

**Construction Industry Council**

**Construction Industry Training Board**

Meeting No. 006/21 of Construction Industry Training Board (CITB) was held on 10 November 2021 (Wednesday) at 9:30am at Conference Room, 7/F, Sheung Shui Campus, HKIC, 1 Fung Nam Road, Sheung Shui, New Territories.

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Summary Notes of the CITB Meeting No. 006/21:

<b>Agenda Item</b>	<b>Paper</b>	<b>Major Resolutions/Progress Highlights</b>
6.1	CIC/CTB/M/005/21	<b>Confirmation of the Minutes on the Previous Meeting</b> Members confirmed the minutes of the 5th meeting held on 9 September 2021.
6.2	CIC/CTB/M/005/21	<b>Matters Arising from the Previous Meeting</b> Members took note of the progress on the matters arising from the previous meeting.
6.3	CIC/CTB/P/063/21 (for endorsement)	<b>Appointment of Members of the Hong Kong Institute of Construction Management Board and Directors of the Hong Kong Institute of Construction</b> Members took note of paper CIC/CTB/P/063/21 and endorsed the appointment of the Members of Hong Kong Institute of Construction (HKIC) Management Board and Directors of Hong Kong Institute of Construction (including membership list and term of office).
6.4	CIC/CTB/P/064/21 (for approval)	<b>Composition of Course Advisory Panels for Year 2022 – 2023</b> Members took note of the paper CIC/CTB/P/064/21, and approved the composition of Course Advisory Panels for Year 2022 – 2023 and the dissolution of “Course Advisory Panel on Computer-aided Software for Construction Projects” in 2022. The new term of office for the Members of Course Advisory Panels would be from 1 January 2022 to 31 December 2023 and their tenure should not exceed 4 consecutive years. HKIC would organise 3 extended meetings of Course Advisory Panels (including Civil & Building Work Trades, Plant & Machinery Operation, Electrical

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		and Plumbing Trades, and Plastering, Carpentry & Painting Trades) in 2022 and conduct extensive consultation on the training content of these trades to optimise the course content.
6.5	CIC/CTB/P/065/21 (for information)	<p><b>Audit Report of Hong Kong Institute of Construction (Phase II)</b> Members took note of the paper CIC/CTB/P/065/21, and noted that the CIC had engaged Ernst &amp; Young Advisory Services Limited (EY) in the third quarter of 2020 to conduct audit for HKIC. The concerned audit generally divided into two phases. The first phase was completed in January 2021 while the second phase was completed in June 2021. After reviewing the operation of the HKIC, EY had summarised and recommended 5 areas for improvement. The management proposed suggestions on work enhancement and timeline in the report, and would submit a progress report by the end of 2021.</p>
6.6	CIC/CTB/P/066/21 (for information)	<p><b>Work Report of the Hong Kong Institute of Construction Management Board for 2020/21 Academic Year</b> Members took note of the paper CIC/CTB/P/066/21, and noted the accomplishments listed in the work report of the Hong Kong Institute of Construction Management Board for 2020/21 academic year.</p>
6.7 to 6.12	CIC/CTB/P/067/21 to CIC/CTB/P/072/21 (for information)	<p><b>Summary Report of the 3rd Meeting of Sub-committee on Construction Industry Council Approved Technical Talents Training Programmes and Collaborative Training Schemes in 2021, Table on Estimated Waiting Time for Full-time Short Courses, Table on Waiting Time and Data for Trade Tests, Table on Waiting Time for Plant and Machinery Operation Certification Courses cum Tests, Statistical Data of Construction Industry Council Approved Technical Talents Training Programmes and Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme</b> Members took note of the above summary report, tables on waiting time and statistical data.</p>
6.13	Any Other Business	<p><b>Addition of Member to Sub-committee on Ethnic Minorities in Construction</b> Members unanimously confirmed the addition of GAUTAM, Manoj as a Member of the</p>

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		<p>Sub-committee on Ethnic Minorities in Construction. GAUTAM, Manoj possessed over 8 years' experience in construction industry. He is also the Star Award Winner of Management Level in "2020-2021 Construction Safety Incentive Scheme for Construction Practitioners of Diverse Race" and holds various professional certificates in construction.</p> <p><b>Schedule of CITB Meetings in 2022</b> Members took note of the schedule of CITB meetings in 2022.</p> <p><b>Demand and Supply of Manpower in Construction Industry</b> Executive Director stated that there would be a great demand of manpower in construction industry in the coming few years. HKIC was working out the maximum training capacity, and requested the management to submit a report to CITB at the next meeting for Members to discuss on how to cope with the manpower demand in the future.</p>

*Remarks: The mentioned papers discussed at the CITB and/or the full Minutes can be made available to Council Members from the CIC Secretariat upon request.*