

**Construction Industry Council  
Construction Industry Training Board**

Meeting No. 010/14 of the Construction Industry Training Board was held on Tuesday, 16 December 2014 at 9:30 am at Conference Room, CIC Headquarters, 15/F, Allied Kajima Building, 138 Gloucester Road, Wan Chai, Hong Kong.

Summary notes of the Construction industry Training Board (CITB) Meeting No. 010/14:

<b>Agenda Item</b>	<b>Paper</b>	<b>Major Resolutions / Progress Highlights</b>
10.1	CIC/CTB/R/009/14	<b>Confirmation of Progress Report of the last meeting</b> Members confirmed the Progress Report of the 9th meeting held on 18 November 2014.
10.2	CIC/CTB/R/009/14	<b>Matters arising from the last meeting</b> Members noted the following highlighted issues: i) the industry stakeholders would be consulted first before submitting the proposal of consolidating all cooperative training schemes for the discussion of CITB; and ii) the draft of the long-term blueprint for the future development of CITB would be made available in early 2015 with reference to the discussion on the goals of CITB and the corresponding measures.
10.3	CIC/CTB/P/209/14 (for information)	<b>Summary report of the fourth meeting of Task Force on Training in 2014</b> Members noted the above summary report and the measures to cut short the waiting time of training courses. It was also noted that applicants in the queue had been referred to take the courses with spare training places. The management would comprehensively review the publicity strategy.
10.4	CIC/CTB/P/210/14 (for information)	<b>Summary report of the seventh meeting of Task Force on Trade Testing in 2014</b> Members noted the above summary report and the waiting time for taking the trade tests of those six trades exceeding the two-month timeframe was expected to meet the target gradually in the first quarter of 2015.
10.5 & 10.6	CIC/CTB/P/211/14 (for information)	<b>Summary report of the third meeting of Task Force on Contractor Cooperative Training and Apprenticeship Scheme ; Verbal report by Task Force on Sub-contractor Cooperative Training, On-the-job Training, E&amp;M Training and Subsidy Scheme in 2014</b> Members noted the above summary report and verbal report respectively.
10.7	CIC/CTB/P/212/14 (for discussion)	<b>Proposal to change the Compactor Operation Course to a part-time course</b> Members agreed to change the teaching mode of the above course to a part-time one after providing the full-time study mode to all those applicants already waiting in queue. The course fee would be calculated on a cost recovery basis with a charge of \$7,000 per trainee.
10.8	CIC/CTB/P/213/14 (for information)	<b>Proposal to increase the training capacity of Excavator Operation Course</b> Members approved out-sourcing the certification test for excavator operation and moving workshops unrelated to the training of load-shifting machinery operation to vacate space for holding more classes of excavator operation. Yet, the management should address the difference in test fees between CIC and other institutes and report to CITB before

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		making the out-sourcing arrangement. For the removal of other workshops to allow more space for offering additional classes of excavator operation, it should seek approval from CITB before implementation as it would involve a considerable amount of capital expenditure.
10.9 & 10.10	CIC/CTB/P/214/14 and CIC/CTB/P/215/14 (for discussion)	<b>Tender Documents for the supply and erection of one set brand new luffing tower crane and undercarriage form with strut and ballast ; Tender Documents for the supply of two sets brand new hydraulic crawler crane</b> Members accepted the respective tender documents for the above two procurement proposals.
10.11	CIC/CTB/P/216/14 (for discussion)	<b>Proposed revisions to Construction Safety Supervisor Course</b> Members accepted the proposed revisions.
10.12	CIC/CTB/P/217/14 (for discussion)	<b>Benchmarks for effectiveness of various cooperative training schemes</b> Members accepted the six benchmarks for measuring effectiveness of various cooperative training schemes, including the application rate, drop-out rate, passing rate, in-service rate, level of course satisfaction and cost of training. Comments were made and it was proposed that the same set of benchmarks be applied in CIC's training courses.
10.13	CIC/CTB/P/218/14 (for discussion)	<b>Proposed revisions to Contractor (Tower Crane Operation) Cooperative Training Scheme</b> Members approved the above proposed revisions and accepted the total budget estimates for the scheme and the estimated cost of training per trainee.
10.14 & 10.15	CIC/CTB/P/219/14 and CIC/CTB/P/220/14 (for discussion)	<b>Internal audit report on Sub-contractor Cooperative Training Scheme and enhancement measures; Summary of the discussions with representatives from trades under Sub-contractor Cooperative Training Scheme</b> Members took note of the above audit report and the corresponding enhancement measures, as well as the summary of the discussions with representatives from various trades under the above training scheme.
10.16	CIC/CTB/P/221/14 (for discussion)	<b>Impact of the CWRO Amendments on trade tests, the overall response proposal and publicity plans</b> Members noted that, in addition to the launch of an outreach scheme, incentive plans were proposed to encourage workers to apply for the test in advance and the related expenditure as well as the recruitment of additional manpower in stages and the financial estimates. Discussions would be resumed in the next meeting.
10.17	A.O.B	<b>Sub-contractor (Concretor) Cooperative Training Scheme - Pilot Scheme; Brief introduction of the draft Construction Industry Subsidized Training Scheme (CISTS)</b> Members took note of the above pilot scheme and the draft CISTS integrating all existing cooperative training schemes to be circulated to seek the views of Members.  <b>A token of thanks to retiring members</b> The Chairman on behalf of CITB expressed gratitude to six members who would be retiring soon.

**Remarks:** The mentioned papers discussed at the Construction Industry Training Board can be made available to Council Members from the CIC Secretariat upon request.