

Application for Truss-out Scaffolder Safety Training

Enquiry: 2100 9000 / WhatsApp: 5720 0072

Guides to
Applicants:

1. Please read the Note printed overleaf carefully before completing this form.
2. Please complete the form in English and in BLOCK letters unless otherwise stated, CIC may be unable to process and / or consider your application if you fail to provide complete information.
3. Please put a "✓" in the appropriate ☐.
4. Personal Particulars must be consistent with that on HKID Card.

Applicant No: _____

(For official use only)

(A) Type of Training applied for:

Types of Training	New Application / Re-sit of Practical Assessment*	Re-sit of Written Test*
Advanced Level Truss-out Scaffolder Safety Training (TOS)	<input type="checkbox"/> HK\$500	<input type="checkbox"/> HK\$100
Intermediate Level Truss-out Scaffolder Safety Training (IOS)	<input type="checkbox"/> HK\$150	

Remark: To apply for the "Advanced Level Truss-out Scaffolder Safety Training", applicant must hold the "Bamboo Scaffolder Trade Test Certificate". To apply for the "Intermediate Level Truss-out Scaffolder Safety Training", applicant must hold the "Bamboo Scaffolder Intermediate Trade Test Certificate" qualification.

* The application fee is refundable for the applicant who successfully applied for either Truss-out Scaffolder Safety Training before 31 December 2023, upon the completion of the safety training and achievement of an overall pass result by 30 September 2024.

Candidate who fails the practical test and the test result is far below the passing requirement and applies for a re-sit within 6 months (for IOS) / 1 year (for TOS) have to pay a surcharge of HK\$400 (for IOS) / HK\$800 (for TOS). Surcharge incurred in the re-submission is refundable upon achievement of an overall pass result in the related test.

Absentee applying for a re-sit within 6 months (for IOS) / 1 year (for TOS) have to pay a surcharge of HK\$400 (for IOS) / HK\$800 (for TOS). The test date will be scheduled to a later date.

(B) Personal Particulars:

Name : (Chi) _____ (Eng) _____ Date of Birth : _____

Age : _____ HKID No. : _____ () Mobile: _____ Daytime Contact No. : _____

Address : _____

Email Address : _____

Construction Industry Safety Training Course Certificate ("Green Card") Information:

"Green Card" No.: _____ Issued by: _____ Expiry Date: _____ Y _____ M _____ D

Please affix a copy of your safety card here

Mark your safety card copy with the word "COPY"
at a place where personal details in the card will
not be covered.

Please affix a copy of your HKID card here

Mark your HKID card copy with the word "COPY"
at a place where personal details in the card
will not be covered.

Please affix a copy of your Bamboo Scaffolder Trade Test Certificate/ Bamboo Scaffolder Intermediate Trade Test Certificate here

Mark your certificate copy with the word "COPY"
at a place where personal details in the card
will not be covered.

Note

- The fees listed may be reviewed and adjusted by the CIC if necessary without prior notice.
- Applicants who have completed the safety training and passed the written test and practical assessment will be issued a "Advanced Level Truss-out Scaffolder Safety Training Certificate"/ "Intermediate Level Truss-out Scaffolder Safety Training Certificate".
- If applicant is not a permanent resident in Hong Kong, please attach a copy of valid work permit issued by the Hong Kong Immigration Department.
- If the applicant is 65 years of age or above, he/she is required to produce a medical certificate issued by a registered medical practitioner to certify that he/she is fit to undertake the safety training. Please contact Hong Kong Construction Industry Trade Testing Centre at 2100 9000 for more details.
- Applicant may request for postponement of safety training by submitting his/her reasons in writing. Such letter must reach CIC at least 3 working days before the scheduled training day. If the reason is accepted by the HKCITTC, the applicant can reschedule 1 time for free.
- CIC reserves all rights to amend safety training arrangement, including but not limited to accept any safety training/ test/ course application and/ or change the relevant clauses in a timely manner without giving any reasons or explanations, and CIC will not accept any liability in respect of claims for expenses or other damages.
- During the training day(s):
 - (1) Applicants must show their valid Construction Industry Safety Training Certificate (Green Card) and wear suitable work wear including safety shoes; otherwise, you will not be able to attend the safety training and be treated as an absence.
 - (2) Applicants who arrive late are not allowed to enter the workshop will be treated as an absence.

Application

- (1) Complete the application form together with a cheque or bank draft for the fee payable to "Construction Industry Council",
- (2) A photocopy of the applicant's Hong Kong ID Card, "Construction Industry Safety Training Course Certificate" (Green Card) and "Bamboo Scaffolder Trade Test Certificate/ Bamboo Scaffolder Intermediate Trade Test Certificate" must be affixed on the application form,
- (3) Send the completed application form, supporting document (Point 2 of above) and together with a cheque or bank draft to the Hong Kong Construction Industry Trade Testing Centre, 38/F, COS Centre, 56 Tsun Yip Street Kwun Tong, Kowloon, and
- (4) All fees are non-refundable and non-transferrable. Applicants who want to withdraw from the safety training have to submit their reasons in writing to the CIC at least 3 working days before the schedule training date. An administration fee amounting to 20% of the paid test fee will be charged. Special consideration will be given to candidates who request to withdraw because of prolonged injury.

For inquiry, please call 2100 9000 or visit CIC website at www.cic.hk.

<p>【Declarations by Applicant】</p> <ol style="list-style-type: none"> 1. I hereby declare that all information provided by me on this application form and all documents submitted with this application are true and correct, to the best of my knowledge. I understand that giving false or misleading statement or information in the safety training/test/course application and/or for worker registration may constitute criminal offense and the application and/or registration may be deemed invalid. 2. I shall, if my application is accepted, conform to the Code of Practice for Trade Test of the Hong Kong Construction Industry Trade Test Centre ("HKCITTC"), which covers safety guidelines, disciplinary guidelines and guidance/instructions given from the invigilator during the safety training/test/course etc., with details available in the Construction Industry Council ("CIC") website. I will be responsible for the indemnification incurred in any damage of machines, tools and equipment resulted from my negligence or willful misconduct during the safety training/test/course. I consent to the CIC will not be accountable for any injuries and deaths incurred due to my negligence. 3. I understand and agree that the HKCITTC reserves all rights to reject my second application (i.e. re-sit) where I fail to comply with the HKCITTC regulations and/or to present myself to the safety training/tests/courses without a valid justification. 4. I understand and agree that the HKCITTC reserves all rights to reject my safety training/test/course applications; and to deny my eligibility at its sole discretion without any refund/compensation liability. The HKCITTC also reserves all rights of final decision and interpretation in relation to any such decisions under no obligation to provide any further notice nor explanation. 5. I authorise the HKCITTC to verify my qualifications and/or obtain information in relation to the qualifications direct from the issuing authorities and consent to the direct transfer of such information between the issuing authorities and the HKCITTC. 6. I understand and agree that the HKCITTC accepts no responsibility for any information received from issuing authorities and is not liable for any loss or damage caused by it use or in relation to it. 7. I understand and agree that the HKCITTC reserves the right of final decision on and of interpretation of all requirements, terms and conditions, and arrangements concerning the safety training/trade test. 8. I shall enroll in suitable insurance plan according to my personal needs at my discretion for appropriate protection. 9. I understand and agree that the HKCITTC reserves the right, at its sole discretion, to amend or alter the terms and conditions without prior notice. 	<p>【Privacy Policy and Personal Information Collection Statement】</p> <ol style="list-style-type: none"> 1. The information provided by the undersigned to the Construction Industry Council (the "CIC"), including any personal data as defined in the Personal Data (Privacy) Ordinance, will be used solely for delivery of safety training/tests/courses, assessment services and for purposes related to the activities of the CIC. 2. To keep the undersigned informed of CIC activities and industry developments which may be of interest, the CIC would use the provided personal data, including name, phone number and correspondence and email addresses, to update the undersigned in relation to training courses, trade testing, registration, events, opinion surveys, job recruitment, achievements and other aspects of its work and the construction industry. 3. The undersigned is free to decide whether or not to receive such information. If the undersigned chooses not to do so, he/she should put a tick "<input type="checkbox"/>" in the box below. 4. The undersigned is entitled to request access to and correction of any errors in the personal data. If the undersigned wishes to do so, he/she should write to the CIC at 38/F, COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon, Hong Kong. 5. It is necessary for all applicants to supply the CIC with complete information. If any of the information is inaccurate or incomplete, the CIC may be unable to process and/or consider the application and/or provide all or part of the safety training/test/course and assessment services. 6. The CIC will ensure that all personal data collected during the application and/or registration process and/or safety training/tests/courses and/or assessment processes will be handled in compliance with the Personal Data (Privacy) Ordinance. The CIC will not transfer the undersigned's personal data to any third parties (except the Labour Department) without prior consent of the undersigned. <p>I, the undersigned, have carefully read through and fully understood the 【Declarations by Applicant】 【Privacy Policy and Personal Information Collection Statements】 and all other information on this application and consent to all the terms and conditions therein.</p> <p><input type="checkbox"/> I do not wish to receive any information from the CIC in relation to its activities or developments in the construction industry.</p>
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Applicant's Signature : _____

Date : _____

Applicant's Name : _____

【FOR OFFICIAL USE ONLY】

Data Entry Staff

Checked By

Signature/Date: _____

Signature/Date: _____

Please turn overleaf to read the information ➤➤➤➤➤➤