

## APPENDIX C – Form of Tender

**To be included  
in  
Fee Proposal**

FORM OF TENDER  
FOR  
TERM CONTRACT FOR PROVISION OF REPAIR AND MAINTENANCE  
SERVICES FOR LANDSCAPING WORKS  
FOR  
THE CONSTRUCTION INDUSTRY COUNCIL

**To: Construction Industry Council**  
**38/F, COS Centre,**  
**56 Tsun Yip Street,**  
**Kwun Tong, Kowloon,**  
**Hong Kong**

Dear Sirs,

1. Having examined the Conditions of Tender, Appendices to Conditions of Tender, Special Conditions of Tender, Assignment Brief and its Annexes, General Conditions of Contract, CIC's General Conditions of Contract, Special Conditions of Contract, Contractor's Safety Requirements and Guidelines On Work-Above-Ground Safety thereto for the execution of the above named Services, we offer to execute and complete the whole of the said Services in conformity with the said Conditions of Tender, Appendices to Conditions of Tender, Special Conditions of Tender, Assignment Brief and its Annexes, General Conditions of Contract, CIC's General Conditions of Contract, Special Conditions of Contract, Contractor's Safety Requirements and Guidelines On Work-Above-Ground Safety and the tender proposals submitted herewith within 24 months including Sundays and Public Holidays from the date of contract awarded and for the sum of Hong Kong Dollars.....  
.....(HK\$.....)  
(not being subject to fluctuations in labour and material costs) or such sums as may be ascertained in accordance with the Conditions of Contract.
2. We agree to abide by this tender and not to withdraw it for a period of 120 days from the date fixed for receiving it and including that date and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
3. Unless and until a formal agreement is prepared and executed, this tender together

with your written acceptance thereof subject to the provisions of Clause 2 hereof  
shall constitute a binding Contract between us.

4. We understand that you are not bound to accept the lowest or any tender you may receive.

Signature \_\_\_\_\_

In the capacity of \_\_\_\_\_

Duly authorized to sign tenders for and on behalf of \* \_\_\_\_\_

\_\_\_\_\_

Registered Address of the Firm

\_\_\_\_\_

Date \_\_\_\_\_

Witness \_\_\_\_\_

Address

\_\_\_\_\_

Occupation

\_\_\_\_\_

Date \_\_\_\_\_

Business Registration Certification No. \_\_\_\_\_

Name of Partner(s)

Residential Address of Partner(s)

- \* In the cases of a (a) Limited Company or (b) Partnership or unincorporated body, (a) the name of the Company or (b) the name(s) of the partner(s) must be inserted in the space provided above

## APPENDIX D – Fee Proposal

**To be included  
in  
Fee Proposal**

### **SUMMARY OF TENDER**

Contract period may be for 24 calendar months (2026 - 2027)

(I) **TENDERED TRADE PERCENTAGE ADJUSTMENTS IN RESPECT OF WORKS ORDERS TO BE FILLED IN BY THE TENDERER (FOR PERIOD 2026 - 2027)**

The estimate expenditure of this Contract for 2 years, based on the Schedule of Rates but before the application of the Tendered Trade Percentage as referred to the below, is HKD\$4.35M. This figure should be treated as a guide only and no guarantee is given to the accuracy. The Contractor shall have no claim against the Employer if the actual figure of the work carried out under this Contract varies considerably from the estimated figure.

Tendered Trade Percentage Adjustment applicable to all trade of the Schedule of Rates unless otherwise stated (Percentage Addition to or Omission from the value of work in the trade when priced in the Schedule of Rates).

The tenderer shall complete the Tendered Trade Percentage in column in whole numbers. The Tendered Trade Percentage shall lie within the maximum and minimum limits specified. Percentage shall **NOT be less than a minimum of -20 nor greater than a maximum of +70.** If a tenderer has inserted The Tendered Trade Percentage below or above the limits stipulated, inserted percentage lower than the minimum limit will be corrected to the minimum limit -20 while inserted percentages higher than the maximum limit will be corrected to the maximum limit +70. If a tenderer has failed to insert any Tendered Trade Percentage, the Section Percentage will be corrected to zero. Each value (except for the value zero) entered shall be prefixed with either a (+) sign to represent positive value or (-) sign to represent negative value. If a number is “added” to a non-zero number, then this value shall be corrected as a positive number.

Trade	* Percentage Addition to, or Deduction from, the total value of work in each trade when priced at the printed rates in the Schedule of Rates (In words and figures) (In whole	
	Plus (maximum +70%)	Minus (minimum -20%)
<b>The Schedule of Rates for Term Contract for Provision of Repair and Maintenance Services for Landscaping Works for Construction Industry Council</b>	---	---

**Tender Sum carried forward to the Form of Tender :-**

Estimated expenditure of this Contract for 2 years x (1 + [A])  
= HKD\$4,350,000.00 x (1 + \_\_\_\_\_%)  
= HKD\$ \_\_\_\_\_

## **SUMMARY OF TENDER (Cont'd)**

### **(I) TENDERED TRADE PERCENTAGE ADJUSTMENTS IN RESPECT OF WORKS ORDERS TO BE FILLED IN BY THE TENDERER (FOR PERIOD 2026 - 2027) (Cont'd)**

#### **Notes:**

All Tendered Trade Percentage shall be inserted in whole numbers (in words and figures). Nil percentage figures must be so indicated. Where any discrepancy arises between the words and figures, the words shall prevail. The tenderer shall be deemed to have made allowance in his Tendered Trade Percentage generally to cover all items of Contract preliminaries, profit, attendance and other expenses and costs incurred in complying with the specifications, regulations, conditions, minor works submissions, site safety and site cleanliness and tidiness, trip ticket system management, "Contractor's Safety Requirements (Attachment 9)" and "Guidelines On Work-Above-Ground Safety (Attachment 10)" to this Tender Documents.

The quantities described as PROVISIONAL in the Schedule of Rates are subject to remeasurement upon completion of the Works. The Contract Sum shall be adjusted accordingly.

The works which are the subject of the provisional quantities will be measured as constructed and paid for at the rates contained in the Schedule of Rates.

The provisional quantities are estimates only and no responsibility can be taken for their accuracy. No adjustment will be made to the contract rates used for pricing the remeasured quantities nor extension allowed to the Contract Period should the final quantities differ from the original provisional quantities.

The tenderer shall complete the Tendered Trade Percentage in column (percentage additions or deductions to the rates quoted in the Schedule of Rates) in whole numbers.

All the Rates is for information only and the Contractor shall have no claim against the Employer if the actual values vary from these estimated figures.

## **1 SUMMARY OF TENDER (Cont'd)**

Percentage  
adjustment  
to be applied

(II) **Urgent Works**

The Contractor shall complete the job within non-specific working hours as requested by the CIC.

Percentage Addition to be added to all trades AFTER  
the application of the trade percentages at (I) for  
2026 - 2027

**+30** %

HKD\$

(III) Minimum charge of each Works Order

\$500.00

Name of Tenderer : \_\_\_\_\_  
(Block Letter)

Authorized Signature

With Company Chop : \_\_\_\_\_

Date : \_\_\_\_\_

## **APPENDIX TO FORM OF TENDER**

### **GENERAL AND SPECIAL CONDITIONS OF CONTRACT**

#### **Clause Nos.**

SCC 4	Contract Period	TWENTY-FOUR (24) calendar months
SCC 10	Minimum amount of Third Party Insurance	HK\$30,000,000.00 in respect of any one accident and unlimited for the period of insurance
-	Liquidated Damages	Rate of liquidated damages per day $= (C \times 10\%) / T$ <p>where:</p> <p>C = Estimated value of the Works Order as determined by the Maintenance Surveyor at the time of issue of the Works Order (in HK\$)</p> <p>T = Time for Completion prescribed in the Works Order at the time of issue of Works Order Indicating General Holidays (in days)</p>
SCC 7.6	Maintenance Period	Six (6) calendar months
SCC 6	Interim Payment	No Applicable
SCC 6	Retention Money	No Applicable

Remarks

1. The CIC aims to engage the Contractor which is able to provide comprehensive services in regard to Term Contract for Provision of Repair and Maintenance Services for Landscaping Works for Construction Industry Council.
2. Tenderer shall inspect the Site and make themselves thoroughly acquainted with the existing condition of the premises, location, the existing structure / accessibility, restrictions for loading and unloading materials, and all the materials, and all other aspects which may affect the performance of the Services. Tenderer shall make due and proper allowance in the Tendered Trade Percentage for the information obtained or which ought to have been obtained during the site inspection.
3. Tenderer shall acknowledge the Schedule of Rates are 'all-in rates'. Tenderer shall fully understand the clauses in Preambles to the Schedule of Rates and Assignment Brief regarding the scope and coverage of each item.
4. Should the Contractor for any reason whatsoever be in doubt as to the precise meaning of any item or description, he must inform the CIC in order that correct meaning may be decided before the date for submission of tender.
5. The CIC reserves the right to place order for any or all of the items as stated in this Schedule of Rates. The Contractor acknowledges and agrees that the offer for each of the respective item in this Schedule of Rates is the same in the event that any or all of the items are to be ordered.
6. The product/service quantities listed above represent the best estimation from the CIC based on the historical procurement volumes. The provisional quantities are intended for reference only. Actual consumptions may vary and there are no limitations and commitment on the quantities ordered. The unit prices as submitted above by the Contractor may not be altered, nor will the CIC give any additional compensation in view of quantity deviations. The Contractor is required to make its delivery in batches in accordance with the Delivery Order based on the CIC's needs.

Please acknowledge: (Please put a þ in the appropriate box)

- ☐ We hereby acknowledge clauses 1 through 6 above, and confirm that the corresponding allowance has been incorporated into our tender submission

Company  
Name : \_\_\_\_\_

Company  
Chop : \_\_\_\_\_

Valid  
Signatory: \_\_\_\_\_  
(Name of Signatory: \_\_\_\_\_)

Date: \_\_\_\_\_  
( )



## **Schedule of Rates**

### **1. Preambles**

- 1.1 This Contract is a TWENTY-FOUR (24) months Term Repair and Maintenance Contract. All works ordered, instructed and executed under this Contract shall be measured and valued in accordance with the provisions in this Fee Proposal. The Works may be subject to alternation and/or addition from time to time by the CIC, in accordance with the Contract. Any alteration and/or addition to the Works shall be valued and payment made in accordance with the expressed provisions of this Contract. All rates and prices contained herein shall be expressed in Hong Kong dollars.
- 1.2 The whole of the Works, shall be determined in accordance with the Contract and shall not be limited in any manner whatsoever by the descriptions and/or quantities pertaining to any items contained within the Schedule of Rates inclusive.
- 1.3 The rates stated in the Schedule of Rates for any item of works shall, save as expressly provided otherwise therein, apply regardless of the quantity of that item of works instructed from time to time or in total over the Contract Period. Without prejudice to the generality of the foregoing, there shall be no amendment made to any rate in the event that the work executed involved either larger or small quantities of the relevant item, as the case may be.
- 1.4 Save for any additional adjustment expressly allowed in the Contract, the value of the Works or Works done under any Delivery Orders shall be the net quantity of the Works measured in accordance with the Contract multiplied by the relevant rates.
- 1.5 Upon award of the Contract, the Schedule of Rates shall be deemed to be the Contractor's Schedules and will be regarded as firm and will not be subject to adjustment whatsoever otherwise than in accordance with the expressed provisions of the terms of the Contract.
- 1.6 The tenderer shall be deemed to have allowed for any costs, expenses and risks which may be incurred in complying with the requirements of this Contract. All the Schedule of Rates are 'all-in rates' which are deemed to include the prime cost of the works; the Contractor's site and head office overheads; supervision; profit and on-costs; all necessary labour, PPE, scaffolding, approved ladders and steps; plant and tools; mobile communication equipment; transportation costs for materials, labour and equipment; protective and safety clothing and equipment; all other risk related costs howsoever arising which are necessary for the proper and efficient

execution of all the Delivery Orders including, without limitation, the following:-

- a) all materials supplied and Works executed complying strictly with the Specification, and the provision and/or execution of all samples and patterns;
- b) provision of all minor parts/materials and consumables, except where otherwise stated, cutting including wastage, bulking, shrinkage, disposal of surplus material, materials collection, conveyance, delivery, stacking and storage of the same, handling, hoisting, lowering and distributing to specified locations;
- c) provision of all labour including travelling and miscellaneous expenses, subsistence and/or lodging allowances;
- d) provision of all tools, plant and equipment necessary for the execution of the Works;
- e) provision of all water, fuel, lighting and power necessary for the execution of the Works, where access to an existing supply is not possible or permitted;
- f) provision, erection, maintaining, dismantling and clearing away of all ladders, cradles, platforms and other access equipment necessary for the execution of the Works, together with all coverings, screens, dust sheets, barricades, hoarding and similar protection measures necessary to protect new work and existing surfaces and to protect the public, CIC directly employed staff/ trainees and other contractor's employees;
- g) sampling and testing and all costs in connection therewith;
- h) assembling, fitting, fixing, erecting, installing, cartage and/or placing of materials and goods in position, provision of tools and equipment for completely dismantling, cleaning, inspection, reconditioning, reassembling, testing, commissioning, painting and finishing, etc.;
- i) taking precautions and measures as far as is reasonable and practicable to prevent interference with or damage to existing structures and utilities, roads, footpaths and paved areas, drainage systems, public and private vehicular and pedestrian accesses, trees, graves and burial urns, including the provision of alternative access, if necessary;
- j) keeping the Works, where necessary and as near as may be practicable, free of

water and protected from damage owing to water ingress and from weather conditions which may adversely affect the Works, and taking measures to prevent flotation of new and existing structures;

- k) submitting to the CIC all drawings, details of procedures and methods of maintenance to be used, technical literature, test certificates, progress reports, programmes and any other documents or information required to be submitted under this Contract;
- l) in case of goods and materials supplied by the CIC, taking delivery of such goods and materials from the locations as stated in this Contract or as directed by the CIC and conveying such materials to the required works locations, inspecting such goods and materials before taking receipt, repairing and/or replacing any goods and materials damaged or lost after collection to the satisfaction of the CIC;
- m) in case of tools, plant and equipment supplied by the CIC, protection, maintenance and repair of such tools, plant and equipment while it is in the possession of the Contractor, costs in connection with operating such tool, plant and equipment, and return of such plant and equipment to the CIC or replacement of such tool, plant and equipment if it is damaged beyond repair or lost;
- n) notifying, making arrangements and liaising with all relevant authorities, utilities companies, or other interested parties to obtain all licenses and permits necessary for the execution of the Works, and costs in connection therewith;
- o) compliance with all enactments including the payment of all fees, levies, charges and the likes and all costs in connection therewith;
- p) testing, commissioning and any other operations expressly or implicitly required including issue of certificate;
- q) any costs in respect of or related to preliminaries and general requirements which are not specifically provided for elsewhere in Fee Proposal;
- r) clearing away debris, surplus and/or waste materials and cleaning the Works and any areas of the site in the vicinity of the Works following completion, as necessary;
- s) provision of insurance policies as required by the Contract;

- t) attendance on other contractors and CIC's directly employed staff/operatives, as necessary, and attendance of meetings as and when required;
- u) all superintendence, establishment charges, overhead expenses and profits;
- v) any other duties, liabilities, obligations, risks, costs and/or expenses deemed to be necessary in conforming and complying with the Contract; and
- w) costs in connection with the phased execution of the Works owing to the non-availability of certain portions of the Site to the Contractor as a result of operational arrangement, traffic conditions and Works by other contractors and the likes.

## **2. Notes to Schedule of Rates**

According to the estimated expenditure of this contract for repair and maintenance for the CIC's premises, the estimated expenditure on Planned Preventive Maintenance and ad-hoc R&M Items were around Hong Kong Dollars 3.90 million and 0.45 million respectively:

### **2.1 Planned Preventive Maintenance for Landscaping Works**

Details of items shall refer to Section 1 of Schedule of Rates (Attachment 2).

### **2.2 Repair and Maintenance, Emergency Call-Out Services and Minor Repair for Landscaping Works (ad-hoc works)**

Details of items shall refer to Section 2 of Schedule of Rates (Attachment 2).

### **2.3 Landscape Maintenance Works at CIC-ZCP**

Details of items shall refer to Section 3 of Schedule of Rates (Attachment 2).

### **2.4 This Contract is renewable for another TWELVE (12) months upon expiry of the initial Contract Period. Renewal of the Contract shall be subject to the following circumstances:**

- 2.4.1 The Works provided by the Contractor complies with the CIC's requirements;
- 2.4.2 The CIC is satisfactory to the Works provided by the Contractor in the initial Contract Period;
- 2.4.3 The quoted prices shall remain fixed throughout the renewal period; and
- 2.4.4 Renewal of contract shall be subject to agreement between CIC and the Contractor.

## **3. Method of Valuation for Non-Rated Item**

- 3.1 To facilitate the CIC in the valuation of item of works without reference in the Schedule of Rates, the Contractor shall provide the quotation with substantiations for the new rate of the item including material, tool, plant and labour costs for review and approval by the CIC;
- 3.2 For material, tool, plant and labour cost, the Contractor shall use reasonable endeavours to ensure that the lowest available net price is obtained for such materials and/or genuine replacement parts, or equal and approved to the satisfaction of the CIC. This may be achieved by obtaining at least three competitive quotations from the appropriate suppliers and/or manufacturers where the CIC reserves the right to suggest additional suppliers and/or manufacturers for quotation purposes if the CIC considers appropriate.
- 3.3 The Contractor shall thereafter submit to the CIC, sufficient and satisfactory documentation to verify that reasonable endeavours have been used to ensure the lowest possible net price (i.e. including trade and preferential discounts) has been obtained;
- 3.4 The Contractor shall be obliged to comply with the provisions of Sections 3.1 to 3.3 above. The Contractor shall not be entitled to any payment for costs and/or expenses arising out of such compliance;
- 3.5 Notwithstanding the provisions of Sections 3.1 to 3.4 above, the Contractor shall not be entitled to any reimbursement in respect of the preparation of those substantiations whether those of them provided are accepted or not by the CIC.
- 3.6 In the event that quotation comprises any non-rated item(s) submitted by the Contractor, the CIC shall seek an independent quantity surveying service to provide benchmarking cost estimation for reference by the CIC before placing any order to the Contractor. Should the benchmarking cost provided by the independent quantity surveying service is within 10%(+/-) variance from the quotation submitted by the Contractor, the quotation will be considered to be accepted and proceeded with subject to the CIC's final decision. If the quotation is not within a variance range of 10% (+/-), further negotiation with substantiation shall be provided and submitted to the independent quantity surveying firm for re-assessment. In case of such quotation not reached to a compromise, the prevailing procurement procedure by issuing "Request for

Quotation” by the CIC shall be adopted for procuring such non-rated item. A flowchart summarizing this workflow is shown in **Annex 2 of Assignment Brief**.

- 3.7 The CIC may from time to time request quotations from the Contractor for any potential works. The Contractor shall then use his best endeavour to obtain and submit competitive quotations together with sufficient and satisfactory documentary evidence to the CIC for review. If any one of the submitted quotations is accepted, the CIC will request the Contractor to carry out the Works as described in the Delivery Order.

#### **4. Method of Measurement and Final Accounts**

- 4.1 All works measured and valued under this Contract shall be measured and valued in accordance with the instructions and methods detailed herein.
- 4.2 All works shall be measured net as fixed, installed and completed including any testing and/or commissioning as required. No allowance shall be made for waste; large or small quantities; narrow widths; short lengths; difficult conditions; confined areas; access restrictions; or any other exceptional circumstances and the like, except where specifically so provided within this Fee Proposal.
- 4.3 The CIC will not be liable for any costs and/or expenses incurred by the Contractor howsoever arising in connection with the measurement and valuation of the Works or The adjustment and settlement of submitted and/or valued final accounts.
- 4.4 Measurement shall be recorded to two decimal places of a unit and quantities shall be reduced to and billed to the nearest two decimal places of a unit.

#### **5. Payment Schedule**

- 5.1 Upon receipt and acceptance of the Deliverables for each Payment Stage/ Date by the CIC with satisfaction and upon the submission of invoices to the CIC by the Contractor, the Contractor shall be paid in accordance with the following payment schedule within THIRTY (30) days of the receipt of the invoices subject to verification of the invoice / certificate.

- 5.2 The percentages of payment do not imply or indicate the relative or absolute amount of resources and expenses to be spent by the Contractor to produce the concerned Deliverables and to complete the tasks and works. The payment schedule is tabulated in the following table, and shall be confirmed by the Certificate of Practical Completion in **Annex 3 of Assignment Brief**.

<b>Deliverable No.</b>	<b>Deliverable Description</b>	<b>Completion Date</b>	<b>Payment Schedule (%)</b>
1	<u>For Section 1 of Schedule of Rate:</u> Practical completion of the Planned Preventive Maintenance for respective trades substantiated by documentary proof and completion reports to the satisfaction of the CIC	Within THIRTY (30) days upon receipt of invoice(s) subject to verification of Certificate	100%
2	<u>For Section 2 of Schedule of Rate:</u> Practical completion of the Repair & Maintenance and Emergency Works for respective trades substantiated by documentary proof and completion reports with photos to the satisfaction of the CIC (on actual basis per invoice)	Within THIRTY (30) days upon receipt of invoice(s) subject to verification of Certificate	100%
3	<u>For Section 3 of Schedule of Rate:</u> Practical completion of the Planned Preventive Maintenance for CIC-ZCP substantiated by documentary proof and completion reports to the satisfaction of the CIC	Within THIRTY (30) days upon receipt of invoice(s) subject to verification of Certificate	100%

No.	Description	Deliverable
1.	Defects Liability Period	Unless otherwise expressly specified in a particular works item in the Schedule of Rates, the Defects Liability Period shall be Six (6) months from the date of Practical Completion of the Delivery Orders as confirmed by the CIC via Practical Completion Certificate.
2.	Material Warranty Period	Only applicable to the particular item(s) with such specific requirement expressly indicated in the Schedule of Rates (SOR). For details, please refer to the SOR.
3.	Date for Possession/ Commencement	As per the submitted programme approved by the CIC and in compliance with at least SEVEN (7) calendar days advanced notice to the affected end-user.
4.	Date for Practical Completion	As per the submitted programme approved by the CIC and upon issuance of Practical Completion Certificate by the CIC.



### **Schedule of Rates**

Item	Assignment Brief - Section 9 (S.9) and/or Section 10 (S.10) and/or Annexes	Description	Provisional Quantity within the Contract Period	Unit	<u>Unit Rate (HK\$)</u>
<b><u>SECTION 1 - PLANNED PREVENTIVE MAINTENANCE</u></b>					
<b><u>Planned Preventive Maintenance for Green Planter, Green Wall and Landscaping Works</u></b>					
<b><u>1.0</u></b>	<b><u>Maintenance Works for Weeding, Herbicide and Pesticides Services (Quarterly)</u></b>				
1.1	S9 & S10.1	Hong Kong Construction Industry Trade Test Centre (TTC)	8	Job	5,000
1.2	S9 & S10.1	HKIC - Sheung Shui Campus (SSC)	8	Job	5,000
1.3	S9 & S10.1	HKIC - Kwai Chung Campus (KCC)	8	Job	5,000
1.4	S9 & S10.1	HKIC - Kowloon Bay Campus (KBC)	8	Job	5,000
1.5	S9 & S10.1	Siu Lun Street Training Ground (SLSTG)	8	Job	5,000
1.6	S9 & S10.1	Tai Po Training Ground (TPTG)	8	Job	5,000
1.7	S9 & S10.1	Tat Mei Road Training Ground (TMRTG)	8	Job	5,000
1.8	S9 & S10.1	Tin Yuet Road Training Ground (TYRTG)	8	Job	5,000
1.9	S9 & S10.1	Tuen Mun Training Ground (TMTG)	8	Job	5,000
1.10	S9 & S10.1	Lam Tei Training Ground (LTTG)	8	Job	5,000

Item	Assignment Brief - Section 9 (S.9) and/or Section 10 (S.10) and/or Annexes	Description	Provisional Quantity within the Contract Period	Unit	<u>Unit Rate</u> <u>(HK\$)</u>
<b>2.0</b>	<b><u>Maintenance Works for Green Belt at Tai Po Training Ground</u></b>				
2.1	S9 & S10.2	Tai Po Training Ground (TPTG) - Green Belt Maintenance <u>INSIDE</u> the Site boundary on twice a week	24	Month	6,900
2.2	S9 & S10.2	Tai Po Training Ground (TPTG) - Green Belt Maintenance <u>OUTSIDE</u> the Site boundary on twice a week	24	Month	6,900
<b>3.0</b>	<b><u>Maintenance Works for Green Planter and Green Roof</u></b>				
3.1	S9 & S10.4	Hong Kong Construction Industry Trade Test Centre (TTC) - Monthly Maintenance Services for Green Planters at G/F (Site A)	24	Month	4,566
3.2	S9 & S10.4	Hong Kong Construction Industry Trade Test Centre (TTC) - Monthly Maintenance Services for Green Planters at 4/F (Site B)	24	Month	4,566
3.3	S9 & S10.4	Hong Kong Construction Industry Trade Test Centre (TTC) - Plants Inspection and Maintenance Services for the Irrigation and Drainage Systems at 7/F (Green Roof)	24	Month	4,566

Item	Assignment Brief - Section 9 (S.9) and/or Section 10 (S.10) and/or Annexes	Description	Provisional Quantity within the Contract Period	Unit	Unit Rate (HK\$)
<b>4.0</b>	<b><u>Tree Assessment Services (Tree Risk Assessment Form 1: Tree Group Inspection)</u></b>  <b><u>Provide certified arborist, professionals, transportation, tools, materials and appropriate equipment to carry out the Tree Risk Assessment Report (Form 1) in accordance with latest guidelines of GLTMS and statutory requirements</u></b>				
4.1	S9 & S10.5	Hong Kong Construction Industry Trade Test Centre (TTC)	2	Job	4,000
4.2	S9 & S10.5	HKIC – Sheung Shui Campus (SSC)	2	Job	4,000
4.3	S9 & S10.5	HKIC - Kwai Chung Campus (KCC)	2	Job	4,000
4.4	S9 & S10.5	HKIC – Kowloon Bay Campus (KBC)	2	Job	4,000
4.5	S9 & S10.5	Siu Lun Street Training Ground (SLSTG)	2	Job	4,000
4.6	S9 & S10.5	Tai Po Training Ground (TPTG)	2	Job	4,000
4.7	S9 & S10.5	Tat Mei Road Training Ground (TMRTG)	2	Job	4,000
4.8	S9 & S10.5	Tin Yuet Road Training Ground (TYRTG)	2	Job	4,000
4.9	S9 & S10.5	Tuen Mun Training Ground (TMTG)	2	Job	4,000
4.10	S9 & S10.5	Lam Tei Training Ground (LTTG)	2	Job	4,000
4.11	S9 & S10.5	CIC - Zero Carbon Park (CIC - ZCP)	2	Job	4,000
4.12	S9 & S10.5	Siu Lam Training Ground (SLTG) (To be setup and handed over in 2025)	2	Job	4,000

Item	Assignment Brief - Section 9 (S.9) and/or Section 10 (S.10) and/or Annexes	Description	Provisional Quantity within the Contract Period	Unit	Unit Rate (HK\$)
<b>5.0</b>	<b><u>Maintenance Works for Green Wall</u></b>				
5.1	S9 & S10.5	CIC - Headquarters (38/F-Pantry, HQ)	24	Month	3,613
5.2	S9 & S10.5	CIC - Megabox Office (29/F-Pantry, MBO)	24	Month	3,613
5.3	S9 & S10.5	CIC - Megabox Office (29/F-Pantry, MBO) - Two Landscaping Worker (General) for watering maintenance (Three times per week – every Monday, Wednesday & Thursday 4:30 p.m.)	24	Month	3,613

5.4	S9 & S10.5	HKIC - Kowloon Bay Campus (KBC) - Wall 1	24	Month	3,613
5.5	S9 & S10.5	HKIC - Kowloon Bay Campus (KBC) - Wall 2	24	Month	3,613
5.6	S9 & S10.5	HKIC – Sheung Shui Campus (SSC)	24	Month	3,613
5.7	S9 & S10.5	CIC - Zero Carbon Park (CIC - ZCP) – Wall 1	24	Month	3,613

**Remarks:**

1. \*The provisional quantity is for indicative purpose only. Actual requirements will be confirmed on an as-required basis and the CIC has no commitment on the quantity ordered. The unit rate shall remain fixed throughout the Contract Period after award of Contract and upon issuance of Delivery Order (DO).
2. \*\*The unit rate and the total value must be restricted to two decimal places.
3. The unit rate for the above Works shall include the delivery charge for single delivery.
4. \*\*\*The Contract Period is initially for a fixed term period of Two (2) years commencing from the date as described in the Assignment Brief and is renewable for another Two (2) years upon expiry of the initial Contract Period. Renewal of contract shall be subject to agreement between CIC and the Contractor.

Item	Assignment Brief - Section 9 (S.9) and/or Section 10 (S.10) and/or Annexes	Description	Unit	Unit Rate (HK\$)
<b>SECTION 2 - REPAIR &amp; MAINTENANCE, EMERGENCY CALL-OUT SERVICES AND MINOR REPAIR WORKS (Rate-only items upon request by the CIC)</b>				
<b>1.0</b>	<b>Tree Maintenance Works</b>			
<b>1.1</b>	<b>Tree removal and pruning works</b>			
1.1.1	S9 & S10.3	<b><u>Emergency Call-Out Services for Tree Minor Trimming Works</u></b> Supply Registered certified arborist, competent workers, tools and equipment to carry out Tree Minor Trimming Works <b><u>within 4 hours arrival</u></b> upon request received. Cart away of debris thereafter shall be included. (Monday to Sunday, 08:00 hrs. to 18:00 hrs. including Public Holidays)	Per job (1 tree)	9,000
	<b><u>Emergency Call-Out Services for removal of collapsed/fallen tree or palm</u></b> Supply Registered certified arborist, competent workers, tools and equipment to remove the fallen tree or palm, including grubbing up roots as far as possible or up to the satisfaction of the CIC's Representative and saw up branches; clearance of leaf litter and twigs; filling void in ground with earth and close turfing over, without implementation of aerial tree works or equivalent operation. <b><u>All Works should be completed within 4 hours from the time of the written notice</u></b> given by the CIC's Representative to the Contractor. Cart away of debris thereafter shall be included. (Monday to Sunday, 08:00 hrs to 18:00 hrs including Public Holidays) The tree's projected diameter in standing position at 1.3m above soil level is :-			
1.1.2	S9 & S10.3	NOT exceeding 200mm	Per job (1 tree)	4,800
1.1.3	S9 & S10.3	Ditto but for NOT exceeding 500mm	Per job (1 tree)	18,400
1.1.4	S9 & S10.3	Ditto but for NOT exceeding 1000mm	Per job (1 tree)	19,400

Item	Assignment Brief - Section 9 (S.9) and/or Section 10 (S.10) and/or Annexes	Description	Unit	<u>Unit Rate (HK\$)</u>
	<p><b><u>Removal of tree or palm</u></b> Supply Registered certified arborist, competent workers, tools and equipment to remove the tree shall include grubbing up roots as far as possible or up to the satisfaction of the CIC's Representative and saw up branches; clearance of leaf litter and twigs; filling void in ground with earth and close turfing over. <b><u>All Works should be completed within 48 hours</u></b> from the date of the written notice given by the CIC's Representative to the Contractor. Cart away of debris thereafter shall be included. The tree's diameter (DBH) at 1.3m height above soil level are –</p>			
1.1.5	S9 & S10.3	NOT exceeding 200mm	Per job (1 tree)	3,800
1.1.6	S9 & S10.3	Ditto but for NOT exceeding 500mm	Per job (1 tree)	14,800
1.1.7	S9 & S10.3	Ditto but for NOT exceeding 1000mm	Per job (1 tree)	16,800
	<p><b><u>Tree pruning</u></b> Supply Registered certified arborist, competent workers, tools and equipment to carry out tree pruning works, including crown cleaning, crown lifting &amp; crown reduction etc. as directed by the CIC's Representative, including but not limited to removal of overgrown, weeping, dead, rotten, diseased, damaged, rubbing, detached, broken and hanging branches, as well as parasitic and epiphytic plant or foreign objects. <b><u>All works should be completed within 48 hours</u></b> from the date of the written notice given by the CIC's Representative to the Contractor. Cart away of debris thereafter shall be included. The tree's height from ground level are :-</p>			
1.1.8	S9 & S10.3	NOT exceeding 5m	Per job (1 tree)	2,500

Item	Assignment Brief - Section 9 (S.9) and/or Section 10 (S.10) and/or Annexes	Description	Unit	<u>Unit Rate</u> <u>(HK\$)</u>
1.1.9	S9 & S10.3	Ditto but for NOT exceeding 10m	Per job (1 tree)	4,000
1.1.10	S9 & S10.3	Ditto but for NOT exceeding 20m	Per job (1 tree)	6,000
1.1.11	S9 & S10.3	<p><b><u>Removal of tree stump</u></b></p> <p>Supply Registered certified arborist, competent workers, tools and equipment to remove the tree stump shall include the stem base, the root collar and structural roots as far as possible or up to the satisfaction of the CIC's Representative; filling void in ground with earth and close turfing over. <b><u>All Works should be completed within 48 hours</u></b> from the date of the written notice given by the CIC's Representative to the Contractor. Cart away of debris thereafter shall be included.</p>	Per job (1 tree)	7,000
<p><b><u>Apply pesticide, insecticide and fungicide</u></b> Apply pesticide, insecticide and fungicide to tree, palm and conifer at designated location as directed by the CIC's Representative. <b><u>All Works should be completed within 48 hours</u></b> from the date of the written notice given by the CIC's Representative to the Contractor. Cart away of debris thereafter shall be included. The size of tree required application with chemical are :-</p>				
1.1.12	S9 & S10.3	Trees with DBH NOT exceeding 200mm	Per job (1 tree)	1,500
1.1.13	S9 & S10.3	Ditto but for Trees with DBH NOT exceeding 500mm	Per job (1 tree)	2,500
1.1.14	S9 & S10.3	Ditto but for Trees with DBH NOT exceeding 1,000mm	Per job (1 tree)	3,500
1.1.15	S9 & S10.5	<p><b><u>Provision of Tree Risk Assessment Form 1: Tree Group Inspection</u></b></p> <p>Provide certified arborist, professionals, transportation, tools, materials and appropriate equipment to carry out the Tree Risk Assessment Report (Form 1) in accordance with latest guidelines of GLTMS and statutory requirements. (Included 50 nos. of tree within a site)</p>	Per job (1 tree)	6,000

Item	Assignment Brief - Section 9 (S.9) and/or Section 10 (S.10) and/or Annexes	Description	Unit	Unit Rate (HK\$)
1.1.16	S9 & S10.5	<b><u>Provision of Tree Risk Assessment Form 2: Individual Tree</u></b> Provide certified arborist, professionals, transportation, tools, materials and appropriate equipment to carry out the Tree Risk Assessment Report (Form 2) in accordance with latest guidelines of GLTMS and statutory requirements. The Contractor shall base on Tree Risk Assessment Report (Tree Risk Assessment Form 1: Tree Group Inspection) to conduct a further assessment for specified tree (Tree Risk Assessment Form 2: Individual Tree) at the CIC's premises including but not limited to the remedial/ risk mitigation measures, etc. (Included 1 no. of tree within a site)	Per job (1 tree)	3,000
1.1.17	S9 & S10.5	<b><u>Provision of Tree Removal Application / Emergency Tree Removal Record and Compensatory Tree Proposal</u></b> Provide certified arborist, professionals, transportation, tools, materials and appropriate equipment to carry out the Tree Removal Application / Emergency Tree Removal Record and Compensatory Tree Proposal and Completion Report afterward including submission to DLO in accordance with latest guidelines of GLTMS and statutory requirements	Per job (1 tree)	10,000
1.1.18	S9 & S10.5	<b><u>Provision of Tree Pruning Proposal/ Tree Removal Application / Emergency Tree Removal Record and Compensatory Tree Proposal including endorsement by Registered Landscape Architect (RLA).</u></b> Provide Registered Landscape Architect (RLA), professionals, transportation, tools, materials and appropriate equipment to carry out the Tree Pruning Proposal/ Tree Removal Application / Emergency Tree Removal Record and Compensatory Tree Proposal and Completion Report afterward including endorsement by Registered Landscape Architect (RLA) and submission to DLO in accordance with latest guidelines of GLTMS and statutory requirements.	Per job (1 tree)	18,000
1.1.19	S9 & S10.5	<b><u>Provision of single endorsement document by Registered Landscape Architect (RLA) for Tree Pruning Proposal/ Tree Removal Application / Emergency Tree Removal Record and Compensatory Tree Proposal.</u></b> Provide single completion report endorsement by Registered Landscape Architect (RLA) and submission to DLO in accordance with latest guidelines of GLTMS and statutory requirements.	Per job (1 tree)	15,000



Item	Assignment Brief - Section 9 (S.9) and/or Section 10 (S.10) and/or Annexes	Description	Unit	Unit Rate (HK\$)
<b>2.0</b>	<b><u>Green Planters &amp; Green Roof and Irrigation &amp; Drainage Systems Maintenance Works</u></b>			
<b>2.1</b>	<b>Supply labour, tools and materials to replace the following specified parts or approved equivalent for irrigation and drainage systems at 7/F Green Roof of ATTC or other CIC premises</b>			
2.1.1	S9 & S10.4	Light weight soil mix	1 cubic meter	800
2.1.2	S9 & S10.4	Drainage layer	1 sq. meter	3,000
2.1.3	S9 & S10.4	Filter layer (Brand: ADS; Model: Typar #3201 Geotextile or equivalent)	1 sq. meter	1,600
2.1.4	S9 & S10.4	Rock wool (Brand: CSR or equivalent)	1 cubic meter	5,000
2.1.5	S9 & S10.4	Root barrier (Brand: TeliFeng or equivalent)	1 sq. meter	1,600
2.1.6	S9 & S10.4	20mm dia. uPVC pipe & fittings (Brand: ASAHI or equivalent)	1 linear meter	300
2.1.7	S9 & S10.4	Gate valve (Brand: T.Y.T.; Model: TYT-352 – 20mm or equivalent)	1 set	300
2.1.8	S9 & S10.4	Y-strainer (Brand: T.Y.T.; Model: TYT-912 – 20mm or equivalent)	1 set	700
2.1.9	S9 & S10.4	Swing check valve (Brand: T.Y.T.; Model: TYT-456 – 20mm or equivalent)	1 set	700
2.1.10	S9 & S10.4	Pressure regulars (Brand: ITAP; Model: Series 360-361 – 20mm or equivalent)	1 set	4,000
2.1.11	S9 & S10.4	Screen filter (Brand: DIG; Model: P13-200 or equivalent)	1 set	1,600
2.1.12	S9 & S10.4	Water timer (Brand: Claber; Model: 8410 / 8413 or equivalent)	1 set	4,000
2.1.13	S9 & S10.4	Sprinkler (Brand: Rainbird; Model: 3500 Series or equivalent)	1 set	2,400
2.1.14	S9 & S10.4	Inspection chamber (Brand: Rainbird; Model: VB-10RND or equivalent)	1 set	4,000
2.1.15	S9 & S10.4	Solar powered wireless weather stations (Brand: DIG; Model: LEIT WWS-H)	1 set	18,000
2.1.16	S9 & S10.4	Solar weather based wireless controller (Brand: DIG; Model: LEIT-2ET-H or equivalent)	1 set	5,000
2.1.17	S9 & S10.4	Remote control wireless handset (Brand: DIG; Model: LEIT-RC2ET-H or equivalent)	1 set	3,000

Item	Assignment Brief - Section 9 (S.9) and/or Section 10 (S.10) and/or Annexes	Description	Unit	Unit Rate (HK\$)
2.1.18	S9 & S10.4	Submarine pump for irrigation system (Brand: KOSHIN; Model: KP401S or equivalent)	1 set	5,000
2.1.19	S9 & S10.4	Irrigation nozzle for 20mm dia. uPVC pipe & fittings (Brand: ASAHI or equivalent or equivalent)	1 set	2,500
<b>2.2</b>	<b><u>Emergency Call-out Services and Minor Repair &amp; Maintenance Works</u></b> <b>Supply competent workers, tools and equipment to carry out minor repair works within 4 hours arrival upon request received. Cart away of debris thereafter shall be included.</b>			
2.2.1	S9 & S10.4	For Monday to Saturday, 08:00 – 18:00 hrs (excluded Statutory Holidays)	Per visit	14,800
2.2.2	S9 & S10.4	Ditto but for Sunday or Statutory Holidays, 08:00 – 18:00 hrs	Per visit	16,800
<b>3.0</b>	<b><u>Green Wall and Plants Maintenance Works</u></b>			
<b>3.1</b>	<b><u>The Contractor shall provide competent workers, tools, materials, transportation and equipment to replace plant species for CIC premises:-</u></b>  <b>A - Design, supply &amp; replace the following plant species or approved equivalent for green wall at HQ / CIC premises and reinstate with original plant species thereafter:-</b>			
3.1.1	S9 & S10.6	Poinsettia 聖誕紅 (Included 30 nos.)	Per job (30 nos.)	4,440
3.1.2	S9 & S10.6	Orchids 蝴蝶蘭 (Included 40 nos.)	Per job (40 nos.)	8,000
3.1.3	S9 & S10.6	Soils for each plant unit	Per unit	130
3.1.4	S9 & S10.6	Greenwall growth media; size 1 inch (Brand: MIDORI Pafcal or equivalent)	Per unit	140
3.1.5	S9 & S10.6	Greenwall growth media; size 3 inch (Brand: MIDORI Pafcal or equivalent)	Per unit	170
3.1.6	S9 & S10.6	Greenwall growth media; size 4 inch (Brand: MIDORI Pafcal or equivalent)	Per unit	200
<b>3.2</b>	<b><u>The Contractor shall provide competent workers, tools, materials, transportation and equipment to design, supply &amp; plant one (1) standard tree (stem diameter exceeding 45mm but not exceeding 75mm) of species or approved equivalent including all associated materials, soil reinstatement and necessities for CIC premises:-</u></b>			
3.2.1	S9 & S10.6	Elaeocarpus decipiens (杜英) or equivalent standard tree	Per job (1 tree)	6,000
3.2.2	S9 & S10.6	Liquidambar formosana(楓香) or equivalent standard tree	Per job (1 tree)	6,000
3.2.3	S9 & S10.6	Cinnamomum burmannii (陰香) or equivalent standard tree	Per job (1 tree)	6,000
3.2.4	S9 & S10.6	Xanthostemon chrysanthus (金葡桃) or equivalent standard tree	Per job (1 tree)	7,000
<b>3.3</b>	<b><u>The Contractor shall provide competent workers, tools, materials, transportation and equipment to design, supply &amp; plant of species or approved equivalent including all associated materials, soil reinstatement and necessities for CIC premises:-</u></b>			
3.3.1	S9 & S10.6	Living Ipomoea nil (牽牛花) (approximately 1.2m high) (Included 350 nos.)	Per Job (350 nos.)	38,000
3.3.2	S9 & S10.6	Phyllostachys spp. (剛竹屬品種) (approximately 3m high) (Included 15 nos.)	Per Job (15 nos.)	28,400

Item	Assignment Brief - Section 9 (S.9) and/or Section 10 (S.10) and/or Annexes	Description	Unit	Unit Rate (HK\$)
<b>4.0</b>	<b><u>Maintenance Works for Slope and Landscaping Works</u></b>			
<b>4.1</b>	<b><u>Maintenance Works to Slope and Landscaping Area</u></b>			
4.1.1	S.9 & S.10.7	To supply labour, tools and materials to carry out maintenance works for slope/ retaining wall/ landscaping area including:- - Clear debris, undesirable vegetation and other obstructions on surface drainage channels, catchpits and sand traps; - Clear obstructions (e.g. weeds and debris) in weepholes and drainage pipe ends including probe with rods for deeper obstructions; - Remove undesirable vegetation growth on impermeable surface cover such as chunam and shotcrete, etc.; and - Trim overgrown vegetation on vegetated surface cover.	Per man-day	5,000
4.1.2	S.9 & S.10.7	To supply labour, tools and materials to carry out maintenance works for slope/ retaining wall/ landscaping area including:- - Repair minor cracks with cement mortar or flexible sealing compound on surface drainage channels, catchpits and sand traps; - Replace missing or deteriorated joint fillers and sealant; - Repair minor cracks or spalled surface of chunam, shotcrete, etc.; - Repair cracks or spalling on impermeable surface cover; - Repair cracked or spalled concrete surface and support on rock slope; and - Repair cracking or spalling of retaining wall surface.	Per man-day	3,000
4.1.3	S.9 & S.10.7	Repair cracked channel with waterproofing c/s or packed concrete (Size: up to 450mm nominal diameter UC)	Per linear metre	3,000
4.1.4	S.9 & S.10.7	Supply labour, tools and materials to remove dead, decaying or unstable tree on slope	Per man-day	2,000
4.1.5	S.9 & S.10.7	Supply labour, tools and materials to trim overgrown or decaying branches of tree on slope	Per man-day	1,800

Item	Assignment Brief - Section 9 (S.9) and/or Section 10 (S.10) and/or Annexes	Description	Unit	Unit Rate (HK\$)
<b>5.0</b>	<b><u>Workforce for Maintenance Works</u></b>			
<b>5.1</b>	<b><u>Skilled Workers</u></b>  <b>Supply manpower of registered skilled labour who attained the valid craftsman qualification or relevant registration under statutory requirements and Cap. 583 Construction Workers Registration Ordinance</b>			
5.1.1	S.9 & S.10.8	Gardener (Cultivation) (Monday to Saturday at 08:00 - 18:00hrs excluding Sunday, Statutory Holiday and Public Holiday)	Per man- day	1,300
5.1.2	S.9 & S.10.8	Gardener (Cultivation) (Sunday, Statutory Holiday and Public Holiday at 08:00 - 18:00hrs)	Per man- day	1,600
5.1.3	S.9 & S.10.8	Pruner (Monday to Saturday at 08:00 - 18:00hrs excluding Sunday, Statutory Holiday and Public Holiday)	Per man- day	1,500
5.1.4	S.9 & S.10.8	Pruner (Sunday, Statutory Holiday and Public Holiday at 08:00 - 18:00hrs)	Per man- day	1,800
5.1.5	S.9 & S.10.8	Registered Safety Officer	Per hour	1,200
5.1.6	S.9 & S.10.8	Registered Safety Officer (08:00 - 18:00 hrs)	Per day	5,000
<b>5.2</b>	<b><u>Non-skilled Workers</u></b> <b>Supply manpower of registered labour who possess a valid Green Card</b>			
5.2.1	S.9 & S.10.8	General worker for building works (Monday to Saturday at 08:00 - 18:00hrs excluding Sunday, Statutory Holiday and Public Holiday)	Per man- day	1,200
5.2.2	S.9 & S.10.8	General worker for building works (Sunday, Statutory Holiday and Public Holiday at 08:00 - 18:00hrs)	Per man- day	1,500
5.2.3	S.9 & S.10.8	Cleaner (General) (Monday to Saturday at 08:00 - 18:00hrs excluding Sunday, Statutory Holiday and Public Holiday)	Per man- day	1,200
5.2.4	S.9 & S.10.8	Cleaner (General) (Sunday, Statutory Holiday and Public Holiday at 08:00 - 18:00hrs)	Per man- day	1,500
5.2.5	S.9 & S.10.8	Landscaping worker (General) (Monday to Saturday 08:00-18:00hrs excluding Sunday, Statutory Holiday and Public Holiday)	Per man- day	1,300
5.2.6	S.9 & S.10.8	Landscaping worker (General) (Sunday, Statutory Holiday and Public Holiday at 08:00 - 18:00hrs)	Per man- day	1,600
<b>6.0</b>	<b>S.9 &amp; S.10</b>	<b>Minimum Order Amount required for each order (if applicable)</b>	<b>Per order</b>	<b>3,000</b>
<b>7.0</b>	<b>S.9 &amp; S.10</b>	<b>Additional Delivery Charges if doesn't meet the Minimum Order Amount</b>	<b>Per order</b>	<b>1,500</b>

**Remarks:**

1. \*The provisional quantity is for indicative purpose only. Actual requirements will be confirmed on an as-required basis and the CIC has no commitment on the quantity ordered. The unit rate shall remain fixed throughout the Contract Period after award of Contract and upon issuance of Delivery Order (DO).
2. \*\*The unit rate and the total value must be restricted to two decimal places.
3. The unit rate for the above Works shall include the delivery charge for single delivery.
4. \*\*\*The Contract Period is initially for a fixed term period of Two (2) years commencing from the date as described in the Assignment Brief and is renewable for another ONE (1) years upon expiry of the initial Contract Period. Renewal of the Contract shall be subject to agreement between CIC and the Contractor.

Item	Assignment Brief - Section 9 (S.9) and/or Section 10 (S.10) and/or Annexes	Description	Provisional Quantity within the Contract Period	Unit	<u>Unit Rate</u> (HK\$)
<b>SECTION 3 – PROVISION OF LANDSCAPE MAINTENANCE WORKS AT CIC-ZCP</b>					
<b>1.0</b>	<b><u>Competent On Site Worker for Landscaping Maintenance Works</u></b> Supply the competent On Site Workers to carry out routine landscaping maintenance works at CIC–ZCP (Full time on site, Monday to Sunday, 08:00hrs - 17:00hrs, including Public Holiday and Statutory Holiday)				
1.1	S9 & S10.9	2 persons of Gardeners (Cultivation) 花王 (Full Time)	24	Month	45,000
1.2	S9 & S10.9	1 person of Foreman 管工 (Full Time)	24	Month	23,000
<b>2.0</b>	<b><u>Provision of Materials, Equipment, Tools, Plants, etc. for maintenance works</u></b>				
2.1	S9 & S10.9	The Contractor shall provide all gardening tools, machines, materials, transportation to complete the Services in accordance with this Assignment Brief including but not limited to cart away the debris, carrying out the inspection, fertilization, irrigation, pruning and pest control, etc. for all plants at CIC-ZCP.	24	month	19,902
<b>3.0</b>	<b><u>Provision of Potted Plant for Christmas Holiday &amp; Chinese New Year Holiday</u></b>				
3.1	S9 & S10.6	The Contractor shall supply 30 pots with size of 12 inch “Poinsettia 聖誕紅” in one month before the Christmas Holiday and take away thereafter.	2	Per job (30 pots)	5,000
3.2	S9 & S10.6	The Contractor shall supply 10 pots with size of 12 inch “Citrofortunella Microcarpa 四季桔” plus accessories (金套及底碟) in one month before the Chinese New Year Holiday and take away thereafter.	2	Per job (10 pots)	6,000
3.3	S9 & S10.6	The Contractor shall supply 10 pots with size of 12 inch “Paeonia Lactiflora 芍藥” plus accessories (金套及底碟) in one month before the Chinese New Year Holiday and take away thereafter.	2	Per job (10 pots)	5,000
3.4	S9 & S10.6	The Contractor shall supply 10 pots with size of 12 inch “Paeonia Suffruticosa 牡丹” plus accessories (金套及底碟) in one month before the Chinese New Year Holiday and take away thereafter.	2	Per job (10 pots)	6,000