

Scholarship for Family Members of Registered Construction Workers 2019 Application Guide

Applicants must read this guide carefully before completing the Application Form.

Organiser

Scholarship for Family Members of Registered Construction Workers (the Scholarship) is organised by the Construction Workers Registration Board under the Construction Industry Council (CIC).

Eligibility

Applicants must meet the following requirements at the time of application:

- A candidate of the 2019 HKDSE who attains a minimum of level 3 for Chinese Language¹ and English Language and level 2 for Mathematics and Liberal Studies (i.e. “3322”).
- A Hong Kong resident.
- At least one of the applicant’s parents, legal guardians or siblings must be
 - currently engaged in “construction work”. Those carrying out non-construction works on construction sites (e.g. site clerk, security guard, site management, etc.) will not be considered. The CIC may request for relevant information regarding the construction work carried out for verification; and
 - a registered construction worker with valid registration **on/before 30 June 2019** and the registration is still valid on the dates of the submission of the application form and the scholarship award presentation ceremony.
- The applicant’s parents/legal guardians/siblings must not be a full-time employee of Construction Industry Council.



Construction Workers Registration Card Sample

¹ Non-Chinese Speaking Applicants who satisfied one of the following alternative qualifications in Chinese language are eligible to apply for the Scholarship:

HKDSE Examination Category B: Applied Learning Chinese (ApL(C))	Attained
General Certificate of Education (GCE) Examination – (Ordinary Level / Advanced Subsidiary Level / Advanced Level)	Grade E
General Certificate of Secondary Education (GCSE) Examination	Grade E
International General Certificate of Secondary Education (IGCSE)	Grade E

Assessment Criteria

1. The results of five subjects attained by the applicant in the 2019 HKDSE will be taken as the assessment criteria.
2. Applicants must attain a minimum of level 3 for Chinese Language¹ and English Language and level 2 for Mathematics and Liberal Studies in the 2019 HKDSE.
3. Scores will be calculated according to the examination results attained by the Applicants:

Grades Attained for Various Subjects in 2019 HKDSE	Score
Grade 5**	7
Grade 5*	6
Grade 5	5
Grade 4	4
Grade 3	3
Grade 2	2
Grade 1	1

In addition to the core subjects, (i.e. Chinese Language², English Language and Mathematics), the best result of two subjects attained by the applicant will also be calculated towards the total score.

Example: If the applicant attains Grade 3 in Chinese Language and Mathematics, Grade 4 in English Language and Grade 5 in the other two subjects in the 2019 HKDSE, the total score will be 22 (3+3+4+6+6).*

4. Categories of 2019 Scholarship:

Open Category

Award	Scholarship (HK\$)
Winner	30,000
1 st Runner-up	20,000
2 nd Runner-up	10,000
Outstanding Awards	8,000
Merit Awards	4,000

Construction Related Curricula Category*

Award	Scholarship (HK\$)
Winner	30,000
1 st Runner-up	20,000
2 nd Runner-up	10,000
Outstanding Awards	8,000
Merit Awards	4,000

**Students who are admitted to construction related curricula in local universities or tertiary institutions in 2019 - 2020 academic year are eligible to apply for the scholarship under the "Construction Related Curricula" category.*

5. Winners must attend the scholarship presentation ceremony to be held in October or November 2019 or related events and activities organised by the CIC. Those absent from the ceremony or related events or activities may result in disqualification of your Scholarship.

² For Non-Chinese Speaking Applicants, in addition to English Language and Mathematics, the best result of three subjects attained by the applicant will be calculated towards the total score.

6. Candidates who have previously been awarded the “Scholarships for the Family Members of Registered Construction Workers” are ineligible to re-apply.
7. The CIC reserves the right to make the final decision on the Scholarship presentation, ranking of winners, number of Scholarship to be offered as well as the Scholarship amount.

Instructions for Completing Application Form and Required Documentation

- Please complete the application form in full, for items which are not applicable, please fill in “None” or “Not Applicable”. Incomplete applications will not be considered.
- If the applicant is under 18 years of age, his/her parent or legal guardian must sign the application form.
- The following documents must be submitted together as a complete application:
 - (i) A photocopy of the applicant’s Hong Kong identity card. If the applicant is a non-permanent Hong Kong resident, please submit a photocopy of his/her One-way Permit or other identity documents; (mark your HKID card, One-way Permit or other identity documents copy with the word “COPY” at a place where personal details in the card will not be covered.)
 - (ii) A photocopy of the applicant’s birth certificate;
 - (iii) A photocopy of the Construction Workers Registration Card of the applicant’s parent or sibling or legal guardian;
 - (iv) If the sibling of the applicant is a construction worker with valid registration, the applicant must submit a photocopy of his/her sibling’s birth certificate as a proof of the relationship with the applicant;
 - (v) If the legal guardian of the applicant is a construction worker with valid registration, the applicant must submit a photocopy of the documentary proof of legal guardianship as a proof of the relationship with the applicant under 18 years of age;
 - (vi) A photocopy of the applicant’s 2019 HKDSE results; and
 - (vii) A photocopy of the letter of acceptance or other documents issued by relevant department of local university or tertiary institution as proof of admission to 2019 - 2020 academic year.
- Applicants are not required to submit the original copies of the above documents. However, winners must present the original documents for verification by the Organiser.

Information in Application Form

- Applicants must fill in the required fields and ensure all information provided in the application form must be correct, truthful, complete and must be submitted together with sufficient documents in order to process the application, otherwise the application will not be considered.
- Any intentional omission, false information or misleading statements on the application form may result in disqualification or termination of the application at any time or withdraw the scholarship which has been awarded to a successful applicant.
- Applicants may require to provide additional information to the Organiser upon request.
- The Organiser must be immediately informed in writing or by email of any changes to information such as address, telephone number or results after submitting the application form, otherwise it may cause unnecessary delay or disqualification.
- Application form and other documents submitted to the Organiser will not be returned.
- Information provided by applicants will be used for processing of applications and related purposes. All documents obtained will be destroyed after use.

- Late applications will not be accepted, except change of information. The receipt date of the application is determined by the date of the stamp chop. Please make sure that all mail items bear sufficient postage. Mail items bearing insufficient postage will not be successfully delivered.

Method of Application

Application form with copies of the required documents must be submitted:

By mail : 38/F COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon, Hong Kong
 (“CIC Scholarship 2019” must be marked on the front of the envelope.
 Applications received by mail will be dated by the postmark.)

By e-mail : cwro-enquiry@cic.hk

In person :

	Address	Business Hours
CIC Headquarters	38/F, COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon, Hong Kong	Monday to Friday 9am – 5:30pm Closed on Saturdays, Sundays and public holidays
CIC Service Centres	G/F, 44 Tai Yip Street, Kowloon Bay, Kowloon, Hong Kong (Exit A, MTR Kowloon Bay Station)	Monday to Friday 9am – 7pm Saturdays & Sundays 9am – 5pm Closed on public holidays
	Shop 6, MTR Nam Cheong Station (Opposite to the gates of Exit D within the station)	
	Shop 12, Level U2, Airport Express, MTR Tsing Yi Station (Unpaid Concourse)	

Deadline for Application

31 August 2019

Webpage of the Scholarship

Announcement of Results

Results will be notified by Construction Workers Registration Board Secretariat.



Enquiries

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