

Construction Industry Council

Construction Industry Training Board

Meeting No. 002/11 of the Construction Industry Training Board was held on 26 May 2011 (Thursday) at 9:30 am at Conference Room, CIC HQ, 15/F Allied Kajima Building, 138 Gloucester Road, Wanchai, Hong Kong.

Summary notes of the Construction Industry Training Board Meeting No. 002/11:

Agenda Item	Paper	Major Resolutions/ Progress Highlights
2.1	CIC/CTB/R/001/11	<u>Confirmation of Progress Report of the Last Meeting</u> – Members approved the Progress Report of the 1 st meeting held on 2 March 2011 after incorporating two minor amendments proposed by a Member prior to the meeting.
2.2	CIC/CTB/R/001/11	<u>Matters Arising from the Previous Meeting</u> – (i) Invitation to join sub-committee and board of studies under the CITB - Members noted the membership of the Sub-committee on Employers Subsidy Scheme and the Board of Studies on Construction Safety Courses. (ii) Publicity of Enhanced Construction Supervisor Training Scheme – It was suggested to send the software of the banner promoting the Build Up Training Programme to interested Contractors for putting up in their sites. (iii) Supervision of Tree Works Course – The revised content of the Course was accepted after opinions and support of a conservation group had been sought.

2.3	CIC/CTB/P/019/11	<p><u>Training Targets for Basic Craft Courses and Supervisor/Technician Programme in 2011/2012 Training Year –</u></p> <p>Members approved the respective training targets of 574 and 276 places for the Basic Craft Courses and the Construction Supervisor/Technician Programme in 2011/2012 training year while the trainee allowances of the two said Courses would be increased as proposed below:</p> <table border="1" data-bbox="763 635 2004 927"><thead><tr><th rowspan="2"></th><th colspan="2">Basic Craft Courses</th><th colspan="2">Construction Supervisor/ Technician Programme</th></tr><tr><th>Monthly allowance \$</th><th>Daily allowance for site practice \$</th><th>Monthly allowance \$</th><th>Daily allowance for site practice \$</th></tr></thead><tbody><tr><td>Year 1</td><td>1,800</td><td>100</td><td>2,600</td><td>100</td></tr><tr><td>Year 2</td><td>2,200</td><td>100</td><td>2,600</td><td>100</td></tr></tbody></table> <p>(Post-meeting note: the above increased allowances will take effect from September 2011 onwards and extra expenditure of \$3.68M will be incurred. The original estimate for 2011 will be sufficient to cover this expenditure for the last 4 months of 2011 whereas the increased expenditure in respect of trainee allowances for 2012 will be reflected in the estimates for 2012 to be prepared later this year.)</p>		Basic Craft Courses		Construction Supervisor/ Technician Programme		Monthly allowance \$	Daily allowance for site practice \$	Monthly allowance \$	Daily allowance for site practice \$	Year 1	1,800	100	2,600	100	Year 2	2,200	100	2,600	100
	Basic Craft Courses			Construction Supervisor/ Technician Programme																	
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Year 1	1,800	100	2,600	100																	
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2.4	CIC/CTB/P/020/11	<p><u>Training Targets for Full-time Adult Short Courses and Trainee Allowance in 2011/2012 Training Year -</u></p> <p>Members approved the 1,339 training places in total for the Full-time Adult Short</p>																			

		<p>Courses in 2011/2012 training year and agreed to slightly adjust upwards the daily trainee allowance to \$105. As regards the proposal of not offering three courses which were not conducted in 2010/2011 due to insufficient intake, Members opined that there was a need to study the manpower needs of these trades. If there were genuine training needs, these courses should be put under the “Investing in Construction Manpower (or 5-10-15) Projects” to make them more attractive to applicants.</p>
2.5	CIC/CTB/P/021/11	<p><u>Training Targets and Course Schedule of Part-time courses for the 2011/2012 Training Year –</u></p> <p>Members accepted the proposed training targets of about 62,900 places for the 2011/2012 training year. It was advised that the targets should be a ceiling figure in that when there was demand in the industry, the target numbers could be flexibly adjusted. As regards the 2 main constraints limiting the expansion of training places i.e. venues and instructing staff, Members advised that venues outside of training centres could be used and former instructors retired recently could be re-employed to conduct the courses in need. Besides, outsource of the courses to Trade Unions to run week-end or evening classes would be possible options.</p>

2.6	CIC/CTB/P/022/11	<p><u>The Progress Report of the “Investing in Construction Manpower” Project –</u> Members noted the progress of the implementation of the various measures under the project. Members advised if necessary, the class size of the Bar-bending course under the Enhanced Construction Manpower Training Scheme could be increased to 20.</p>
2.7	CIC/CTB/P/023/11	<p><u>To offer a new course “Certificate in Civil Engineering Supervision” under the Enhanced Construction Supervisor Training Scheme –</u> Members proposed to re-consider the mode of training for the above new course. An alternative is to adopt the Contractors Collaborative Scheme so that trainees would be first employed by contractors. Trainees would initially attend full-time training in CICTA and then receive practical training at the contractors’ site(s).</p>
2.8	CIC/CTB/P/024/11	<p><u>Revised proposal on the offer of an Appreciation Course on Conservation of Build Heritage (Carpentry and Joinery) and an Appreciation Course on Conservation of Build Heritage (Painting) -</u> Members endorsed the revised course content of the above 2 courses. The course duration of the 2 courses would be 15 and 12 hours respectively. The course fee after reducing the administration cost would be \$320 and \$280 respectively per trainee. The class size would be 15 and all trainees must possess the Trade Test Certificate. The course will be conducted in the evening on part-time basis.</p>
2.9	CIC/CTB/P/025/11	<p><u>LegCo Paper – Review of the System for Recognition and Monitoring of Mandatory Safety Training Courses and the Proposed Improvement Measures –</u> Members noted the content of the above Legislative Council document and that a</p>

		<p>working group was formed by the Labour Department to collect views on how to take forward the improvement measures. Members requested the CICTA to propose responses from the angle of a course provider and relevant members to propose ideas, if any, to the CICTA management.</p>
2.10	CIC/CTB/P/026/11	<p><u>Report on drop-out rates of adult short courses from 2007 to 2010 –</u> Members noted the average drop-out rates of short courses over the past three training years as well as the drop-out rate of individual centres. Members also requested the CICTA management to review and analyze the reasons of the drop-out and propose effective measures to reduce the rate.</p>
2.11	CIC/CTB/P/027/11	<p><u>Proposal to implement “5-day week” training for the full-time Adult Short Courses and the relevant revision of the syllabuses and the trainee allowances –</u> In view of the “6-day week” operation practiced in the construction industry, it was considered not appropriate to change the current “5½ day week” training mode of the short courses to “5-day week” so as to fit the “5-day week” proposed for instructing staff.</p>

2.12	CIC/CTB/P/028/11	<p><u>Proposal on a new TCP 1 Course (Minor Works) to complement the Minor Works Control System -</u></p> <p>Members suggested to keep the existing course for TCP1 and to negotiate with the Buildings Department the possibility of dividing the existing course into modules so that the relevant construction personnel could take the modules as required.</p>
2.13	CIC/CTB/P/029/11	<p><u>Application from a contractor to join the Contractors Collaborative Scheme to train tunnel locomotives operators –</u></p> <p>Members decided to defer the consideration of this application because the contractor concerned had yet to provide further information on the entry visa of the workers recruited from overseas.</p>
2.14	CIC/CTB/ESS/R/001/11	<p><u>Report of the Sub-Committee on Employers Subsidy Scheme –</u></p> <p>Members noted the report of the first meeting of the above Sub-committee held on 21 April 2011, and that the Sub-committee would review the effectiveness of the Apprentice Subsidy Scheme on trial and its future development later this year. The Sub-committee’s suggestion to defer the month of graduation of the full-time courses in the year was also noted.</p>
2.15	CIC/CTB/P/030/11	<p><u>The Setting Up of Test Testing Workshops in the Hei Ling Chau and Pak Sha Wan Correctional Institutes –</u></p> <p>Members endorsed the proposal to allow the Correctional Services Department to set up workshops to conduct Intermediate-level Trade Tests in Carpentry and Joinery in order to facilitate the inmates there to undergo trade tests and to better utilize the resources of the</p>

		Department.
2.16	CIC/CTB/P/031/11	<p><u>Proposal on Phase 2 Subdivision of Trade Tests for Marble Workers (Polishing), Carpenters (Formwork Stripping), Plasterers (Floors) and Joiners (Fitters), and Progress of the Subdivision of Trade Tests of Formwork (Civil Works) and Formwork (Building Works) –</u></p> <p>In view of the controversy over the further subdivision of trade tests amongst stakeholders of the construction industry, including the Union representing by a CITB Member, and also the fact that the Construction Workers Registration Ordinance being under review, Members decided to defer discussion of this topic until there was a final decision if there was no urgent need.</p>
2.17	CIC/CTB/P/032/11	<p><u>Proposal to amend the Practical Test content of the Intermediate Trade Test in Bar-bending and Fixing –</u></p> <p>Members accepted the proposed changes made to the above intermediate trade test so as to keep the test content in line with the industry’s requirement of semi-skilled bar-benders to master the skills of using electric bending machines at work.</p>
2.18	CIC/CTB/P/033/11	<p><u>Progress of the Relocation of Existing CIC’s Training Grounds in Shatin and Kowloon to the Training Ground to be Established in Tai Po –</u></p> <p>Members noted the progress. It was understood that Sheung Yuet Road Training Ground would be vacated in time for the construction of the CIC Zero-carbon building. As regards the 2 owners of Potential Hazardous Installations in the vicinity of the Tai Po site, one of the owners was unwilling to provide the confidential information. The CICTA would consider to hire the said owner (consultant directly appointed) to conduct</p>

		quantitative risks assessments. The result would be submitted to the “Co-ordinating Committee on Land-use of Planning and Control of Potential Hazardous Installations” for approval. The CICTA has been actively seeking the support of the Tai Po District Council recently and the TPDC Members were already invited to visit the training facilities of CICTA in early June 2011.
2.20	CIC/CTB/P/035/11	<u>Report of Recent Publicity, Trainees Recruitment and Placement Activities –</u> Members noted the work carried out by the CICTA in respect of promotion of courses, trainees recruitment and placement in the period from November 2010 to May 2011.
2.22	CIC/CTB/P/037/11	<u>Report on the Progress of the Collaborative Training Scheme –</u> Members noted the progress made so far of the “Civil Works Collaborative Training Scheme” as well as the “Work Trades Contractor Cooperative Training Scheme” details of which are being drafted.