

Construction Industry Council
Construction Industry Training Board

Meeting No. 001/24 of the Construction Industry Training Board (CITB) was held on 10 January 2024 (Wednesday) at 9:30 am at the Star Chamber, 4/F, Kowloon Bay Campus, Hong Kong Institute of Construction, 44 Tai Yip Street, Kowloon Bay, Hong Kong.

Summary Notes of the CITB Meeting No. 001/24:

Agenda Item	Paper	Major Resolutions / Progress Highlights
1.1	CIC/CTB/M/006/23	Confirmation of the Minutes of the Previous Meeting Members confirmed the minutes of the meeting No. 006/23 held on 8 November 2023.
1.2	CIC/CTB/M/006/23	Matters Arising from the Previous Meeting Members took note of the progress of the matters arising from the previous meeting.
1.3	CIC/CTB/P/001/24 (for information)	Recommendation on Promotion of Construction Safety Culture Members took note of Paper CIC/CTB/P/001/24 and noted CIC placed great emphasis on safety and set 2024 as the Year of Safety, with an aim of further enhancing construction safety culture awareness among the industry. Members also noted the major contents and observations made during the CIC safety culture study tour in Japan in mid-October 2023, including culture, site condition and influence from the society. With reference to the experience gained from the study tour, Hong Kong Institute of Construction (HKIC) had added elements for the morning assembly such as safety harness training and dynamic risk assessment, and would continue to hold the silent

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		tribute to promote the culture of construction safety morning assembly.
1.4	CIC/CTB/P/002/24 (for approval)	Proposed Arrangement for Intermediate Tradesman Collaborative Training Scheme (Skills Enhancement Courses) to Offer Special Class for Promoting Multi-skills Members took note of Paper CIC/CTB/P/002/24 and approved the proposed arrangement for Intermediate Tradesman Collaborative Training Scheme (Skills Enhancement Courses) to offer special class for promoting multi-skills. The trial run would be carried out in Q1 2024 in the Electrical & Mechanical work trades, offering 150 places in the form of pilot scheme. The second phase would be launch in Q2 or Q3 2024, with a total of 250 places offered for other work trades. A total of 400 places would be provided in the two phases. As the related expenses had been included in the budget for the 2024 Collaborative Training Scheme, application for additional budget was not required.
1.5	CIC/CTB/P/003/24 (for information)	Work Plan to Promote Ethnic Minorities to Join the Construction Industry Members took note of Paper CIC/CTB/P/003/24 and noted HKIC and Hong Kong Construction Industry Trade Testing Centre (HKCITTC) would continue to encourage Ethnic Minorities (EM) to join the construction industry, and enhance the training and trade testing for EM through multi-pronged approach.
1.6	CIC/CTB/P/004/24 (for information)	Work Report of Hong Kong Institute of Construction Management Board for Academic Year 2022/23 Members took note of Paper CIC/CTB/P/004/24 and the accomplishments listed in the work report of the Hong Kong Institute of Construction Management Board for academic year 2022/23.

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1.7	CIC/CTB/P/005/24 (for information)	<p>Report on Efficiency Benchmarking of Full-time Courses for Academic Year 2021/22 and 2022/23: Employment Rate One Month After Graduation and Retention Rate and Related Follow-Up Work</p> <p>Members took note of Paper CIC/CTB/P/005/24 and noted the employment rate one month after graduation and retention rate of full-time courses for academic year 2021/22 and 2022/23, and related follow-up work.</p>
1.8	CIC/CTB/P/006/24 (for information)	<p>Review on Initial Dropout Rates of Full-time (1-Year and 2-Year) Courses for Academic Year 2023/24, and Dropout Rates of Full-time Short Courses for Academic Year 2022/23</p> <p>Members took note of Paper CIC/CTB/P/006/24 and noted there were improvements for both the initial dropout rates of full-time (1-year and 2-year) courses for academic year 2023/24 and dropout rates of full-time short courses for academic year 2022/23 for HKIC.</p>
1.9 to 1.15	CIC/CTB/P/007/24 to CIC/CTB/P/013/24 (for information)	<p>Summary Report of the 5th Meeting of Hong Kong Institute of Construction Management Board for 2023, Summary Report of the 5th Meeting of Sub-committee on Trade Testing for 2023, Summary Report of the 5th Meeting of Sub-committee on Construction Industry Council Approved Technical Talents Training Programmes and Collaborative Training Schemes for 2023, Training Figures of Hong Kong Institute of Construction, Table on Estimated Waiting Time for Full-time Short Courses with Proposed Actions for Enhancement, Statistical Data of Construction Industry Council Approved Technical Talents Training Programmes, and Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme</p> <p>Members took note of the above summary reports, statistical data and actions for enhancements.</p>

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1.16	Any Other Business	<p>Progress Report on Key Performance Indicators (KPI)</p> <p>Members took note of the KPI progress of HKIC and Trade Testing.</p> <p>Hong Kong Construction Industry Trade Testing Centre Management Report (1 January to 31 December 2023)</p> <p>Members took note of the HKCITTC Management Report (1 January to 31 December 2023), including data for various tests and industry views towards HKCITTC.</p>

Remarks: The above papers discussed by the Construction Industry Training Board can be made available to CIC Members from the CIC Secretariat upon request.