

Construction Industry Council
Construction Industry Training Board

Meeting No. 008/14 of the Construction Industry Training Board was held on Friday, 10 October 2014 at 3:00 pm at Conference Room, CIC Headquarters, 15/F, Allied Kajima Building, 138 Gloucester Road, Wan Chai, Hong Kong.

Summary notes of the Construction industry Training Board (CITB) Meeting No. 008/14:

Agenda Item	Paper	Major Resolutions / Progress Highlights
8.1	CIC/CTB/R/007/14	Confirmation of Progress Report of the last meeting Members confirmed the revised Progress Report of the 7th meeting held on 1 September 2014.
8.2	CIC/CTB/R/007/14	Matters arising from the last meeting Members noted the following highlighted issues: i) regarding the letter from Education Bureau on how to promote vocational education, the Chairman and the Director-Training and Development met with the Permanent Secretary for Education on 26 September 2014 and explored the scope of cooperation; ii) it was agreed that Mr LOK Kwei-sang, whose term of office for six years was about to expire by the end of 2014, would continue to serve as the Chairman of Task Force on Training in 2015 in personal capacity and would also attend the meetings of CITB in 2015 as Chairman of the Task Force (in attendance).
8.3	CIC/CTB/P/179/14 (for information)	Summary report of the third meeting of Task Force on Training in 2014 Members noted the above summary report. Reasons for longer waiting time for some training courses and proposals of shortening the waiting time were discussed.
8.4	CIC/CTB/P/180/14 (for information)	Summary report of the fifth meeting of the Task Force on Trade Testing in 2014 Members noted the above summary report and a discussion was made on those trade tests with waiting time over the allowed 2-month's period. It was noted that in general the waiting time for trade testing had already been improved.
8.5		Verbal report by Task Force on Contractor Cooperative Training and Apprenticeship Scheme Members noted that the second joint meeting with Task Force on Sub-contractor Cooperative Training, On-the-job Training, E&M Training and Subsidy Scheme would be arranged.
8.6		Verbal report by Task Force on Sub-contractor Cooperative Training, On-the-job Training, E&M Training and Subsidy Scheme Members noted the captioned Task Force had met with various subcontractors' associations and trade representatives to understand the views of the industry towards Sub-contractor Cooperative Training Scheme. It now explored to standardize all cooperative training schemes by aligning the training allowance and period with one-year training duration as the base to streamline the administrative formalities and procedures. The passing rate of intermediate trade tests of trainees was proposed to be used as the assessment indicator of the schemes.
8.7	CIC/CTB/P/181/14	Proposal of increasing classes of welding course

Agenda Item	Paper	Major Resolutions / Progress Highlights
	(for discussion)	Members approved establishing a workshop for welding at Sheung Shui Training Centre and proposed to change the ventilation system to be installed. The estimated expenditure for the proposed establishment was \$965,800. A welding class would be offered after the construction of the workshop. It was expected to run two classes in 2015 with an operating expenditure of around \$288,000 per class.
8.8	CIC/CTB/P/182/14 (for discussion)	Proposed revision to Tower Crane Operation Course Members accepted the proposal of revising the above Course to a 40-day course with a class size of 3 persons and the new course syllabus. Members also approved using \$3M for adding a Luffing-jib crane and hiring an instructor on a 2-year fixed-term contract. The additionally required trainee allowance of around \$40,000 per year was also approved.
8.9	CIC/CTB/P/183/14 (for discussion)	Additional classes for Measurement Technician Assistant Training Course Members approved running two additional classes for the above Training Course in 2014/15 with an extra provision of 60 places and an extra expenditure of around \$1.08M for trainee allowance. It was also agreed to recruit a lecturer by fixed-term contract. The 20-day teaching of computer applications for the additional classes would be outsourced if necessary and the related expenditure was estimated to be about \$200,000.
8.10	CIC/CTB/P/184/14 (for discussion)	Appreciation Course on Conservation of Built Heritage (Works Contract) Members approved the organisation of the above Course, recruitment of visiting lecturers to teach the course and the related remuneration.
8.11	CIC/CTB/P/185/14 (for discussion)	Proposed revision to Physical Training of Basic Craft Course Members agreed to revise the 10-day physical training of Basic Craft Course to a 3-day adventure-based training starting from 2015/16 training year while the remaining 7 days would be used to reinforce the core training of basic craft skills. Members also approved the new work arrangement for the physical trainers of CIC.
8.12	CIC/CTB/P/186/14 (for discussion)	First report of CICMF Model (Site Supervisory Personnel, Technician and Professional Personnel) Chief Research Consultant was requested to revise the above report according to comments given in the meeting and re-submit to CITB for consideration by circulation. If accepted, the report could be tabled in the meeting of Committee on Administration and Finance on 17 October 2014 and be submitted to the Council at its Meeting on 24 October for approval.
8.13	A.O.B	Renewal of contracts for time-limited and temporary staff of Training & Development Unit; Short-term, mid-term and long-term goals of CITB; Key Performance Indicators; Programme for training skilled workers Members accepted the proposed renewal of contracts for time-limited and temporary staff; and noted the update of the other three captioned issues.

Remarks: The mentioned papers discussed at the Construction Industry Training Board can be made available to Council Members from the CIC Secretariat upon request.