





### **Considerations during Installation Stage:**

- Do not carry out the installation works of a Builder's Lift unless written approval of design of the Builder's Lift has been granted by the Director of Electrical and Mechanical Services.
- Appoint competent persons to conduct job specific risk assessments before the commencement of work.
- Formulate and implement method statements taking into account the results of the assessment.
- Ensure that clear unobstructed and safe access routes should be provided at an appropriate stage for delivery of lift equipment / components to facilitate the installation, alteration of height travel and dismantling of Builder's Lift.
- Provide all necessary information, instruction, training and supervision to personnel involved.
- Ensure that registered examiners<sup>1</sup> shall test and examine Builder's Lift after completion of installation, major alteration or alteration of height of travel.

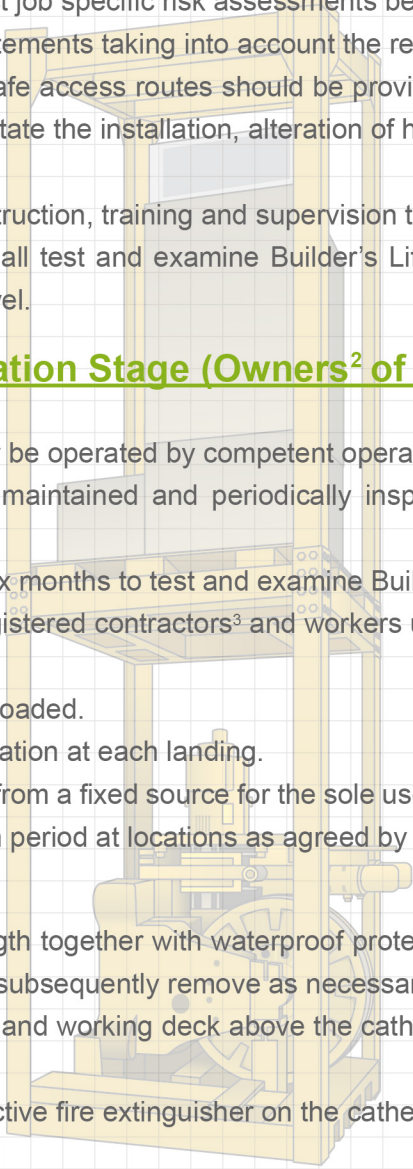
### **Considerations during Operation Stage (Owners<sup>2</sup> of Builder's Lift):**

#### **In General**

- Make sure that Builder's Lift shall only be operated by competent operator.
- Ensure that Builder's lift is properly maintained and periodically inspected, cleaned, oiled and adjusted by registered contractor.
- Employ registered examiners every six months to test and examine Builder's Lift.
- Ensure only competent workers of registered contractors<sup>3</sup> and workers under their direct supervision shall erect and dismantle Builder's Lift.
- Ensure Builder's Lift shall not be overloaded.
- Provide and maintain sufficient illumination at each landing.
- Provide and maintain power supplies from a fixed source for the sole use by the registered contractor during the Builder's Lift installation and operation period at locations as agreed by the registered contractor.

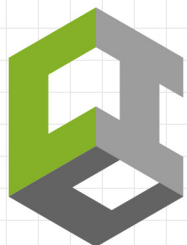
#### **Within Lift Shaft**

- Provide and maintain adequate strength together with waterproof protective deck inside the lift shaft to protect the Builder's Lift (within lift shaft) and subsequently remove as necessary.
- Provide and maintain protection deck and working deck above the cathead of the Builder's Lift (within lift shaft) to seal off the lift shaft.
- Provide at least one suitable and effective fire extinguisher on the cathead of the Builder's Lift (within lift shaft).



#### **Disclaimer**

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### **Competent Operator**

- Ensure Builder's Lift shall not be overloaded.
- Ensure no disturbance of safety device when Builder's Lift is in operation.
- Visual inspection shall be made before using Builder's Lift.
- If any debris or damage is found on Builder's Lift, stop work and report to the management personnel immediately.

### **Construction Workers / Site Personnel**

- Maintain a clean and safe working environment at each landing. Water is not allowed inside the lift shaft in any case.
- Do not overload the Builder's Lift.
- Do not carry fire risk materials, explosive materials and wet trade materials when using Builder's Lift.
- Smoking is not allowed in the lift car.
- Do not lean against car doors.
- Do not temper the gate / lift door of the Builder's Lift.

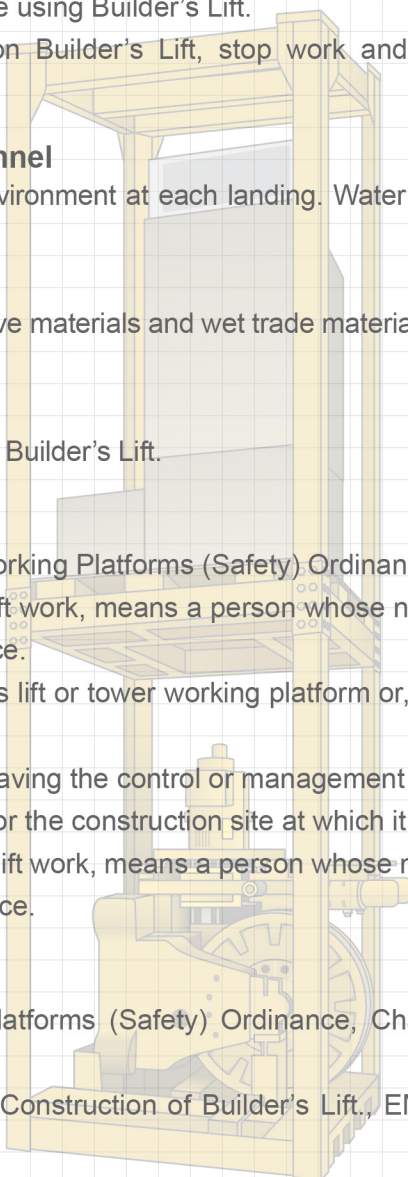
### **Remarks:**

According to Builders' Lifts and Tower Working Platforms (Safety) Ordinance, Chapter 470, Section 2:

1. **Registered examiner**, in relation to lift work, means a person whose name is for the time being on the register of examiners kept under this Ordinance.
2. **Owner** means the owner of a builder's lift or tower working platform or, where it is leased, means the lessee of it, and includes:
  - any agent or person in charge or having the control or management of it; and
  - the contractor who is responsible for the construction site at which it is being used.
3. **Registered contractor**, in relation to lift work, means a person whose name is for the time being on the register of contractors kept under this Ordinance.

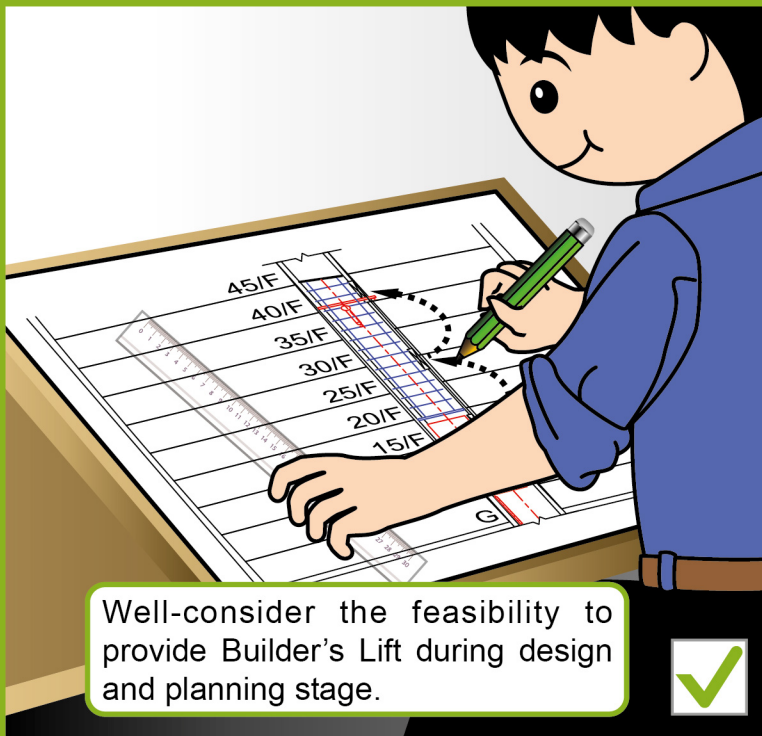
### **Relevant Reference:**

- Builders' Lifts and Tower Working Platforms (Safety) Ordinance, Chapter 470., EMSD Hong Kong Special Administrative Region (HKSAR).
- Code of Practice on the Design and Construction of Builder's Lift., EMSD Hong Kong Special Administrative Region (HKSAR).
- Circular Letters for Builder's Lifts and Tower Working Platforms., EMSD Hong Kong Special Administrative Region (HKSAR).

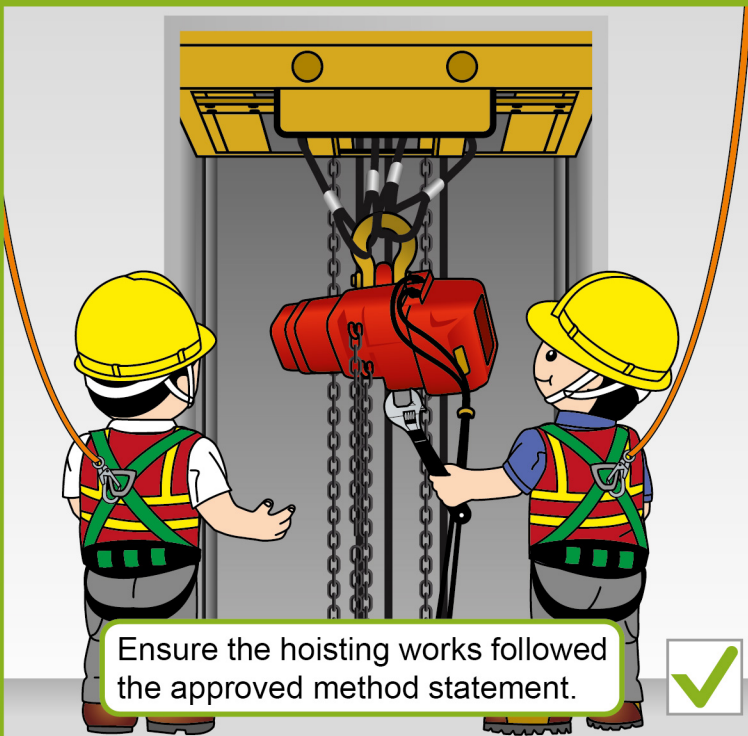


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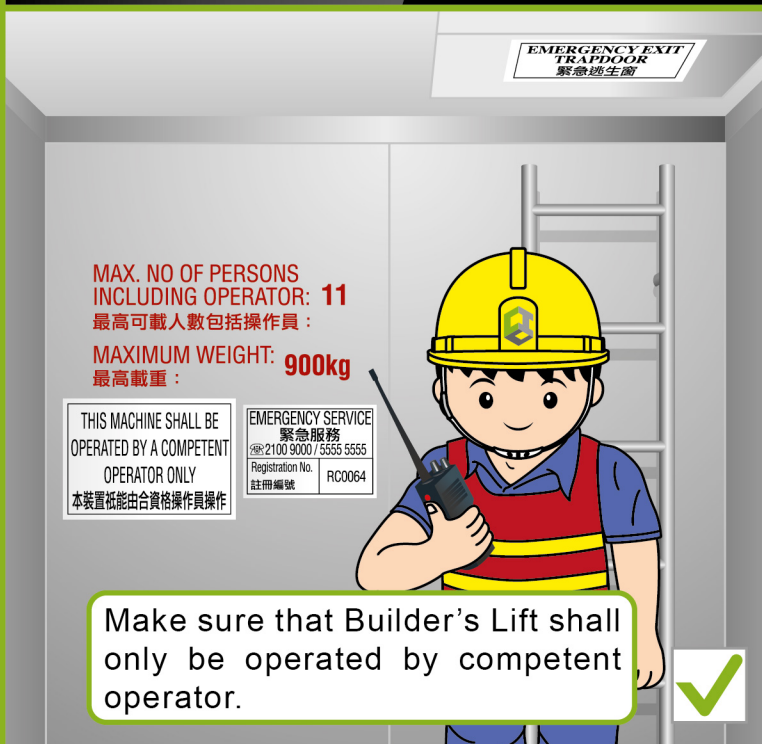
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Well-consider the feasibility to provide Builder's Lift during design and planning stage.



Ensure the hoisting works followed the approved method statement.



**MAX. NO OF PERSONS INCLUDING OPERATOR: 11**  
最高可載人數包括操作員：  
**MAXIMUM WEIGHT: 900kg**  
最高載重：

THIS MACHINE SHALL BE OPERATED BY A COMPETENT OPERATOR ONLY  
本裝置祇能由合資格操作員操作

EMERGENCY SERVICE  
緊急服務  
☎ 2100 9000 / 5655 5555  
Registration No. RC0064  
註冊編號

Make sure that Builder's Lift shall only be operated by competent operator.



Maintain a clean and safe working environment.



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