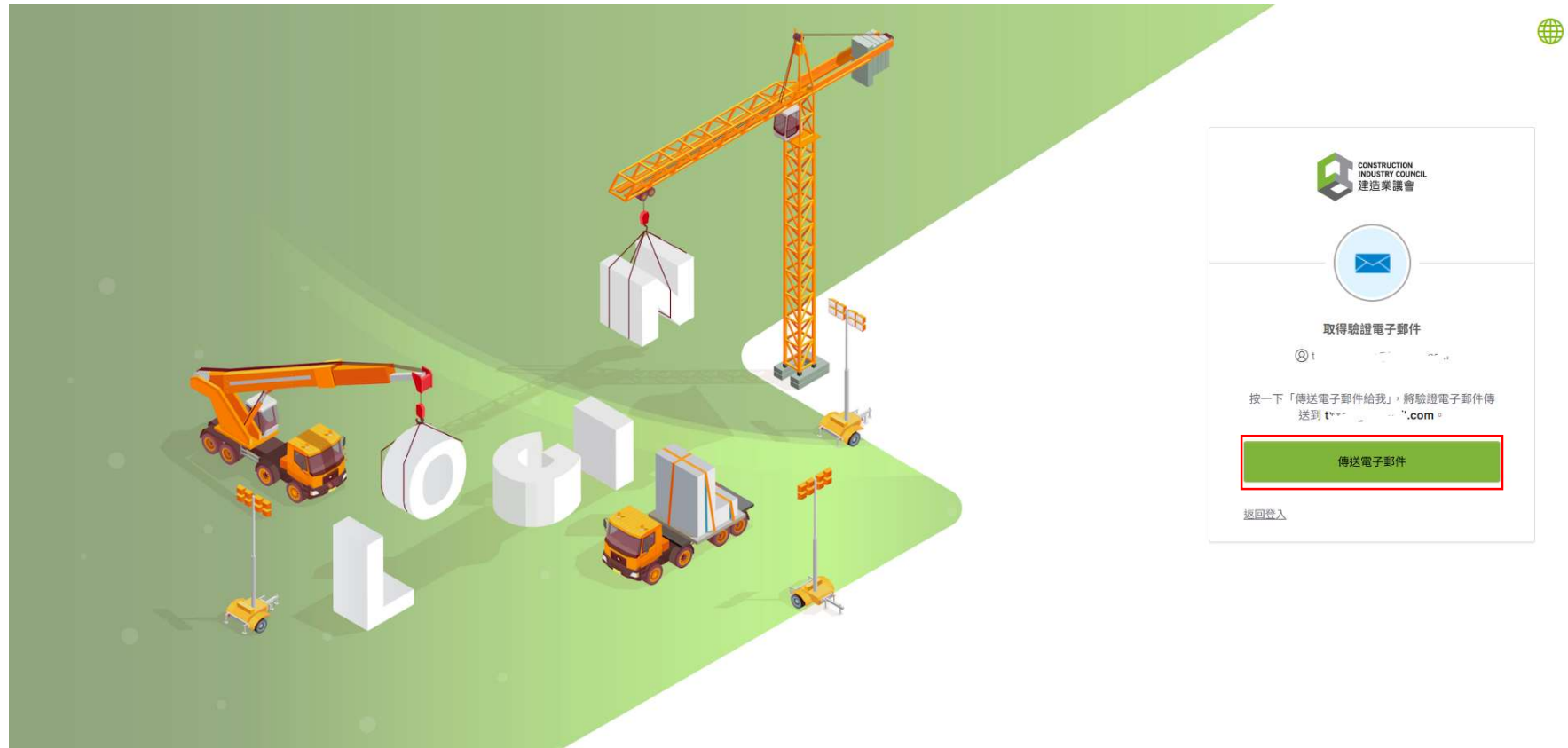
驗證 2

[忘記密碼 或 帳戶已被鎖定？](#)

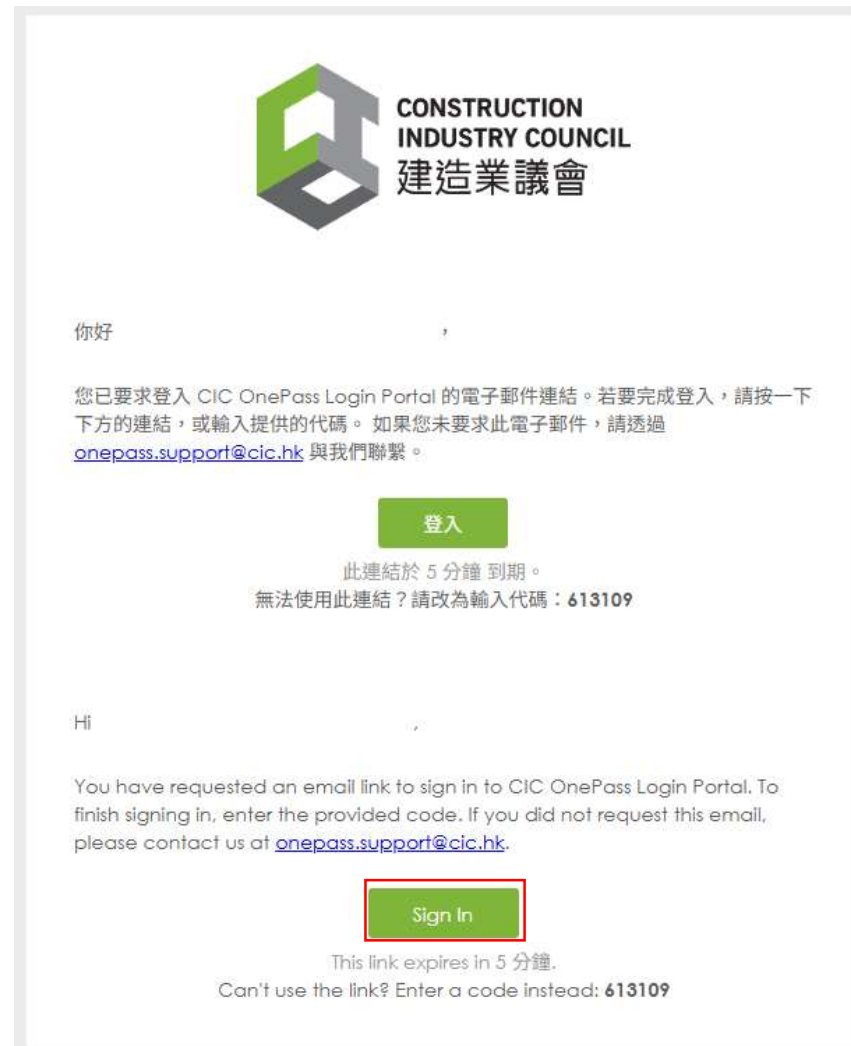
[使用其他方式驗證](#)

[返回登入](#)

Step 7. Click “傳送電子郵件”



Step 8. Check your email account, then click “Sign In” in the verification email



Step 9. Click “eTendering”



應用程式

用戶資料

帳戶安全

登入記錄

登出

公司用戶

⌕ | A A A

應用程式

我的應用程式



eTendering

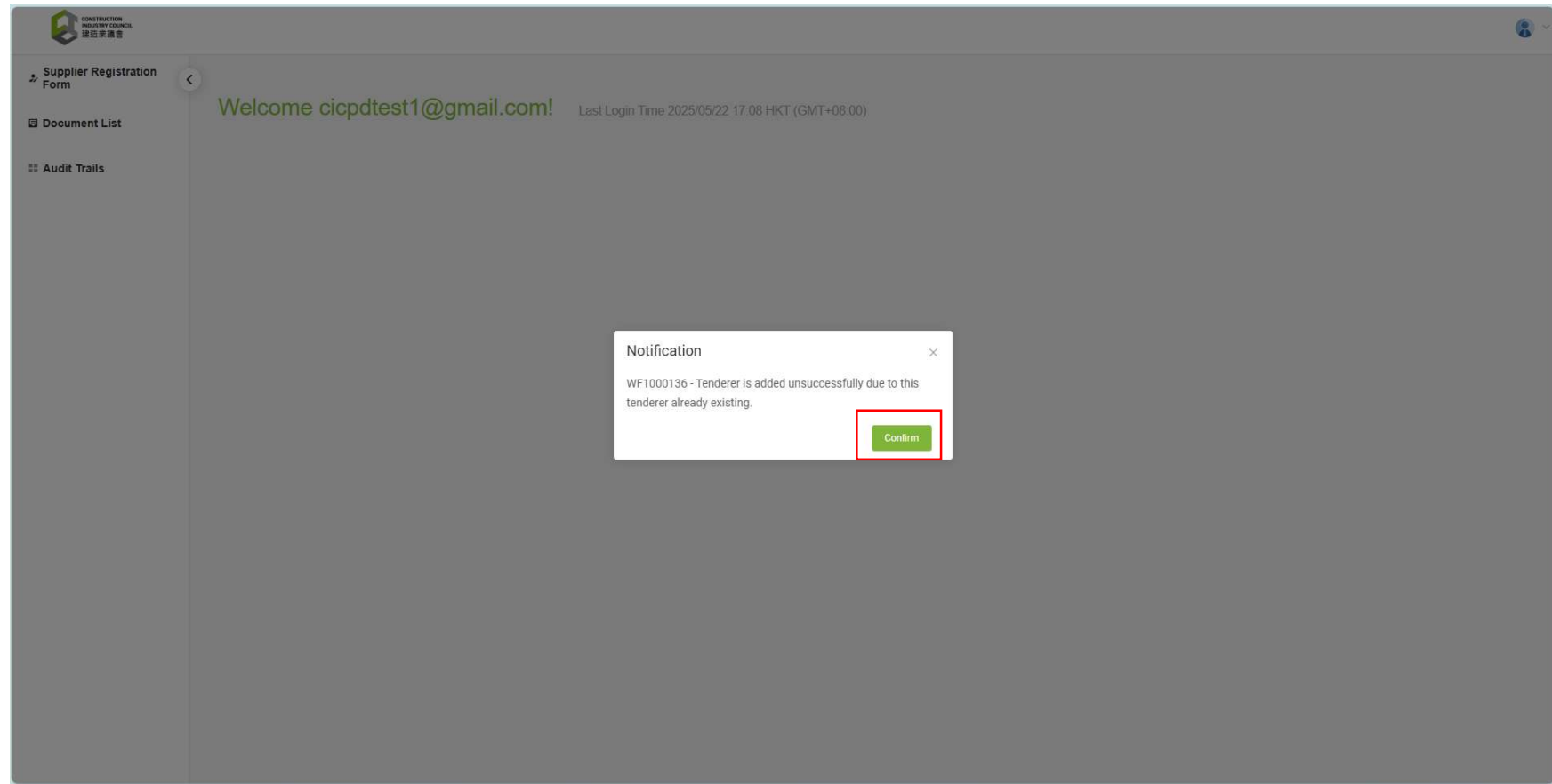


Online Programme
Application System

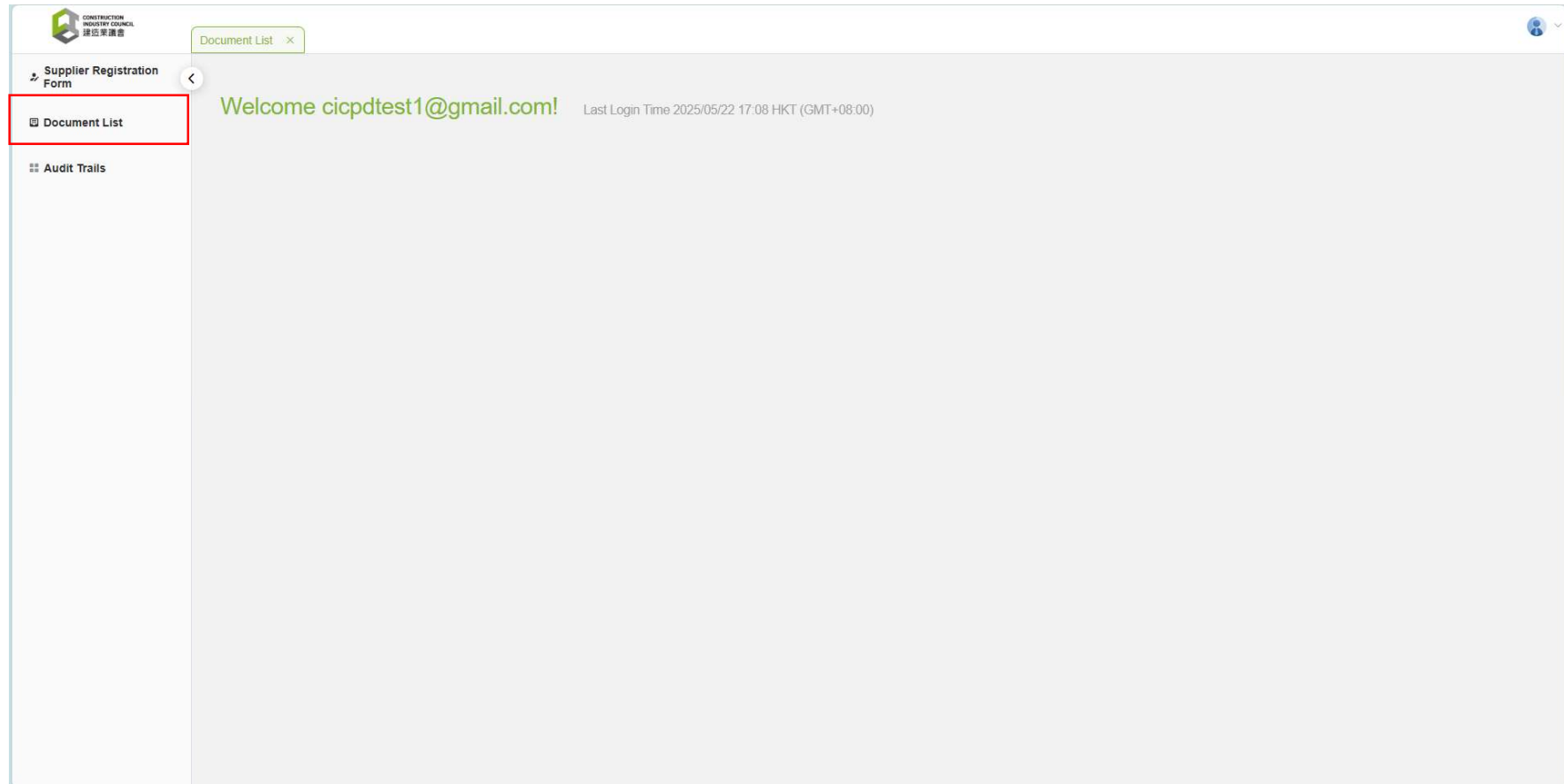


香港建造學院中央課程
報讀系統

Step 10. Click “Confirm”



Step 11. Click “Document List”



Step 12. Click the relevant Tender/ EOI document



CONSTRUCTION
INDUSTRY COUNCIL
建築業議會

Supplier Registration
Form

Document List

Audit Trails

Document List

Search Document

Search Result 14

Reference	Subject / Title	Issue Date	Closing Date & Time
(33) in P/AE/PUR/AGC	Provision of XXXXXXXXXXXXZZZ Services for Construction Industry Council (為建造業議會提供XXXXXXXXZZZ服務)	2025/05/22 16:00 HKT (GMT+08:00)	2025/05/26 12:00 HKT (GMT+08:00)
(31) in P/AE/PUR/AGC	Testing for Deploy 520	2025/05/20 13:45 HKT (GMT+08:00)	2025/05/20 13:54 HKT (GMT+08:00)
(25) in P/AE/PUR/AGC	Demo Testing on Tender Assessment Report	2025/03/12 10:35 HKT (GMT+08:00)	2025/03/12 10:50 HKT (GMT+08:00)
(30) in P/AE/PUR/TDTC	0225	2025/02/25 15:00 HKT (GMT+08:00)	2025/02/25 15:15 HKT (GMT+08:00)
(29) in P/AE/PUR/TDTC	test02181	2025/02/18 14:35 HKT (GMT+08:00)	2025/02/18 15:00 HKT (GMT+08:00)
(28) in P/AE/PUR/TDTC	test02180	2025/02/18 10:40 HKT (GMT+08:00)	2025/02/18 11:10 HKT (GMT+08:00)
(27) in P/AE/PUR/TDTC	test02172	2025/02/17 17:45 HKT (GMT+08:00)	2025/02/18 10:00 HKT (GMT+08:00)
(24) in P/AE/PUR/AGC	Testing for TB - Issued	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/31 15:05 HKT (GMT+08:00)
(21) in P/AE/PUR/AGC	Testing for TB - Assessment and Fee	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)
(20) in P/AE/PUR/AGC	Testing for TB - PO	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)
(22) in P/AE/PUR/AGC	Testing for TB - Opening	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)

Records per page: 11 1-11 of 14

Step 13. Click the “Security Code”



CONSTRUCTION
INDUSTRY COUNCIL
建築業議會

Supplier Registration
Form

Document List

Audit Trails

Document List

Search Document

Search Result 14

Reference	Subject / Title	Issue Date	Closing Date & Time
(33) in P/AE/PUR/AGC	Provision of XXXXXXXXXX Services for Construction Industry Council (為建造業議會 提供XXXXXXXXZZ服 務)	2025/05/22 16:00 HKT (GMT+08:00)	2025/05/26 12:00 HKT (GMT+08:00)
(31) in P/AE/PUR/AGC	Testing for Deploy 520	2025/05/20 13:45 HKT (GMT+08:00)	2025/05/20 13:54 HKT (GMT+08:00)
(25) in P/AE/PUR/AGC	Demo Testing on Tender Assessment Report	2025/03/12 10:35 HKT (GMT+08:00)	2025/03/12 10:50 HKT (GMT+08:00)
(30) in P/AE/PUR/TDTC	0225	2025/02/25 15:00 HKT (GMT+08:00)	2025/02/25 15:15 HKT (GMT+08:00)
(29) in P/AE/PUR/TDTC	test02181	2025/02/18 14:35 HKT (GMT+08:00)	2025/02/18 15:00 HKT (GMT+08:00)
(28) in P/AE/PUR/TDTC	test02180	2025/02/18 10:40 HKT (GMT+08:00)	2025/02/18 11:10 HKT (GMT+08:00)
(27) in P/AE/PUR/TDTC	test02172	2025/02/17 17:45 HKT (GMT+08:00)	2025/02/18 10:00 HKT (GMT+08:00)
(24) in P/AE/PUR/AGC	Testing for TB - Issued	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/31 15:05 HKT (GMT+08:00)
(21) in P/AE/PUR/AGC	Testing for TB - Assessment and Fee	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)
(20) in P/AE/PUR/AGC	Testing for TB - PO	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)
(22) in	Testing for TB -	2025/01/22 14:45	2025/01/22 15:05 HKT

Information

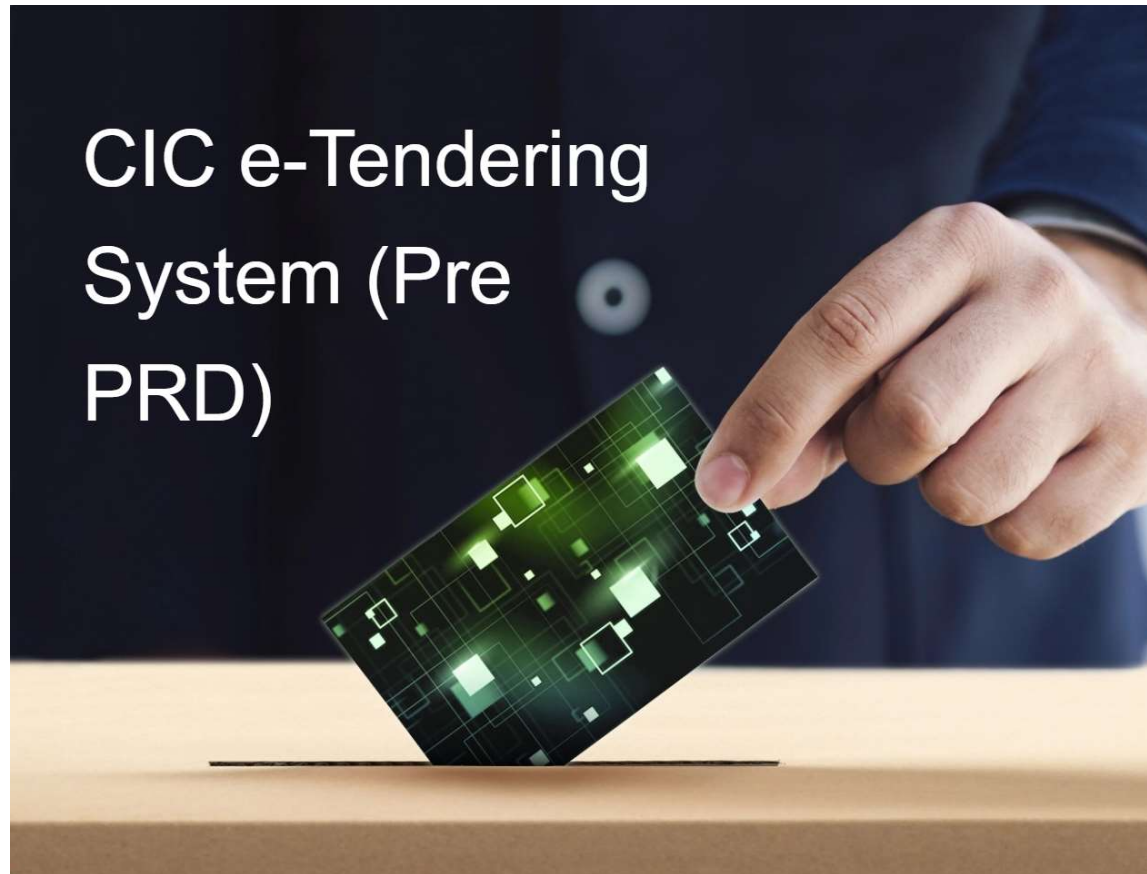
Reference: (33) in P/AE/PUR/AGC
Subject / Title: Provision of XXXXXXXXXX Services for Construction Industry Council (為建造業議會提供XXXXXXXXZZ服務)
Issue Date: 2025/05/22 16:00 HKT (GMT+08:00)
Closing Date & Time: 2025/05/26 12:00 HKT (GMT+08:00)

Tenderer Information

Company Name: cicpdtest1@gmail.com
E-mail Address: cicpdtest1@dummyemail.com
Security Code: D9B52121D98A004C099AAF6BA426ZC9E

Step 14. Tick “I confirm and accept the Terms of Use and Privacy Policy Statement”

Step 15. Click “Next”



[Supplier](#) | [Tenderer](#) | [CIC Staff](#) | [EN](#) | [🇬🇧](#)

 CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

Tenderer Login

Security Code
C07CDC0866A0BA053DE903FE458601CE

☒ I confirm and accept the Terms of Use and Privacy Policy Statement. 1

Next 2

(If you received an invitation to Tender, you can access to view and download the tender document and annex(s) by entering the security code found in the notification email.)

[Disclaimer](#) [User Guide/Tenderer](#)

Copyright © 2025 (CIC (Pre PRD)). All Rights Reserved.

Step 16. Click the email icon

CIC e-Tendering System (Pre PRD)



Supplier | Tenderer | **CIC Staff** | EN | 繁



CONSTRUCTION
INDUSTRY COUNCIL
建築業議會

Two-Step Verification

In order to verify your identity, choose a verification method from the list below:

 Email address in this format:
*****@*****.com

[Disclaimer](#)
Copyright © 2025 (CIC (Pre PRD)). All Rights Reserved.

[User Guide/Tenderer](#)

Step 17. Check your email account to receive the Two-Step Verification Code

Step 18. Input Verification Code in the CIC e-Tendering System, then click “Submit”

Your email account



CIC e-Tendering System (Pre PRD): One-time passcode

You are receiving this email because a request was made for a one-time passcode that can be used for authentication. This code is valid for 15 minutes.

Please enter the following code for verification:

967 - **67776** **1**

建造業議會 (Pre PRD): 一次性驗證碼

貴公司收到此電子郵件是因為有人請求了一個一次性驗證碼。此驗證碼有效期為 15 分鐘。

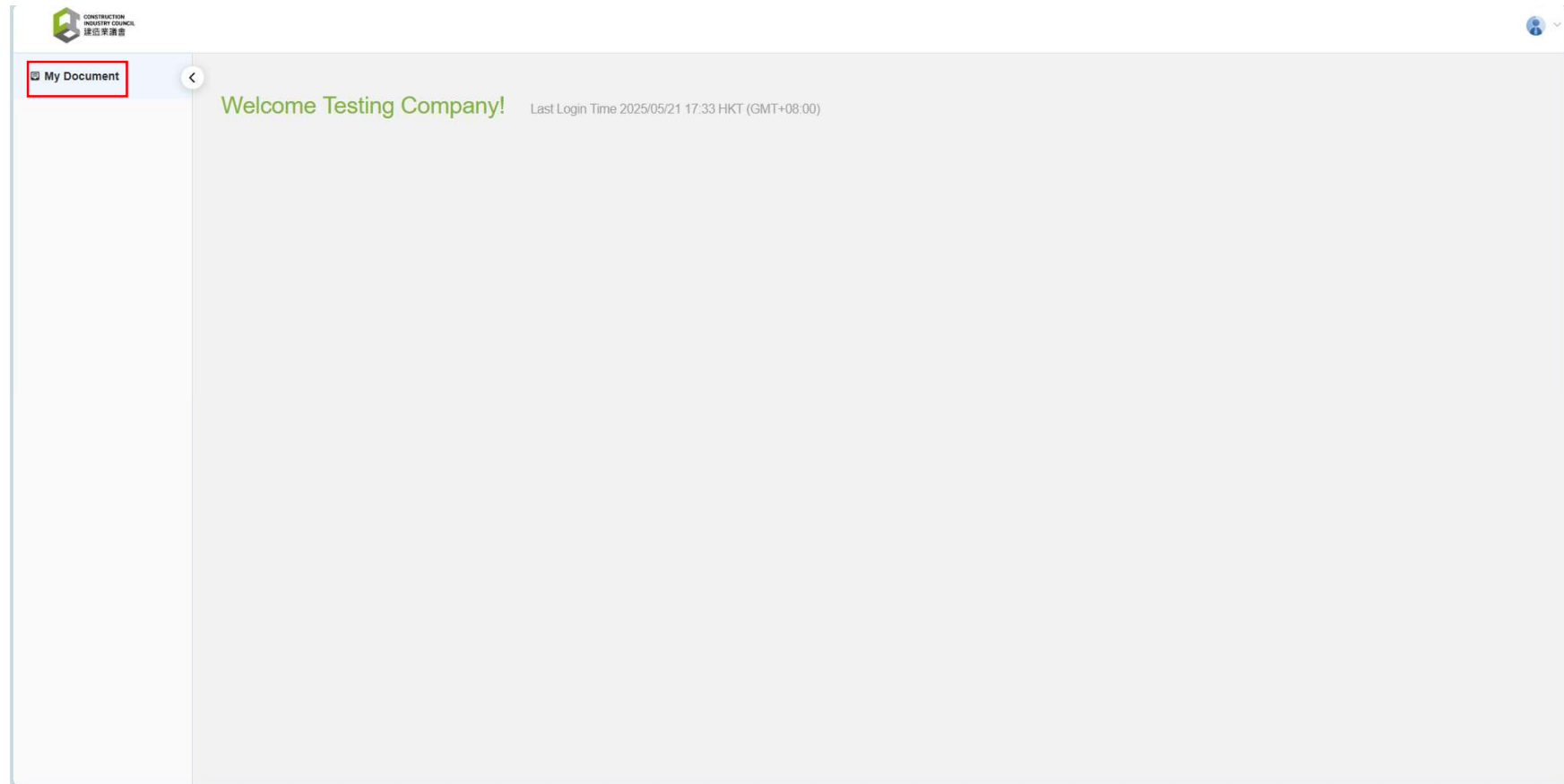
請輸入以下代碼進行驗證：

967 - 67776

CIC e-Tendering System



Step 19. Click “My Document”



Step 20. Click “Tender Queries & Responses”

CONSTRUCTION INDUSTRY COUNCIL
建造業議會

My Document ×

Document (30) in P/AE/PUR/AGC

My Document

Tender Documents & Annex(s)

Tender Reference:
(30) in P/AE/PUR/AGC

Subject / Title:
Provision of Design and XXXXXXXXXXXXXXXZZZZZ the Construction Industry Council (為建造業議會提供設計及XXXXXXXXXXXXZZZZZ)

Description:
Interested tenderer, please click "New Supplier"

Contact:
Name: Ms. Aries LI
Tel. Number: 21009426
Email: ariesli@cic.hk

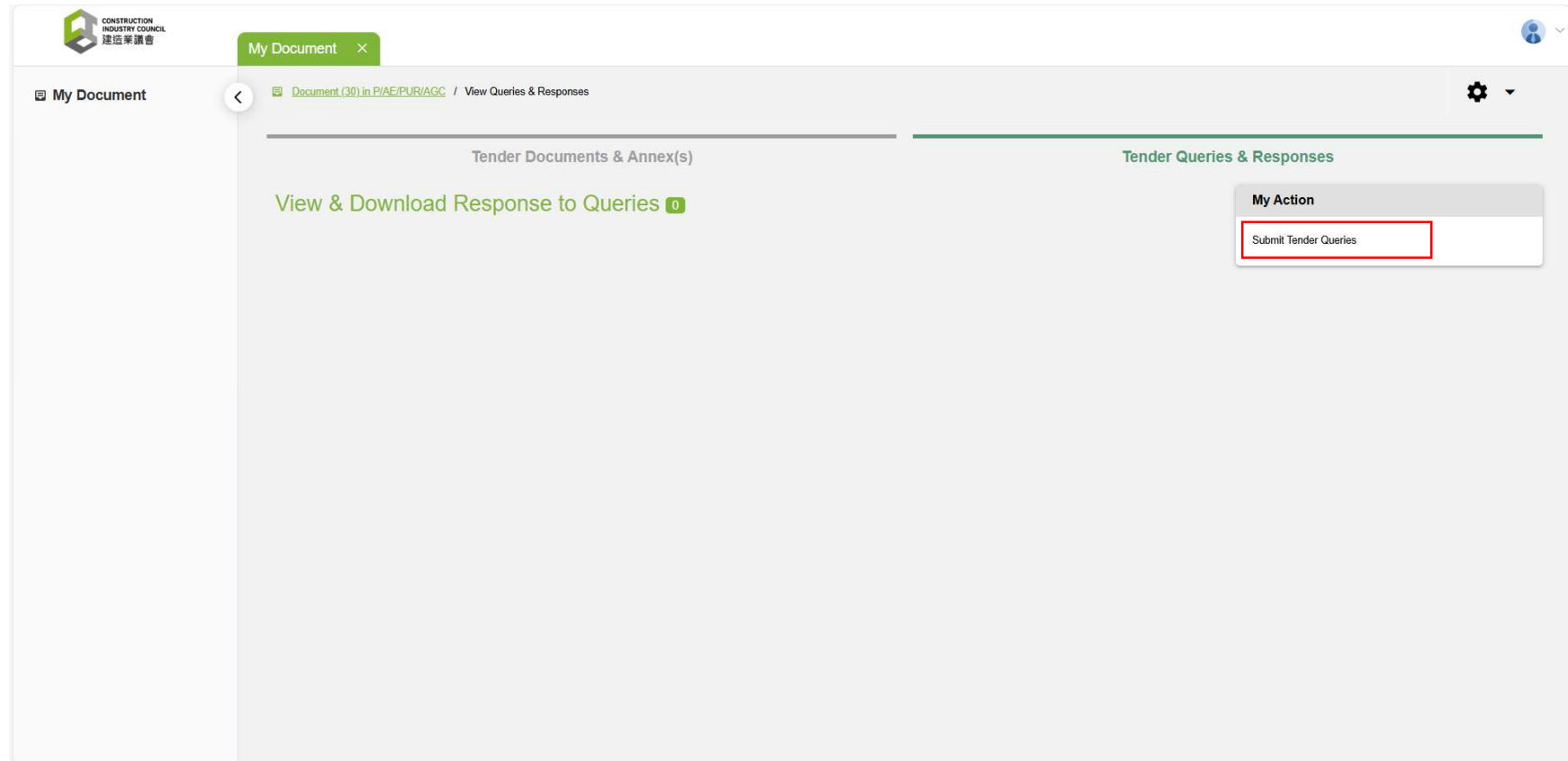
Tender Queries & Responses

My Action

- Submit Offer
- Decline Offer
- Submit Tender Queries

Closing Date & Time
2025/05/19 15:00
2 days left

Step 21. Click “Submit Tender Queries”



Step 22. Input your query

 CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

My Document

Document (30) in P/AE/PUR/AGC / View Form

My Document

Tender Documents & Annex(s)

Tender Queries & Responses

Submit Questions or Request for Clarifications

Document Type:

Tender

Document Ref:

(30) in P/AE/PUR/AGC

Subject:

Provision of Design and XXXXXXXXXXXXXXXZZZZ the Construction Industry Council (為建造業議會提供設計及XXXXXXXXXXXXZZZZ)

Question Or Request For Clarification

1. Please advise the current XXXXXXXXXXXXXXXXXXXXXXXX.

2. For XXXXX function, please advise the number XXXXXXXXXXXXXXX applied to?

3. xxxxxxxxxxxxxxx

Attachment:

File Name

File Size

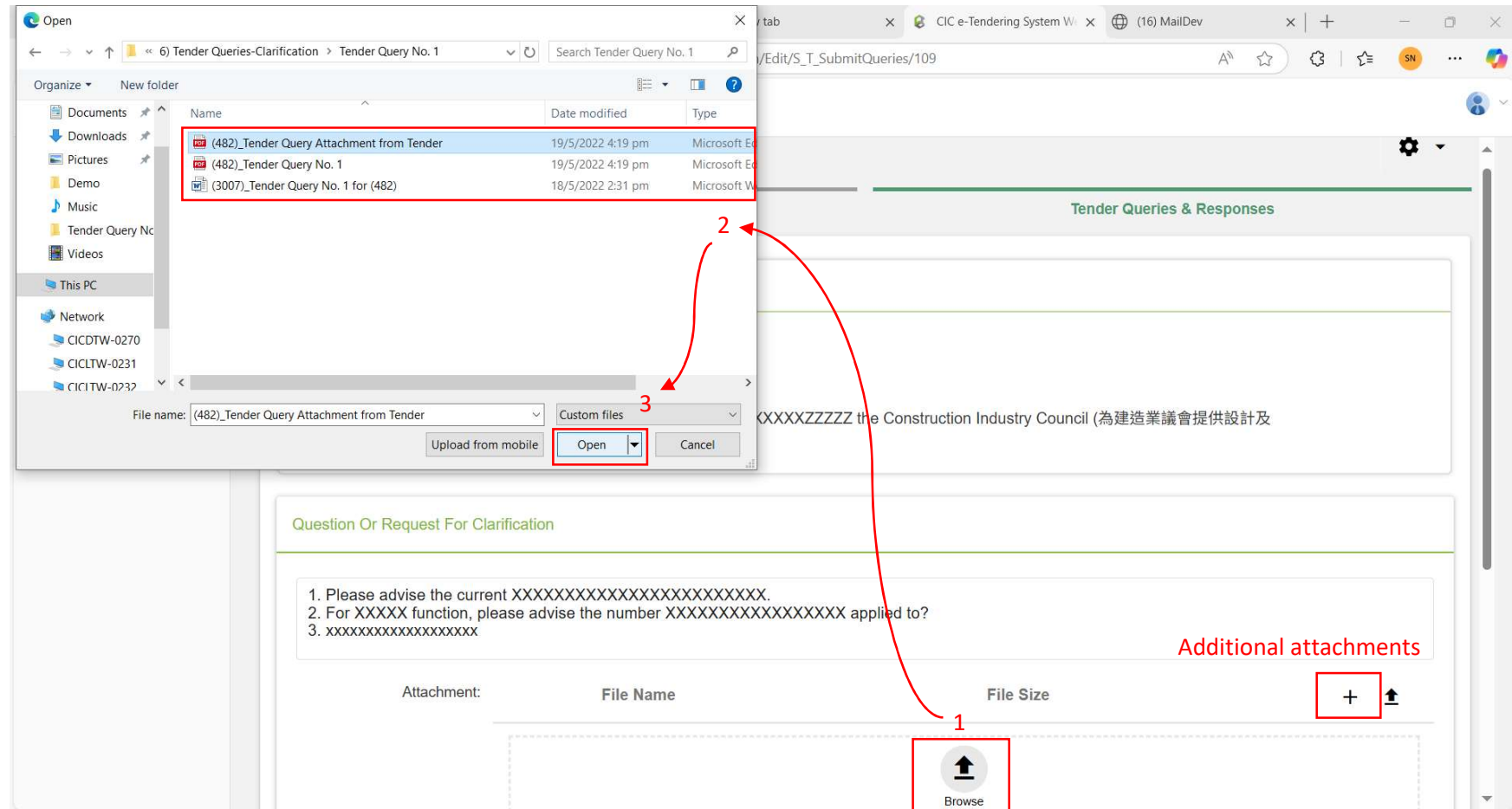
+

↑

↑

Browse

Step 23. Click “Browse” for uploading the attachments (If applicable)



Step 24. Tick “I confirm and accept the Terms of Use and Privacy Policy Statement”

Step 25. Click “Save” to submit your tender query

CONSTRUCTION INDUSTRY COUNCIL
建造業議會

My Document

My Document

Question Or Request For Clarification

1. Please advise the current XXXXXXXXXXXXXXXXXXXXXXXX.
2. For XXXXX function, please advise the number XXXXXXXXXXXXXXXXXXXX applied to?
3. xxxxxxxxxxxxxxxxxxxx

Attachment:	File Name	File Size
	(482)_Tender Query Attachment from Tender.pdf	435.25 KB

1-1 of 1

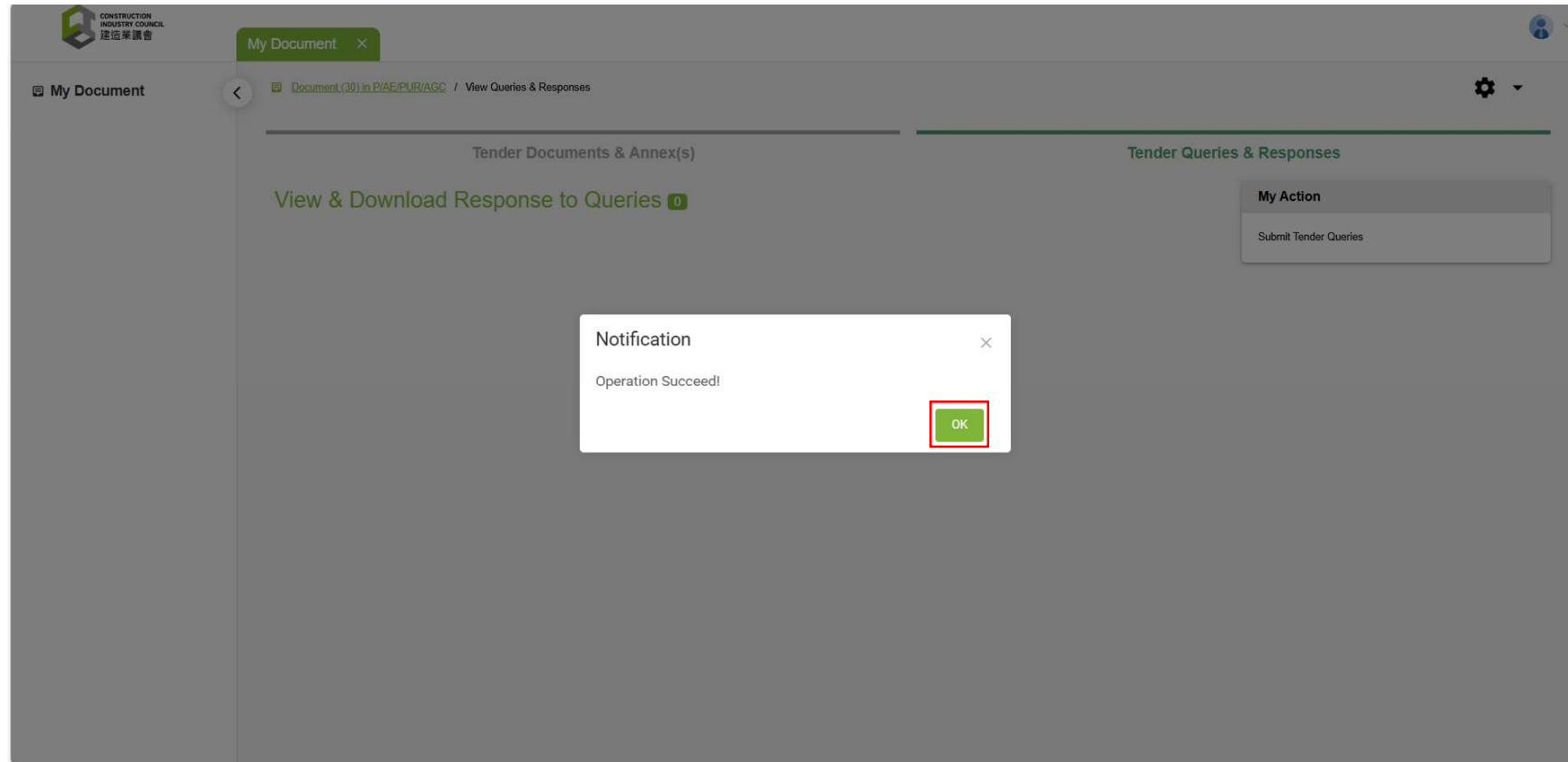
Accepted File Types: doc, docx, pdf, xls, xlsx Number of files: 1 / 5 File Size: 435.25 KB / 1.00 GB Each file size cannot be larger than 200MB

Declaration

☒ I confirm and accept the Terms of Use and Privacy Policy Statement.

Back Save

Step 26. Click “OK”



3. View the Tender Query replied by CIC

The notification email will be sent to your provided contact email to alert you to view the tender query replied by CIC via the CIC e-Tendering System

Step 1. Click “Reply Slip” in the email

致：Tenderer Test Limited

在發出以下詳細的投標邀請函後，您的疑問已收到並審查。如欲了解詳情，請點擊“**瀏覽文件**”登入至電子投標系統查閱相關招標文件，你亦可透過點擊“**回條**”鍵認收此電郵。

招標詳情:

招標編號： (30) in P/AE/PUR/AGC
招標項目： Provision of Design and
XXXXXXXXXXXXZZZZ the Construction
Industry Council (為建造業議會提供設計
及XXXXXXXXXXXXZZZZ)

Reply Slip 回條

Review Document 瀏覽文件

Should you have any queries, please contact our Ms. Aries LI at
21009426 / ariesli@cic.hk.

如對此次投標有任何查詢，可致電 21009426與採購部Ms. Aries LI /
ariesli@cic.hk 聯絡。

Visit CIC e-Tendering System (Pre PRD)

<https://uat64.e-tendering.com/prosmart/#/TendererLogin>

Step 2. Click “Tenderer login”



[Supplier](#) | [Tenderer](#) | [CIC Staff](#) | [EN](#) | [繁體中文](#)

 CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

Acknowledgement
Thanks for your Acknowledgement, details please access the system.

Tender Information
Document Ref: (30) in P/AE/PUR/AGC
Subject: Provision of Design and XXXXXXXXXXXXXXXZZZZ the
Construction Industry Council (為建造業議會提供設計及
XXXXXXXXXXXXZZZZ)

Step 3. Tick “I confirm and accept the Terms of Use and Privacy Statement”

Step 4. Click “Next”



Supplier | Tenderer | [CIC Staff](#) EN | 繁

 CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

Tenderer Login

Security Code
5E2575C6C14948CF7A1C47A2C9D0F6E7

☐ I confirm and accept the Terms of Use and Privacy Policy Statement. 1

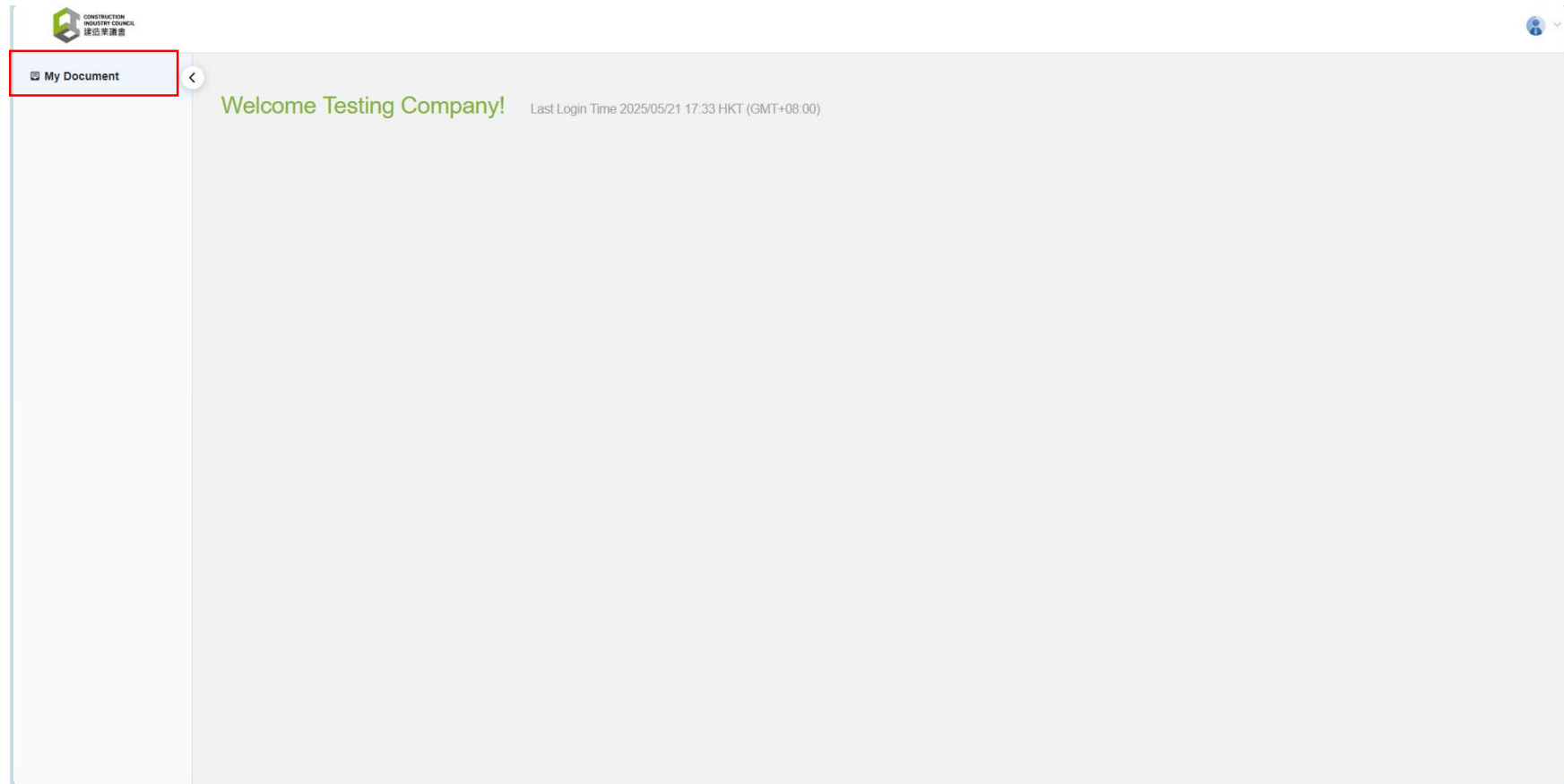
Next 2

(If you received an invitation to Tender, you can access to view and download the tender document and annex(s) by entering the security code found in the notification email.)

[Disclaimer](#)
Copyright © 2025 (CIC (Pre PRD)). All Rights Reserved.

[User Guide\(Tenderer\)](#)

Step 5. Click “My Document”



Step 6. Click “Tender Queries & Responses”

CONSTRUCTION INDUSTRY COUNCIL
建造業議會

My Document x

My Document < Document (32) in P/AE/PUR/AGC

Tender Documents & Annex(s)

Tender Reference:
(32) in P/AE/PUR/AGC

Subject / Title:
Provision of XXXXXXXXXX Services for Construction Industry Council (為建造業議會提供XXXXXXXX服務)

Description:
Interested tenderer, please click "New Supplier"

Contact:
Name: Ms. Aries LI
Tel. Number: 2100 9426
Email: ariesli@cic.hk

Tender Queries & Responses

My Action

- Submit Offer
- Decline Offer
- Submit Tender Queries

Closing Date & Time
2025/05/22 12:00
Closing today after 0 hours 36 minutes

Step 7. You can view all Tender Queries replied by CIC on this page

The screenshot displays the Construction Industry Council (CIC) portal interface. The top navigation bar includes the CIC logo and the text "CONSTRUCTION INDUSTRY COUNCIL 建造業議會". Below this, a "My Document" tab is active, showing a breadcrumb trail: "Document (32) in PIAE/PUR/AGC / View Queries & Responses". The main content area is divided into two tabs: "Tender Documents & Annex(s)" and "Tender Queries & Responses", with the latter being selected. A green banner at the top of the "Tender Queries & Responses" section reads "View & Download Response to Queries 4". The content is organized into a list of four entries, each with a timestamp and a title. The second entry, dated 2025/05/21 16:49, contains a detailed response text and an attachment titled "(482)_Tender Query No. 1.pdf" with a size of 435.25 KB and a download icon. The right sidebar, titled "My Action", contains a button labeled "Submit Tender Queries".

CONSTRUCTION INDUSTRY COUNCIL
建造業議會

My Document x

My Document < Document (32) in PIAE/PUR/AGC / View Queries & Responses

Tender Documents & Annex(s) Tender Queries & Responses

View & Download Response to Queries 4

2025/05/21 16:45 ^

TEST TENDER QUERY PUBLISH

Attachment(s)

...

2025/05/21 16:49 ^

Further to our issuance of the Invitation to Tender on 10 May 2022, the following queries were received. The CIC's response is hereby distributed to all tenderers. The letter in attachment shall not have any contractual or other legal standing or effect.

Attachment(s)

(482)_Tender Query No. 1.pdf 435.25 KB ^

MDS: e56fd3864e8114497638a324bdf14b1d

2025/05/21 16:58 ^

TEST 3

Attachment(s)

...

2025/05/21 17:04 ^

Respond to Tender Query No. 4

Further to our issuance of the Invitation to Tender on 10 May 2022, the following queries were received. The CIC's response is hereby distributed to all tenderers. The letter in attachment shall not have any contractual or other legal standing or effect.

My Action

Submit Tender Queries

Step 8. Click the download icon to save the attachment (If applicable).

Step 9. Click the icon to open the file

My Document

Document (32) in PIAE/PIR/AQC / View Queries & Responses

Tender Documents & Annex(s)

View & Download Response to Queries 4

2025/05/21 16:45

TEST TENDER QUERY PUBLISH

Attachment(s)

...

2025/05/21 16:49

Further to our issuance of the Invitation to Tender on 10 May 2022, the following queries were received. The CIC's response is hereby distributed to all tenderers. The letter in attachment shall not have any contractual or other legal standing or effect.

Attachment(s)

(482)_Tender Query No. 1.pdf
MD5: e56fd3864e8114497638a324bdf14b1d

435.25 KB

2025/05/21 16:58

TEST 3

Attachment(s)

...

2025/05/21 17:04

Respond to Tender Query No. 4

Further to our issuance of the Invitation to Tender on 10 May 2022, the following queries were received. The CIC's response is hereby distributed to all tenderers. The letter in attachment shall not have any contractual or other legal standing or effect.

下載

(482)_Tender Query No. 1.pdf?

開啟 另存新檔 儲存

查看更多內容

My Action

Submit Tender Queries

Tender Addendum

4. Tender Addendum

The notification email will be sent to your provided contact email to alert you to access the Tender Addendum via the CIC e-Tendering System

Step 1. Click the “Reply Slip” in the email

Dear TEST COMPANY,

Further to our Invitation to Tender dated 2025/05/20 17:19 HKT (GMT+08:00), a Tender Addendum for the Tender detailed below has now been issued. For more information, please click "**Review Document**" to log onto the CIC e-Tendering System Website.

Please click "**Reply Slip**" to acknowledge us that you have received and read the email.

Tender Information:

Tender Ref: (32) in P/AE/PUR/AGC
Subject: Provision of XXXXXXXYYYYXXXXX
Services for Construction Industry Council
(為建造業議會提供XXXXYYYYXX服務)

致：TEST COMPANY

基於2025/05/20 17:19 HKT (GMT+08:00)發佈的投標邀請函之後，本會已就有關以下招標項目發佈一則招標補遺。

如欲了解詳情，請點擊“**瀏覽文件**”登入至電子投標系統查閱相關招標文件，你亦可透過點擊“**回條**”鍵認收此電郵。

招標詳情:

招標編號： (32) in P/AE/PUR/AGC
招標項目： Provision of XXXXXXXYYYYXXXXX
Services for Construction Industry Council
(為建造業議會提供XXXXYYYYXX服務)

Reply Slip 回條

Review Document 瀏覽文件

Step 2. Click the “Tenderer login”

CIC e-Tendering System (Pre PRD)

CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

[Supplier](#) | [Tenderer](#) | [CIC Staff](#) | EN | 繁

Acknowledgement

Thanks for your Acknowledgement, details please access the system.

Tender Information

Document Ref: (32) in P/AE/PUR/AGC
Subject: Provision of XXXXXXXXXXXXXXXX Services for Construction Industry Council (為建造業議會提供 XXXXXXXXXX服務)

[Tenderer login](#)

Step 3. Click the email icon



CIC e-Tendering System (Pre PRD)

[Supplier](#) | [Tenderer](#) | [CIC Staff](#) | [EN](#) | 



Two-Step Verification

In order to verify your identity, choose a verification method from the list below:

 Email address in this format
T***@T***.COM

[Disclaimer](#)
Copyright © 2025 (CIC (Pre PRD)). All Rights Reserved.

[User Guide\(Tenderer\)](#)

Step 4. Check your email account to receive the Two-Step Verification Code

Step 5. Input Verification Code and Click “Submit”

Your email account



CIC e-Tendering System (Pre PRD): One-time passcode

You are receiving this email because a request was made for a one-time passcode that can be used for authentication. This code is valid for 15 minutes.

Please enter the following code for verification:

967 - **67776** 1

建造業議會 (Pre PRD): 一次性驗證碼

貴公司收到此電子郵件是因為有人請求了一個一次性驗證碼。此驗證碼有效期為 15 分鐘。

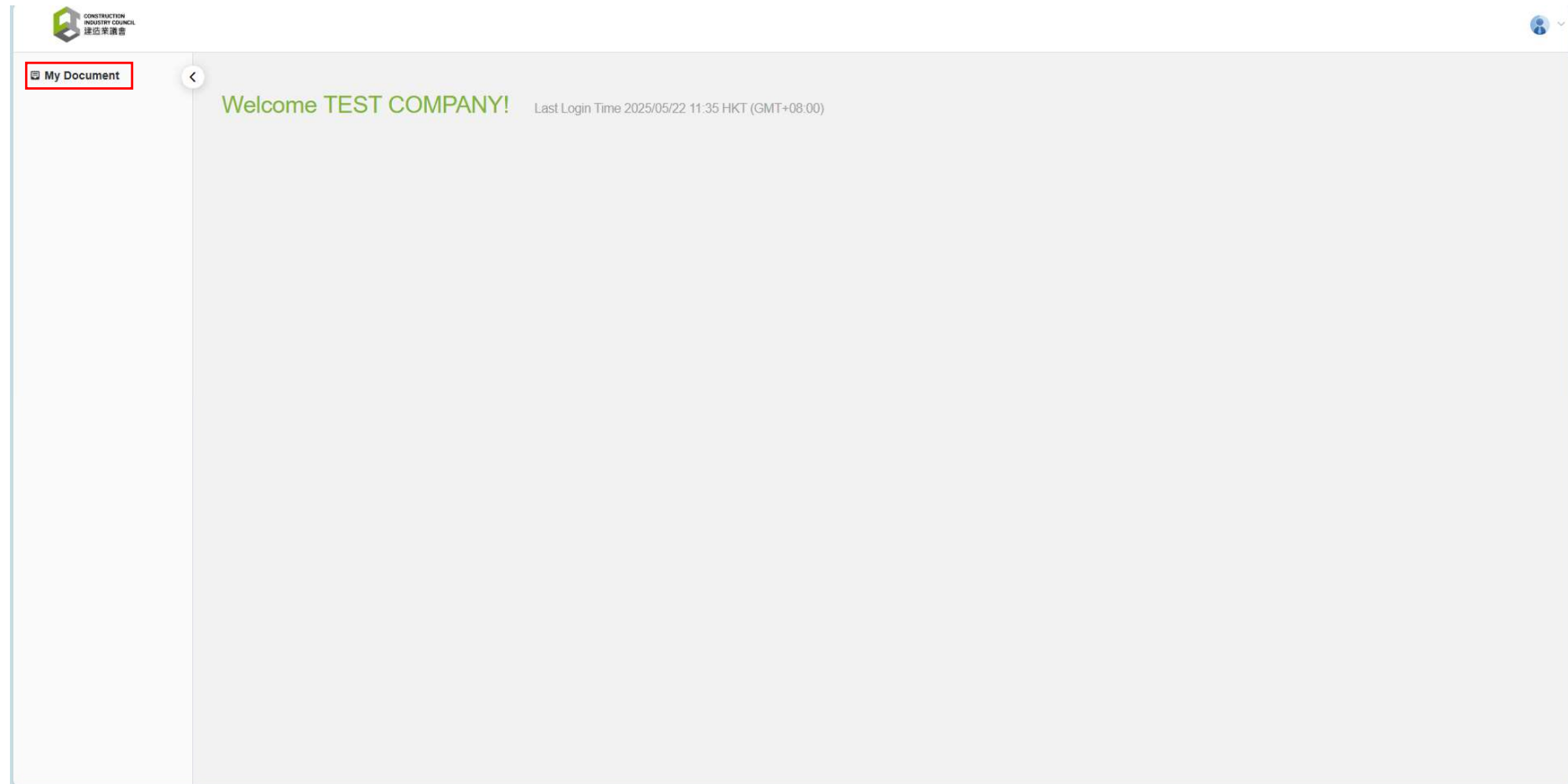
請輸入以下代碼進行驗證：

967 - 67776

CIC e-Tendering System



Step 6. Click “My Document”



Step 7. Click “Tender Document & Annex”

CONSTRUCTION INDUSTRY COUNCIL
建築業議會

My Document x

Document (32) in P/AE/PUR/AGC

My Document

Tender Documents & Annex(s)

Tender Reference:
(32) in P/AE/PUR/AGC

Subject / Title:
Provision of XXXXXXXYYYXXXXXX Services for Construction Industry Council (為建造業議會提供XXXXYYXX服
務)

Description:
Interested tenderer, please click "New Supplier"

Contact:
Name: Ms. Aries LI
Tel. Number: 2100 9426
Email: ariesli@cic.hk

Tender Queries & Responses

Closing Date & Time
2025/05/22 12:00
Closing today after 0 hours 22 minutes

My Action

- Withdrawal Tender
- Supersede Offer
- Submit Tender Queries

Step 8. Click the download icon to save the Tender Addendum

Step 9. Click the icon to open the file

The screenshot shows the 'My Document' interface of the Construction Industry Council. The main content area is divided into two sections: 'Tender Documents and Annex(s)' and 'Tender Addendums'. Under 'Tender Documents and Annex(s)', there is a document titled 'Tender Documents/招標文件' with a size of 128.03 MB. Under 'Tender Addendums', there is a document titled 'Tender Addendum No. 1' with a size of 1.07 MB. A red box highlights the download icon (a downward arrow) next to the 'Tender Addendum No. 1' document. A red arrow points from this icon to a download dialog box that appears in the top right corner. The dialog box contains the text '下載' (Download) and '您要如何處理(482)_Tender Query No. 1.pdf?' (How do you want to handle (482)_Tender Query No. 1.pdf?). It has three buttons: '開啟' (Open), '另存新檔' (Save As), and '儲存' (Save). The '開啟' button is highlighted with a red box. Another red box highlights the 'View Form' link in the top left corner of the document list.

Submit Tender

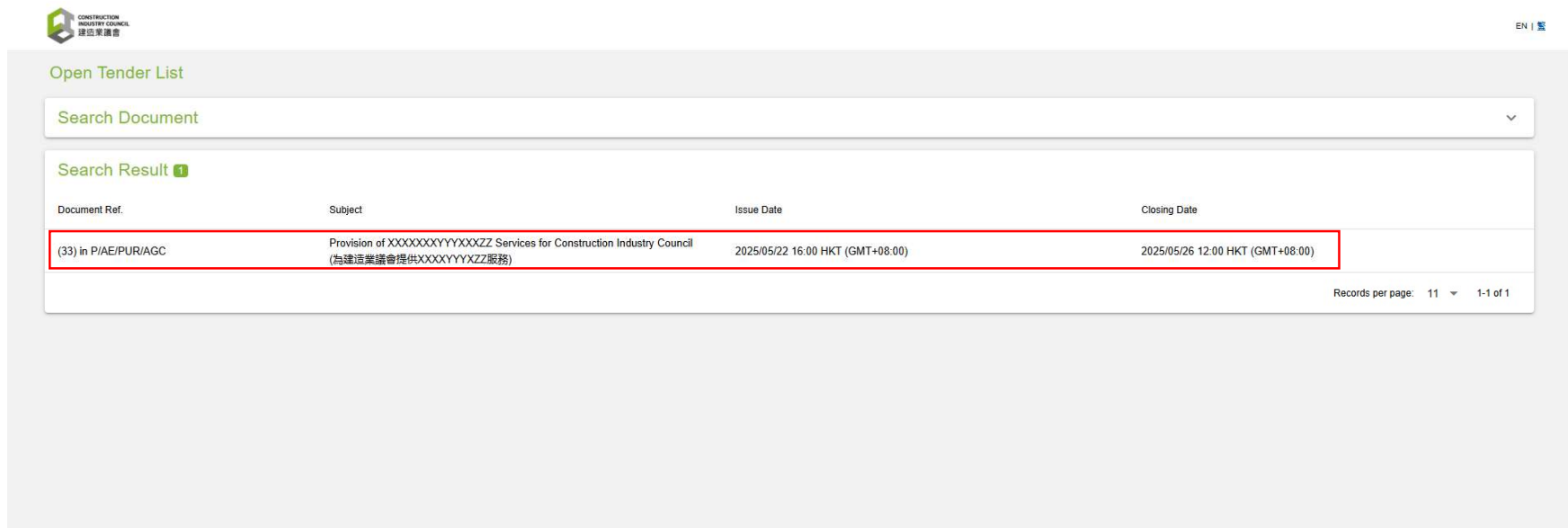
5. Submit Tender

Step 1. Click below link to visit the CIC e-Tendering System to submit your tender

[CIC e-Tendering System](#)

<https://procurement.cic.hk/prosmart/#/GuestPortal/OpenDocumentList>

Step 2. Click the relevant Tender/ EOI document



CONSTRUCTION INDUSTRY COUNCIL
建造業議會

EN | 粵

Open Tender List

Search Document

Search Result 1

Document Ref.	Subject	Issue Date	Closing Date
(33) in P/AE/PUR/AGC	Provision of XXXXXXXXXXXX Services for Construction Industry Council (為建造業議會提供XXXXXXXXZZ服務)	2025/05/22 16:00 HKT (GMT+08:00)	2025/05/26 12:00 HKT (GMT+08:00)

Records per page: 11 1-1 of 1

Step 3. Click “Exiting Supplier”

 CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

EN | 粵

Open Tender List

Search Document

Search Result 1

Document Ref.	Subject	Issue Date	Closing Date
(33) in P/AE/PUR/AGC	Provision of XXXXXXXXXXZZ Services for Construction Industry Council (為建造業議 會提供XXXXXXXXZZ服務)	2025/05/22 16:00 HKT (GMT+08:00)	2025/05/26 12:00 HKT (GMT+08:00)

1 record selected. Records per page: 11 1-1 of 1

Document Notice

Document Ref.: (33) in P/AE/PUR/AGC

Subject: Provision of XXXXXXXXXXXXZZ Services for Construction Industry Council (為建造業議會提供XXXXXXXXZZ服務)

Issue Date: 2025/05/22 16:00 HKT (GMT+08:00)

Closing Date: 2025/05/26 12:00 HKT (GMT+08:00)

Details: The CIC invites companies to express their interest in tendering for the captioned subject.

Contact Name: Ms. Polly LO

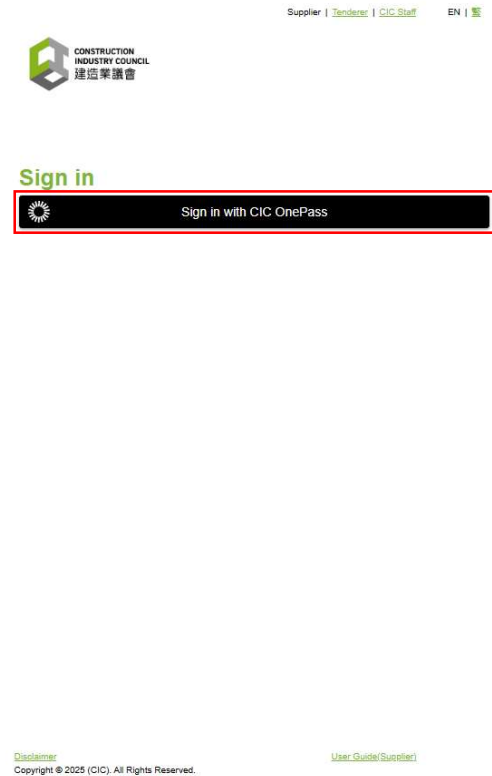
Contact Number: 21009028

Apply For Invitation

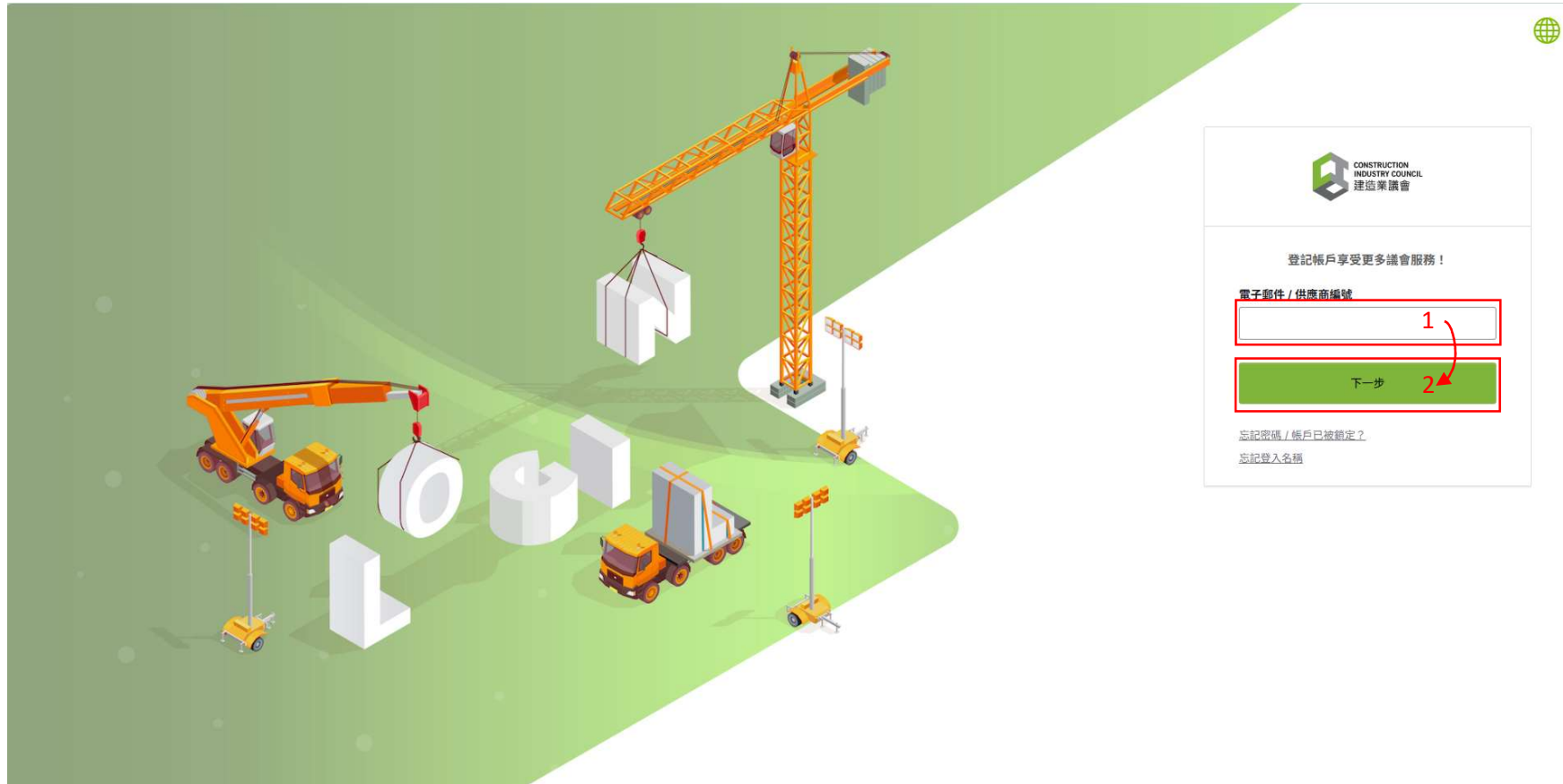
New Supplier

Existing Supplier

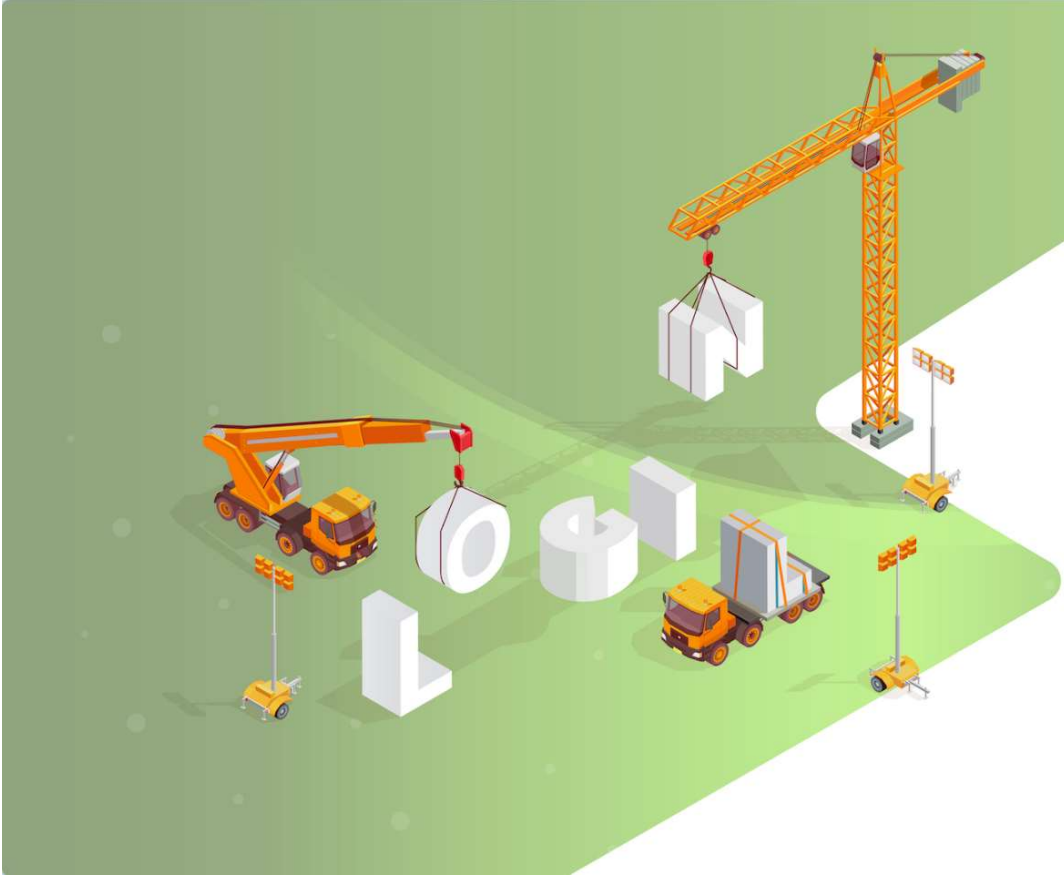
Step 4. Click “Sign in with CIC OnePass”



Step 5. Input your registered email or supplier code, then click “下一步”



Step 6. Input your own password, then click “驗證” to receive the verification email



CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

使用密碼驗證

testvendoree@hotmail.com

密碼

1

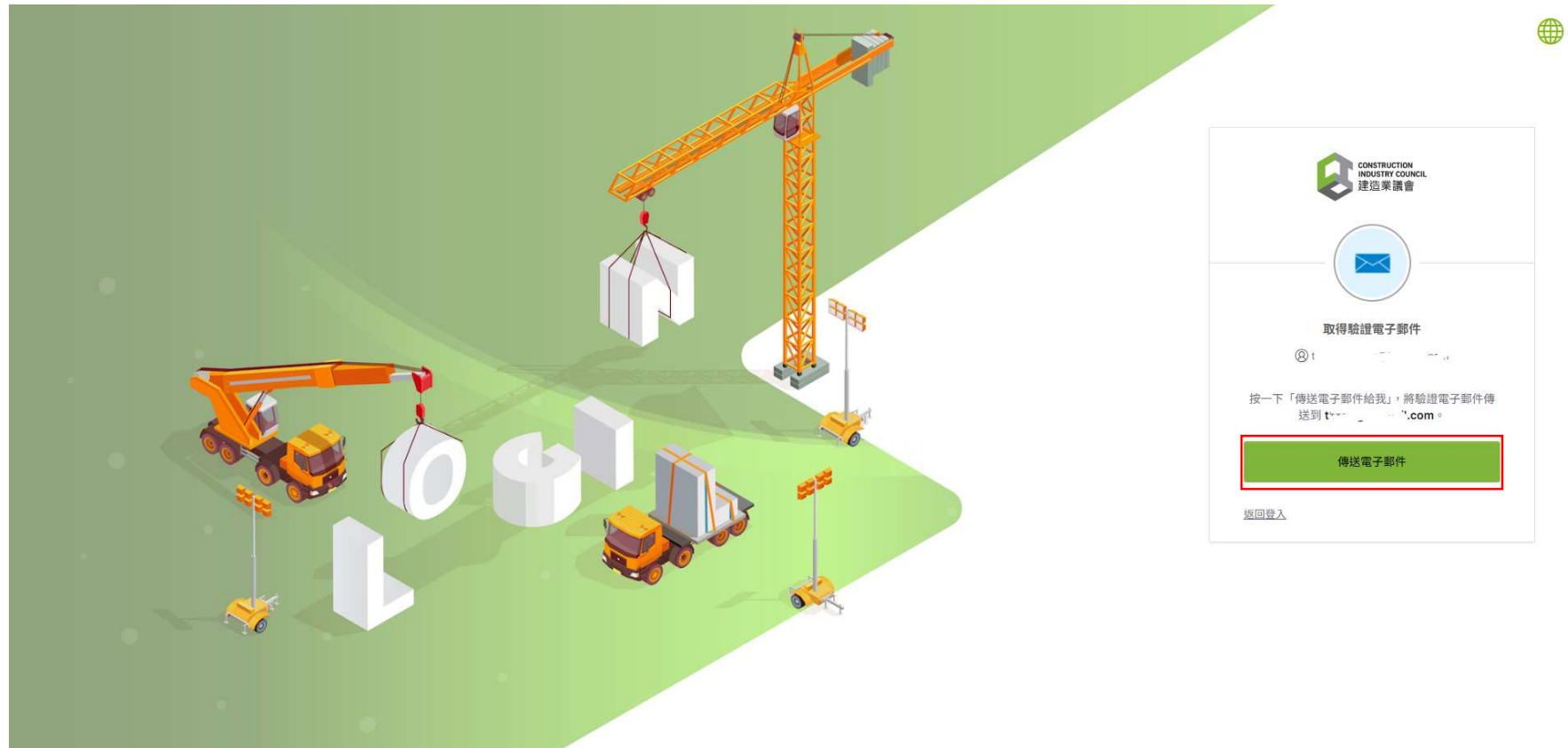
驗證 2

[忘記密碼 或 帳戶已被鎖定?](#)

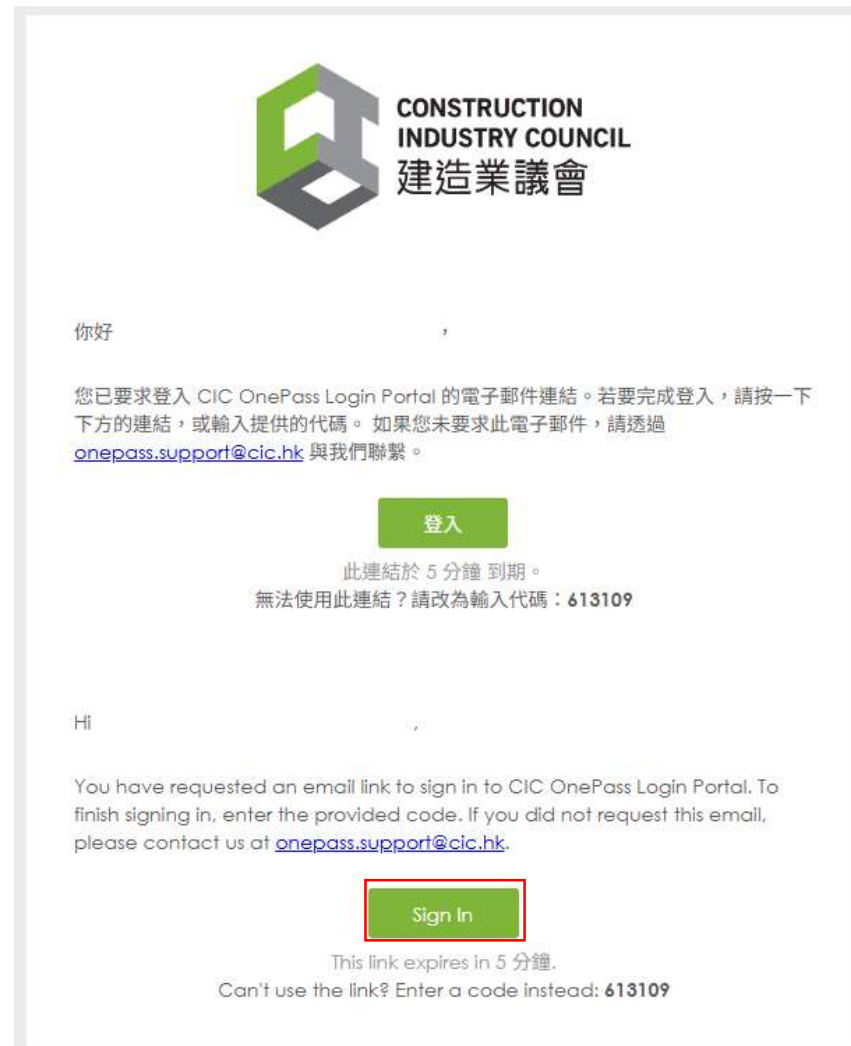
[使用其他方式驗證](#)

[返回登入](#)

Step 7. Click “傳送電子郵件”



Step 8. Check your email account, then click “Sign In” in the verification email



Step 9. Click “eTendering”



應用程式

用戶資料

帳戶安全

登入記錄

登出

公司用戶



A A A

應用程式

我的應用程式



eTendering

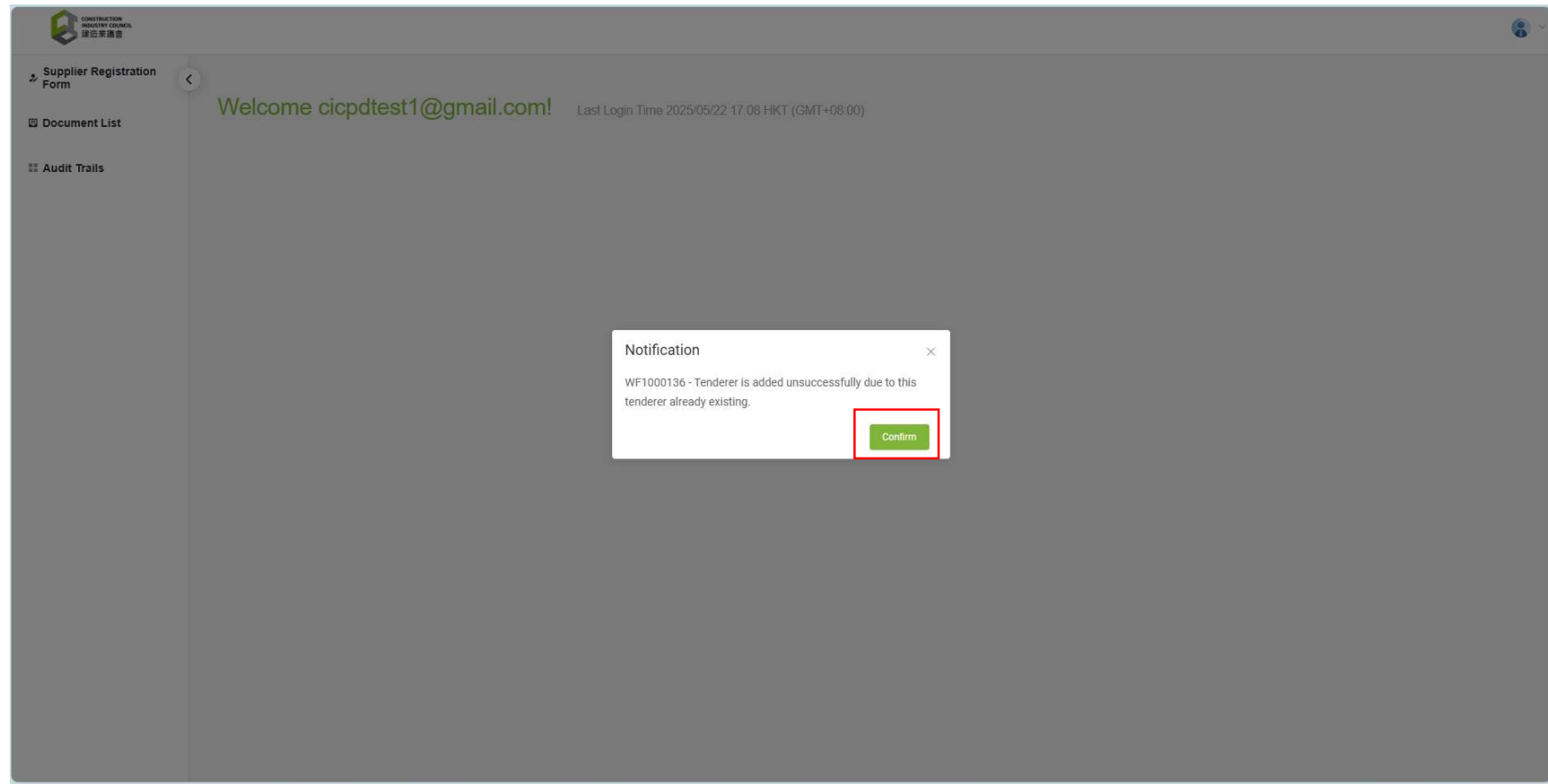


Online Programme
Application System

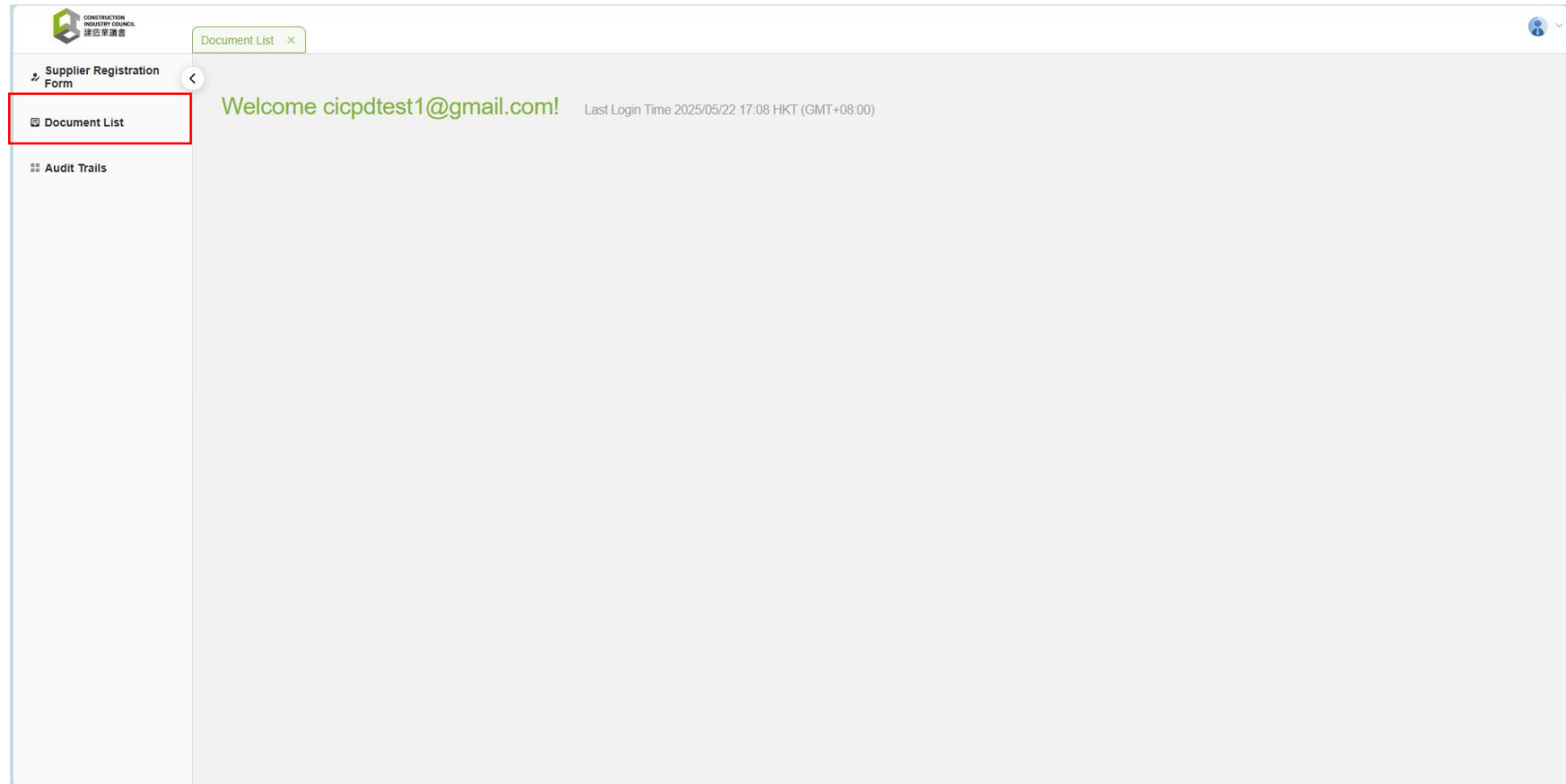


香港建造學院中央課程
報讀系統

Step 10. Click “Confirm”



Step 11. Click “Document List”



Step 12. Click the relevant Tender/ EOI document



Document List

Supplier Registration Form

Document List

Audit Trails

Document List

Search Document

Search Result 14

Reference	Subject / Title	Issue Date	Closing Date & Time
(33) in P/AE/PUR/AGC	Provision of XXXXXXXXXXXXZZ Services for Construction Industry Council (為建造業議會提供XXXXXXXXZZ服務)	2025/05/22 16:00 HKT (GMT+08:00)	2025/05/26 12:00 HKT (GMT+08:00)
(31) in P/AE/PUR/AGC	Testing for Deploy 520	2025/05/20 13:45 HKT (GMT+08:00)	2025/05/20 13:54 HKT (GMT+08:00)
(25) in P/AE/PUR/AGC	Demo Testing on Tender Assessment Report	2025/03/12 10:35 HKT (GMT+08:00)	2025/03/12 10:50 HKT (GMT+08:00)
(30) in P/AE/PUR/TDTC	0225	2025/02/25 15:00 HKT (GMT+08:00)	2025/02/25 15:15 HKT (GMT+08:00)
(29) in P/AE/PUR/TDTC	test02181	2025/02/18 14:35 HKT (GMT+08:00)	2025/02/18 15:00 HKT (GMT+08:00)
(28) in P/AE/PUR/TDTC	test02180	2025/02/18 10:40 HKT (GMT+08:00)	2025/02/18 11:10 HKT (GMT+08:00)
(27) in P/AE/PUR/TDTC	test02172	2025/02/17 17:45 HKT (GMT+08:00)	2025/02/18 10:00 HKT (GMT+08:00)
(24) in P/AE/PUR/AGC	Testing for TB - Issued	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/31 15:05 HKT (GMT+08:00)
(21) in P/AE/PUR/AGC	Testing for TB - Assessment and Fee	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)
(20) in P/AE/PUR/AGC	Testing for TB - PO	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)
(22) in P/AE/PUR/AGC	Testing for TB - Opening	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)

Records per page: 11 1-11 of 14

Step 13. Click the “Security Code”



CONSTRUCTION
INDUSTRY COUNCIL
建築業議會

Document List

Supplier Registration Form

Document List

Audit Trails

Document List

Search Document

Search Result 14

Reference	Subject / Title	Issue Date	Closing Date & Time
(33) in P/AE/PUR/AGC	Provision of XXXXXXXXXXZZZ Services for Construction Industry Council (為建築業議會提供XXXXXXXXZZ服務)	2025/05/22 16:00 HKT (GMT+08:00)	2025/05/26 12:00 HKT (GMT+08:00)
(31) in P/AE/PUR/AGC	Testing for Deploy 520	2025/05/20 13:45 HKT (GMT+08:00)	2025/05/20 13:54 HKT (GMT+08:00)
(25) in P/AE/PUR/AGC	Demo Testing on Tender Assessment Report	2025/03/12 10:35 HKT (GMT+08:00)	2025/03/12 10:50 HKT (GMT+08:00)
(30) in P/AE/PUR/TDTC	0225	2025/02/25 15:00 HKT (GMT+08:00)	2025/02/25 15:15 HKT (GMT+08:00)
(29) in P/AE/PUR/TDTC	test02181	2025/02/18 14:35 HKT (GMT+08:00)	2025/02/18 15:00 HKT (GMT+08:00)
(28) in P/AE/PUR/TDTC	test02180	2025/02/18 10:40 HKT (GMT+08:00)	2025/02/18 11:10 HKT (GMT+08:00)
(27) in P/AE/PUR/TDTC	test02172	2025/02/17 17:45 HKT (GMT+08:00)	2025/02/18 10:00 HKT (GMT+08:00)
(24) in P/AE/PUR/AGC	Testing for TB - Issued	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/31 15:05 HKT (GMT+08:00)
(21) in P/AE/PUR/AGC	Testing for TB - Assessment and Fee	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)
(20) in P/AE/PUR/AGC	Testing for TB - PO	2025/01/22 14:45 HKT (GMT+08:00)	2025/01/22 15:05 HKT (GMT+08:00)
(22) in	Testing for TB -	2025/01/22 14:45	2025/01/22 15:05 HKT

Information

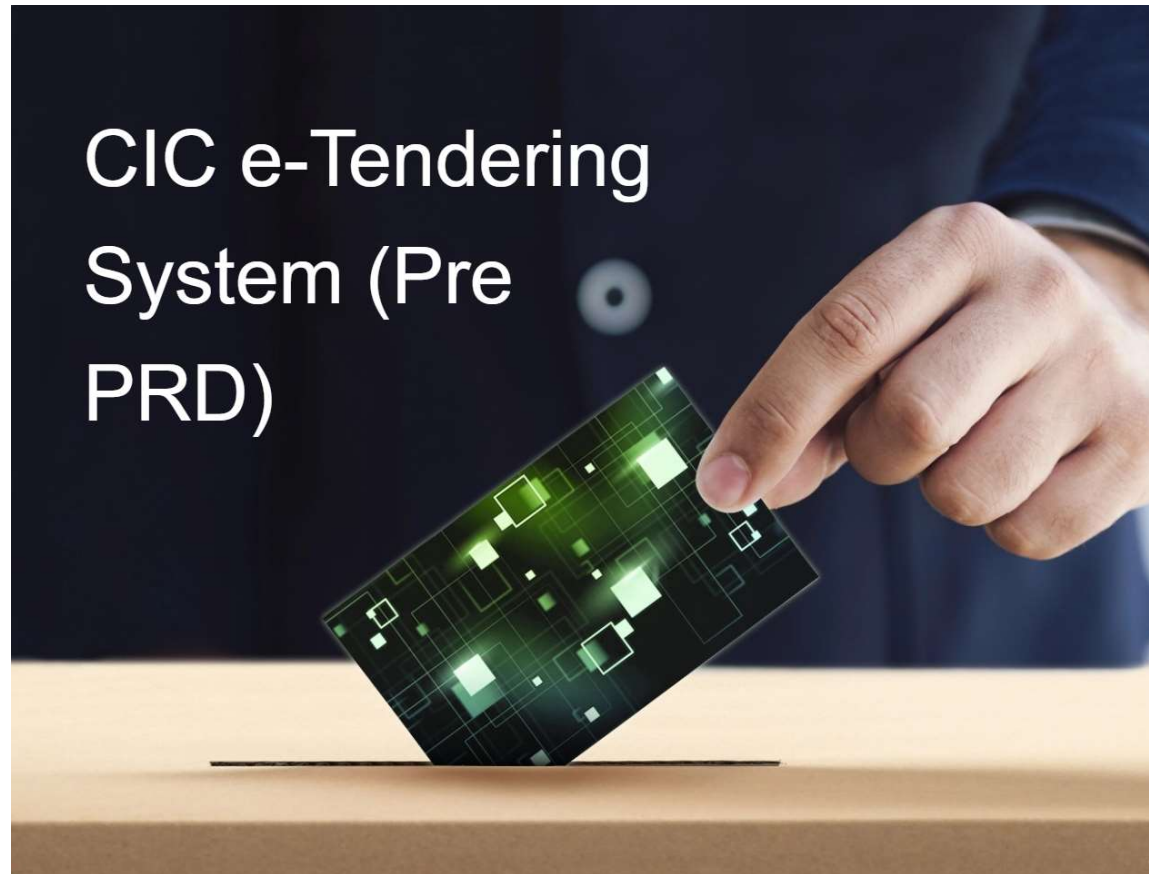
Reference: (33) in P/AE/PUR/AGC
Subject / Title: Provision of XXXXXXXXXXZZZ Services for Construction Industry Council (為建築業議會提供XXXXXXXXZZ服務)
Issue Date: 2025/05/22 16:00 HKT (GMT+08:00)
Closing Date & Time: 2025/05/26 12:00 HKT (GMT+08:00)

Tenderer Information

Company Name: cicipdtest1@gmail.com
E-mail Address: cicipdtest1@dummyemail.com
Security Code: D9B52121D98A004C099AAFBB44262C9E

Step 14. Tick “I confirm and accept the Terms of Use and Privacy Policy Statement”

Step 15. Click “Next”



Supplier | Tenderer | [CIC Staff](#) | EN |

CONSTRUCTION INDUSTRY COUNCIL
建造業議會

Tenderer Login

Security Code
C07CDC0866A0BA053DE903FE458601CE

☒ I confirm and accept the Terms of Use and Privacy Policy Statement. 1

Next 2

(If you received an invitation to Tender, you can access to view and download the tender document and annex(s) by entering the security code found in the notification email.)

[Disclaimer](#) [User Guide/Tenderer](#)

Copyright © 2025 (CIC (Pre PRD)). All Rights Reserved.

Step 16. Click the email icon

CIC e-Tendering System (Pre PRD)





CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

[Supplier](#) | [Tenderer](#) | [CIC Staff](#) | [EN](#) | 

Two-Step Verification

In order to verify your identity, choose a verification method from the list below:



Email address in this format:
*****@*****.com

[Disclaimer](#)
Copyright © 2025 (CIC (Pre PRD)). All Rights Reserved.

[User_Guide\(Tenderer\)](#)

Step 17. Check your email account to receive the Two-Step Verification Code

Step 18. Input Verification Code in the CIC e-Tendering System, then click “Submit”

Your email account



CIC e-Tendering System (Pre PRD): One-time passcode

You are receiving this email because a request was made for a one-time passcode that can be used for authentication. This code is valid for 15 minutes.

Please enter the following code for verification:

967 - **67776** **1**

建造業議會 (Pre PRD): 一次性驗證碼

貴公司收到此電子郵件是因為有人請求了一個一次性驗證碼。此驗證碼有效期為 15 分鐘。

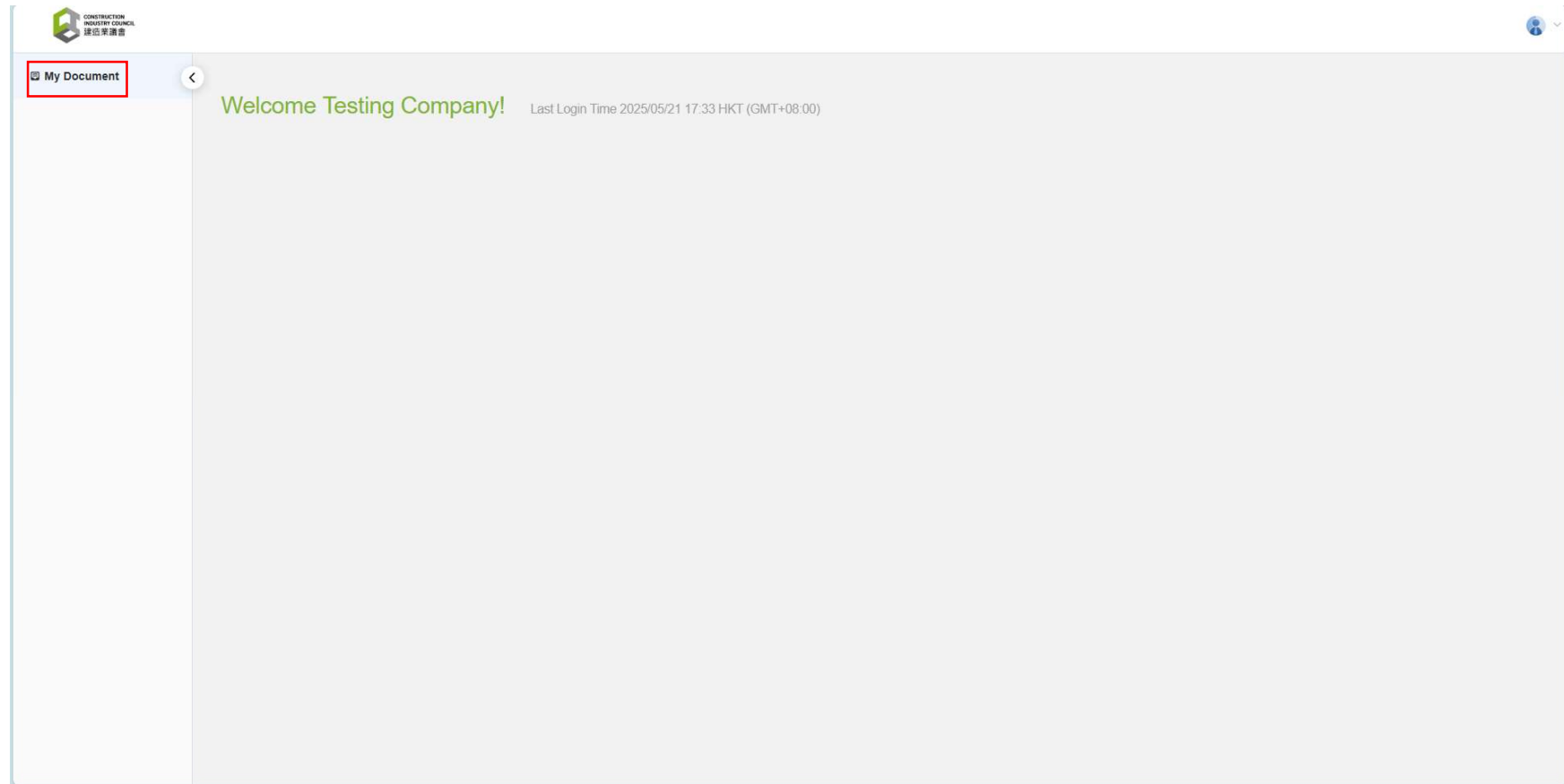
請輸入以下代碼進行驗證：

967 - 67776

CIC e-Tendering System



Step 19. Click “My Document”



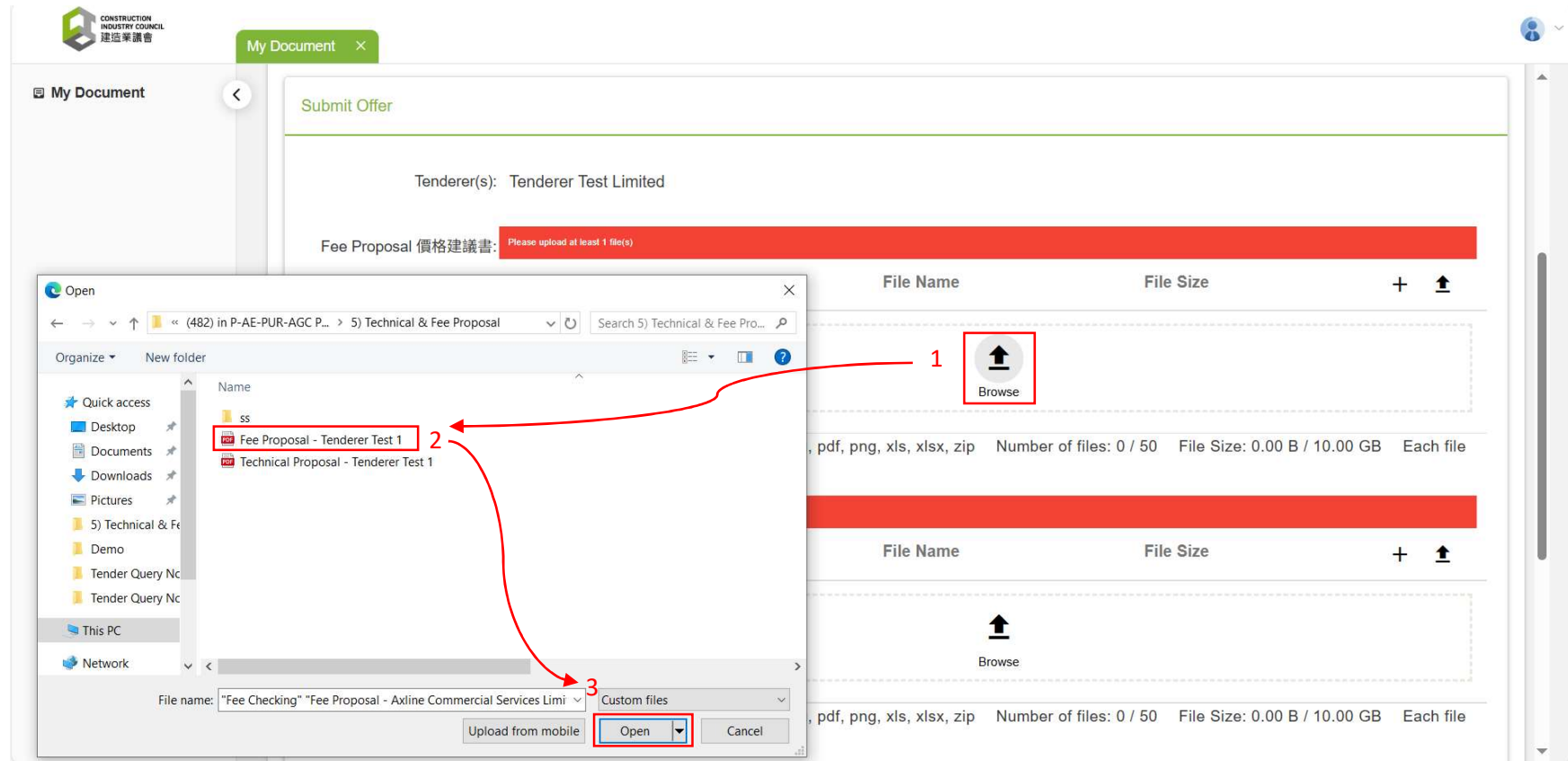
Step 20. Click “Submit Offer”

The screenshot displays the Construction Industry Council (CIC) Tender Portal. The interface is divided into two main sections: 'Tender Documents & Annex(s)' on the left and 'Tender Queries & Responses' on the right. The left section contains the following information:

- Tender Reference:** (33) in P/AE/PUR/AGC
- Subject / Title:** Provision of XXXXXXXXXX Services for Construction Industry Council (為建造業議會提供XXXXXXZZ服務)
- Description:** The CIC invites companies to express their interest in tendering for the captioned subject.
- Contact:**
 - Name: Ms. Polly LO
 - Tel. Number: 21009028
 - Email: pollylo@cic.hk

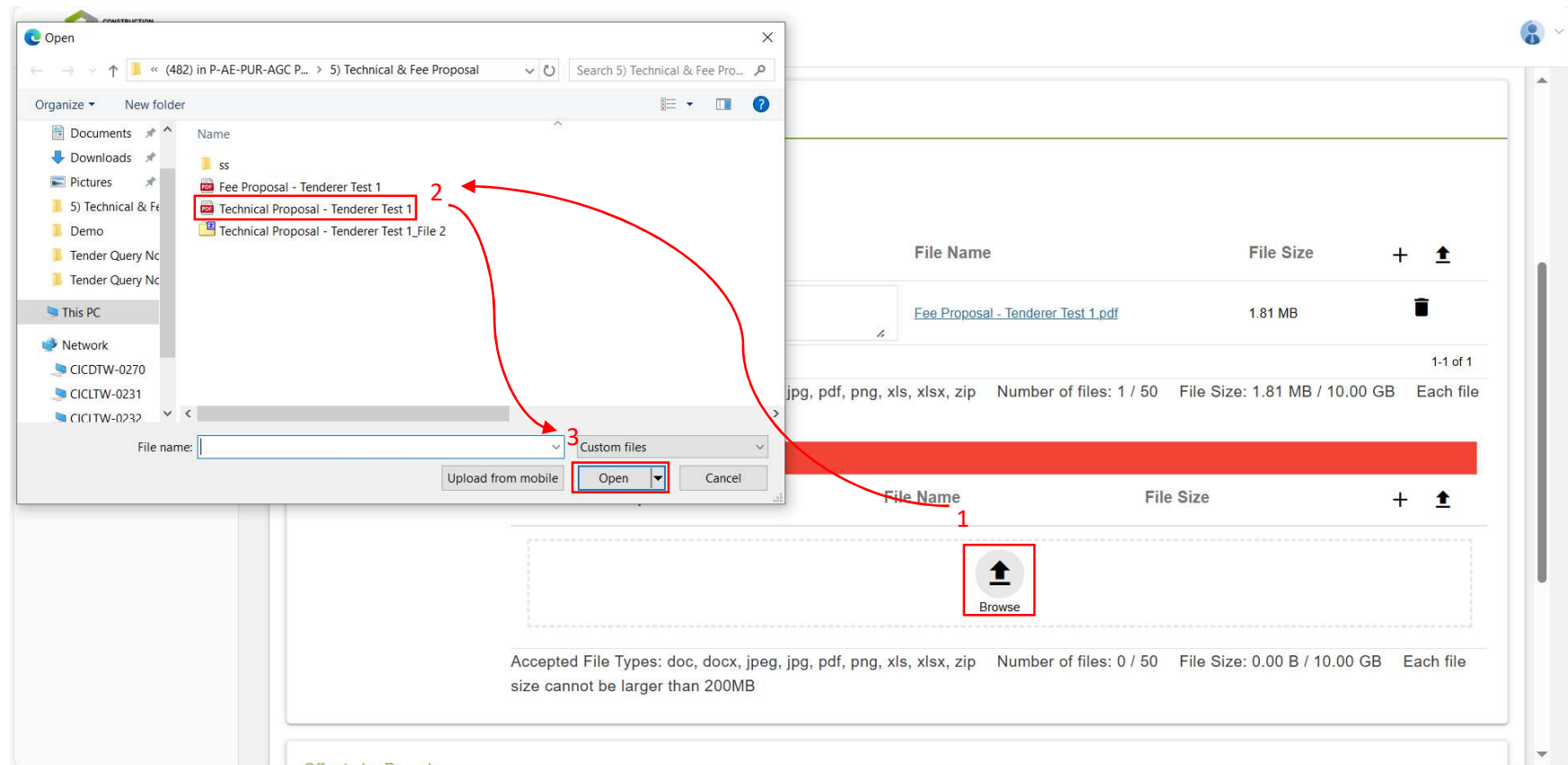
The right section, 'Tender Queries & Responses', contains a 'Closing Date & Time' box showing '2025/05/26 12:00' with '3 days left' remaining. Below this is a 'My Action' box with three buttons: 'Submit Offer' (highlighted with a red rectangle), 'Decline Offer', and 'Submit Tender Queries'.

Step 21. Click “Browse” at the Fee Proposal upload field to submit your Fee Proposal

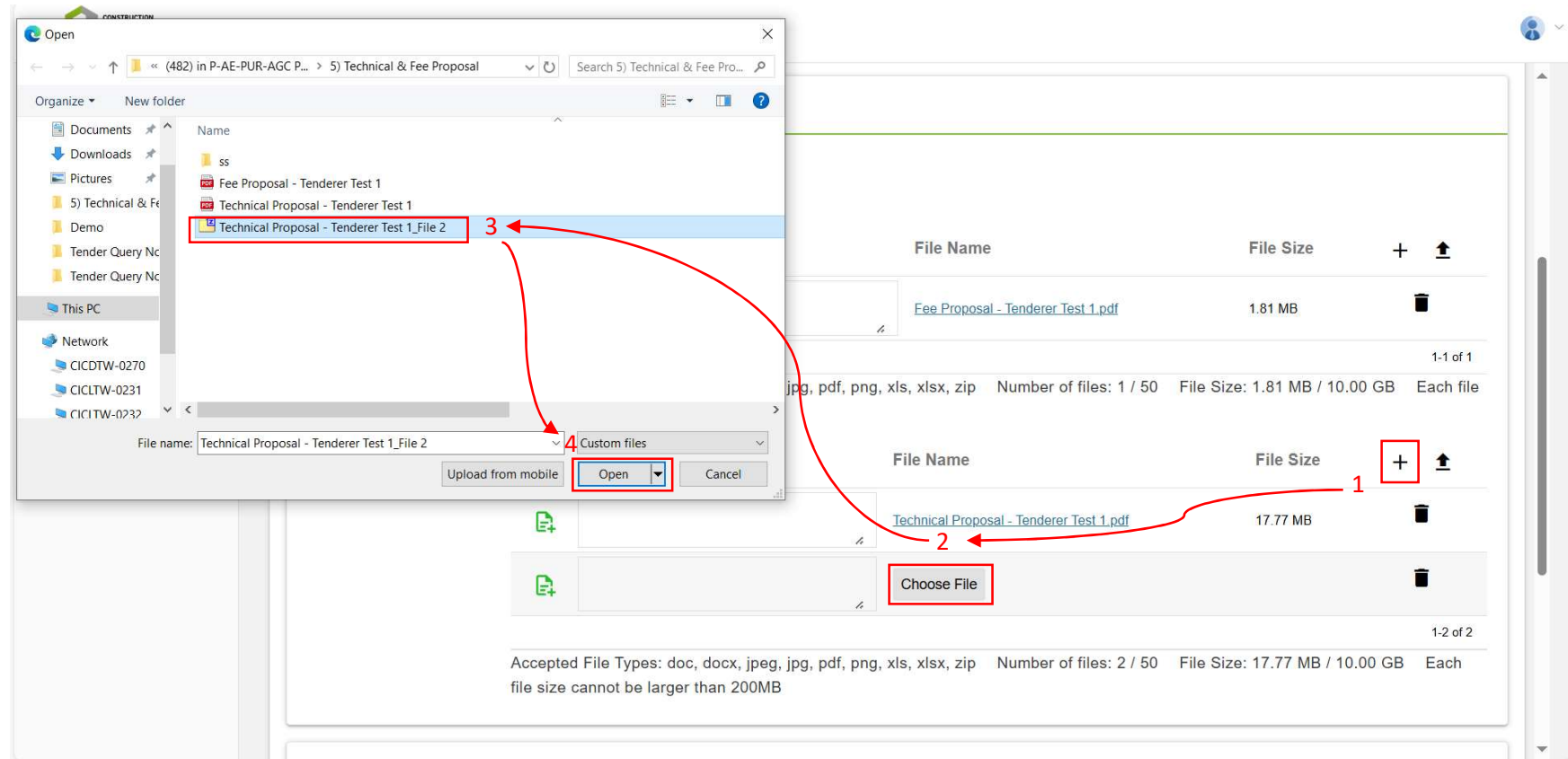


Step 22. Click “Browse” at the Technical Proposal upload field to submit your Technical Proposal

Please be reminded that NO COMMERCIAL OR COST INFORMATION SHALL BE INCLUDED IN TECHNICAL SUBMISSION. You are reminded that should any commercial or cost information be included in this Technical Submission, you may be disqualified from this Tender.



Step 23. Click “+” icon to add an additional attachment (If applicable)



Step 24. Input file description

Step 25. Check your submissions before submitting

 CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

My Document ×

My Document <

Tenderer(s): Tenderer Test Limited

Fee Proposal 價格建議書:

	Description	File Name	File Size	+	↑
	Fee Proposal	Fee Proposal - Tenderer Test 1.pdf	1.81 MB		

1-1 of 1

Accepted File Types: doc, docx, jpeg, jpg, pdf, png, xls, xlsx, zip Number of files: 1 / 50 File Size: 1.81 MB / 10.00 GB Each file size cannot be larger than 200MB

Technical Proposal 技術建議書:

	Description	File Name	File Size	+	↑
	Technical Proposal	Technical Proposal - Tenderer Test 1.pdf	17.77 MB		
	Technical Proposal - Video	Technical Proposal - Tenderer Test 1_File 2.zip	176.81 MB		

1-2 of 2

Accepted File Types: doc, docx, jpeg, jpg, pdf, png, xls, xlsx, zip Number of files: 2 / 50 File Size: 194.58 MB / 10.00 GB Each file size cannot be larger than 200MB

Offer to be Bound

Step 26. Tick “Offer to be Bound”

Step 27. Click “Next”

The screenshot shows the 'My Document' interface of the Construction Industry Council. It features a sidebar with 'My Document' and a main area with a file list and an 'Offer to be Bound' section.

File List:

Description	File Name	File Size
Technical Proposal	Technical Proposal - Tenderer Test 1.pdf	17.77 MB
Technical Proposal - Video	Technical Proposal - Tenderer Test 1_File 2.zip	176.81 MB

Accepted File Types: doc, docx, jpeg, jpg, pdf, png, xls, xlsx, zip Number of files: 2 / 50 File Size: 194.58 MB / 10.00 GB Each file size cannot be larger than 200MB

Offer to be Bound

☒ Having read the Terms of Tender, the General Conditions of Contract and (if any) the Special Conditions of Contract set out. I/we agree to be bound by the terms and conditions as stipulated therein.

☐ I/We do hereby agree to carry out the whole or any part of the Services mentioned in the attached Schedule which may, during the Contract period or any extension there to be required, by or on behalf of the Council to be cared out at the charges quoted by me/us in the said Schedule free of all other charges, subject to and in accordance with the Terms of Tender, the General Conditions of Contract and (if any) the Special Conditions of Contract.

checkbox is required.

Next

Step 28. Click the email icon

 CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

My Document 



My Document 



[Technical Proposal - Tenderer Test 1_File 2.zip](#) 176.81 MB

1-2 of 2

Accepted File Types: doc, docx, jpeg, jpg, pdf, png, xls, xlsx, zip Number of files: 2 / 50 File Size: 194.58 MB / 10.00 GB Each file size cannot be larger than 200MB

Offer to be Bound

☒ Having read the Terms of Tender, the General Conditions of Contract and (if any) the Special Conditions of Contract set out. I/we agree to be bound by the terms and conditions as stipulated therein.

☒ I/we do hereby agree to carry out the whole or any part of the Services mentioned in the attached Schedule which may, during the Contract period or any extension there to be required, by or on behalf of the Council to be carried out at the charges quoted by me/us in the said Schedule free of all other charges, subject to and in accordance with the Terms of Tender, the General Conditions of Contract and (if any) the Special Conditions of Contract.

In order to verify your identity, choose a verification method from the list below:

 Email address in this format
t*****@a*****.com

Back

Step 29. Check your email account to receive the Verification Code

Step 30. Input the Verification Code, then click “Submit”

Your email account



CIC e-Tendering System (Pre PRD): One-time passcode

You are receiving this email because a request was made for a one-time passcode that can be used for authentication. This code is valid for 15 minutes.

Please enter the following code for verification:

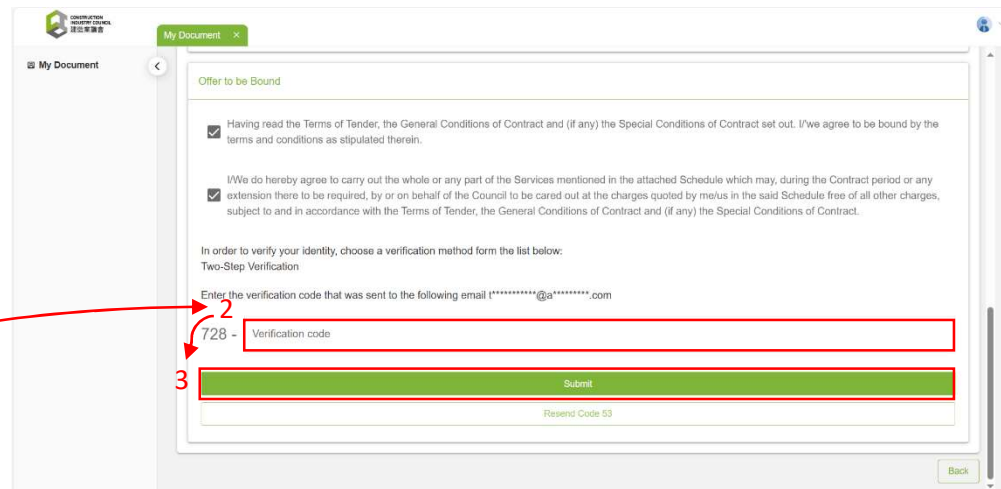
728 - **22860** ¹

建造業議會 (Pre PRD): 一次性驗證碼

貴公司收到此電子郵件是因為有人請求了一個一次性驗證碼。此驗證碼有效期為 15 分鐘。

請輸入以下代碼進行驗證：

CIC e-Tendering System



My Document

Offer to be Bound

☒ Having read the Terms of Tender, the General Conditions of Contract and (if any) the Special Conditions of Contract set out, I/we agree to be bound by the terms and conditions as stipulated therein.

☒ I/We do hereby agree to carry out the whole or any part of the Services mentioned in the attached Schedule which may, during the Contract period or any extension there to be required, by or on behalf of the Council to be cared out at the charges quoted by me/us in the said Schedule free of all other charges, subject to and in accordance with the Terms of Tender, the General Conditions of Contract and (if any) the Special Conditions of Contract.

In order to verify your identity, choose a verification method from the list below:

Two-Step Verification

Enter the verification code that was sent to the following email t*****@a*****.com

728 - Verification code

Submit

Resend Code 53

Back

Step 31. Click “Save” to submit your tender

 CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

My Document ×

My Document <

		Technical Proposal - Tenderer Test 1.pdf	11.11 MB
	Technical Proposal - Video	Technical Proposal - Tenderer Test 1_File 2.zip	176.81 MB

1-2 of 2

Accepted File Types: doc, docx, jpeg, jpg, pdf, png, xls, xlsx, zip Number of files: 2 / 50 File Size: 194.58 MB / 10.00 GB Each file size cannot be larger than 200MB

Offer to be Bound

☒ Having read the Terms of Tender, the General Conditions of Contract and (if any) the Special Conditions of Contract set out. I/we agree to be bound by the terms and conditions as stipulated therein.

☒ I/We do hereby agree to carry out the whole or any part of the Services mentioned in the attached Schedule which may, during the Contract period or any extension there to be required, by or on behalf of the Council to be carried out at the charges quoted by me/us in the said Schedule free of all other charges, subject to and in accordance with the Terms of Tender, the General Conditions of Contract and (if any) the Special Conditions of Contract.

Signer	Signature	Timestamp
tenderertest@abccompany.com Tenderer Test Limited	☒ Email ☒ Security Code Using IP Address: 192.168.1.1	Sent: 2025/05/17 14:27 HKT (GMT+08:00) Signed: 2025/05/17 14:28 HKT (GMT+08:00)

Back Save

Step 32. Click “OK”

CONSTRUCTION INDUSTRY COUNCIL
建造業議會

My Document

Document (30) in P/AE/PUR/AGC

Tender Documents & Annex(s)

Tender Reference:
(30) in P/AE/PUR/AGC

Subject / Title:
Provision of Design and XXXXXXXXX
建造業議會提供設計及XXXXXXXXXX

Description:
Interested tenderer, please click "New Supplier"

Contact:
Name: Ms. Aries LI
Tel. Number: 21009426
Email: ariesli@cic.hk

Tender Queries & Responses

My Action

Closing Date & Time
2025/05/19 15:00
2 days left

Withdrawal Tender

Supersede Offer

Submit Tender Queries

Notification
Operation Succeed!

OK