

**Construction Industry Council**  
**Construction Industry Training Board**

Meeting No. 005/23 of the Construction Industry Training Board (CITB) was held on 13 September 2023 (Wednesday) at 9:30am at the Star Chamber, 4/F, Kowloon Bay Campus, Hong Kong Institute of Construction, 44 Tai Yip Street, Kowloon Bay, Hong Kong.

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Summary Notes of the CITB Meeting No. 005/23:

<b>Agenda Item</b>	<b>Paper</b>	<b>Major Resolutions / Progress Highlights</b>
5.1	CIC/CTB/M/004/23	<b>Confirmation of the Minutes of the Previous Meeting</b> Members confirmed the revised minutes of the meeting No. 004/23 held on 5 July 2023.
5.2	CIC/CTB/M/004/23	<b>Matters Arising from the Previous Meeting</b> Item 4.3 – Membership Composition of Sub-committee on Ethnic Minorities in Construction The Secretariat had invited representatives from Bar-bending and Aluminium Formwork to join the Sub-committee. Members approved the addition of Mr. TSANG Kin-shing from Hong Kong Bar-Bending Contractors Association and Mr. LAM Ho-yin from Hong Kong Formwork Contractors Association as Members of the Sub-committee, with terms of office commencing from 13 September 2023 until 30 June 2025.
5.3	CIC/CTB/P/047/23 (for approval)	<b>Proposed 3-Year Plan from 2023/24 to 2025/26 and Training Places for 2023/24</b> Members took note of Paper CIC/CTB/P/047/23 and approved the training places for full-time and part-time courses to be 6,148 and 67,879 respectively. The total number of training places for the workers (i.e. semi-skilled workers and skilled workers) for 2023/24 would be 15,700, including

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		6,500 for HKIC training, 620 for Construction Industry Council Approved Technical Talents Training Programme (CIC Apprenticeship Scheme), 6,880 for Collaborative Training Schemes, 1,200 additional places for Collaborative Training Scheme to tie in with the Labour Importation Scheme for the Construction Sector which had just been launched in July 2023, and 500 places under the Multi-disciplinary Training Scheme.																
5.4	CIC/CTB/P/048/23 (for approval)	<p><b>Training Place Allocation Mechanism for Collaborative Training Scheme (Skills Enhancement Courses) and Proposed Training Place Allocation for the 2023/24 Academic Year</b></p> <p>Members took note of Paper CIC/CTB/P/048/23, and approved training place allocation mechanism for Collaborative Training Scheme (Skills Enhancement Courses) and proposed training place allocation for the 2023/24 Academic Year as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right;">Training Place Allocation for the 2023/24 Academic Year</th> </tr> </thead> <tbody> <tr> <td>Intermediate Tradesman Collaborative Training Scheme</td> <td style="text-align: right;">1,700</td> </tr> <tr> <td>Intermediate Tradesman Collaborative Training Scheme (Labour Importation Scheme for the Construction Sector)</td> <td style="text-align: right;">1,200</td> </tr> <tr> <td>Intermediate Tradesman Collaborative Training Scheme (Skills Enhancement Courses)</td> <td style="text-align: right;">4,300</td> </tr> <tr> <td style="text-align: right;"><b>Training Places for Semi-skilled Workers (Sub-total)</b></td> <td style="text-align: right;"><b>7,200</b></td> </tr> <tr> <td>Advanced Construction Manpower Training Scheme – Pilot Scheme (Skills Enhancement Courses) (i.e. Training for Skilled Workers)</td> <td style="text-align: right;">880</td> </tr> <tr> <td>CIC Apprenticeship Scheme</td> <td style="text-align: right;">620</td> </tr> <tr> <td style="text-align: right;"><b>Grand Total</b></td> <td style="text-align: right;"><b>8,700</b></td> </tr> </tbody> </table>		Training Place Allocation for the 2023/24 Academic Year	Intermediate Tradesman Collaborative Training Scheme	1,700	Intermediate Tradesman Collaborative Training Scheme (Labour Importation Scheme for the Construction Sector)	1,200	Intermediate Tradesman Collaborative Training Scheme (Skills Enhancement Courses)	4,300	<b>Training Places for Semi-skilled Workers (Sub-total)</b>	<b>7,200</b>	Advanced Construction Manpower Training Scheme – Pilot Scheme (Skills Enhancement Courses) (i.e. Training for Skilled Workers)	880	CIC Apprenticeship Scheme	620	<b>Grand Total</b>	<b>8,700</b>
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5.5	CIC/CTB/P/049/23 (for endorsement)	<p><b>Application for Supplementary Provisions for 2023 and Detailed Business Plan and Financial Budget of Construction Industry Training Board for year 2024</b></p> <p>Members took note of Paper CIC/CTB/P/049/23, and endorsed application for supplementary provisions for 2023 and detailed business plan and financial budget of CITB for year 2024</p>
5.6	CIC/CTB/P/050/23 (for approval)	<p><b>Proposed Enhancement on the Approval Mechanism for New Collaborative Training Organisations and New Training Venues</b></p> <p>Members took note of Paper CIC/CTB/P/050/23, and approved the following new mechanism with effective from 15 September 2023:</p> <p>To review the new training organisations based on the following items:</p> <ul style="list-style-type: none"><li>(a) Background, training experience, student recruitment network, financial status, etc. of the training organisations;</li><li>(b) Organisation management (including organisation structure, quality assurance policy, etc.)</li><li>(c) Qualification of trainers, venue and equipment;</li><li>(d) Training strategy and development (including training for trades / training topics, application of technology in the construction industry, etc.)</li><li>(e) Contribution to the development of the industry / CIC / HKIC; and</li><li>(f) Other relevant considerations (e.g. social service, experience in offering services to Ethnic Minorities, etc.)</li></ul> <p>To assess the applications from training organisations according to the following five stages:</p> <ul style="list-style-type: none"><li>(a) Stage 1: Review documents</li><li>(b) Stage 2: On-site review of training venues</li><li>(c) Stage 3: On-site review of mock-ups of trade tests</li></ul>

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		<p>(d) Stage 4: Visit and review by Members of the Sub-committee on Construction Industry Council Approved Technical Talents Training Programmes and Collaborative Training Schemes</p> <p>(e) Stage 5: Submit recommendation to the Sub-committee on Construction Industry Council Approved Technical Talents Training Programmes and Collaborative Training Schemes for approval</p>
5.7	CIC/CTB/P/051/23 (for approval)	<p><b>Proposed Membership Structure of Trade Advisory Panels (TAPs) for 2024-2025</b></p> <p>Members took note of Paper CIC/CTB/P/051/23, and approved the following changes:</p> <p>(a) Trade Advisory Panel on Construction Supervisor would be renamed as Advisory Panel on Construction Supervisor ;</p> <p>(b) Trade Advisory Panel on Quantity Surveying would be renamed as Advisory Panel on Quantity Surveying ;</p> <p>(c) Trade Advisory Panel on Joinery would be renamed as Trade Advisory Panel on Joinery &amp; Ceiling, with the addition of representatives from relevant ceiling related organisations and employers; and</p> <p>(d) In view of the importance of youth development nowadays, the Management would invite appropriate young people to join TAPs, either selecting among the award winners of Construction Industry Outstanding Young Person Award, the Hong Kong Institute of Construction Outstanding Alumni Award and Construction Industry Outstanding Apprentice Award, or as referred by CIC Youth Affairs Committee.</p> <p>Members agreed to invite Registered Specialist Trade Contractors Federation to nominate representatives for relevant TAPs, and approved the proposed membership structure of TAPs for 2024-2025. The terms of office for the new members of TAPs would be from 1 January 2024 to 31</p>

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		December 2025 and their tenure should not exceed 4 consecutive years.
5.8	CIC/CTB/P/052/23 (for information)	<p><b>Construction Workers Situation Updates</b></p> <p>Members took note of Paper CIC/CTB/P/052/23, and noted the construction workers situation updates as at July 2023.</p>
5.9 - 5.19	CIC/CTB/P/053/23 to CIC/CTB/P/062/23 (for information)	<p><b>Summary Report of the 3rd Meeting of Hong Kong Institute of Construction Management Board for 2023, Summary Report of the 3rd Meeting of Sub-committee on Trade Testing for 2023, Summary Report of the 3rd Meeting of Sub-committee on Construction Industry Council Approved Technical Talents Training Programmes and Collaborative Training Schemes for 2023, Summary Report of the 3rd Meeting of Sub-committee on Ethnic Minorities in Construction for 2023, Training Figures of Hong Kong Institute of Construction, Table on Estimated Waiting Time for Full-time Short Courses with Proposed Actions for Enhancement, Statistical Data and Progress Report for Enhancement of Construction Industry Council Approved Technical Talents Training Programmes, Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme, Table on Waiting Time and Data for Trade Tests, and Table on Waiting Time for Plant and Machinery Operation Certification Courses cum Tests.</b></p> <p>Members took note of the above summary reports, statistical data and actions for enhancement.</p>
5.20	Any Other Business	<p><b>Progress Report on Key Performance Indicators (KPI)</b></p> <p>Members took note of the KPI progress of The Hong Kong Institute of Construction and Trade Testing.</p>

*Remarks: The above papers discussed by the Construction Industry Training Board can be made available to CIC Members from the CIC Secretariat upon request.*