

Construction Industry Council
Construction Industry Training Board

Meeting No. 001/19 of the Construction Industry Training Board (CITB) was held on Wednesday, 23 January 2019 at 9:30am at Board Room, 38/F, COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon.

Summary Notes of the CITB Meeting No. 001/19

Agenda Item	Paper	Major Resolutions/Progress Highlights
1.1	CIC/CTB/M/006/18	Confirmation of the Progress Report from the Previous Meeting Members approved the Minutes of the 6th meeting held on 9 November 2018.
1.2	CIC/CTB/M/006/18	Matters Arising from the Previous Meeting Members took note of the progress on the matters arising from the previous meeting.
1.3	CIC/CTB/P/001/19 (for approval)	2019 Construction Industry Training Board Structure and Membership Members approved the proposed organisation structure (Annex) and membership of CITB in 2019. There would be Hong Kong Institute of Construction (HKIC) Management Board, three task forces and 18 course advisory panels (CAP) under CITB. The term of office of the Members of the “Task Force on CIC Manpower Forecasting Model Updating and Enhancement Study” was extended to 30 June 2019. The terms of office for Members of the remaining two task forces would be from 1 January 2019 to 30 June 2020 while CAP members would remain unchanged as 2 years, i.e. from 1 January 2018 to 31 December 2019. Members also approved to dissolve “Working Group on RMAA Manpower Research” and “Working Group on Construction Safety Courses”.

Agenda Item	Paper	Major Resolutions/Progress Highlights
1.4	CIC/CTB/P/002/19 (for approval)	<p>Review on Career Path of Graduates of Construction Diploma Programme of Year 2018 and Suggestions for Year 2019</p> <p>Members took note of the paper CIC/CTB/P/002/19, and a total of 93 graduates of Construction Diploma Programme for 2018, of which 23 participated in the Advanced Construction Manpower Training Scheme – Pilot Scheme, 62 signed an apprenticeship contract, and 8 forwent the apprenticeship contract within the first 2 months. Members approved the following major suggestions made by the HKIC on the career path for the graduates of Construction Diploma Programme of 2019:</p> <ul style="list-style-type: none"> (a) Employers should hire HKIC graduates on apprenticeship contracts with the monthly salary not lower than HK\$14,000 in the first year, and not lower than HK\$18,000 in the second year; (b) If graduates did not wish to pursue further studies, they could choose to participate in the CIC Apprenticeship Scheme; (c) The 10-day site practice would be arranged in March 2019 in advance; (d) To continue follow up training progress of apprentices regularly; and (e) Graduates of year 2019 were expected to increase by 10%, among which 74 (80%) would participate in the apprenticeship scheme. As the HKIC had already included the expenses in the 2019 financial budget, application for additional funding was not required.
1.5	CIC/CTB/P/003/19 (for approval)	<p>Suggestion on the Revision of Apprenticeship Scheme (Civil & Building Work Trades)</p> <p>Members noted that this paper was withdrawn since update on details might be required.</p>
1.6	CIC/CTB/P/004/19 (for information)	<p>Plan on Organising CIC “Hong Kong Construction Skills Competition”</p> <p>Members took note of paper CIC/CTB/P/004/19, the background, purpose, competition timetable & planning, promotion & publicity works and sponsorship invitation to industry stakeholders of organising the “Hong Kong Construction Skills Competition” and had no comment.</p>

Agenda Item	Paper	Major Resolutions/Progress Highlights
1.7	CIC/CTB/P/005/19 (for information)	<p>Training and Planning Strategies for “WorldSkills Kazan 2019” Members took note of the Paper CIC/CTB/P/005/19, and accepted the three main strategies for “WorldSkills Kazan 2019”:</p> <ul style="list-style-type: none"> (a) To choose two candidates being trained at same time, and set up a three-phase pre-competition assessment to enhance competitiveness and candidates’ capabilities and morale; (b) To appoint a training coach and an expert to provide training and on-site assessment to candidates respectively; and (c) To enhance the industry’s involvement and publicity works, so as to upgrade the skill standard of the industry.
1.8	CIC/CTB/P/006/19 (for approval)	<p>Overall Financial Budget of the Skills Competitions Members took note of the Paper CIC/CTB/P/006/19, and approved the total estimated expense of HK\$3,967,500 for WorldSkills Kazan 2019 and HK\$2,380,500 for the CIC Hong Kong Construction Skills Competition.</p>
1.9 to 1.14	CIC/CTB/P/007/19 to CIC/CTB/P/012/19 (for information)	<p>Summary Report of the 6th Meeting of the Hong Kong Institute of Construction Management Board in 2018, Summary Report of the 4th Meeting of the Task Force on Trade Testing in 2018, Table on Estimated Waiting Time for Full-time Short Courses, Table on Waiting Time and Data for Trade Tests, Table on Waiting Time for Plant and Machinery Operation Certification Courses cum Tests, Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme Members took note of the mentioned reports, summary reports and waiting timetables.</p>

Remarks: The mentioned papers discussed at the Construction Industry Training Board can be made available to Council Members from the CIC Secretariat upon request.

Organisation Structure of CITB

