

Construction Industry Council

Construction Industry Training Board

Meeting No. 004/25 of Construction Industry Training Board (CITB) was held on 9 July 2025 (Wednesday) at 9:30 am at the Star Chamber, 4/F, Kowloon Bay Campus, Hong Kong Institute of Construction, 44 Tai Yip Street, Kowloon Bay, Hong Kong.

Present:	Simon LIU	(SiL)	Chairperson
	CHAN Lok-chai	(CLCn)	
	Albert CHAN	(AtC)	
	Franki CHAN	(FiC)	
	CHOW Luen-kiu*	(LKC)	
	HUANG Yongquan	(YQH)	
	Benny LEE	(BLCM)	
	William LUK	(WmL)	
	Daniel YAN*	(DY)	
	Susanne WONG*	(PASl)	
	NG Ho-wang	(VNg)	
In Attendance:	Alfred CHAN	(AdCn)	Development Bureau
	Winnie HO	(WHWY)	Development Bureau
	Ringo SHEA	(RSh)	Hong Kong Federation of Electrical and Mechanical Contractors Limited
	Albert CHENG	(CTN)	Executive Director
	Morgan YANG	(MYWW)	Director – Hong Kong Institute of Construction
	Stewart WAN	(StW)	Assistant Director – Training
	Rebecca CHOI	(RaC)	Assistant Director – Qualification & Quality Control
	Isaac LEE	(ILPS)	Assistant Director – Technology Application
	Ivan KO	(IK)	Senior Manager – Trade Testing
	Roy WONG	(RyW)	Senior Manager – Student Affairs
	Frances YIP	(FYYW)	Senior Manager – Curriculum Development & Quality Assurance
	Andrew LO	(ALo)	Principal – Sheung Shui Campus
	George AU	(GAWY)	Principal – Kwai Chung Campus
	Ron NG*	(RNCw)	Principal – School of Professional Development in Construction (Acting)
	Gordon WONG	(GWKY)	Principal – Kowloon Bay Campus (Acting)
	KWAN Wing-yin	(WYK)	Manager – Collaboration Scheme

	Leo HUI	(HLH)	Manager – Management Support
	Carmen LIU	(KML)	Manager – Management Support
	May LEUNG	(MyL)	Manager – Board Services & Administration Support
	Emmas YEUNG*	(EsY)	Manager – Student Recruitment
	Karol CHEUNG*	(KlC)	Assistant Manager – Management Support
	CHAN Kwok-kin*	(CKKn)	Assistant Manager – General Office
	Formula CHEN	(FMC)	Assistant Manager – Board Services & Administration Support
	Virginia HUANG*	(VHY)	Graduate Trainee
Apologies:	TSE Wang-yu	(TWY)	
	Staw WONG	(SwW)	
	Rex WONG	(RWg)	

* Attended the meeting via video conference.

Minutes

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4.1 Confirmation of the Minutes of the Previous Meeting

GAWY briefed Members on the Safety Moment session. He also introduced the new Certificate of Safe Operation of Mobile Elevating Work Platform Course offered by the Hong Kong Institute of Construction (HKIC), and outlined first intelligent scaffolding monitoring system in Hong Kong.

Members took note of Paper CIC/CTB/M/003/25, and confirmed the minutes of the meeting No. 003/25 held on 14 May 2025.

4.2 Matters Arising from the Previous Meeting

Item 3.2 (Item 2.2) – Summary Report of the 2nd Meeting of Subcommittee on Trade Testing for 2024

Regarding the administration fee arrangement, since applications for the Express Test involved manpower resources and aimed to ensure that applicants had carefully considered their readiness for the test before application, the administration fees for the Express Intermediate Trade Test for Semi-Skilled Workers and the Express Trade Test for Skilled Workers would remain at HK\$1,000 and HK\$3,000 respectively. Applicants who pass the test would be reimbursed the above-mentioned administration fee.

Item 3.2 (Item 2.10) – Training Strategy and Direction of Vocational and Professional Education and Training (VPET) for the Construction Industry

MYWW presented the Construction Workers Situation Monthly Update as of April 2025, including data on the Daily Attendance Record for general workers. The Chairperson pointed out that the Workers Registration Department had also collected data on work trades and daily attendance records of registered workers through a telephone survey. If necessary, data on the work trades performed by Repair, Maintenance, Alteration and Addition (RMAA) workers could be obtained from the Worker Registration Department, which was also valuable for reference. In addition, the Secretariat noted that the RMAA Consultancy Study Report was still under revision.

4.3 Suggestions on Extension of Safety Training in Public Works to Non-Public Works (For Approval)

Members took note of Paper CIC/CTB/P/026/25 and the Proposed Extension of Safety Training in Public Works to Non-Public Works.

StW pointed out that “The current proposed training places for the Safety Training Course for Construction Workers of Specified Trade (Silver Card)” in Paragraph 4.1 of Paper CIC/CTB/P/026/25 should be revised to “24,280”.

The representative of Development Bureau (DEVB) enquired whether, in the event of an enthusiastic response to the programme, the training places for the following academic year could be brought forward to meet the demand, and whether any changes in the number of places would require CITB approval. StW responded that increase in training places would mainly involve three key factors, namely academic staff, training facilities, and venues. HKIC would review the programme every 6 months and make adjustments based on market response.

A Member enquired whether the scope of the review would be submitted to CITB for approval and adjustments would be made in due course. StW responded that the review would mainly cover the number of applicants and financial expenses. Details of review would be confirmed later. Subject to the scope of adjustments, the review would be submitted to the relevant committee for approval.

A Member pointed out that the programme might not attract sufficient practitioners, as it targeted qualified construction practitioners engaged in non-public works projects, against the backdrop of a projected decline in volume of private construction projects. Although public works contracts stipulated that certain operations must be performed by “Silver Card” holders, some general workers had yet to obtain the relevant qualifications. The Member enquired whether the programme would be extended to general workers engaged in public works projects who did not possess the relevant qualifications. The Chairman stated that the relevant requirements were clearly stipulated in the public works contract, and the contractor had already factored into the costs when submitting the tender. The programme would not be extended to public works to avoid double-benefits. The

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Chairperson continued that MTR Corporation Limited would be launching various projects, and practitioners involved in those projects would also be qualified to participate in the programme. Therefore, the annual provision of approximately 4,000 places was not considered excessive.

The Chairperson enquired about the time required from application to completion of the relevant safety training course. StW responded that it would take approximately three months at most. The Chairperson expressed concern that the waiting time from application to course completion could take up to three months, which refraining applicants from engaging in public works projects during the period was quite stringent. A Member pointed out that some workers frequently switch between sites due to the nature of certain work trades, the declaration requirement should be handled flexibly. DEVB representative stated that the programme aimed to encourage workers to participate in safety training to enhance site safety, and that any requirements should be feasible. It was sufficient for applicants to declare when they enrolled in the programme that they had not engaged in any public works projects as of the application date and in the past three months. Both the Chairperson and the DEVB representative said that the Construction Workers Registration System could also be used to verify whether applicants had engaged in public works projects as of the application date and in the past three months.

A Member opined that private works contracts did not require certain practitioners to take safety-related training on a compulsory basis, making it difficult to drive participation. CTN hoped that industry stakeholders would collaborate to drive practitioners of private works to join the programme. He mentioned that CIC would promote the programme to the Real Estate Developers Association of Hong Kong, and requested the Chairperson to promote it among members of the Hong Kong Construction Association. He also appealed to Members to drive practitioners to participate in safety-related training courses.

After deliberation, Members confirmed the deletion of : “The applicant declares that he / she did not engage in any public works projects during the period between the application date and the completion date of the course” and amended it to: “The Applicant declares that he / she did not engage in any public works projects as of the application date and in the past three months”, and also

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deleted the declaration requirement from applicants when applying for the subsidy (Paragraph 5.2 of the Paper). The related application requirements would be adjusted accordingly. Members approved the suggestions on extension of safety training in public works to non-public works.

4.4 Proposed Training Places under the Collaborative Training Schemes for Academic Year 2025/26 (For Approval)

Members took note of Paper CIC/CTB/P/027/25 and noted the utilization of training places under the Collaborative Training Schemes for academic year 2024/25, and approved 7,000 training places under the Collaborative Training Schemes for academic year 2025/26.

4.5 Three-Year Curriculum Plan for 2025/26 to 2027/28 and Proposed Training Place Allocation for 2025/26 (For Approval)

Members took note of Paper CIC/CTB/P/028/25 and approved 3,041 training places for full-time programmes, 67,088 training places for part-time programmes and 7,000 training places for Collaborative Training Schemes for the academic year 2025/26.

4.6 ★Summary Report of the 3rd Meeting of Hong Kong Institute of Construction Management Board for 2025 (For Information)

Members took note of Paper *CIC/CTB/P/029/25* with no further comments.

4.7 ★Summary Report of the 2nd Meeting of Construction Industry Council Youth Affairs Committee for 2025 (For Information)

Members took note of Paper *CIC/CTB/P/030/25* with no further comments.

4.8 ★Summary Report of the 2nd Meeting of Sub-committee on Trade Testing for 2025 (For Information)

Members took note of Paper *CIC/CTB/P/031/25* with no further comments.

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4.9 ★ Summary Report of the 2nd Meeting of Sub-committee on Construction Industry Council Approved Technical Talents Training Programmes and Collaborative Training Schemes for 2025 (For Information)

Members took note of Paper *CIC/CTB/P/032/25* with no further comments.

4.10 ★ Summary Report of the 2nd Meeting of Sub-committee on Ethnic Minorities in Construction for 2025 (For Information)

Members took note of Paper *CIC/CTB/P/033/25* with no further comments.

4.11 Any Other Business

Arrangements for Admission of Professionals of Specified Skilled Trades

DEVB representative briefed Members on the arrangements for the admission of professionals of specified skilled trades. The Technical Professional List covered 8 skilled trades facing acute manpower shortage and in need of manpower that could not be replenished by local training in good time. The 3 construction-related trades included included Building Information Modelling (BIM) Coordinators, Electrical Technicians and Lift / Escalator Technicians.

Membership List of the Task Force on CIC Manpower Forecasting Model Updating and Enhancement Study (CICMF Task Force)

MYWW reported the Membership Composition of CICMF Task Force. Members had no further comments on the membership list.

Meeting Attendance

The Chairperson stated that the CITB was a statutory committee, and Members' meeting attendance would be disclosed in the CIC annual report.

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4.12 Tentative Date of Next Meeting No. 005/25

The next meeting was scheduled for 17 September 2025 (Wednesday) at 9:30am at the Star Chamber, 4/F, Kowloon Bay Campus, Hong Kong Institute of Construction, 44 Tai Yip Street, Kowloon Bay, Hong Kong.

There being no other business, the meeting was adjourned at 11:05 am.

**CITB Secretariat
July 2025**