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# Chapter 1

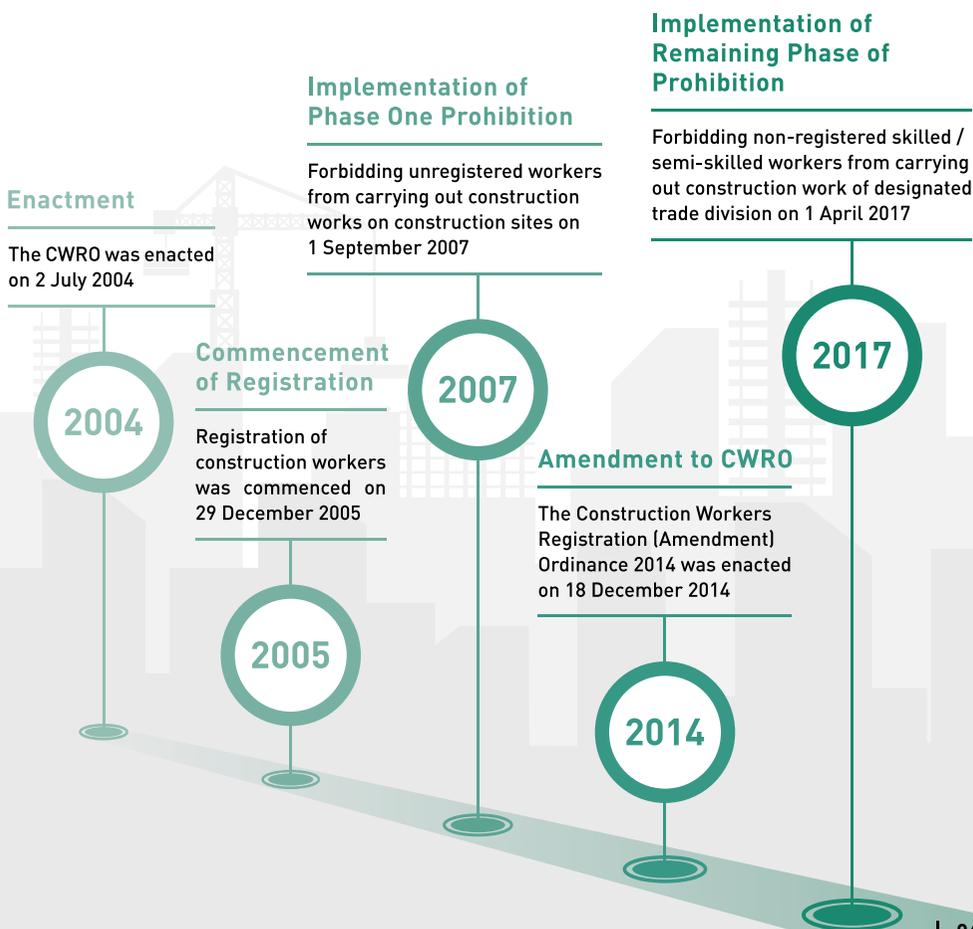
## Introduction



# 1. Introduction

- 1.1** The Construction Workers Registration Ordinance (Chapter 583 of the Laws of Hong Kong) (the “CWRO”) is to provide for registration and regulation of the construction workers who personally carry out construction work on construction sites. The objectives are to enhance the quality of construction work and raise the status of construction workers by assessing and certifying construction workers’ skill levels; and to provide more reliable data to facilitate analysis of manpower supply and planning of related training.
- 1.2** The booklet aims to guide the industry stakeholders to understand and comply with the statutory requirements of the CWRO. It is intended for reference only and the CWRO should be referred to for full statement of the requirements.

## Historical Highlights



# Chapter 2

## Interpretation



## 2. Interpretation

For ease of reference, the definitions of some commonly used terms as stipulated in section 2 of the CWRO are extracted below.

### 2.1 Construction Site ( 建造工地 )

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means a place where construction work is, or is to be, carried out but, except in relation to sections 17 and 18 of the CWRO, excludes such a place where –  
(a) in the case of construction work falling within paragraph (a)(i), (ii), (iii), (iv) or (v) of the definition of **construction work** in this section –

(i) in respect of which the Buildings Ordinance (Cap. 123) applies; and

(ii) which may not, by virtue of section 14AA or 41(3), (3B) or (3C) of that

Ordinance, be commenced or carried out without complying with section 14(1) of that Ordinance,

a certificate, referred to in paragraph (2) or (3) of regulation 25, or in paragraph (2) of regulation 26, of the Building (Administration) Regulations (Cap. 123 sub. leg. A), in respect of the construction work has been sent to the Building Authority in accordance with that paragraph, or a certificate, referred to in paragraph (4) of regulation 25 of those Regulations, in respect of the construction work has been made in accordance with that paragraph;

(ab) in the case of construction work falling within paragraph (a)(i), (ii), (iii), (iv) or (v) of that definition –

(i) in respect of which the Buildings Ordinance (Cap. 123) applies; and

(ii) which are class I minor works, or class II minor works, as defined by

section 2(2) of the Building (Minor Works) Regulation (Cap. 123 sub. leg. N) (the “Minor Works Regulation”),

a certificate referred to in section 31(c), 32(c), 34(c) or 35(c) of that Regulation in respect of the construction work has been submitted to the Building Authority;

(b) in the case of any other construction work falling within paragraph (a)(i), (ii), (iii), (iv) or (v) of that definition, a certificate of substantial completion of contract has been issued in accordance with the terms of the contract under which the construction work is carried out;

(c) in the case of construction work falling within paragraph (a)(vi) of that definition, a certificate of completion has been issued in accordance with the terms of the term contract for maintenance under which the construction work is carried out.

## 2.2 Construction Work ( 建造工作 )

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(a) means -

- (i) the construction, erection, installation or reconstruction of any specified structure;
- (ii) the addition, renewal, alteration, repair, dismantling or demolition of any specified structure that involves the structure of the specified structure or any other specified structure;
- (iii) any building operation involved in preparing for any operation referred to in subparagraph (i) or (ii), including laying of foundations, excavation of earth and rock prior to laying of foundations, site clearance, site investigation, site restoration, earthmoving, tunneling, boring, scaffolding and provision of access;
- (iv) any building operation, or building services work, forming an integral part of, or rendering complete, any operation referred to in subparagraph (i) or (ii);
- (v) any building services work that involves the structure of any specified structure; or
- (vi) any maintenance work, carried out under a term contract for maintenance, of any specified structure owned by, or otherwise belonging to, a public body or a specified body; but

(b) excludes all of the following -

- (i) building works for which a certificate of exemption is issued under the Buildings Ordinance (Application to the New Territories) Ordinance (Cap. 121);
- (ii) class III minor works as defined by section 2(2)(c) of the Minor Works Regulation;
- (iii) designated exempted works as defined by section 2(1) of that Regulation.

## 2.3 Principal Contractor (總承建商)

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in relation to a construction site, means the person who undertakes on the site construction work under a contract, or term contract for maintenance, that is entered into the person directly with -

- (a) an owner, occupier or developer of the property within the site; or
- (b) an agent or architect, surveyor or engineer of such an owner, occupier or developer;

## 2.4 Registered Construction Worker (註冊建造業工人)

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means -

- (a) a registered skilled worker for a designated trade division;
- (b) a registered semi-skilled worker for a designated trade division;
- (c) a registered general worker.

## 2.5 Specified Body (指明機構)

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means a body set out in Schedule 2 of the CWRO (also reproduced in Annex V of the booklet).

## 2.6 Specified Structure (指明構築物)

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means any structure or works set out in Schedule 3 of the CWRO (also reproduced in Annex VI of the booklet).

## 2.7 Sub-contractor (分包商)

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in relation to a principal contractor, means any person who enters into a contract with another person (whether or not the principal contractor) to undertake all or any part of the construction work that the principal contractor has undertaken.



# Chapter 3

## Scope of Application



# 3. Scope of Application

3.1 The CWRO applies to all works that fall within the definitions of “construction work” and “construction site”. A brief description of “construction work” and “construction site” with illustrative examples are listed below –

## 3.2 “Construction Work”

(a)(i) Construction and reconstruction works of specified structure.

Examples:



(a)(ii) Building operation involving addition, alteration, repair or dismantling works of structure of specified structure.

Examples:



(a)(iii) Building operation involved in preparing for construction, reconstruction, addition or alteration works, etc.

Examples:



(a)(iv) Building operation or building services work forming an integral part of, or rendering complete, any construction, reconstruction, addition, alteration works, etc.

Examples:



(a)(v) Building services work involving structure of specified structure.

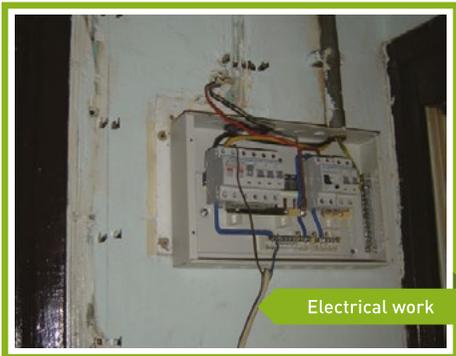
Examples:



Installation of water supply & drain pipes

(a)(vi) Maintenance work, carried out under a term contract for maintenance, of specified structure of a public body or a specified body.

Examples:



### 3.3 “Construction Site”

A “construction site” generally includes all places where construction work is, or is to be, carried out. However, it excludes such places where the prescribed certificate of completion as referred to in the definition of “construction site” under the CWRO has been issued.



# Chapter 4

## Major Requirements



# 4. Major Requirements

4.1 Principal contractors of construction sites, employers of workers and workers personally carrying out construction work on construction sites are required to comply with the requirements under the CWRO. The major requirements are set out below.

(a) Worker:

Register as registered construction worker / registered skilled / semi-skilled workers.



(b) Employers of Workers:

- (i) employing only registered construction workers to personally carry out construction works on construction sites;
- (ii) except in prescribed circumstances, employing only registered skilled / semi-skilled workers for the designated trade divisions to personally carry out on construction sites the construction works that involve skills of those designated trade divisions; and
- (iii) when a registered construction worker is arranged to work under the instruction and supervision of a registered skilled / semi-skilled worker of a designated trade division, implementing reasonable measures to ensure the registered construction worker concerned can identify the relevant registered skilled / semi-skilled worker providing instruction and supervision, and informing the registered construction worker concerned of such measures.



▶ Employ registered construction workers / registered skilled / semi-skilled workers



▶ Implement reasonable measures for arrangement of "Instruction and Supervision" and notify the relevant workers

(c) Principal contractors:

- (i) employing only registered construction workers to personally carry out construction works on construction sites;
- (ii) except in prescribed circumstances, employing only registered skilled / semi-skilled workers for the designated trade divisions to personally carry out on construction sites the construction works that involve skills of those designated trade divisions;
- (iii) when a registered construction worker is arranged to work under the instruction and supervision of a registered skilled / semi-skilled worker of a designated trade division, implementing reasonable measures to ensure the registered construction worker concerned can identify the relevant registered skilled / semi-skilled worker providing instruction and supervision, and informing the registered construction worker concerned of such measures;
- (iv) establishing and maintaining a register of statements in the specified form to record statements made by registered construction workers who cannot produce their registration cards on demand;
- (v) providing on construction sites electronic card reading devices to access the data stored on the registration cards of registered construction workers;
- (vi) establishing and maintaining daily attendance records (DARs) of the registered construction workers employed to carry out construction work on a construction site for submission to the Registrar via the Construction Workers Registration System; and
- (vii) submitting copies of 7-day DARs to the Registrar within 2 business days after each period of 7 days.



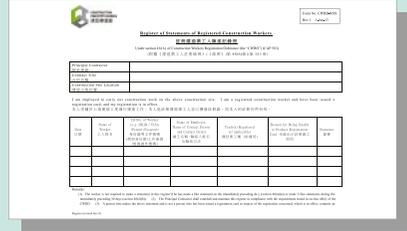
▶ Employ registered construction workers / registered skilled / semi-skilled workers and ensure their sub-contractors also comply with this requirement



▶ Maintain and submit daily attendance records of workers on time



▶ Provide Electronic Card Reading Device



▶ Establish and maintain a Register of Statement



▶ Implement reasonable measures for arrangement of "Instruction and Supervision" and notify the relevant workers

More details of these requirements are given in the next two chapters.

# Chapter 5

## Registration and Regulation of Construction Workers



# 5. Registration and Regulation of Construction Workers

## 5.1 Registered Construction Workers

(a) Registration

- (i) Any person who personally carries out construction work on a construction site is required to register as a registered construction worker under the CWRO.
- (ii) Principal contractors, sub-contractors and employers of workers are required to employ only registered construction workers to personally carry out construction work on constructions sites.
- (iii) Registration categories are tabulated below. Construction workers can apply for appropriate registration category(-ies) based on their own qualifications and needs.

Registration Category	Qualifications for Registration
Registered Skilled Worker	(a) holds a trade test certificate issued by the CIC or the then Construction Industry Training Authority (“CITA”) set out in Schedule 1 of the CWRO; or (b) holds other qualifications as specified by the CWRO
Registered Semi-skilled Worker	(a) holds an intermediate trade test certificate issued by the CIC or the then CITA set out in Schedule 1 of the CWRO; or (b) holds other qualifications as specified by the CWRO
Registered General Worker	Holds a valid “Green Card”

- (iv) The “designated workers for designated skills” (“DWDS”) requirement provides that construction works involving the skills of any designated trade division shall be carried out by the registered skilled / semi-skilled workers of that designated trade division, except in the prescribed circumstances.

More details of DWDS requirement will be introduced in the next chapter of this booklet.

**(b) Construction Workers Registration Card**

- (i) Upon registering a person as a registered construction worker, the Registrar of Construction Workers (the “Registrar”) shall issue to him / her a construction workers registration card (“registration card”).
- (ii) The registration card is a smart card with registration particulars including the name of the registered construction worker, the validity period, registered trade division and other construction-related qualifications (if applicable) printed on the card and stored in its embedded chip for checking, verifying worker’s registration particulars and capturing his/her tap records through an electronic card reading device. In addition, the registration card enables storage of the most recent 62 tap records of the worker. The normal validity period of worker registration is 5 years.
- (iii) Every registered construction worker is required to carry his / her valid registration card when he / she personally carries out construction work on a construction site.



**Construction Workers Registration Card (Front)**



Information of Green Card

Other construction-related certificates



**Construction Workers Registration Card (Back)**

Registered trade division and registration category

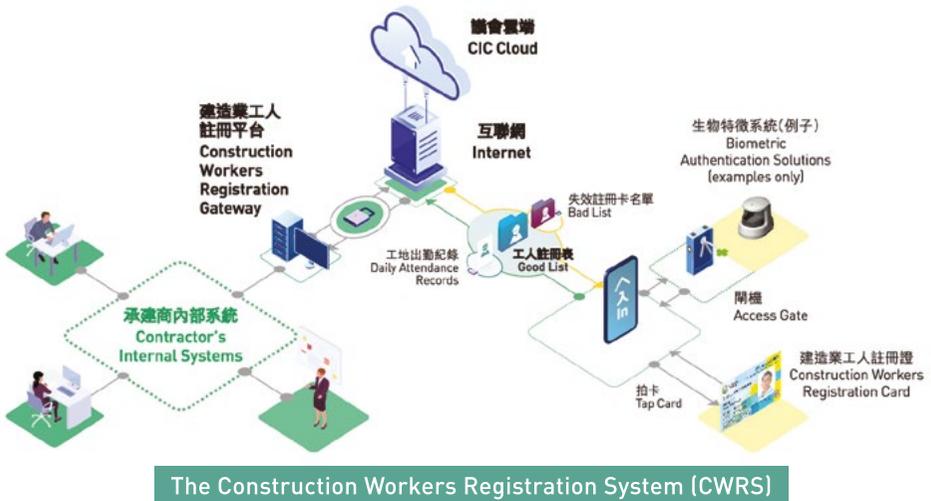
QR code connected to Online Register of Construction Workers

- (iv) Only workers with registrations of the required designated trade divisions shown on / stored on their registration cards should be employed to independently carry out construction works involving skills of the relevant designated trade divisions, except in the prescribed circumstances as stated in the Chapter 5 – Designated Workers for Designated Skills.
- (v) Workers may apply for recording the specified additional information relating to the construction industry in the registration cards so as to reduce the number of certificates to be carried by workers.

## 5.2 Daily Attendance Records of Registered Construction Workers —

### (a) The Construction Workers Registration System

- (i) The CIC has developed and currently operates the Construction Workers Registration System (“CWRS”) to provide the construction industry with an automated and convenient platform to collect and manage the daily attendance records (“DARs”) of registered construction workers as required by the CWRO.



### (b) Establish, Maintain and Submit

- (i) A controller<sup>1</sup> of a construction site is required to establish and maintain DARs of the registered construction workers employed by the controller of the construction site or its sub-contractor(s) to personally carry out construction works on the construction site.

<sup>1</sup> “Controller” means (i) a principal contractor for the site or (ii) if there is no principal contractor for the site, any person who has control over or is in charge of the construction site.

- (ii) After any construction work begins on the site, the controller of the site is required to submit a copy of 7-day DARs to the Registrar within 2 business days after each period of 7 days via the CWRS, until the prescribed certificate of completion as referred to in the definition of “construction site” has been issued.
- (iii) The DARs shall contain true and complete records including the number, identity and time of entry to/exit from the sites of all registered construction workers employed to personally carry out construction works on the site during the recorded period.
- (iv) During each recorded period, if there are no registered construction workers working on the site, the controller of the construction site is still required to submit a record of zero by clicking **[Submit]** and **[Confirm]** buttons in the CWRS, until the prescribed certificate of completion as specified in the definition of “construction site” under the CWRO has been issued.

(c) Submission Procedure

- (i) The key steps of the general submission procedure are outlined as below for ease of reference:

**Before Commencement of Construction Work**

**1A : Register Contractor (for first-time user only)**

After signing the work contract for the first time, apply for creating a master administrator account (Master Admin) in the CWRS

**1B : Register Work Contract(s)**

Apply for registering work contract(s) and creating site administration account(s) (Site Admin) in the CWRS

**2A : Install Electronic Card Reading Device(s)**

Install suitable electronic card reading device(s) e.g. mobile card reading device(s)

**2B: Install DAR App**

Download and install the DAR App to an electronic card reading device

## After Commencement of Construction Work

### 3 : Maintain, Update and Synchronize the Good List

Maintain and update the Good List (a list of all workers permitted to work on a specific site / contract), and synchronize the Good List between the DAR App and the CWRS

### 4 : Tap Card(s) on Card Reading Device(s)

Capture the DARs via electronic card reading device(s) by taping registration cards when workers report on and off duty on a site

### 5 : Upload DARs

Upload DARs to the CIC's cloud by synchronizing automatically or manually when internet connection is available

### 6 : Log onto the CWRS and Submit DARs

- (a) Verify all information in the DARs and, if necessary, input / amend the DARs before submission
- (b) Rectify invalid DARs, if any, before submission
- (c) Click **[Submit]** and **[Confirm]** buttons to complete the submission within 2 business days after each 7-day period

### Update Contract Profile

If there are any updates to contract profile such as the site contact person(s) and the completion date of the contract, apply for updates in the CWRS

## After Issue of Prescribed Certificate of Completion

### 7 : Apply for Contract Completion

When the prescribed certificate of completion as referred to in the definition of "construction site" has been issued, apply for contract completion in the CWRS

#### (d) Support of the CWRS

- (i) To provide the industry with a better understanding of the operation of the CWRS, the CIC has produced instruction videos, the User Manual, frequently asked questions (FAQs) and a Tested Mobile Device List and uploaded them onto the CIC's website for reference.
- (ii) The CIC regularly organizes the CWRS webinars. Industry practitioners such as site management staff, frontline supervisors and those responsible for handling or submitting DARs are welcome to enroll for the CWRS webinars on the CIC's website.
- (iii) The CIC provides technical support of the CWRS to assist and support the industry practitioners. Please provide screen capture(s) of the issue and email to CWRS Helpdesk at [cwrs\\_helpdesk@cic.hk](mailto:cwrs_helpdesk@cic.hk) for assistance. Users may also call CWRS Helpdesk at 2100 9863.

### 5.3 Electronic Card Reading Device

(a) A principal contractor for a construction site<sup>2</sup> is required to provide an electronic card reading device that is capable of retrieving the electronic data stored in a registration card on the site where any construction work has begun.

(b) All registered construction workers who personally carry out construction work on a construction site should tap their registration cards on an electronic card reading device(s) when reporting on and off duty on the site so as to verify the validity of the registration cards and capture the DARs of the workers. The CIC has produced publicity posters to remind workers to tap their registration cards on the electronic card reading device(s) when reporting on / off duty. Principal contractors are welcome to contact the CIC to obtain the posters.



<sup>2</sup>Except for the maintenance work, carried out under a term contract for maintenance, of specified structure of a public body / a specified body

## 5.4 Register of Statement for Registered Construction Workers

- (a) A principal contractor for a construction site is required to establish and maintain a register in the specified form to record statements made by registered construction workers who cannot produce their registration cards on demand. The specified form can be downloaded on the CIC's website.
- (b) Any statement made should not be removed from the register at any time before the expiration of 24 months after the date on which the statement was made in the register.

Form No. CWBR405  
Rev 1 - (Jan-13)



**Register of Statements of Registered Construction Workers**  
**註冊建造業工人陳述紀錄冊**

Under section 48(6) of Construction Workers Registration Ordinance (the "CWRO") (CAP 583)  
 (根據《建造業工人註冊條例》(《條例》)第 48(6)條(第 583 條))

Principal Contractor 總承建商	
Company Title 公司名稱	
Construction Site Location 建造工地位置	

I am employed to carry out construction work on the above construction site. I am a registered construction worker and have been issued a registration card, and my registration is in effect.  
 本人受僱於上述建造工地進行建造工作。本人是註冊建造業工人並已獲發註冊證，而本人的註冊仍然有效。

Date 日期	Name of Worker 工人姓名	ID No. of Worker (e.g. HKID / VISA Permit / Passcard) 身份證明文件號碼 (例如身份證之文件號碼 或簽證許可證號碼)	Name of Employer, Name of Contract Person and Contact Detail 僱主名稱/合約輸入者名 及聯絡方法	Trade(s) Registered (if applicable) 獲註冊工種 (如適用)	Reason for Being Unable to Produce Registration Card. (未帶出註冊證之 原因)	Signature 簽署

**Remarks:**  
 (1) The worker is not required to make a statement in this register if he has made a like statement on the immediately preceding section 48(6)(a) or made 2 like statements during the immediately preceding 30 days (section 48(6)(b)). (2) The Principal Contractor shall establish and maintain this register in accordance with the requirements stated in section 48(6) of the CWRO. (3) A person who makes the above statement and is not a person who has been issued a registration card in respect of the registration concerned, which is in effect, commits an offence.

Register (continued from 1)





## 6. “Designated Workers for Designated Skills” (DWDS)

### 6.1 Staging Implementation

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- (a) The DWDS requirement came into effect on 1 April 2017 and is applicable to all construction work carried out on construction sites except the following works. The date for extending the DWDS requirement to such works is subject to future review.
- (i) maintenance work, carried out under a term contract for maintenance, of specified structure owned by, or otherwise belonging to, of a public body or a specified body;
  - (ii) construction work (other than maintenance work in the above item) under a construction contract in which the total value of all construction operations does not exceed HK\$10 million; and
  - (iii) class I & II minor works under the Building (Minor Works) Regulation (Cap. 123N) (Note: Class III minor works are not regulated by the CWRO).

The other requirements of the CWRO that are already in effect remain applicable to the above works, including but not limited to, the employment of only registered construction workers to carry out construction work, submission of daily attendance records of workers, provision of electronic card reading device, as well as the establishment & maintenance of a register of statement.

### 6.2 DWDS Requirement

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- (a) The DWDS requirement provides that construction works involving the skills of any designated trade division shall be carried out by the registered skilled / semi-skilled workers of that designated trade division, except in the following circumstances:
- (i) that person who is a registered construction worker carries out the work under the instruction and supervision of registered skilled / semi-skilled worker(s) of the relevant designated trade division (further information is provided in the Chapter 6.4 of the booklet); or
  - (ii) that person who is a registered skilled worker carries out the work under the “working across trade divisions” arrangement as permitted under the CWRO (further information is provided in Chapter 6.5 of the booklet); or

(iii) that person who is a registered construction worker carries out exempted work as specified in the Construction Workers Registration (Exemption) Regulation (Cap. 583C) (the “Exemption Regulation”) (further information is provided in Chapter 6.6 of the booklet).

(b) Principal contractors, sub-contractors and employers of workers are required to employ only registered skilled / semi-skilled worker(s) of a designated trade division to personally carry out construction work involving the skills of that designated trade division as specified in Schedule 1 of the CWRO, except in the above circumstances.

### 6.3 Designated Trade Divisions

(a) Currently there are 142 designated trade divisions in Schedule 1 of the CWRO. Among these, 121 are stand-alone trade divisions and the remaining 21 are master trade divisions. According to the description of skills in Schedule 1 of the CWRO, a registered skilled / semi-skilled worker for a master trade division is allowed to carry out the work of all of its designated trade divisions under the same master trade division.

*Example: Registered skilled workers for Drain and Pipe Layer (Master) are allowed to carry out works of Plumber, Drainlayer and Pipelayer.*

(b) The names and descriptions of skills of 142 designated trade divisions are set out in Annex I.



## 6.4 Instruction and Supervision

### (a) Arrangement of “Instruction and Supervision”

Principal contractors or employers of workers may arrange a registered construction worker who is not a registered skilled / semi-skilled worker of a designated trade division (“Worker under Instruction”) to carry out the work involving the skills of that designated trade division on a construction site, under the instruction and supervision of a registered skilled / semi-skilled worker (“Instructor”) of that designated trade division.

*Example: A registered general worker can be arranged to lay a timber floor under the instruction and supervision of a registered skilled / semi-skilled worker for Floor Layer (Timber Flooring) or Floor Layer (Master).*

### (b) Reasonable Measures

When a Worker under Instruction is arranged to carry out the work of a designated trade division under the instruction and supervision of an Instructor, the principal contractor or employer of the worker must implement reasonable measures to ensure that the Worker under Instruction can identify his / her Instructor as a registered skilled/semi-skilled worker for that designated trade division. The Worker under Instruction must be informed of such measures.

(c) The CIC has issued the **Guidelines on Arrangement of “Instruction and Supervision” and Code of Practice for Reasonable Measures of “Instruction and Supervision” (“COP”)** to provide guidelines on the arrangement of “instruction and supervision” and a code of practice for the reasonable measures. Under normal circumstances, reasonable measures may include but are not limited to any one or a combination of the options recommended in the COP as well as other reasonable measures as deemed appropriate. The COP is available for download from the CIC’s website.



## 6.5 Working Across Designated Trade Divisions

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- (a) In order to increase the mobility of labour and overall productivity of the entire industry, and having regard to the actual operation in the industry, registered skilled workers of certain designated trade divisions are allowed to carry out works of designated trade divisions involving similar skills on construction sites. The arrangement of working across designated trade divisions as permitted under the CWRO is tabulated in Annex I.
- (b) Working across designated trade divisions is only applicable to registered skilled workers but not registered semi-skilled workers.

*Example: Registered skilled workers for Carpenters (Formwork – Civil Construction) are allowed to carry out skilled works of Carpenter (Formwork – Building Construction). However, registered semi-skilled workers for Carpenters (Formwork – Civil Construction) are not allowed to carry out skilled works of Carpenter (Formwork – Building Construction).*

- (c) In addition, registered skilled workers, who are allowed to carry out works of designated trade divisions involving similar skills under the arrangement of working across designated trade divisions, are not regarded as the registered skilled workers for such designated trade divisions. Hence, they are not eligible to act as an “Instructor” for such designated trade divisions as set out in paragraph 6.4(a).

*Example: Registered skilled workers for Carpenters (Formwork – Civil Construction) are allowed to carry out skilled works of Carpenter (Formwork – Building Construction), but they are not eligible to act as “Instructor” for Carpenters (Formwork – Building Construction), who can give “instruction and supervision” to other workers to carry out skilled works of that designated trade division.*

## 6.6 Exemption Arrangements

- (a) In respect of the construction work involving the skills of certain designated trade divisions, the Exemption Regulation exempts specific construction works and specific persons from the DWDS requirement in three aspects, namely “emergency construction work”, “small scale construction work” and “exemption based on other enactments”.

In the case that the construction work is exempted from the DWDS requirement, a person who carries out such construction work on a construction site is still required to register as a registered construction worker to satisfy the registration requirement of the CWRO.

### (b) Emergency Construction Work

#### Exemption for Emergency Work

Emergency work in the following circumstances is exempted from the DWDS requirement.

- (1) involving any required skills of the 47 designated trade divisions specified in Schedule 1 of the Exemption Regulation (reproduced in Annex II); and
- (2) within the first 72 hours immediately after the earliest time at which a controller of the construction site becomes aware of the emergency due to which the work is required,

Where emergency work means: -

any construction work reasonably required to be carried out immediately on a construction site due to an emergency, for one or more of the following purposes:

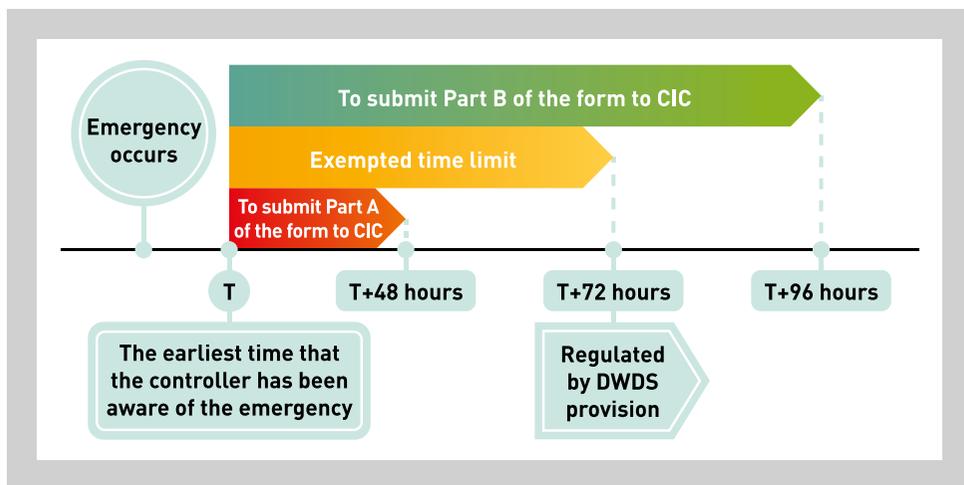
- (i) saving human life,
- (ii) preventing personal injury,
- (iii) preventing damage to property,
- (iv) preventing serious interruption or disruption to a public transport system / utility service.

*Example: During an urgent road repair, placing bituminous material on road that involves the skills of “Asphalter (Road Construction)”, which is one of the 47 designated trade divisions in Schedule 1 of the Exemption Regulation, is exempted from the DWDS requirement within the first 72 hours upon the controller of the site becomes aware of the emergency.*

*On the other hand, operating an excavator involving the skills of “Plant and Equipment Operator (Excavator)”, which is not one of the 47 designated trade divisions in the aforementioned Schedule 1, is NOT exempted from the DWDS requirement.*

## Notification and Submission of Record

Upon being aware of the emergency, a controller of the construction site must notify the CIC of the commencement time of the emergency work within 48 hours and submit a record of the emergency work to the CIC within 96 hours in a specified form. The specified form is available for download from the CIC's website. A person who, without reasonable excuse, contravenes the aforesaid obligations commits an offence and is liable on conviction to a fine.



### (c) Small Scale Construction Work

- (i) According to the construction trade practices, some small-scale construction work only requires relatively simple work procedures involving skills of various trade divisions and is normally carried out by registered general workers. To allow these general workers to continue their work, the Exemption Regulation exempts "small scale construction work" from the DWDS requirement.
- (ii) "Small scale construction work" is categorised into three types, namely "specified small scale construction work", "small scale construction work involving certain designated trade divisions" and "small value construction work".

#### (I) Specified Small Scale Construction Work

There are 13 items of "specified small scale construction work". Their description and applicable requirements are set out in Schedule 2 of the Exemption Regulation (reproduced in Annex III).

Exemption of “specified small scale construction work” from the DWDS requirement only applies to:

- (1) The work that is carried out on a construction site;
- (2) the work that involves any required skills of the 47 designated trade divisions specified in column 2 of Schedule 1 of the Exemption Regulation (reproduced in Annex II); and
- (3) if the work does not meet the applicable requirements of “specified small scale construction work” when the construction work commences, the DWDS requirement will be applicable to it. From the time at which any uncompleted part of the work meets all those requirements, the uncompleted part will be exempted.

*Example:*

*Reference: Construction of plain or reinforced concrete road (including run-in on pavement or track)*

*Applicable requirements: Road area  $\leq 30m^2$*

- (1) If the road area =  $20m^2$  when the construction work commences  
✔ Can be exempted\*
- (2) If the road area =  $100m^2$  when the construction work commences  
✘ Cannot be exempted  
⌚ but after a period of road construction, when the area of any uncompleted part  $\leq 30m^2$  ✔ that part can be exempted\*



\*only applicable to the work involving the skills of the 47 designated trade divisions in Schedule 1 of the Exemption Regulation

## (II) Small Scale Construction Work Involving Certain Designated Trade Divisions

There are 23 items of “small scale construction work involving certain designated trade divisions”, involving 44 designated trade divisions. Exemption of “small scale construction work involving certain designated trade divisions” only applies to any construction work that is carried out on a construction site; their applicable requirements are set out in column 2 of Schedule 3 of the Exemption Regulation (reproduced in Annex IV).

If the work does not meet the applicable requirements of “small scale construction work involving certain designated trade divisions” when the construction work commences, the DWDS requirement will be applicable to it. From the time at which any uncompleted part of the work meets all those requirements, the uncompleted part will be exempted.

*Example:*

*Reference: Tiler (Mosaic)*

**Applicable requirement: distance between the highest point of tile work and adjoining ground or adjoining floor  $\leq 3\text{m}$ , and**  
**(a) for replacing or repairing tile work – tile area  $\leq 50\text{m}^2$ ;**  
**(b) for constructing new tile work – tiled area  $\leq 25\text{m}^2$**

Constructing new tile work, provided that the distance between the highest point of the tile work and adjoining ground  $\leq 3\text{m}$  and

(1) when the construction work commences, the area of the tile work =  $10\text{m}^2$

✔ Can be exempted\*

(2) when the construction work commences, the area of the tile work =  $80\text{m}^2$

✘ Cannot be exempted

🕒 but after a period of tile work, the area of an uncompleted part of the tile work  $\leq 25\text{m}^2$  ✔ that part can be exempted\*



### (III) Small Value Construction Work

The work, in general, is a discrete work item that is isolated from other construction work by location, and not be contiguous to any other construction work. Exemption of “small value construction work” from the DWDS requirement only applies to:

- (1) the work involves any required skills of the 47 designated trade divisions specified in column 2 of Schedule 1 of the Exemption Regulation (reproduced in Annex II); and
- (2) the total value of the construction work and other construction work contiguous to that construction work (if any) does not exceed HK\$100,000.

**(d) Exemption Based on Other Enactments**

To avoid affecting the operation of the existing exemptions under the specified ordinances or regulations, if a person is already exempted based on the specified enactments specified in column 3 of Schedule 4 of the Exemption Regulation (reproduced in the table below), that person will also be exempted from the DWDS requirement in the circumstances that:

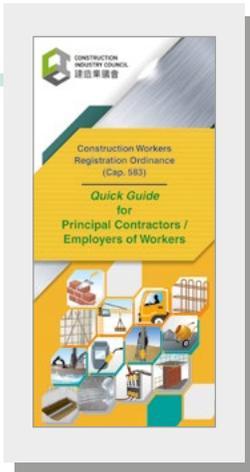
- (1) he / she is carrying out on a construction site the construction work that involves any required skills of the designated trade divisions specified in column 2 of Schedule 4 of the Exemption Regulation (reproduced in the table below);
- (2) he / she is a registered construction worker;
- (3) the exemption based on the specified enactments is still in force when the person carries out the construction work; and
- (4) the work he / she is carrying out is covered by the exemption under the specified enactments.

Item	Designated Trade Divisions	Specified Enactments	Exemption Provision
1	Lift Mechanic	Lifts and Escalators Ordinance (Cap. 618)	Section 148
2	Escalator Mechanic		
3	Gas Installer	Gas Safety (Registration of Gas Installers and Gas Contractors) Regulations (Cap. 51D)	Regulation 34
4	Electrical Fitter	Electricity Ordinance (Cap. 406)	Section 9

*Example: Assuming an employee of a power company is exempted under section 9 of the Electricity Ordinance (Cap. 406) from the requirement of registration as a Registered Electrical Worker in carrying out the electrical work on the specified electrical installations of the power company (the “Electrical Work”). In these circumstances, he / she is also exempted from the requirement of registration as a registered skilled worker of “Electrical Fitter” under the CWRO when carrying out such Electrical Work on a construction site. However, he / she is required to register as a registered construction worker to satisfy the registration requirement of the CWRO.*

## 6.7 Support

- (a) To help contractors gain a better understanding of DWDS requirement and the other requirements of the CWRO, the CIC regularly organizes DWDS webinars. Industry practitioners such as site management staff, frontline supervisors and those responsible for handling or submitting DARs are welcome to enroll for the DWDS webinars on the CIC's website.
- (b) In addition to this booklet, the CIC has compiled “Quick Guide for Principal Contractors / Employers of Workers”, “Administrative Guidelines on the Applicability of the Registration Requirements to Professional and Technical Personnel” and frequently asked questions (FAQs) about the CWRO to offer general guidance to principal contractors and employers of workers on some of the key requirements of the CWRO. They are available for download on the CIC's website.



# Chapter 7

## Legal Duties, Responsible Persons and Penalties



## 7. Legal Duties, Responsible Persons and Penalties

**7.1** The CWRO stipulates obligations of principal contractors, controllers of the construction sites, employers of workers and construction workers. Contraventions of the relevant requirements of the CWRO are criminal offences and offenders are liable on conviction to a fine. Their major obligations and the related penalties are outlined as follows.

**7.2** Principal Contractors and Controllers of Construction Sites:

Legal Duties	Relevant Section(s) of the CWRO	Maximum Fine <sup>3</sup> for Offence	Person Held Responsible
Employ only registered construction workers to personally carry out construction work on a construction site	3(1), 5, 6(2) & 6(4)	Level 5	Principal Contractor
Employ only registered skilled / semi-skilled workers for a designated trade division to personally carry out construction work involving the skills of that designated trade division	3(2), 5, 6(2) & 6(4)	Level 5	Principal Contractor
Implement reasonable measures for the arrangement of “instruction and supervision”	4A(2) & 4A(4)	Level 3	Principal Contractor
Bring to attention of the Worker Under Instruction the reasonable measures implemented for the arrangement of “Instruction and Supervision”	4A(3) & 4A(4)	Level 3	Principal Contractor

Legal Duties	Relevant Section(s) of the CWRO	Maximum Fine <sup>3</sup> for Offence	Person Held Responsible
Provide an electronic card reading device on a construction site	58(1) & 58(8)	Level 3	Principal Contractor
Establish and maintain a register of statements for registered construction workers in the specified form	48(6)(a) & 48(9)	Level 3	Principal Contractor
Establish and maintain the daily attendance records of the employed registered construction workers in the specified form	58(7)(a) & 58(8)	Level 3	Principal Contractor & Controller of Site
Furnish the Registrar with a copy of the daily attendance records of the employed registered construction workers within the prescribed statutory period	58(7)(b) & 58(8)	Level 3	Principal Contractor & Controller of Site
Notify the CIC of the commencement time of the emergency work within the prescribed statutory period in the specified form	5(1), 5(2) & 5(5) of the Exemption Regulation	Level 3	Principal Contractor & Controller of Site
Submit a record of the emergency work within the prescribed statutory period in the specified form	5(3), 5(4) & 5(5) of the Exemption Regulation	Level 3	Principal Contractor & Controller of Site

### 7.3 Employers of Workers:

Legal Duties	Relevant Section(s) of the CWRO	Maximum Fine <sup>3</sup> for Offence
Employ only registered construction workers to personally carry out construction work on a construction site	3(1), 5, 6(2) & 6(4)	Level 5
Employ only registered skilled / semi-skilled workers for a designated trade division to personally carry out construction work involving the skills of that designated trade division	3(2), 5, 6(2) & 6(4)	Level 5
Implement reasonable measures for the arrangement of “instruction and supervision”	4A(2) & 4A(4)	Level 3
Bring to attention of the Worker Under Instruction the reasonable measures implemented for the arrangement of “Instruction and Supervision”	4A(3) & 4A(4)	Level 3

### 7.4 Workers:

Legal Duties	Relevant Section(s) of the CWRO	Maximum Fine <sup>3</sup> for Offence
Register as a registered construction worker to personally carry out construction work on a construction site	3(1) & 6(1)	Level 3
Register as a registered skilled/semi-skilled worker for a designated trade division to personally carry out construction work involving the skills of that designated trade division	3(2) & 6(1)	Level 3

<sup>3</sup> A fine at level 3 is HK\$10,000, a fine at level 5 is HK\$50,000.



## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
1. Woodworker	(1) Carpenter (Fender)	Removing, cutting and erecting timber fenders for protection of piers, seawalls, dolphins and landing steps	C306	-	(7) Joiner (C322) (68) Floor Layer (Master) (C316)
	(2) Carpenter (Formwork) (Master)*	(a) Erecting and striking timber formwork for civil construction (b) Erecting and striking timber formwork for building works	C307	C407	-
	• (3) Carpenter (Formwork - Civil Construction)	Erecting and striking timber formwork for civil construction	C307b	C407b	(5) Carpenter (Formwork - Building Construction) (C307a)
	• (4) Carpenter (Formwork - Civil Construction) (Striking)	Striking timber formwork for civil construction	C307d	-	(6) Carpenter (Formwork - Building Construction) (Striking) (C307c)
	• (5) Carpenter (Formwork - Building Construction)	Erecting and striking timber formwork for building construction	C307a	C407a	(3) Carpenter (Formwork - Civil Construction) (C307b)
	• (6) Carpenter (Formwork - Building Construction) (Striking)	Striking timber formwork for building construction	C307c	-	(4) Carpenter (Formwork - Civil Construction) (Striking) (C307d)
	(7) Joiner	Internal and external woodwork (except formwork and fender) using both hand tools and woodwork-ing machinery	C322	C422	(46A) False Ceiling Installer (C358) (62A) Partition (Metal Frame) Installer (C359) (70) Floor Layer (PVC Flooring) (C316a)
	(8) Joiner (Assembling)	Assembling prefabricated woodwork and associated small metal parts	C322a	-	-

\* Under the same trade, a "master trade division" (marked with asterisk) possess a group of skills of trade divisions marked with dots. A registered skilled / semi-skilled worker for a "master trade division" is allowed to carry out works independently, as well as, to instruct and supervise other registered construction workers to carry out works of all the designated trade divisions of that particular group.

# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
2. Hand-dug Caisson Worker	(9) Hand-dug Caisson Worker	Constructing underground caissons by hand-dug caisson method	C353	C453	-
3. Leveller	(10) Leveller	(a) Reading and interpreting drawings (b) Setting up job lines and levels and preparing templates	C323	C423	-
4. Piling Operative	(11) Piling Operative ((Master)*	Setting up piling rigs for driven or bored piles works	C330	C430	-
	• (12) Piling Operative (Percussive Pile)	Setting up piling rigs for driven piles works	C330b	C430b	-
	• (13) Piling Operative (Bored Pile)	Setting up piling rigs for bored piles works	C330a	C430a	-
5. Waterproofing Worker	(14) Waterproofing Worker (Master)*	(a) (i) Blending liquid membrane materials using a hand blender (ii) Painting with primer and pouring liquid membrane materials on prepared surfaces (iii) Platform waterproofing work (b) (i) Pouring hot asphalt primer on prepared surfaces (ii) Cutting out adhesive-type felt to fit overlapped position and affixing it to the platform by using an electric blower (c) (i) Pouring hot asphalt primer on prepared surfaces (ii) Cutting out burn-type and grainy colour felt to fit overlapped position and affixing it to the platform by using a liquefied petroleum gas appliance	C301	-	-

\* Under the same trade, a "master trade division" (marked with asterisk) possess a group of skills of trade divisions marked with dots. A registered skilled / semi-skilled worker for a "master trade division" is allowed to carry out works independently, as well as, to instruct and supervise other registered construction workers to carry out works of all the designated trade divisions of that particular group.

# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
5. Waterproofing Worker	• (15) Waterproofing Worker (Liquid Membrane)	(a) Blending liquid membrane materials using a hand blender (b) Painting with primer and pouring liquid membrane materials on prepared surfaces (c) Platform waterproofing work	C301c	-	-
	• (16) Waterproofing Worker (Burn-type Felt)	(a) Pouring hot asphalt primer on prepared surfaces (b) Cutting out burn-type and grainy colour felt to fit overlapped position and affixing it to the platform by using a liquefied petroleum gas appliance	C301b	C401b	-
	• (17) Waterproofing Worker (Adhesive-type Felt)	(a) Pouring hot asphalt primer on prepared surfaces (b) Cutting out adhesive-type felt to fit overlapped position and affixing it to the platform by using an electric blower	C301a	-	-
6. Drain and Pipe Layer	(18) Drain and Pipe Layer (Master)*	(a) Assembling, installing and repairing - (i) pipes, pipe-fittings, sanitary fixtures, cold, hot and flush water systems, and soil, waste and rain water drainage systems in buildings; (ii) pipes and fittings in premises, and any pipes and fittings between premises and a connection to the mains (including the pipes and pipe-fittings forming part of a fire service) which are used for the purposes of a supply within the meaning of the Waterworks Ordinance (Cap 102) (b) Laying and joining underground drains, constructing manholes, installing pipes and fittings, constructing beds and haunches, and surrounding pipes with concrete	C3006	-	-

\* Under the same trade, a "master trade division" (marked with asterisk) possess a group of skills of trade divisions marked with dots. A registered skilled / semi-skilled worker for a "master trade division" is allowed to carry out works independently, as well as, to instruct and supervise other registered construction workers to carry out works of all the designated trade divisions of that particular group.

# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
6. Drain and Pipe Layera	(18) Drain and Pipe Layer (Master)*	(c) Laying water mains, making pressurized joints by mechanical means, installing pipes and fittings, constructing beds and haunches, and surrounding pipes with concrete	C3006	-	-
	• (19) Plumber	Assembling, installing and repairing - (a) pipes, pipe-fittings, sanitary fixtures, cold, hot and flush water systems, and soil, waste and rain water drainage systems in buildings; (b) pipes and fittings in premises, and any pipes and fittings between premises and a connection to the mains (including the pipes and pipe-fittings forming part of a fire service) which are used for the purposes of a supply within the meaning of the Waterworks Ordinance (Cap 102)	C338	C438	-
	• (20) Drainlayer	Laying and joining underground drains, constructing manholes, installing pipes and fittings, constructing beds and haunches, and surrounding pipes with concrete	C314	C414	-
	• (21) Pipelayer	Laying water mains, making pressurized joints by mechanical means, installing pipes and fittings, constructing beds and haunches, and surrounding pipes with concrete	C331	-	-

\* Under the same trade, a "master trade division" (marked with asterisk) possess a group of skills of trade divisions marked with dots. A registered skilled / semi-skilled worker for a "master trade division" is allowed to carry out works independently, as well as, to instruct and supervise other registered construction workers to carry out works of all the designated trade divisions of that particular group.

# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
7. Paving Block Layer	(22) Paving Block Layer	(a) Laying paving blocks on floor (b) Compacting the base layer with vibrating machines (c) Cutting paving blocks to fit floor layout	C355	-	-
8. Cement Sand Mortar Worker	(23) Cement Sand Mortar Worker [Master]*	(a) (i) Applying coats of plaster to, and rendering walls and ceilings, to produce finished surfaces (ii) Screeding floors, staircases and roofs (b) Splitting and shaping stones, and building and laying stone works (c) Laying bricks and other building blocks, except stones and marble, for construction and repair of walls, partitions, arches, openings and other structures (d) Cutting, shaping and setting tiles on walls, ceilings and floors	C3008	C4008	(52) Concrete Repairer (Spalling Concrete)(C308) (22) Paving Block Layer(C355) (58) Marble Worker (Wet Fixing) (C324b) – Except for work involving tie fastening
	• (24) Plasterer	(a) Applying coats of plaster to, and rendering walls and ceilings, to produce finished surfaces (b) Screeding floors, staircases and roofs	C337	C437	(52) Concrete Repairer (Spalling Concrete)(C308) (22) Paving Block Layer(C355) (58) Marble Worker (Wet Fixing) C324b) – Except for work involving tie fastening (27) Bricklayer(C305) (26) Mason(C326) (28) Tiler (C347)

\* Under the same trade, a “master trade division” (marked with asterisk) possess a group of skills of trade divisions marked with dots. A registered skilled / semi-skilled worker for a “master trade division” is allowed to carry out works independently, as well as, to instruct and supervise other registered construction workers to carry out works of all the designated trade divisions of that particular group.

# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
8. Cement Sand Mortar Worker	• (25) Plasterer (Floor)	Screeing floors, staircases and roofs	C337a	C437a	(52) Concrete Repairer (Spalling Concrete)(C308) (22) Paving Block Layer(C355) (58) Marble Worker (Wet Fixing) (C324b) – Except for work involving tie fastening (27) Bricklayer(C305) (26) Mason(C326) (24) Plasterer(C337) (28) Tiler(C347)
	• (26) Mason	Splitting and shaping stones, and building and laying stone works	C326	C426	(52) Concrete Repairer (Spalling Concrete)(C308) (22) Paving Block Layer(C355) (58) Marble Worker (Wet Fixing) (C324b) – Except for work involving tie fastening (27) Bricklayer(C305) (24) Plasterer(C337) (28) Tiler (C347)
	• (27) Bricklayer	Laying bricks and other building blocks, except stones and marble, for construction and repair of walls, partitions, arches, openings and other structures	C305	C405	(52) Concrete Repairer (Spalling Concrete)(C308) (22) Paving Block Layer(C355) (58) Marble Worker (Wet Fixing) (C324b) – Except for work involving tie fastening (26) Mason(C326) (24) Plasterer(C337) (28) Tiler(C347)

\* Under the same trade, a "master trade division" (marked with asterisk) possess a group of skills of trade divisions marked with dots. A registered skilled / semi-skilled worker for a "master trade division" is allowed to carry out works independently, as well as, to instruct and supervise other registered construction workers to carry out works of all the designated trade divisions of that particular group.

# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
8. Cement Sand Mortar Worker	• (28) Tiler	Cutting, shaping and setting tiles on walls, ceilings and floors	C347	C447	(52) Concrete Repairer (Spalling Concrete)(C308) (22) Paving Block Layer(C355) (58) Marble Worker(Wet Fixing) (C324b) – Except for work involving tie fastening (26) Mason(C326) (24) Plasterer(C337) (27) Bricklayer(C305)
	• (29) Tiler (Mosaic)	Cutting, shaping and setting mosaic tiles on walls, ceilings and floors	C347a	C447a	(52) Concrete Repairer (Spalling Concrete)(C308) (22) Paving Block Layer(C355) (58) Marble Worker (Wet Fixing) (C324b) – Except for work involving tie fastening (26) Mason(C326) (24) Plasterer(C337) (28) Tiler (C347) (27) Bricklayer(C305)
	• (30) Tiler (Tile)	Cutting, shaping and setting ceramic tiles on walls, ceilings and floors	C347b	C447b	(52) Concrete Repairer (Spalling Concrete)(C308) (22) Paving Block Layer(C355) (58) Marble Worker (Wet Fixing) (C324b) – Except for work involving tie fastening (26) Mason(C326) (24) Plasterer(C337) (28) Tiler (C347) (27) Bricklayer(C305)

\* Under the same trade, a “master trade division” (marked with asterisk) possess a group of skills of trade divisions marked with dots. A registered skilled / semi-skilled worker for a “master trade division” is allowed to carry out works independently, as well as, to instruct and supervise other registered construction workers to carry out works of all the designated trade divisions of that particular group.

# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
9. Demolition Worker	(31) Demolition Worker (Master)*	(a) Demolishing, dismantling and removing buildings and structures, or any part of them (b) Demolishing, dismantling and removing buildings erected, or building works carried out, in contravention of the Buildings Ordinance (Cap 123)	C312	-	-
	• (32) Demolition Worker (Building)	Demolishing, dismantling and removing buildings and structures, or any part of them	C312a	-	-
	• (33) Demolition Worker (Unauthorized Building Works)	Demolishing, dismantling and removing buildings erected, or building works carried out, in contravention of the Buildings Ordinance (Cap 123)	C312b	-	-
10. Metal-steel Worker	(34) Metal-steel Worker (Master)*	(a) (i) Fitting, assembling, welding and forging metal parts (ii) Installing nonstructural metalwork (iii) Operating metalworking machines (iv) Making templates (v) Repairing metal formwork (b) (i) Drilling, cutting and shaping steel sections (ii) Assembling structural members and erecting steel structures by riveting or bolting (iii) Operating power shears, flame cutting equipment and other related tools	C3010	C4010	-

\* Under the same trade, a "master trade division" (marked with asterisk) possess a group of skills of trade divisions marked with dots. A registered skilled / semi-skilled worker for a "master trade division" is allowed to carry out works independently, as well as, to instruct and supervise other registered construction workers to carry out works of all the designated trade divisions of that particular group.

# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
10. Metal-steel Worker	• (35) Metal Worker	(a) Fitting, assembling, welding and forging metal parts (b) Installing non-structural metalwork (c) Operating metalworking machines (d) Making templates (e) Repairing metal formwork	C328	C428	(46A) False Ceiling Installer (C358) (62A) Partition (Metal Frame) Installer(C359)
	• (36) Structural Steel Erector	(a) Drilling, cutting and shaping steel sections (b) Assembling structural members and erecting steel structures by riveting or bolting (c) Operating power shears, flame cutting equipment and other related tools	C345	C445	-
11. Construction Goods Vehicle Driver	(37) Construction Goods Vehicle Driver (Master)*	(a) Driving, within, into or out of construction sites, for carrying out construction work, medium or heavy goods vehicles which - (i) are within the meaning of section 2 of the Road Traffic Ordinance (Cap 374); and (ii) belong to one of the following types of body - (A) skip carrier; (B) tanker; (C) pressure tanker; (D) lorry crane; (E) gully emptier; (F) demountable; (G) tipper; (H) concrete mixer	C349	-	-

\* Under the same trade, a "master trade division" (marked with asterisk) possess a group of skills of trade divisions marked with dots. A registered skilled / semi-skilled worker for a "master trade division" is allowed to carry out works independently, as well as, to instruct and supervise other registered construction workers to carry out works of all the designated trade divisions of that particular group.

# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
11. Construction Goods Vehicle Driver	(37) Construction Goods Vehicle Driver (Master)*	<p>(b) Driving, within, into or out of construction sites, for carrying out construction work, special purpose vehicles which -</p> <p>(i) are within the meaning of section 2 of the Road Traffic Ordinance (Cap 374); and</p> <p>(ii) belong to one of the following types of body -</p> <p>(A) mobile crane;</p> <p>(B) aerial platform;</p> <p>(C) works tug;</p> <p>(D) mobile workshop;</p> <p>(E) mobile concrete pump;</p> <p>(F) traffic warning sign</p> <p>(c) Driving, within, into or out of construction sites, for carrying out construction work, articulated vehicles which -</p> <p>(i) are within the meaning of regulation 2 of the Road Traffic (Construction and Maintenance of Vehicles) Regulations (Cap 374 sub. leg. A); and</p> <p>(iii) belong to either one of the following types of body -</p> <p>(A) pressure tanker;</p> <p>(B) tipper</p>	C349	-	-

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# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
11. Construction Goods Vehicle Driver	• (38) Truck Driver (Medium Goods Vehicles)	Driving, within, into or out of construction sites, for carrying out construction work, medium goods vehicles which - (a) are within the meaning of section 2 of the Road Traffic Ordinance (Cap 374); and (b) belong to one of the following types of body - (i) skip carrier; (ii) tanker; (iii) pressure tanker; (iv) lorry crane; (v) gully emptier; (vi) demountable; (vii) tipper; (viii) concrete mixer	C349c	-	-
	• (39) Truck Driver (Heavy Goods Vehicles)	Driving, within, into or out of construction sites, for carrying out construction work, heavy goods vehicles which - (a) are within the meaning of section 2 of the Road Traffic Ordinance (Cap 374); and (b) belong to one of the following types of body - (i) skip carrier; (ii) tanker; (iii) pressure tanker; (iv) lorry crane; (v) gully emptier; (vi) demountable; (vii) tipper; (viii) concrete mixer	C349a	-	-

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# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
11. Construction Goods Vehicle Driver	• (40) Truck Driver (Special Purpose Vehicles)	Driving, within, into or out of construction sites, for carrying out construction work, special purpose vehicles which - (a) are within the meaning of section 2 of the Road Traffic Ordinance [Cap 374]; and (b) belong to one of the following types of body - (i) mobile crane; (ii) aerial platform; (iii) works tug; (iv) mobile workshop; (v) mobile concrete pump; (vi) traffic warning sign	C349b	-	-
	• (41) Truck Driver (Articulated Vehicles)	Driving, within, into or out of construction sites, for carrying out construction work, articulated vehicles which - (a) are within the meaning of regulation 2 of the Road Traffic (Construction and Maintenance of Vehicles) Regulations [Cap 374 sub. leg. A]; and (b) belong to either one of the following types of body - (i) pressure tanker; (ii) tipper	C349d	-	-
12. Rigger / Metal Formwork Erector	(42) Rigger / Metal Formwork Erector	(a) Setting up lifting apparatus and equipment for lifting and lowering materials (b) Fixing and dismantling large panel metal formwork	C341	C441	-

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# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
13. Marine Construction Plant Operator (Lifting)	(43) Marine Construction Plant Operator (Lifting) (Master)*	Operating derricks, boom-grab buckets or boom-hooks for construction work at sea	C325	C425	-
	• (44) Marine Construction Plant Operator (Derrick)	Operating derricks for construction work at sea	C325c	C425c	-
	• (45) Marine Construction Plant Operator (Boom-grab Bucket)	Operating boom-grab buckets for construction work at sea	C325a	C425a	-
	• (46) Marine Construction Plant Operator (Boom-hook)	Operating boom-hooks for construction work at sea	C325b	C425b	-
13A. False Ceiling Installer	(46A) False Ceiling Installer	Installing false ceilings	C358	C458	(62A) Partition (Metal Frame) Installer(C359)
14. Asbestos Abatement Worker	(47) Asbestos Abatement Worker	Skills for asbestos abatement works	C352	-	-
15. Welder	(48) General Welder	General welding and cutting by electric arc, oxy-acetylene flame or other welding processes	C318	C418	-
	(49) Structural Steel Welder	Cutting or joining structural steel sections, steel water mains and steel gas mains by electric arc, oxy-acetylene flame or other welding processes	C346	-	-

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# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
16. Concrete and Grouting Worker	(50) Concrete and Grouting Worker (Master)*	(a) (i) Mixing, placing and compacting concrete using vibrating machines (ii) Curing, levelling and smoothing of concrete (b) Repairing substandard or spalled concrete or reinforcement bars using concrete or other materials (c) Operating spraying machines to apply shotcrete or gunite (d) Mixing cement or other materials to carry out underground grouting work	C3016	-	(22) Paving Block Layer(C355) (58) Marble Worker (Wet Fixing) (C324b) – Except for work involving tie fastening (27) Bricklayer(C305) (26) Mason(C326) (24) Plasterer(C337) (28) Tiler (C347)
	• (51) Concretor	(a) Mixing, placing and compacting concrete using vibrating machines (b) Curing, levelling and smoothing of concrete	C309	C409	-
	• (52) Concrete Repairer (Spalling Concrete)	Repairing substandard or spalled concrete or reinforcement bars using concrete or other materials	C308	-	(22) Paving Block Layer(C355) (58) Marble Worker (Wet Fixing) (C324b) – Except for work involving tie fastening (27) Bricklayer(C305) (26) Mason(C326) (24) Plasterer(C337) (28) Tiler(C347)
	• (53) Shotcretor	Operating spraying machines to apply shotcrete or gunite	C342	-	-
	• (54) Grouting Worker	Mixing cement or other materials to carry out underground pressure grouting work	C321	-	-

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Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
17. Marble Worker	(55) Marble Worker (Master)*	(a) Setting out, measuring, cutting and setting marble slabs, granite slabs or similar stones on walls, floors, or other surfaces (b) Grinding and polishing marble, granite or similar stones	C324	C424	(22) Paving Block Layer(C355) (27) Bricklayer(C305) (26) Mason(C326) (24) Plasterer(C337) (28) Tiler(C347) (52) Concrete Repairer (Spalling Concrete)(C308)
	• (56) Marble Worker (Polishing)	Cutting, grinding, repairing and polishing marble slabs, granite slabs or similar stone	C324c	C424c	-
	• (57) Marble Worker (Dry Fixing)	Setting marble slabs, granite slabs or similar stones on walls or other surfaces by dry fixing	C324a	C424a	(22) Paving Block Layer(C355) (27) Bricklayer(C305) (26) Mason(C326) (24) Plasterer(C337) (28) Tiler (C347) (52) Concrete Repairer (Spalling Concrete)(C308) (58) Marble Worker (Wet Fixing) (C324b) (56) Marble Worker (Polishing) (C324c)
	• (58) Marble Worker (Wet Fixing)	Setting marble slabs, granite slabs or similar stones on walls, floors or other surfaces by wet fixing	C324b	C424b	(22) Paving Block Layer(C355) (27) Bricklayer(C305) (26) Mason(C326) (24) Plasterer(C337) (28) Tiler (C347) (52) Concrete Repairer (Spalling Concrete)(C308) (56) Marble Worker (Polishing) (C324c)

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## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
18. Window Frame Installer	(59) Window Frame Installer	Installing window frames and sash (including associated water proofing works) for buildings or other structures	C350	C450	-
19. Scaffolder	(60) Scaffolder (Master)*	(a) Erecting and dismantling bamboo scaffolding required in construction, repair or decoration work and in other forms of structures (b) Erecting, dismantling and repairing metal scaffolding required in construction work	C3019	C4019	-
	• (61) Bamboo Scaffolder	Erecting, dismantling and repairing bamboo scaffolding required in construction work	C303	C403	-
	• (62) Metal Scaffolder	Erecting, dismantling and repairing metal scaffolding required in construction work	C327	C427	-
19A. Partition (Metal Frame) Installer	(62A) Partition (Metal Frame) Installer	Installing metal frames and panels of partitions	C359	-	-
20. Prestressing Operative	(63) Prestressing Operative	(a) Laying and fixing prestressing tendons and ducts (b) Assembling prestressing couplings and anchorages and performing prestressing operations and grouting of ducts	C340	-	-

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Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
21. Curtain Wall and Glass Panes Installer	{64} Curtain Wall and Glass Panes Installer (Master)*	(a) (i) Measuring, cutting and fixing glass panes with silicone plastic or beads (ii) Grinding or rounding edges of glass panes (b) Installing metal frames, and fixing glasses or other material panels, for curtain walls	C3021	C4021	-
	• {65} Glazier	(a) Measuring, cutting and fixing glass panes with silicone plastic or beads (b) Grinding or rounding edges of glass panes	C319	C419	-
	• {66} Curtain Wall Installer	Installing metal frames, and fixing glasses or other material panels, for curtain walls	C311	C411	-
22. Diver (Construction Work)	{67} Diver (Construction Work)	(a) Performing underwater operations related to inspection, construction and repair of structures and demolition (b) Preparing reports on the operations mentioned in item (a)	C313	-	-
23. Floor Layer	{68} Floor Layer (Master)*	Laying timber, PVC, linoleum and similar flooring materials to floors, stair threads and skirtings	C316	C416	-
	• {69} Floor Layer (Timber Flooring)	Laying timber and similar flooring materials to floors, stair threads and skirtings	C316b	C416b	{70} Floor Layer (PVC Flooring) (C316a)
	• {70} Floor Layer (PVC Flooring)	Laying PVC, linoleum and similar flooring materials to floors, stair threads and skirtings	C316a	C416a	-

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## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
24. Trackworker	(71) Trackworker	Laying and maintaining trackworks for railways or other vehicles	C348	-	-
25. Tunnel Worker	(72) Tunnel Worker	Carrying out general construction work inside tunnels, including installing temporary supports and working platforms, ventilation ducts, packers and protective fencings	C351	-	-
26. Plant and Equipment Operator	(73) Ground Investigation Operator / Driller / Borer	(a) Setting up and operating drilling plants for ground investigation purposes (b) Taking and storing soil, and rock samples or specimens, for inspection and logging by engineers or technicians or geologists (c) Performing in situ field tests in the company of geotechnical field technicians	C320	C420	-
	(74) Plant and Equipment Operator (Fork-lift Truck)	Operating fork-lift trucks	C333f	-	-
	(75) Plant and Equipment Operator (Mini-loader)	Operating mini-loaders	C333d	-	-
	(76) Plant and Equipment Operator (Mini-loader (with Attachments))	Operating mini-loaders with attachments	C333e	-	-

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			Skilled Worker	Semi-Skilled Worker	
26. Plant and Equipment Operator	(77) Plant and Equipment Operator (Grader)	Operating graders	C333g	-	-
	(78) Plant and Equipment Operator (Piling) (Master)*	Operating piling machines (percussive or bored piles)	C335	C435	-
	(79) Plant and Equipment Operator (Percussive Pile)	Operating piling machines (percussive piles)	C335b	C435b	-
	(80) Plant and Equipment Operator (Bored Pile)	Operating piling machines (bored piles)	C335a	C435a	-
	(81) Plant and Equipment Operator (Suspended Working Platform)	Operating suspended working platforms	C357	-	-
	(82) Plant and Equipment Operator (Demolition) - Excavator	Operating excavators to demolish, dismantle and remove buildings or structures, or any part of them	C356	-	-
	(83) Plant and Equipment Operator (Excavator)	Operating excavators (except demolishing, dismantling and removing buildings or structures, or any part of them)	C333b	-	-
	(84) Builder's Lift Operator	Operating builders' lifts (passenger hoist) on construction sites	C332	-	-

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## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
26. Plant and Equipment Operator	(85) Plant and Equipment Operator (Bulldozer)	Operating bulldozers	C333a	-	-
	(86) Plant and Equipment Operator (Truck- mounted Crane)	Operating truck-mounted cranes	C334d	-	-
	(87) Plant and Equipment Operator (Dumper)	Operating dumpers	C333h	-	-
	(88) Plant and Equipment Operator (Loader)	Operating loaders	C333c	-	-
	(89) Plant and Equipment Operator (Tower Crane)	Operating tower cranes	C334c	-	-
	(90) Plant and Equipment Operator (Crawler- mounted Mobile Crane)	Operating crawler-mounted mobile cranes	C334a	-	-
	(91) Plant and Equipment Operator (Wheeled Telescopic Mobile Crane)	Operating wheeled telescopic mobile cranes	C334e	-	-

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Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
26. Plant and Equipment Operator	(92) Plant and Equipment Operator (Locomotive)	Operating locomotives	C333i	-	-
	(93) Plant and Equipment Operator (Gantry Crane)	Operating gantry cranes	C334b	-	-
	(94) Plant and Equipment Operator (Compactor)	Operating compactors	C333j	-	-
	(95) Plant and Equipment Operator (Scraper)	Operating scrapers	C333k	-	-
	(96) Plant and Equipment Operator (Tunneling) - Jumbo Drilling	Operating jumbo drilling machines inside tunnels	C336a	C436a	-
	(97) Plant and Equipment Operator (Tunneling) - Segment Erection	Operating segment erection machines inside tunnels	C336c	C436c	-
	(98) Plant and Equipment Operator (Tunneling) - Tunnel Boring Machine	Operating tunnel boring machines inside tunnels	C336d	C436d	-
27. Bar Bender and Fixer	(99) Bar Bender and Fixer	Cutting, bending and fixing reinforcement steel bars	C304	C404	-

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## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
28. Painter and Decorator	(100) Painter and Decorator (Master)*	(a) Preparing surfaces, fittings and fixtures of buildings and other structures for painting and decorating (b) Applying paints or similar protective and decorative materials (c) Laying out and writing letters, characters and other signs	C329	C429	-
	• (101) Painter and Decorator (Roller Painting)	(a) Preparing surfaces, fittings and fixtures of buildings and other structures for roller painting including colour separation lines (b) Applying roller painting at interior and exterior walls including colour separation lines	C329a	-	(102) Painter and Decorator (Surface Filling) (C329b) (103) Painter and Decorator (Emulsion Painting) (C329c) (105) Painter and Decorator (Synthetic Painting) (C329e) (106) Painter and Decorator (Clear Lacquering)(C329f) (104) Painter and Decorator (Brushing Lacquering)(C329d)
	• (102) Painter and Decorator (Surface Filling)	(a) Preparing surfaces, fittings and fixtures of buildings and other structures for surface filling (b) Applying surface filling	C329b	-	(103) Painter and Decorator (Emulsion Painting) (C329c) (105) Painter and Decorator (Synthetic Painting) (C329e) (106) Painter and Decorator (Clear Lacquering)(C329f) (104) Painter and Decorator (Brushing Lacquering)(C329d) (101) Painter and Decorator (Roller Painting) (C329a)

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Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
28. Painter and Decorator	• (103) Painter and Decorator (Emulsion Painting)	(a) Preparing surfaces, fittings and fixtures of buildings and other structures for emulsion painting including colour separation lines (b) Applying emulsion painting including colour separation lines	C329c	-	(102) Painter and Decorator (Surface Filling) (C329b) (105) Painter and Decorator (Synthetic Painting) (C329e) (106) Painter and Decorator (Clear Lacquering)(C329f) (101) Painter and Decorator (Roller Painting) (C329a) (104) Painter and Decorator (Brushing Lacquering)(C329d)
	• (104) Painter and Decorator (Brushing Lacquering)	(a) Preparing surfaces, fittings and fixtures of buildings and other structures for brushing lacquering (b) Applying brushing lacquering	C329d	-	(102) Painter and Decorator (Surface Filling) (C329b) (103) Painter and Decorator (Emulsion Painting) (C329c) (105) Painter and Decorator (Synthetic Painting) (C329e) (106) Painter and Decorator (Clear Lacquering)(C329f) (101) Painter and Decorator (Roller Painting) (C329a)
	• (105) Painter and Decorator (Synthetic Painting)	(a) Preparing surfaces, fittings and fixtures of buildings and other structures for synthetic painting including colour separation lines (b) Applying synthetic painting including colour separation lines	C329e	-	(102) Painter and Decorator (Surface Filling) (C329b) (103) Painter and Decorator (Emulsion Painting) (C329c) (106) Painter and Decorator (Clear Lacquering)(C329f) (104) Painter and Decorator (Brushing Lacquering)(C329d) (101) Painter and Decorator (Roller Painting) (C329a)

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## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
28. Painter and Decorator	• (106) Painter and Decorator (Clear Lacquering)	(a) Preparing surfaces, fittings and fixtures of buildings and other structures for clear lacquering (b) Applying clear lacquering	C329f	-	(102) Painter and Decorator (Surface Filling) (C329b) (103) Painter and Decorator (Emulsion Painting) (C329c) (105) Painter and Decorator (Synthetic Painting) (C329e) (104) Painter and Decorator (Brushing Lacquering)(C329d) (101) Painter and Decorator (Roller Painting) (C329a)
	• (107) Painter and Decorator (Texture-spray)	(a) Preparing surfaces, fittings and fixtures of buildings and other structures for texture-spray (b) Applying texture-spray	C329g	-	(108) Painter and Decorator (Metal Paint Spray)(C329h) - except metal paint spray for protection of structural steel work
	• (108) Painter and Decorator (Metal Paint Spray)	(a) Preparing surfaces, iron or metal materials for metal paint spray (b) Applying metal paint spray	C329h	-	(107) Painter and Decorator (Texture-spray)(C329g)
	• (109) Painter and Decorator (Paperhanging)	(a) Preparing surfaces, fittings and fixtures of buildings and other structures for surface filling, synthetic painting and paperhanging (b) Applying surface filling (c) Applying synthetic painting (d) Performing paperhanging	C329i	-	(103) Painter and Decorator (Emulsion Painting) (C329c) (104) Painter and Decorator (Brushing Lacquering)(C329d) (101) Painter and Decorator (Roller Painting) (C329a) (106) Painter and Decorator (Clear Lacquering) (C329f)

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Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
28. Painter and Decorator	• (110) Painter and Decorator (Sign Writing)	Laying out and writing letters, characters and other signs	C329j	-	-
29. Asphalter (Road Construction)	(111) Asphalter (Road Construction)	(a) Mixing, placing and compacting bituminous materials using vibrating machines (b) Levelling and smoothing bituminous materials according to specified level marks	C302	C402	-
30. Blasting worker	(112) Shotfirer	Calculating, preparing, loading and detonating explosive charges in mines, quarries, civil engineering and building sites	C343	-	-
	(113) Rock Breaking Driller	Operating pneumatic or hydraulic drills to make holes and openings or break up concrete, rocks or other hard materials	C339	-	-
31. Lift and Escalator Mechanic	(114) Lift and Escalator Mechanic (Master)*	(a) Installing, adjusting, maintaining and repairing lifts (b) Installing, adjusting, maintaining and repairing escalators	E309	-	-
	• (115) Lift Mechanic	Installing, adjusting, maintaining and repairing lifts	E309a	-	-
	• (116) Escalator Mechanic	Installing, adjusting, maintaining and repairing escalators	E309b	-	-
32. Refrigeration / Air-conditioning / Ventilation Mechanic	(117) Refrigeration / Air-conditioning / Ventilation Mechanic (Master)*	Fitting, assembling, erecting, installing, commissioning, maintaining and repairing - (a) air-conditioning systems including refrigerating, air-handling and ventilation equipment and the associated electrical controls; (b) cold stores, ice-making and other refrigerating equipment; (c) air-conditioning and ventilation equipment forming part of fire service systems	E314	-	-

\* Under the same trade, a "master trade division" (marked with asterisk) possess a group of skills of trade divisions marked with dots. A registered skilled / semi-skilled worker for a "master trade division" is allowed to carry out works independently, as well as, to instruct and supervise other registered construction workers to carry out works of all the designated trade divisions of that particular group.

# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
32. Refrigeration / Air-conditioning / Ventilation Mechanic	• (118) Refrigeration / Air-conditioning / Ventilation Mechanic (Water System)	Fitting, assembling, installing, commissioning, maintaining and repairing water systems for air-conditioning systems (including air-handling and water condensing equipment)	E314e	E414e	-
	• (119) Refrigeration / Air-conditioning / Ventilation Mechanic (Air System)	Fabricating, installing and repairing sheet metal assemblies and products (including ventilation ducting, dampers, fire resistant board and fittings)	E314a	E414a	-
	• (120) Refrigeration / Air-conditioning / Ventilation Mechanic (Thermal Insulation)	Preparing, fitting, fixing and repairing thermal insulations of air-conditioning and refrigeration plants	E314c	E414c	-
	• (121) Refrigeration / Air-conditioning / Ventilation Mechanic (Electrical Control)	Fitting, assembling, installing, commissioning, maintaining and repairing electrical control for - (a) air-conditioning systems including refrigerating, air-handling and ventilation equipment; (b) cold stores, ice-making and other refrigerating equipment; (c) air-conditioning and ventilation equipment forming part of fire service systems	E314b	E414b	-
	• (122) Refrigeration / Air-conditioning / Ventilation Mechanic (Unitary System)	Fitting, assembling, installing, commissioning, maintaining and repairing - (a) unitary air-conditioning systems including refrigerating, air-handling and ventilation equipment; (b) unitary cold stores, ice-making and other refrigerating equipment	E314d	E414d	-

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# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
33. Fire Service Mechanic	(123) Fire Service Mechanic (Master)*	(a) Installing, testing, inspecting, maintaining and repairing fire service piping systems, automatic fire alarm systems, manual fire alarm systems, mechanical or electrical or electronic parts of fire service systems (b) Maintaining, inspecting and repairing portable fire service equipment	E306	-	(19) Plumber(C338) - metal pipe work only
	• (124) Fire Service Portable Equipment Fitter	Maintaining, inspecting and repairing portable fire service equipment	E306c	-	-
	• (125) Fire Service Electrical Fitter	Installing, testing, maintaining, inspecting and repairing automatic fire alarm systems, manual fire alarm systems, and electrical or electronic parts of fire service systems	E306a	E406a	-
	• (126) Fire Service Mechanical Fitter	Installing, testing, maintaining, inspecting and repairing fire service piping systems and mechanical parts of fire service systems	E306b	E406b	(19) Plumber(C338) - metal pipe work only
34. Gas Installer	(127) Gas Installer	Installing, commissioning, maintaining and repairing domestic and non-domestic gas appliances, gas fittings, and gas flow control and meters connected to gas cylinders or gas supply points	E375	-	-
35. Electrician	(128) Overhead Linesman	Constructing, maintaining and repairing overhead line systems of voltages not exceeding 11 kV on tubular steel, concrete, lattice girder or wood supports	E311	-	-
	(129) Control Panel Assembler	Fitting, assembling, installing and repairing low voltage switchboards, and control panels, for electrical plants and equipment	E305a	E405a	-

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# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

## Annex I - List of Designated Trade Divisions

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
35. Electrician	(130) Cable Joiner (Power)	(a) Joining low voltage cables either with the circuits dead or with one or both cables energized (b) Joining dead cables of voltages not exceeding 11kV	E303	-	-
	(131) Cable Joiner (Low Voltage)	Joining dead cables of voltages not exceeding 1kV	E303a	-	-
	(131A) Cable Joiner (Dead Cable)	Joining dead cables of voltages not exceeding 11kV	E303b	-	-
	(132) Electrical Wireman	Installing and laying wiring for electrical systems and equipment	E305b	E405b	-
	(133) Electrical Fitter	(a) Installing, testing, commissioning and repairing electrical installations and wiring (b) Fitting, assembling, installing, testing, commissioning and repairing electrical systems and equipment	E305	-	-
36. Electronic Equipment Mechanic (Construction Work)	(134) Electronic Equipment Mechanic (Construction Work) (Master)*	(a) Installing, maintaining and repairing building security systems, including building doorphone systems, closed circuit television systems, public address systems, security alarm systems, access control systems, and building control and monitoring systems (b) Fitting, assembling, installing, maintaining and repairing communication equipment and systems, including block wiring systems, private automatic branch exchange systems, intercom systems, in-building coaxial cable distribution systems, and other wired or wireless signal transmission and reception systems	E3036	E4036	-

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# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

Trade	Trade Division	Description of Skills	Trade Division Code		Permitted to Carry Out Work Across the Following Designated Trade Divisions#
			Skilled Worker	Semi-Skilled Worker	
36. Electronic Equipment Mechanic (Construction Work)	• (135) Building Security System Mechanic	Installing, maintaining and repairing building security systems, including building doorphone systems, closed circuit television systems, public address systems, security alarm systems, access control systems, and building control and monitoring systems	E323	E423	-
	• (136) Communication System Mechanic	Fitting, assembling, installing, maintaining and repairing communication equipment and systems, including block wiring systems, private automatic branch exchange systems, intercom systems, in-building coaxial cable distribution systems, and other wired or wireless signal transmission and reception systems	E324	E424	-
37. Plant and Equipment Mechanic (Construction Work)	(137) Plant and Equipment Mechanic (Construction Work) [Master]*	(a) Maintaining and repairing building and civil engineering plants and machinery (b) Fitting, assembling, erecting, installing, maintaining and repairing mechanical plants and equipment, including emergency generators	CE310	CE410	-
	• (138) Construction Plant Mechanic	Maintaining and repairing building and civil engineering plants and machinery	C310	C410	-
	• (139) Mechanical Fitter	Fitting, assembling, erecting, installing, maintaining and repairing mechanical plants and equipment, including emergency generators	E310	E410	-

\* Under the same trade, a "master trade division" (marked with asterisk) possess a group of skills of trade divisions marked with dots. A registered skilled / semi-skilled worker for a "master trade division" is allowed to carry out works independently, as well as, to instruct and supervise other registered construction workers to carry out works of all the designated trade divisions of that particular group.

# Working Across Designated Trade Division arrangement is only applicable to registered skilled workers and subject to any condition or requirement in last column (if any).

## Annex II - Designated Trade Divisions Specified for Exemption —

Regarding paragraph 6.6(a) “emergency construction work” and paragraph 6.6(b) “small scale construction work”, the work to be exempted from DWDS requirement is limited to the ones involving the skills of the following 47 designated trade divisions:

Designated Trade Division
1. Carpenter (Fender)
2. Carpenter (Formwork - Civil Construction)
3. Carpenter (Formwork - Civil Construction) (Striking)
4. Carpenter (Formwork - Building Construction)
5. Carpenter (Formwork - Building Construction) (Striking)
6. Joiner
7. Joiner (Assembling)
8. Leveller
9. Waterproofing Worker (Liquid Membrane)
10. Waterproofing Worker (Burn-type Felt)
11. Waterproofing Worker (Adhesive-type Felt)
12. Plumber
13. Drainlayer
14. Paving Block Layer
15. Plasterer
16. Plasterer (Floor)
17. Mason
18. Bricklayer
19. Tiler
20. Tiler (Mosaic)
21. Tiler (Tile)
22. Demolition Worker (Building)
23. Metal Worker
24. Structural Steel Erector

Designated Trade Division
25. False Ceiling Installer
26. Concretor
27. Concrete Repairer (Spalling Concrete)
28. Marble Worker (Dry Fixing)
29. Marble Worker (Wet Fixing)
30. Marble Worker (Polishing)
31. Partition (Metal Frame) Installer
32. Glazier
33. Floor Layer (Timber Flooring)
34. Floor Layer (PVC Flooring)
35. Bar Bender and Fixer
36. Painter and Decorator (Surface Filling)
37. Painter and Decorator (Emulsion Painting)
38. Painter and Decorator (Brushing Lacquering)
39. Painter and Decorator (Synthetic Painting)
40. Painter and Decorator (Clear Lacquering)
41. Painter and Decorator (Roller Painting)
42. Painter and Decorator (Texture-spray)
43. Painter and Decorator (Metal Paint Spray)
44. Painter and Decorator (Paperhanging)
45. Painter and Decorator (Sign Writing)
46. Asphalter (Road Construction)
47. Electrical Wireman

Item	Description of construction work	Requirements
1.	Construction or alteration of U-channel, dish-channel or similar surface channel, underground gravity drain, pipe, duct, culvert or other underground non-pressurized pipe or duct	<ul style="list-style-type: none"> <li>(a) Depth of excavation <math>\leq 1.2\text{m}</math></li> <li>(b) Distance between any point of excavation and any retaining structure or slope toe <math>\geq</math> depth of excavation</li> <li>(c) If carried out beside the crest of a slope -               <ul style="list-style-type: none"> <li>(i) gradient of slope <math>\leq 15</math> degrees;</li> <li>(ii) height of slope <math>\leq 3\text{m}</math>; and</li> <li>(iii) distance between any point of excavation and outer edge of crest is at least 1.5 times the height of slope</li> </ul> </li> </ul>
2.	Construction or alteration of aboveground gravity drain, pipe, duct or other aboveground non-pressurized pipe or duct	<ul style="list-style-type: none"> <li>(a) Internal diameter <math>\leq 300\text{mm}</math></li> <li>(b) Not embedded in structure other than passing through a wall or slab</li> </ul>
3.	Construction or alteration of catchpit, manhole, gully, sandtrap, cable draw pit, valve pit or other similar service pit	<ul style="list-style-type: none"> <li>(a) Peripheral plan area <math>\leq 2\text{m}^2</math></li> <li>(b) Depth <math>\leq 1.3\text{m}</math></li> </ul>
4.	Construction or alteration of concrete wall or brick wall (other than load bearing wall)	<ul style="list-style-type: none"> <li>(a) No alteration of structural element involved</li> <li>(b) For external reinforced concrete wall - wall height from ground level <math>\leq 0.9\text{m}</math></li> <li>(c) For external reinforced concrete wall serving only as planter wall but not parapet - wall height from ground level <math>\leq 1.2\text{m}</math></li> <li>(d) For external brick wall - wall height from ground level <math>\leq 1.1\text{m}</math></li> </ul>

## Annex III - Specified Small Scale Construction Work

Item	Description of construction work	Requirements
4.		(e) For internal reinforced concrete or brick wall - (i) wall height from adjoining floor level $\leq 2.6\text{m}$ (ii) thickness $\leq 50\text{mm}$ (including wall finishes)
5.	Repair or maintenance of concrete wall or brick wall (other than load bearing wall)	(a) No alteration of structural element involved (b) For reinforced concrete wall - wall height from adjoining ground level or adjoining floor level $\leq 2.6\text{m}$ (c) For brick wall - wall height from adjoining ground level or adjoining floor level $\leq 3\text{m}$
6.	Construction of bituminous road or pavement	(a) Road or pavement area $\leq 50\text{m}^2$ (b) For trench work - reinstatement width $\leq 500\text{mm}$
7.	Construction of plain or reinforced concrete road (including run-in on pavement or track)	Road area $\leq 30\text{m}^2$
8.	Construction of pavement or track (excluding run-in) with plain or reinforced concrete	Nil
9.	Construction of reinforced concrete, steel or wooden boardwalk	(a) For reinforced concrete or steel boardwalk structure - span $\leq 4.5\text{m}$ (b) For wooden boardwalk structure - span $\leq 3\text{m}$ (c) Height of boardwalk structure from adjoining ground level (when construction work is finished) to its finished level where people walk on it $\leq 1.5\text{m}$

Item	Description of construction work	Requirements
10.	Construction, replacement or repair of metal handrail, barrier fence, or other protective barrier provided to restrict or control the movement of persons or vehicles	Difference in height between level on which metal railing is located and its adjoining ground level $\leq 2\text{m}$
11.	Replacement or repair of metal cat-ladder	Height of cat-ladder $\leq 1.5\text{m}$
12.	Erection or alteration of external mesh fence	(a) Fence is erected on-grade (b) Height of fence from ground level $\leq 2.2\text{m}$
13.	Construction or repair of traffic sign plate, street name plate or visitor sign plate, or its associated post	Area of plate $\leq 1\text{m}^2$

## Annex IV - Small Scale Construction Work Involving Certain Designated Trade Divisions

Item	Designated Trade Divisions	Requirements
1.	Carpenter (Fender)	Volume of timber to be replaced or repaired $\leq 3\text{m}^3$
2.	(a) Carpenter (Formwork - Civil Construction) (b) Carpenter (Formwork - Civil Construction) (Striking) (c) Carpenter (Formwork - Building Construction) (d) Carpenter (Formwork - Building Construction) (Striking)	Formwork area $\leq 15\text{m}^2$
3.	(a) Joiner (b) Joiner (Assembling)	(a) For repairing woodwork—woodwork area $\leq 25\text{m}^2$ (b) For constructing new woodwork - woodwork area $\leq 2\text{m}^2$
4.	Leveller	Setting up job lines and levels only for any construction work exempted under section 7 <sup>+</sup> of Construction Workers Registration (Exemption) Regulation
5.	(a) Waterproofing Worker (Liquid Membrane) (b) Waterproofing Worker (Burn-type Felt) (c) Waterproofing Worker (Adhesive-type Felt)	(a) For replacing or repairing waterproofing area - waterproofing area $\leq 50\text{m}^2$ (b) For constructing new waterproofing area - waterproofing area $\leq 25\text{m}^2$
6.	Plumber	(a) Size of pipe or fitting to be repaired - (i) diameter $\leq 20\text{mm}$ (ii) length $\leq 3\text{m}$ (b) No copper pipe with solder joint involved

<sup>+</sup> Section 7 of Construction Workers Registration (Exemption) Regulation is about the exemption for small scale construction work involving certain designated trade division.

## Annex IV - Small Scale Construction Work Involving Certain Designated Trade Divisions

Item	Designated Trade Divisions	Requirements
7.	Paving Block Layer	<p>(a) For replacing or repairing paving block - paving area <math>\leq 50\text{m}^2</math></p> <p>(b) For constructing new paving block - paving area <math>\leq 25\text{m}^2</math></p>
8.	<p>(a) Plasterer</p> <p>(b) Plasterer (Floor)</p>	<p>Distance between the highest point of plastering area and adjoining ground or adjoining floor <math>\leq 3\text{m}</math>, and -</p> <p>(a) for replacing or repairing plastering - plastering area <math>\leq 50\text{m}^2</math></p> <p>(b) for constructing new plastering - plastering area <math>\leq 25\text{m}^2</math></p>
9.	Mason	<p>(a) For replacing or repairing mason -</p> <p>(i) mason area <math>\leq 50\text{m}^2</math></p> <p>(ii) height of mason work <math>\leq 1.1\text{m}</math></p> <p>(b) For constructing new mason -</p> <p>(i) mason area <math>\leq 25\text{m}^2</math></p> <p>(ii) height of mason work <math>\leq 1.1\text{m}</math></p>
10.	<p>(a) Tiler</p> <p>(b) Tiler (Mosaic)</p> <p>(c) Tiler (Tile)</p>	<p>Distance between the highest point of tile work and adjoining ground or adjoining floor <math>\leq 3\text{m}</math>, and -</p> <p>(a) for replacing or repairing tile work - tiled area <math>\leq 50\text{m}^2</math></p> <p>(b) for constructing new tile work - tiled area <math>\leq 25\text{m}^2</math></p>
11.	Demolition Worker (Building)	<p>(a) For demolishing brick wall -</p> <p>(i) wall height <math>\leq 2.6\text{m}</math></p> <p>(ii) thickness <math>\leq 150\text{mm}</math> (including wall finishes)</p> <p>(b) For demolishing concrete structure - height of concrete structure <math>\leq 1.5\text{m}</math></p>

## Annex IV - Small Scale Construction Work Involving Certain Designated Trade Divisions

Item	Designated Trade Divisions	Requirements
12.	Metal Worker	Weight of metal to be handled $\leq 0.2$ tonne
13.	Structural Steel Erector	Weight of structural steel to be handled $\leq 0.2$ tonne
14.	False Ceiling Installer	(a) For replacing or repairing false ceiling - false ceiling area $\leq 50\text{m}^2$ (b) For constructing new false ceiling - false ceiling area $\leq 25\text{m}^2$
15.	Concretor	Volume of concrete to be handled $\leq 7\text{m}^3$
16.	Concrete Repairer (Spalling Concrete)	(a) No alteration of structural element involved (b) Distance between the highest point of area to be repaired and adjoining ground or adjoining floor $\leq 3\text{m}$ (c) Area to be repaired $\leq 30\text{m}^2$
17.	(a) Marble Worker (Polishing) (b) Marble Worker (Dry Fixing) (c) Marble Worker (Wet Fixing)	(a) For replacing or repairing marble - (i) marble area $\leq 50\text{m}^2$ (ii) height of marble work $\leq 1.1\text{m}$ (b) For constructing new marble - (i) marble area $\leq 25\text{m}^2$ (ii) height of marble work $\leq 1.1\text{m}$
18.	Partition (Metal Frame) Installer	(a) For replacing or repairing partition (metal frame) - partition (metal frame) area $\leq 50\text{m}^2$ (b) For constructing new partition (metal frame) - partition (metal frame) area $\leq 25\text{m}^2$
19.	Glazier	Area of glass to be handled $\leq 0.7\text{m}^2$

## Annex IV - Small Scale Construction Work Involving Certain Designated Trade Divisions

Item	Designated Trade Divisions	Requirements
20.	<p>(a) Floor Layer (Timber Flooring)</p> <p>(b) Floor Layer (PVC Flooring)</p>	<p>a) For replacing or repairing floor - floor area <math>\leq 50\text{m}^2</math></p> <p>(b) For constructing new floor - floor area <math>\leq 25\text{m}^2</math></p>
21.	Bar Bender and Fixer	Steel reinforcement to be fixed (cutting or bending not included) $\leq 0.15$ tonne
22.	<p>(a) Painter and Decorator (Roller Painting)</p> <p>(b) Painter and Decorator (Surface Filling)</p> <p>(c) Painter and Decorator (Emulsion Painting)</p> <p>(d) Painter and Decorator (Brushing Lacquering)</p> <p>(e) Painter and Decorator (Synthetic Painting)</p> <p>(f) Painter and Decorator (Clear Lacquering)</p> <p>(g) Painter and Decorator (Texture-spray)</p> <p>(h) Painter and Decorator (Metal Paint Spray)</p> <p>(i) Painter and Decorator (Paperhanging)</p> <p>(j) Painter and Decorator (Sign Writing)</p>	<p>(a) For protective coating of concrete structure - area <math>\leq 5\text{m}^2</math></p> <p>(b) For protective coating of structural steelwork against corrosion - area <math>\leq 0.5\text{m}^2</math></p> <p>(c) For painting of non-structural steelwork - area <math>\leq 5\text{m}^2</math></p> <p>(d) For replacing or repairing painting of an area other than one mentioned in paragraphs (a), (b) and (c) - area <math>\leq 50\text{m}^2</math></p> <p>(e) For new painting of an area other than one mentioned in paragraphs (a), (b) and (c) - area <math>\leq 2\text{m}^2</math></p>
23.	Electrical Wireman	Length of wire to be handled $\leq 50\text{m}$

1. Airport Authority
2. CLP Power Hong Kong Limited
3. The Hong Kong and China Gas Company Limited
4. The Hongkong Electric Company, Limited
5. Hong Kong Housing Authority
6. The Hong Kong Housing Society
7. Hong Kong Tramways Limited
8. Kowloon-Canton Railway Corporation
9. MTR Corporation Limited

1. Any building, edifice, wall, fence, or chimney, whether constructed wholly or partly above or below ground level.
2. Any site formation, street works, road, motorway, railway, tramway, cableway, aerial ropeway, or canal.
3. Any harbour works, dock, pier, sea defence work, or lighthouse.
4. Any aqueduct, viaduct, bridge, or tunnel.
5. Any sewer, sewage disposal works, or filter bed.
6. Any airport or works connected with air navigation.
7. Any dam, reservoir, well, pipeline, culvert, shaft, or reclamation.
8. Any drainage, irrigation or river control works.
9. Any structure designed for the support of machinery, plant or power transmission lines.
10. Any slope works or earth-retaining structure.



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