

**Construction Industry Council**

**Construction Industry Training Board**

Meeting No. 004/16 of the Construction Industry Training Board was held on 8 August 2016 (Monday) at 2:30pm at Conference Room No.1, CIC Headquarters, 15/F Allied Kajima Building, 138 Gloucester Road, Wan Chai, Hong Kong.

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Summary Notes of the CITB Meeting No. 004/16:

| <b>Agenda Item</b> | <b>Paper</b>                         | <b>Major Resolutions/ Progress Highlights</b>  |
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| 4.1                | CIC/CTB/R/003/16                     | <b>Confirmation of the Progress Report of the Previous Meeting</b><br>Members confirmed the progress report of 3 <sup>rd</sup> CITB Meeting held on 10 June 2016.  |
| 4.2                | CIC/CTB/R/003/16                     | <b>Matters arising from the last meeting</b><br>Item 3.4.2 – The briefing for the proposed work plan and budget for CITB was held on 11 July 2016 and the management had revised the budget according to the views given by Members. Required additional information and explanations were provided. As the recent CITB meeting was postponed due to the typhoon, the revised work plan and budget was then circulated on 2 August 2016 to Members and was accepted. The endorsed proposal was submitted to the Committee on Administration and Finance on 5 August 2016 for approval. Further amendments were made to the budget which would be submitted for the information of Members at a later stage.  |
| 4.3                | CIC/CTB/P/043/16<br>(for discussion) | <b>2014-2015 Employers and Graduates Satisfaction Rate Report</b><br>Surveys on the employers' satisfaction towards the working performance of CIC graduates and the graduates' satisfaction towards CIC courses were conducted covering the period from September 2014 to June 2015. CIC courses included the full-time training courses (Basic Craft Courses were not included in this survey) and Collaborative Training Schemes. Employers' feedback on the performance of graduates of full-time training courses and collaborative training schemes were positive and the respective overall score of satisfactory/very satisfactory were over 85% and 93%, which met the target of 80% set by CITB last year. The overall employers' satisfaction rate this year was about 11% higher than that in 2013/14. The |

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|             |                                      | graduates were generally satisfied with the courses provided by CIC. The overall course satisfactory rate towards the full-time training courses and collaborative training schemes were about 93% and 82% respectively, similar to last year's results. Improvement measures would be introduced according to the findings of the surveys to further enhance the satisfaction rates of employers and graduates.  |
| 4.4         | CIC/CTB/P/044/16<br>(for discussion) | <p><b>On the Job Training Scheme (OJTS) Mid-Year Evaluation Report 2016 and Proposal</b></p> <p>It was noted that the effectiveness of the OJTS introduced in the third quarter of 2013 was low and the drop-out rate was high. In addition, with the launch of the Advanced Construction Manpower Training Scheme (ACMTS) last year, the number of employers withdrew from the Scheme to join the ACMTS was on the increase. Members would review the situation by the end of 2016. If the number of new applications was still low, the Scheme would cease operation in 2017.</p>   |
| 4.5         | CIC/CTB/P/045/16<br>(for discussion) | <p><b>Introduction of Three New Skills Enhancement Courses under “Advanced Construction Manpower Training Scheme– Pilot Scheme”</b></p> <p>Members agreed to introduce three new in-house skills enhancement courses which included the Welding Craftsman Course, Construction Plant Mechanic Craftsman Course and Joinery Craftsman Course. The first class would be offered in September 2016 and the total training capacity would be provisionally set at a maximum of 100 places. The total expenditure was around \$1.17M, which would be covered by the Pilot Scheme and no additional funding application would be made.</p>  |
| 4.6         | CIC/CTB/P/046/16<br>(for discussion) | <p><b>Amendments to Training Quota of Work Trade of “Advanced Construction Manpower Training Scheme-Pilot Scheme (Structured On-the-job) (SOJ)”</b></p> <p>As the number of applications for a few work trades under the above SOJ of the Pilot Scheme had exceeded the upper limit of 100 training places per trade set in the previous meeting, Members agreed to adjust upwards the quota of five work trades, namely Bar Bender and Fixer, Carpenter (Formwork-Building Construction), Carpenter (Formwork-Civil Engineering), Concretor, Electrical Wireman, and Leveller, to 200 places each after considering the number of persons who got a pass in the Intermediate Trade Tests over the past two years and the survey conducted by HKCA on the work trades mostly in short supply of manpower. In this way, more contractors/sub-contractors who were really</p> |

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|                    |                                      | interested in joining the SOJ could then put in their applications.  |
| 4.7                | CIC/CTB/P/047/16<br>(for discussion) | <p><b>Mandatory Basic Safety Training Course (Construction Work) (Revised Version) (Green Card Training Course)</b></p> <p>Members agreed to introduce the above revised green card training course and the training duration would be increased by 0.5 hours to 7.5 hours. There would be an extra expenditure of about \$80,000 as remuneration for part-time lecturers for conducting 500 classes per year and a total of \$100,000 to purchase training equipment. However, no additional funding application would be made as the extra costs would be absorbed by the CIC Management and Safety Training Centre. Since the Occupational Safety and Health Council, one of the two organizations approved by Labour Department to conduct the revised green card training course on a pilot basis, had brought forward the launching time of the said course to September 2016, CIC would make an effort to try to introduce the revised course at the same time.</p> |
| 4.8                | CIC/CTB/P/048/16<br>(for discussion) | <p><b>Introduction of Enhancement Course for Safety Supervisors (Construction)</b></p> <p>It was approved to introduce the day-time and evening Enhancement Course for Safety Supervisors (Construction) in the 4<sup>th</sup> quarter of 2016. The training duration would be 12 hours and the course fee per trainee would be \$500. The class size would be 30 persons with one class per month. However, the number of classes would be adjusted according to the actual intakes. The Enhancement Course would enable resident site staff of supervisory level of construction consultancy firms and related staff of government departments to meet the requirement as stipulated in the amendments issued by the Development Bureau in July 2016 to the Technical Circular for Public Works, which allowed these staff to take the Enhancement Course instead of retaking the Construction Safety Supervisor Course every 5 years.</p>                               |
| 4.9                | CIC/CTB/P/049/16<br>(for discussion) | <p><b>Proposed Tender Document for Purchasing One Brand New 30-Ton Hydraulic Truck Crane</b></p> <p>The tender document to procure one brand new 30-ton Hydraulic Truck Crane was accepted by Members to replace the one purchased in 1999. The tender terms and conditions would follow the procurement guideline of CIC and a two-envelope approach of technical assessment and fee assessment would be adopted with respective weightings being fixed at 30% to 70%. Tenderers apart from providing the specified information also had to meet the requirements of a number of items listed in the Technical</p>  |

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|                    |   | Specification.  |
| 4.10               | CIC/CTB/P/050/16<br>(for discussion)                            | <b>Request to Increase Budget for Purchasing a Compactor</b><br>Members agreed to purchase a 10-ton compactor commonly used in the market to replace the existing 3.5-ton compactor which had been used for 17 years. CIC would then use the compactor to be procured and the 10-ton compactor currently in use interchangeably for training and trade testing. Members also agreed to adjust upwards the original budget in 2016 set aside for the said procurement. |
| 4.11<br>to<br>4.13 | CIC/CTB/P/051/16<br>to<br>CIC/CTB/P/053/16<br>(for information) | <b>Summary Reports of Task Forces/Steering Group</b><br>Members noted the summary reports of the 2nd meetings of Task Force on Training and the Task Force on Trade Testing, and of the 1st meeting of Task Group on Machinery and Crane Operation in 2016.   |
| 4.14<br>to<br>4.17 | CIC/CTB/P/054/16<br>to<br>CIC/CTB/P/057/16<br>(for information) | <b>Waiting Time and Data for Training Courses/Schemes</b><br>Members noted the tables on waiting time for Full-time Adult Short Courses, Trade Tests and Certification Training Courses cum Tests of Construction Machinery/Cranes, the charts on Eligible Workers for Trade Registration through Senior Workers Registration Arrangement and Trade Tests, and the statistical figures of the Advanced Construction Manpower Training Scheme-Pilot Scheme.            |
| 4.18               | Any Other Business  | <b>Mechanism of the 6-year rule of task forces and task groups</b><br>Since the 6-year rule requirement was not applicable to task forces and tasks groups before 2016, a number of members had served in these task forces/groups for more than six years. CITB Members agreed to let these members of task forces/groups continue to stay in the posts up to the end of 2016 and would then appoint new members to replace them.                                    |

**Remarks:** *The mentioned papers discussed at the Construction Industry Training Board can be made available to Council Members from the CIC Secretariat upon request.*