

**Construction Industry Council**  
**2<sup>nd</sup> Progress Report of the**  
**Construction Industry Training Board**

**Purpose**

This paper sets out the main points discussed at the 2<sup>nd</sup> Meeting of the Construction Industry Training Board held on 28 March 2008. The record of attendance is given at Annex A.

**Issues Discussed**

2. Members discussed the following items –

**Estimates of income and expenditure of CITB for the financial year 2008**

3. The Board noted the estimates of income and expenditure of CIC for the financial year 2008, including the budget for CITB, which had been endorsed by CIC.

**Membership of 4 Sub-committees under CITB**

4. The Board noted the preliminary lists of members of the four sub-committees and requested the Executive Director to propose a more balance numbers of the membership of these sub-committees and discuss with Members as appropriate. It was also agreed that the appointment of co-opted members would be decided by the sub-committees.

**CICTA 4-Year Plan to re-structure the Full-time Courses in response to 3+3+4 new senior secondary and tertiary academic structure**

5. On the 4-year Plan presented, Members made the following comments:
  - i) to review the age and academic qualifications required of the target trainees of the Basic Craft Courses to ensure that both the mentality and physique of the trainees could meet the requirements of the site environment;

- ii) to compare the cost-effectiveness of training up young school-leavers and adults having entered the job market for a certain period of time; and to consider lengthening the training period of full-time courses for adults and offering more attractive allowance as necessary;
- iii) to add the path to become master craftsmen to the road map for trainees of basic craft courses;
- iv) whilst focusing on boosting the intakes, should propose measures in enhancing the quality of training, such should include the means to upgrade the standards of CICTA instructors and trainees so as to meet the demand of the industry for quality tradesmen;
- v) to provide multi-skills training to enable workers to take up jobs of various trades to meet the demand of minor repair and renovation works;
- vi) regarding the training up of supervisors, should provide the training path to become “trade foremen” apart from the path to become “general foremen”; and
- vii) to consider pegging the qualifications of CICTA courses with T1 and T2 grades of Technically Competent Persons for Site Supervision as required by the Buildings Department.

6. The management of the CICTA was requested to revise the 4-year plan for full-time courses in accordance with the views given above.

**Provision of Development Courses for CWRA for persons applying for renewal of registration**

*[Declaration of interest: Mr. Jimmy Tse declared that he was a member of CWRA and would not vote on the matter.]*

7. The Board accepted the proposal to offer development courses requested by the Construction Workers Registration Authority (CWRA) for workers of five trades in electrical installation applying for the first renewal of their registration, and to waive the development cost of about \$4,000 of the courses. However, apart from the initial cost of about \$4,000, the associated administrative costs, material costs and other costs of these development courses would be borne by CWRA.

### **Functions and Composition of Course Advisory Panels**

8. The Board opined that the composition of the Course Advisory Panels should vary with the actual needs or circumstances of individual sectors/trades. The Board also proposed to increase the number of representatives of direct employers and expressed reservations on the proposal of inviting representatives from public institutes. There was a view that the course advisory panels should be put under the Sub-committee on Training which had to be consulted on the chairmanship of these panels. The Board decided that the Sub-committee on Training should consider this view.

### **Purchase of a brand new hydraulic rough terrain crane for training and trade testing**

9. On the purchase of a brand new hydraulic rough terrain crane, the Board advised to invite quotations again and offered the following comments:

- i) the machinery to be used for training should be of the type most commonly used in the industry so as to enable the graduates to adapt swiftly to the job upon joining the industry;
- ii) the tenderers had to quote the buy-back value of the crane as there might be a need to replace the crane after a certain period of time so as to keep abreast with the popular models being used by the industry; and
- iii) price should not be the sole consideration.

## **2008 Hong Kong Youth Skills Competition (Construction) cum Construction Industry Careers Expo**

10. The Board accepted the proposal of holding the 2008 Hong Kong Youth Skills Competition (Construction) cum Construction Industry Careers Expo. However, the venue would be changed to Tin Shui Wai as there might be more target trainees and the function could complement the policy of the government to show concern for this community. The Board also advised that the amount of \$100,000 budgeted for employing a PR firm for coordinating the project should be well spent.

### **Any Other Business**

#### **Manpower Survey for Construction Industry of Hong Kong**

11. The Board noted the CICTA had invited tenders in February 2008 for providing Consultancy Service for the Manpower Research for the Construction Industry of Hong Kong and the tender closing date fell on the same day of the meeting. However, only one tender was received. The management would analyze the tender and make recommendation.

### **Further actions**

12. The following further actions were agreed –
- (a) the number of members of the sub-committees was to be balanced; and members of these sub-committees had to elect chairmen among themselves and decided on the appointment of co-opted members;
  - (b) the 4-year plan for full-time courses was to be revised in accordance with the views given by the Board;
  - (c) development courses would be offered to workers in electrical installation who apply for renewal of registration, and administrative cost would be waived;

- (d) course advisory panels should be put under the Sub-committee on Training which would then decide on the chairmanship of these panels;
- (e) quotations would be invited again for a brand new hydraulic rough terrain crane according to comments made by the Board;
- (f) the proposal of holding the 2008 Hong Kong Youth Skills Competition (Construction) cum Construction Industry Careers Expo was accepted and the venue would be changed to Tin Shui Wai.

**CITB Secretariat**  
**April 2008**

**Construction Industry Training Board**  
**2<sup>nd</sup> Meeting held on 28 March 2008 at 2:00 p.m.**  
**in Conference Room, 7/F, Management Training & Trade Testing Centre**

**Record of attendance**

**Present**

Mr. Billy Wong                      Chairman  
Dr. Lawrence Chan  
Mr. Cheung Tak-hing  
Mr. Donald Choi  
Mr. Chow Luen-kiu  
Mr. Thomas Ho  
Ir Helen Kwan  
Mr. Jimmy Tse  
Ir Yu Sai-yen  
Mr. Tong Sek-por, David  
Mr. Tso Sing-hin

**Absent with apologies**

Mr. Paul Chong  
Mr. Wan Koon-sun

## **In Attendance**

Mr. Charles Wong	Executive Director (Acting) Construction Industry Council
Mr. Wong Chi-lap	Senior Manager (ST & TT) Construction Industry Council Training Academy
Mr. Chu Yin-lin	Senior Manager (CT) Construction Industry Council Training Academy
Mr. Sam Cheng	Consultant Construction Industry Council Training Academy
Mrs. Sophie Leung	Secretary Construction Industry Training Board
Mrs. Shirley Lam	Assistant Secretary Construction Industry Training Board