

Construction Industry Council
Committee on Construction Site Safety

Meeting No. 004/10 of Committee on Construction Site Safety (Com-CSS) was held on Wednesday, 10 November 2010 at Room 1201, Murray Building, Garden Road, Central.

The following items have been discussed at the Com-CSS Meeting No. 004/10:

Agenda Item	Paper	Major Resolutions/ Progress Highlights
4.1	CIC/CSS/R/003/10	Confirmation of the Progress Report – Members of the Com-CSS approved the Progress Report CIC/CSS/R/003/10 of the last meeting held on 11 Aug 2010.
4.2	CIC/CSS/R/003/10	Matters Arising from the Previous Meeting – Members noted and agreed that the recommended safety precautionary measures for working with material hoistways in construction sites should be issued by the Com-CSS Chairman to HKCA and relevant trade associations and professional bodies for their reference. Besides, it was suggested that the CIC Secretariat should coordinate with MTRC and DSD for the organization of a workshop on safety management of tunnelling works.
4.3	CIC/CSS/P/027/10	Draft Responses to Letter of the Hong Kong Occupational Safety and Health Association (HKOSHA) – Members noted the suggestions received from HKOSHA for the improvement of construction site safety and agreed that it was necessary to set aside a dedicated session to consider their view. In the mean time, the Secretariat would send them an interim reply. HKOSHA was also invited to present their ideas to the Com-CSS in the next meeting.

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4.4	CIC/CSS/P/028/10	Proposed Revision to the Code of Practice (CoP) for Safe Use of Tower Cranes published by Labour Department (LD) – Members noted the amendments proposed by LD in CoP and the comments received from Members of the Task Force. After thorough deliberation, it was suggested that the technical comments raised by the Task Force, together with the request to amend the title/contents of the CoP to differentiate it with the CIC Guidelines, would be issued to LD for its consideration.
4.5	CIC/CSS/P/029/10	Progress Report of Meeting No. 001/10 of the Task Force on Permanent Safety Features – Members noted that the Task Force had completed its task for improving the safety of working at height at new buildings. The Committee invited the Task Force to also investigate any safety features that would be suitable for old and existing buildings.
4.6	CIC/CSS/P/030/10	Technical Guidelines for the Design, Installation and Maintenance of Cast-in Anchor Devices – Members deliberated on the draft technical guidelines and agreed that the intention of paragraph 15 was to specify the requirements for the AP/RSE to inform the concerned parties including building owners and managers to take necessary steps to ensure the proper use of cast-in anchors for operation/ maintenance purpose. It is NOT the intention of the Task Force to specify any specific responsibility in the Technical Guidelines, such as the responsibility of the appointing RPE for pre-use inspection. This was a matter falling within the responsibility and purview of building owners and property management companies to decide in future. Members also recommended some other amendments to the technical guidelines. The finalised draft after incorporating the suggested revisions would be submitted to the CIC for approval in December 2010 under a separate paper.

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4.7	-	Briefing on the Technical Visit to Taiwan and the 18 th China, Taiwan, Hong Kong and Macau Occupational Safety and Health Symposium – The Com-CSS Chairman briefly reported the experience acquired and shared his insights on site safety issues from the visit. It was noted that HKOSHA would make a more detailed presentation.
4.8	-	Experience Sharing of MTRC Induction Training for New Site Staff – Representative from MTRC introduced their site safety induction training and the “iSafe” campaign which aimed to promote the concept of “safety starts with me”. Members highly appreciated the nine standard questions pre-set by MTRC for workers to consider before commencement of work. Besides, Members also agreed that it would be worthwhile to study the development of safety management system under the supply chain of construction projects. The Secretariat was requested to include the MTRC’s approach in the Com-CSS’s reserve for further consideration.
4.9	CIC/CSS/P/031/10	Experience Sharing of “Near-miss” Case Reporting by MTRC and Housing Authority – Representatives from MTRC and Housing Authority shared the development and implementation details of their respective near-miss case reporting system with Members. After discussion, it was suggested that representatives of HKCA to convene a discussion with representatives of MTRC, Hong Kong General Building Contractors Association (HKGBCA), Hong Kong Construction Sub-contractors Association (HKCSA) and the Hong Kong Federation of E&M Contractors (HKFEMC) in Com-CSS on the feasibility of implementing near-miss reporting system in the private sector.

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4.10	CIC/CSS/P/032/10	Key Performance Indicators (KPIs) for Construction Industry – The CIC Research Team briefed Members on the findings of an international review of KPIs adopted by overseas construction industry. Some KPIs for assessing and benchmarking the performance of Hong Kong construction industry were also proposed for consideration by Members. Members took note of the recommendations and requested the CIC Research Team to provide further analysis and options for review.
4.11	-	Progress of Activities of the Task Force on Working in Hot Weather – The HKU Research Team had commenced pre-study at three construction sites in August and September 2010 as scheduled. To facilitate the administration of the consultancy contract, the Com-CSS agreed to delegate to the Task Force the authority to endorse deliverables under the contract except for critical matters and key issues.
4.12	CIC/CSS/P/033/10	Progress Report of Meeting No. 001/10 of the Task Force on Work Safety of Repair, Maintenance, Alterations and Additions (RMAA) Sites – Members noted that Buildings Department (BD) would follow up with the previous suggestion of the Com-CSS regarding the possible adoption of Pay for Safety Scheme (PFSS) in the Operation Building Bright (OBB) programme with Housing Society and Urban Renewal Authority (URA).
4.13	-	Progress of Activities of the Task Force on Review of Major Construction Method Statements - An informal meeting was held on 1 Nov 2010 to discuss the strategy and approach for the Task Force. LD would provide statistics on site accidents to facilitate the Task Force in determining which areas/ trades in the construction industry should be prioritised for study and review.
4.14	CIC/CSS/P/034/10	Progress of Activities of the Task Force on Site Safety Training – Members noted that the proposed safety training for site supervisory level staff had been finalised. Regarding the

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		training for site managerial staff, details such as exemption criteria and refresher course were under fine-tuning.
4.15	CIC/CSS/P/035/10	Year Plan – Progress Review – Members noted the progress of various prioritized tasks identified under the endorsed Year Plan 2010/11 for the Com-CSS.
4.16	CIC/CSS/P/036/10	Meeting Schedule for 2011 – Members noted the tentative meeting schedule of the Com-CSS in 2011.
4.17.1	AOB	Post Meeting Notes – The Hong Kong Construction Subcontractors Association informed the CIC Secretariat on 5 November 2010 that Mr William SIU was nominated to join the Com-CSS as a Co-opted Member.
4.17.2	AOB	Post Meeting Notes – The Hong Kong Construction Industry Employees General Union informed the CIC Secretariat on 6 December 2010 that Mr CHOW Ping-wai would replace Mr LAI Chi-hung to join the Com-CSS as a Co-opted Member.