

**Construction Industry Council**  
**Construction Industry Training Board**

Meeting No. 002/22 of Construction Industry Training Board (CITB) was held on 9 March 2022 (Wednesday) at 9:30am via video conference.

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Summary Notes of the CITB Meeting No. 002/22:

<b>Agenda Item</b>	<b>Paper</b>	<b>Major Resolutions/Progress Highlights</b>
2.1	CIC/CTB/M/001/22	<b>Confirmation of the Minutes on the Previous Meeting</b> Members confirmed the minutes of the 1st meeting held on 19 January 2022.
2.2	CIC/CTB/M/001/22	<b>Matters Arising from the Previous Meeting</b> Members took note of the progress on the matters arising from the previous meeting.
2.3	CIC/CTB/P/013/22 (for approval)	<b>Suggestion on Training Allowance for Full-time Courses for Academic Year 2022-23</b> Members took note of Paper CIC/CTB/P/013/22, and noted that the amount of allowance provided by other training institutes had not been adjusted over the past five years. The maximum amount of allowance from “Love Upgrading Special Scheme” provided by the Employees Retraining Board was also not adjusted. Whereas, the annual adjustment of Composite Consumer Price Index of the Census and Statistics Department was 1.8%, which was -0.2% last year. Having considered all these factors, Hong Kong Institute of Construction (HKIC) suggested that the training allowance for full-time courses for academic year 2022-23 should remain unchanged.  After deliberation, Members agreed to increase the allowance to attract new blood to the industry. HKIC would discuss with the Development Bureau and collect more relevant data as well as had an overall review on the allowances of different schemes for secondary school students after the meeting.

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		The suggestion on training allowance would be submitted to Construction Industry Training Board by circulation.										
2.4	CIC/CTB/P/014/22 (for approval)	<p><b>Suggestion on the Membership and Chairperson of Course Advisory Panels for Year 2022-2023</b> Members took note of Paper CIC/CTB/P/014/22, and approved the suggestion on the membership and the Chairpersons of the Course Advisory Panels for year 2022-2023, with the term of office running from 1 January 2022 to 31 December 2023.</p>										
2.5	CIC/CTB/P/015/22 (for approval)	<p><b>Suggestion on Review and Amendments on Intermediate Tradesman Collaborative Training Scheme</b> Members took note of Paper CIC/CTB/P/015/22, and approved the following proposed amendments on Intermediate Tradesman Collaborative Training Scheme (ITCTS) to be effective from 1 July 2022:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Trade</th> <th style="text-align: left;">Amendment</th> </tr> </thead> <tbody> <tr> <td>Bar-Bender and Fixer, Concretor, Carpenter, Site Surveying (Leveller), Surveying &amp; Setting Out (Leveller), Bricklayer/ Tiler/ Plasterer</td> <td>1 month Initial training</td> </tr> <tr> <td>General Welder, Metal Worker</td> <td>5.5 months On-site training</td> </tr> <tr> <td>Electrical Wireman, General Welder, Metal Worker</td> <td>Addition of back-to-school training</td> </tr> <tr> <td>Metal Scaffolder and Metal Formwork Erector</td> <td>Separate into 2 trades</td> </tr> </tbody> </table> <p>It was estimated that the number of training places of ITCTS for 2022 would remain unchanged, and the financial budget was sufficient for the above-mentioned amendments. The changes in training cost after amendments were as follows:</p>	Trade	Amendment	Bar-Bender and Fixer, Concretor, Carpenter, Site Surveying (Leveller), Surveying & Setting Out (Leveller), Bricklayer/ Tiler/ Plasterer	1 month Initial training	General Welder, Metal Worker	5.5 months On-site training	Electrical Wireman, General Welder, Metal Worker	Addition of back-to-school training	Metal Scaffolder and Metal Formwork Erector	Separate into 2 trades
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Agenda Item	Paper	Major Resolutions/Progress Highlights				
		Cost for Each Student	Original Training Cost	Cost after Amendment	Estimated Number of Participants	Increase /Decrease (+/-)
		Reduce initial training to 1 month (6 trades)	HK\$96,400	HK\$86,200	200	Reduce the cost by HK\$2,040,000
		Extend on-site training (2 trades)	HK\$59,360	HK\$101,360	50	Increase the cost by HK\$2,100,000
2.6	CIC/CTB/P/016/22 (for approval)	<p><b>Suggestions on Outsourcing Demolition and Reinstatement Works of Trade Test Workshops and Technical Assistance Services</b></p> <p>Members took note of Paper CIC/CTB/P/016/22, and approved 2 suggestions on outsourcing demolition and reinstatement works of trade test workshops and technical assistance services for a term from 2022 to 2024 (24 months). The estimated total sum (for 2 years) of 2 outsourcing contracts was HK\$7.2 million.</p>				
2.7	CIC/CTB/P/017/22 (for information)	<p><b>Review on the Dropout Rates of Full-time Short Courses for Academic Year 2020/21 and the Initial Dropout Rates of Full-time Long Courses for Academic Year 2021/22 (for 1 Year and 2 Years)</b></p> <p>Members took note of Paper CIC/CTB/P/017/22. The average dropout rate of Full-time Short Courses for academic year 2020/21 of HKIC was 13%, which was similar to the figures before. The initial dropout rates of Certificate in Construction and Diploma in Construction for academic year 2021/22 were improved compared to academic year 2020/21. However, there was a slight increase in the initial dropout rate of Advanced Diploma. Members did not have further comments on the Paper.</p>				
2.8 to 2.13	CIC/CTB/P/018/22 to	<p><b>Summary Report of the 1st Meeting of Sub-committee on Trade Testing in 2022, Table on Estimated Waiting Time for Full-time Short Courses, Table on Waiting Time and Data for Trade Tests, Table</b></p>				

<b>Agenda Item</b>	<b>Paper</b>	<b>Major Resolutions/Progress Highlights</b>
	CIC/CTB/P/023/22 (for information)	<b>on Waiting Time for Plant and Machinery Operation Certification Courses cum Tests, Statistical Data and Progress Report of Construction Industry Council Approved Technical Talents Training Programmes and Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme</b> Members took note of the above summary reports, tables on waiting time and statistical data.

*Remarks: The mentioned papers discussed at the CITB and/or the full Minutes can be made available to Council Members from the CIC Secretariat upon request.*