

Construction Industry Council

Construction Industry Training Board

Meeting No. 003/21 of Construction Industry Training Board (CITB) was held on 26 May 2021 (Wednesday) at 9:30am at Board Room, 29/F, Tower 2, Enterprise Square Five, 38 Wang Chiu Road, Kowloon Bay, Kowloon.

Summary Notes of the CITB Meeting No. 003/21:

Agenda Item	Paper	Major Resolutions/Progress Highlights
3.1	CIC/CTB/M/002/21	Confirmation of the Progress Report on the Previous Meeting Members confirmed the Progress Report of the 2nd meeting held on 18 March 2021.
3.2	CIC/CTB/M/002/21	Matters Arising from the Previous Meeting Members took note of the progress on the matters arising from the previous meeting.
3.3	CIC/CTB/P/029/21 (for approval)	Proposal on Membership Updates on Boards under Construction Industry Training Board and Streamlined Approval Procedures Members took note of Paper CIC/CTB/P/029/21, and approved the following suggestions: (a) Sr LAM Kin-wing, Eddie would succeed Ir YU Sai-yen as member of Hong Kong Institute of Construction Management Board (HKICMB) and director of Hong Kong Institute of Construction (Company Limited) for the period from 1 July 2021 to 30 June 2023; (b) Mr. LAM Oi-ki, Peter would be appointed as the chairperson of the Task Force on CIC Manpower Forecasting Model Updating and Enhancement Study for the period from 1 July 2021 to 30 June 2023. All existing Members would be reappointed for the period from 1 July 2021 to

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		<p>30 June 2023;</p> <p>(c) A new member, Cr FUNG Kwok-keung, Conrad, would join the Sub-committee on Trade Testing for the period from 26 May 2021 to 30 June 2022. The Sub-committee on Trade Testing would continue to be chaired by Ir YU Sai-yen until 30 June 2022; and</p> <p>(d) Mr. Lam Tim-hing, a new employer representative, would join the Course Advisory Panel on Joinery. Mr. Yan Yip-wai, an employer representative, would be replaced Ms. Yan Lai-ha. The Course Advisory Panel on Joinery would be chaired by Ir TAM Kam-hung for the period from 26 May 2021 to 31 December 2021; and</p> <p>(e) Suggestions on streamlining approving procedures of the Construction Industry Training Board.</p>
3.4	CIC/CTB/P/030/21 (for approval)	<p>Proposed 3-year Programme Plan for 2021/22 to 2023/24 and 2021/22 Training Places</p> <p>Members took note of Paper CIC/CTB/P/030/21, and noted that the 3-year programme plan covered the following major areas :</p> <p>(a) Enhancement of programmes and qualification recognition to achieve the goal of obtaining the qualification of Programme Area Accreditation;</p> <p>(b) Planning and development of full-time long courses (Certificate in Construction, Diploma in Construction and Advanced Diploma), Certificate Programmes, Enhanced Construction Supervisor/Technician Programme and part-time courses;</p> <p>(c) Provision of initial training for Collaborative Training Schemes;</p> <p>(d) Provision of craftsmanship training for Construction Industry Council Approved Technical Talents Training Programmes (CICATP);</p> <p>(e) Review on the facility requirements;</p>

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		<p>(f) Setting a maximum number of training places for each class based on target trainees;</p> <p>(g) Establishment of a mechanism for training quota projection;</p> <p>(h) Enhancement of the training for teaching staff, etc.</p> <p>Members approved the proposed 3-year programme plan for 2021/22 to 2023/24 and the respective number of training places for full-time courses and part-time courses were 4,905 and 76,536 in 2021/22.</p>
3.5	CIC/CTB/P/031/21 (for information)	<p>Report on the Development of Outdoor Training Grounds of Hong Kong Institute of Construction (HKIC) in the Future</p> <p>Members took note of Paper CIC/CTB/P/031/21, and noted that HKIC would enhance the management of the outdoor training grounds based on the location, area, topographical limits, utilization, future training plans and needs. Management of all outdoor training grounds would be handed over to Kowloon Bay Campus in June 2021.</p>
3.6	CIC/CTB/P/032/21 (for information)	<p>Audit Report of Hong Kong Institute of Construction (Phase I)</p> <p>Members took note of Paper CIC/CTB/P/032/21, and noted that the CIC engaged Ernst & Young (EY) in the third quarter of 2020 to conduct audit for HKIC. The concerned audit was generally divided into two phases. Phase I was completed in January 2021. After reviewing the operation of campuses and training grounds, EY had recommended 6 improvement areas. The management had proposed suggestions on work enhancement and timetable in the report, and would report to Members on details of the follow-up actions of the suggestions.</p>

3.7	CIC/CTB/P/033/21 (for approval)	<p>Key Performance Indicators and Work Report of the Sub-committee on Ethnic Minorities in Construction</p> <p>Members took note of Paper CIC/CTB/P/033/21 and noted that in order to address to the low enrollment rate, employment rate and retention rate and high drop-out rate of the training programmes for ethnic minorities, the Sub-Committee on Ethnic Minorities in Construction had implemented a series of new measures as well as proposed some key performance indicators (KPIs) for Certificate in Metal Scaffolding (English), Certificate in Plumbing & Pipe-Fitting (English) and Certificate in Welding (English). Members approved the KPIs.</p>
3.8 to 3.15	CIC/CTB/P/034/21 to CIC/CTB/P/041/21 (for information)	<p>Summary Report of the 2nd Meeting of the Hong Kong Institute of Construction Management Board in 2021, Summary Report of the 1st Meeting of the Sub-committee on Construction Industry Council Approved Technical Talents Training Programmes and Collaborative Training Schemes in 2021, Summary Report of the 2nd Meeting of the Sub-committee on Ethnic Minorities in Construction in 2021, Table on Estimated Waiting Time for Full-time Short Courses, Table on Waiting Time and Data for Trade Tests, Table on Waiting Time for Plant and Machinery Operation Certification Courses cum Tests, Statistical Data of Construction Industry Council Approved Technical Talents Training Programmes and Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme</p> <p>Members took note of the above summary reports, tables on waiting time and statistical data.</p>
3.16	Any Other Business	<p>Proposal on Subsidising Apprentices of “Construction Industry Council Approved Technical Talents Training Programmes” to take Part-time Diploma in Construction Programme</p> <p>The management submitted the “Proposal on the Development Plan of Apprenticeship Training of Construction Industry for the Next Three Years” (Paper CIC/CTB/P/016/21) at the CITB meeting on 18 March 2021. As the course fee of Part-time Diploma in Construction Programme was estimated to be HK\$30,000 at that time, it was suggested to provide full subsidy for CICATP apprentices to take the two-year Part-time Day Diploma in Construction Programme from 2021 onwards. Members had also</p>

		<p>approved the above suggestion. As HKICMB had approved the “Proposal on Course Fee for Part-time Diploma in Construction Programme” at the meeting on 14 April 2021, the course fee for each programme per student was charged at HK\$39,000. In view of cost control, the management suggested to subsidy students who participated in the concerned training programmes at 100% and 50% for the first and second year respectively and the balance should be paid by employers. Members approved the above proposed adjustment to the subsidy.</p> <p>Note of thanks to Ir YU Sai-yen, CITB Chairperson</p> <p>CIC Chairman thanked Ir YU Sai-yen for his tremendous effort on promoting HKIC revamp and CICATP over the past two years, and hoped that Ir YU would continue to support the CIC in other capacity.</p>
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Remarks: The mentioned papers discussed at the CITB No.003/21 and/or the full Minutes can be made available to Council Members from the CIC Secretariat upon request.