



### 收集個人資料聲明 PERSONAL DATA COLLECTION STATEMENT

建造業議會（「議會」）會確保所有遞交的個人資料，均嚴格遵守《個人資料（私隱）條例》（「條例」）的有關條文處理。

#### 收集個人資料的用途

1. 你向議會所提供的資料，包括《個人資料〔私隱〕條例》所指的個人資料，將用於
  - 「建造業傑出青年選舉」（「選舉」）甄選及相關之宣傳活動；
  - 核實閣下提名資格及提名人之資料；
  - 與閣下溝通；和
  - 向閣下提供有關議會的最新活動和行業內發展及推廣資訊。
2. 若閣下未能向議會提供表格上所需之資料，議會可能無法處理閣下的提名申請。

#### 個人資料保留

我們將按收集資料的相關目的所需的時間保留你的個人資料。當已經沒有必要為相關目的使用個人資料時（除非本議會為了符合法律、監管或審計上的要求而須予以保留外），所有未獲選之候選人之個人資料，將於會在選舉結果公布日起計六個月後被銷毀；為配合選舉之宣傳活動，得獎者之個人資料則會於選舉結果公布日起計12個月後被銷毀。

#### 個人資料的轉移

申請人所提供的個人資料，將供議會在選舉上有需要知道該等資料的職員或指定人士使用。議會不會轉移或披露所持有之個人資料予他人或非議會有關單位，除以下列明之單位/目的：i. 協助開展選舉的協辦單位、承辦商或服務提供者；ii. 選舉評審團及甄選顧問 iii. 已預先得到資料當事人的同意；iv. 對非法活動、懷疑詐騙、涉及或威脅到任何人的安全的事件作出調查、預防及採取行動；v. 遵循所有適用法律、規定、法律程序、具法律效力的政府要求、行政制度或規例要求。

#### 查閱及更改個人資料

你有權要求查閱及修正你的個人資料。有關申請須以書面向議會提出，地址為九龍觀塘駿業街56號中海日升中心38樓。

The Construction Industry Council ("CIC") is concerned to ensure that all personal data submitted through the nomination is handled in strict adherence to the relevant provisions of the Personal Data (Privacy) Ordinance ("PD(P)O").

#### Purpose of Collection

1. The information you provide to CIC, including personal data as defined in the PD(P)O, will be used for the following purposes:
  - Selection and promotion activities related to the "Construction Industry Outstanding Young Person Award" ("Award");
  - Verification of your nomination qualifications and your Proposer's information;
  - Communication with you; and
  - Providing you with the latest activities, industry development and promotion information of CIC.
2. CIC may not be able to process your nomination unless you provide the personal data required on the form.

#### Retention of Personal Data

The Personal Data provided by you is retained for as long as the purposes for which such data were collected continue. Once it is not necessary to use the Personal Data to fulfil such purposes (unless the retention is required to satisfy legal, regulatory or auditing requirements), the personal information of all unsuccessful nominees will be destroyed six months from the date of Award results announcement; while the personal information of successful nominees will be destroyed 12 months from the date of Award results announcement, in order to comply with publicity activities related to the Award.

#### Transfer of Personal Data

The personal data you provide will be made available to persons working in the CIC or persons designated on a need-to-know basis for the Award. CIC will not transfer or disclose the personal data to non-affiliated organisations/ parties except under the following circumstances the following parties/purposes: i. co-organisers, contractors or service providers who assist in carrying out the Award-related activities; ii. Judging Panel members and Selection Consultant; iii. with your prior consent; iv. we believe that it is necessary to share information in order to investigate, prevent, or take action regarding illegal activities, suspected fraud, or situations involving potential threats to the physical safety of any person; v. to satisfy any applicable law, regulation, legal process, enforceable governmental request and administrative requirements.

#### Accessing and Correcting Personal Data

You have the right to request access to and correction of your personal data. Such requests should be made in writing to Construction Industry Council, 38/F, COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon, Hong Kong.