

Construction Industry Council

Construction Industry Training Board

Meeting No. 004/19 of the Construction Industry Training Board (CITB) was held on 10 July 2019 (Wednesday) at 9:30am at Board Room, 38/F, COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon.

Summary Notes of the CITB Meeting No. 004/19:

Agenda Item	Paper	Major Resolutions/Progress Highlights
4.1	CIC/CTB/M/003/19	Confirmation of the Minutes of the Previous Meeting Members confirmed the Minutes of the 3 rd meeting held on 15 May 2019.
4.2	CIC/CTB/M/003/19	Matters Arising from the Previous Meeting <u>Item 3.3 - Adjustment on Application Requirements and Application Fee for Trade Tests</u> Members endorsed the following adjustments: (a) The application fee for Electrical and Mechanical (E&M) intermediate trade tests should not be higher than that for E&M trade tests. Therefore, the fees would be set as HK\$300 for first attempt and first re-test; HK\$1,000 for second re-test, and HK\$2,000 for third and subsequent re-tests. The charge for re-test for written tests of Civil and Building Construction trades and E&M trades would be HK\$200. (b) Applicants for relevant courses of the Correctional Services Department and recipients of Comprehensive Social Security Assistance would be offered 2 free tests each year. The free quotas could be used for the first two tests of same trade or first attempt of two different trades. Subsequent tests to be taken would be charged according to the fee charging mechanism. (c) Institutions recognised by CIC should specify the candidates concerned had passed internal assessment when recommending the candidates to take the tests. CIC might conduct random check on the relevant documents provided by the institutions and would conduct regular review on candidates' passing rate and absence rate of trade tests. Candidates with score 0-39 in a Trade Test and an Intermediate Trade Test could be recommended by the institutions to take 2 tests during the

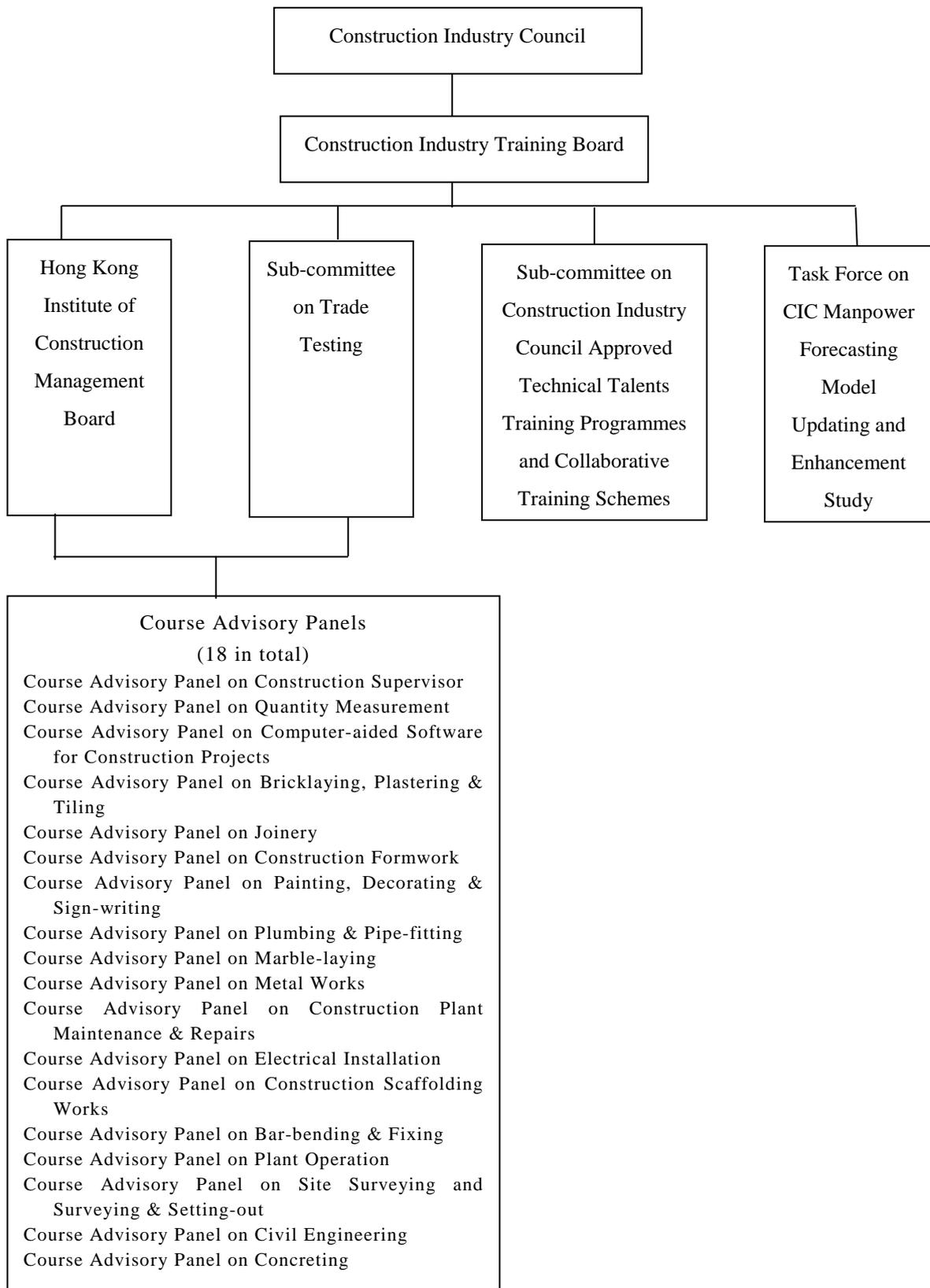
Agenda Item	Paper	Major Resolutions/Progress Highlights
		<p>“Restriction Period for Re-test” (one course only). <u>Item 3.6 - Backdate the payment of training subsidies for full-time courses</u> Members noted that the funding could not be approved in 2018-19 legislative session in view of the current situation. The Government would suggest backdating the payment of training subsidies for full-time courses to September 2019 when submitting the funding application. Whereas the precise arrangements of the payment would be made upon approval by the Legislative Council Finance Committee.</p>
4.3	CIC/CTB/P/034/19 (for information)	<p>Report on the Results of Satisfaction Survey 2018 of Construction Industry Council Trade Tests Members took note of the paper CIC/CTB/P/034/19 and noted that the target respondents of the survey were trade tests candidates, managers who were responsible for managing workers of main contractors and the registered subcontractors. The content of the survey included overall satisfaction, review on the testing procedures, effectiveness of the tests, recognition of the tests, understanding of trade tests and reaction to the new measures on trade tests. The findings of the survey revealed that nearly 90% candidates and around 60% employers were satisfied with the trade test services. The result was positive. Members recommended the Sub-committee on Trade Testing to review the concerned survey and corresponding measures, and to explore ways to enhance related work, and then report to CITB.</p>
4.4	CIC/CTB/P/035/19 (for approval)	<p>Organisational Structure of CITB and the Membership List of the Newly Formed Subcommittee Members took note of the paper CIC/CTB/P/035/19 and approved the following suggestions: renaming “Task Force” as “Sub-committee”, dissolving the existing “Task Force on Collaboration Scheme” and “Task Force on Trade Testing”, establishing two new sub-committees, i.e. “Sub-committee on Trade Testing” and “Sub-committee on Construction Industry Council Approved Technical Talents Training Programmes and Collaborative Training Schemes”; organisation structure of CITB; terms of reference, composition, membership list and term of office of the newly established sub-committees (details are at Annex).</p>

Agenda Item	Paper	Major Resolutions/Progress Highlights
4.5	CIC/CTB/P/036/19 (for approval)	<p>Streamlining the Approval Procedures of CITB, HKICMB and Sub-committees</p> <p>Members took note of the paper CIC/CTB/P/036/19, and noted the background of streamlining the approval procedures of CITB, and the enhancement proposal was broadly the same as the existing procedures but with some major amendments. Members approved the proposed approval procedures of CITB, Hong Kong Institute of Construction Management Board and Sub-committees to enhance the operation efficiency.</p>
4.6	CIC/CTB/P/037/19 (for approval)	<p>Amendments on Advanced Construction Manpower Training Scheme - Pilot Scheme and Suggestion on the Number of Training Quota in 2020</p> <p>Members took note of the paper CIC/CTB/P/037/19 and approved the proposed amendments on Advanced Construction Manpower Training Scheme (ACMTS) – Pilot Scheme as follows:</p> <p>(a) Adjusting the “Recommended Wage for Employing Trainees” by taking reference to the “average daily wages of workers engaged in Public Sector Construction Projects as reported by main contractors” and consumer price index from Census and Statistics Department in March 2019.</p> <p>(b) If a trainee was absent from the free test arranged by CIC and unable to submit a reasonable excuse and evidence, he/she must apply for the test and pay the fee on his/her own within 3 months. The trainees could only receive 50% of the trainee completion bonus if he/she could eventually pass the test.</p> <p>(c) The training period for Electrical Wireman and Refrigeration/ Air-conditioning/ Ventilation Mechanic (Air System) would be adjusted to 2 years.</p> <p>Members approved the number of training places for ACMTS – Pilot Scheme (Structured On-the-job) and ACMTS – Pilot Scheme (Skills Enhancement Courses) as 300 and 500 respectively in year 2020.</p>
4.7	CIC/CTB/P/038/19 (for approval)	<p>Suggestions on Subsidising Schemes and Quotas for “VTC Diploma of Vocational Education” for Year 2019/2020 & 2020/2021 and Financial Budget</p> <p>Members took note of the paper CIC/CTB/P/038/19, and approved subsidising “VTC Diploma of</p>

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		Vocational Education” (including “Craft Certificate” and “Technician” courses) and “Engineering Diploma” in year 2019/2020 and 2020/2021 with a total of 2,100 training places, and related financial budget of HK\$48,602,400. The related expenditure would be spent over 4 years from 2019 to 2022.
4.8	CIC/CTB/P/039/19 (for approval)	The Tender Recommendation of 4 Two-year Fixed Term Service Contracts on Outsourced Restoration Project of all Testing Workshops Members took note of the paper CIC/CTB/P/039/19, and approved the tender recommendation of 4 two-year fixed term service contracts on the outsourced restoration project of all testing workshops. Both the CIC Chairman and CITB Chairperson of this meeting opined that the CIC should have specified in the related tendering document that the tenderers should engage some skilled workers, semi-skilled workers and monthly-rated employees.
4.9	CIC/CTB/P/040/19 (for approval)	Suggestions on the Amendment of Trade Tests Questions relating to Installation and Removal of Metal Scaffolding or Falsework Members took note of the paper CIC/CTB/P/040/19, and approved the suggestions on the amendment of trade tests questions relating to installation and removal of metal scaffolding or falsework of 7 trades.
4.10 to 4.14	CIC/CTB/P/041/19 to CIC/CTB/P/045/19 (for information)	Summary Report of the 3rd Meeting of the Hong Kong Institute of Construction Management Board in 2019, Table on Estimated Waiting Time for Full-time Short Courses, Table on Waiting Time and Data for Trade Tests, Table on Waiting Time for Plant and Machinery Operation Certification Courses cum Tests, Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme Members took note of the mentioned report, summary report and waiting time tables.

Remarks: The mentioned papers discussed at the Construction Industry Training Board meeting can be made available to Council Members from the CIC Secretariat upon request.

Organisation Structure of CITB



**Sub-committee on Construction Industry Council Approved Technical Talents Training
Programmes and Collaborative Training Schemes**

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Sub-committee on Trade Testing

Composition

- Chairperson (1)
- Public officer (1)
- People with employers' background (4)
 - People with main contractor background (1)
 - People with building and civil sub-contractor background (2)
 - People with E&M sub-contractor background (1)
- People with workers' background (1)
- Other persons CIC thinks fit (3)

**Sub-committee on Construction Industry Council Approved Technical Talents Training
Programmes and Collaborative Training Schemes**

Terms of Reference

1. To set the objectives and formulate the development strategy of Sub-committee on Construction Industry Council Approved Technical Talents Training Programmes and Collaborative Training Schemes as well as to promote and ensure efficient operation of the programmes and schemes; and
2. To review and examine the strategy, execution and effectiveness of the programmes and the schemes as well as to make recommendations to the Construction Industry Training Board regarding the quality, quantity and publicity, including but not limited to quality management, training structure & arrangement, training quota, various allowances / subsidies of the programmes and schemes.

Membership List

(as of 10 July 2019)

Chairman

Sr Eddie LAM Kin-wing (until 30 June 2021)	CIC Member CITB Member
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Member

Mr. CHOW Luen-kiu	CITB Member
Mr. Edmond W K LAI	Gammon Construction Limited
Mr. Thomas P.S. LAU	AP Rentals Holdings Limited
Mr. LAW Yiu-ho	Oriental Construction Engineering Co.
Mr. Joseph WANG	Ming Tai Construction Engineering Co. Ltd
Mr. WONG Wai-lun (To be confirmed)	Construction Industry Outstanding Young Person Youth workers
Ir YAU Hau-yin	Development Bureau
Ir LEUNG Yiu-hong	Electrical & Mechanical Services Department

(Remark: Term of office of all members will expire on 30 June 2020 unless otherwise specified).

Sub-committee on Trade Testing

Terms of Reference

1. To make recommendations to the Construction Industry Training Board regarding promotion and management for enhancing trade tests and certification tests; and
2. To review and examine the quality and quantity for trade tests and certification tests of different levels and trades offered at the CIC and to make recommendations to the Construction Industry Training Board, including testing arrangement, contents, methods, timing, quantity, costing and subsidy and so on.

Membership List

(as of 10 July 2019)

Chairman

Ir YU Sai-yen
(until 30 June 2021)

CIC Member
CITB Chairperson

Member

Mr. CHAN Lok-chai
Mr. CHAN Pat-kan
Mr. KC CHEUNG
Ms. CHENG Sau-kuen
Ir HO Cheuk-wah
Mr. KWOK Chi-yan
Mr. KK LEE
Prof. Michael C. H. YAM
Ir YAU Hau-yin

Chai Kee Construction (Hong Kong) Limited
CITB Member
Aqualink Material Limited
CITB Member
China State Foundation Engineering Limited
Construction Industry Outstanding Young Person
LeeTech Engineering Limited
Department of Building & Real Estate,
The Hong Kong Polytechnic University
Development Bureau

(Remark: Term of office of all members will expire on 30 June 2020 unless otherwise specified).