

Construction Industry Council

Committee on Construction Safety

Meeting No. 001/18 of the Committee on Construction Safety (Com-CSY) was held on Friday, 1 June 2018 at 2:30pm at Board Room, 38/F, COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon.

Summary Notes of the Com-CSY Meeting No. 001/18:

Agenda Item	Paper	Major Resolutions/ Progress Highlights
1.1	Verbal Report	Brief Introduction of the Functions of Com-CSY Members received a brief introduction of the functions of Com-CSY.
1.2	CIC/CSY/R/004/17 (for discussion)	Confirmation of the Progress Report Members confirmed the Progress Report of the previous meeting held on 30 November 2017.
1.3	CIC/CSY/R/004/17 (for discussion)	Matters Arising from the Previous Meeting Agenda item 4.3 – Discussion of two recent serious accidents in relation to lift shaft works. An informal meeting was held on 6 April 2018 and the follow up action regarding the requirement of lift shaft design i.e. the partition between adjacent lifts in the common lift shaft, was following up by the Buildings Department (BD). Agenda item 4.14 – Details were reported under Agenda item 1.5 (to follow up on the progress of setting up a “Task Force on Reviewing the Safety Responsibilities and Roles of Key Stakeholders”).

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1.4	CIC/CSY/P/001/18 (for discussion)	<p>Proposed Subcommittees to be formed under Com-CSY</p> <p>To enhance the work effectiveness of Com-CSY, the Chairperson proposed to form three Subcommittees under Com-CSY to handle certain amount of existing and future assignments of different nature. The proposed Subcommittees were “Subcommittee on Safety Promotion”, “Subcommittee on Safety Training” and “Subcommittee on Safety Technical Issues”. The composition of subcommittee should include a chairperson (from Com-CSY members) and eight to ten members.</p> <p>After deliberation, members agreed to set up the three subcommittees under Com-CSY. It was also agreed to disband the four existing Task Forces, i.e. “Task Force on safety of Bamboo Scaffolds”, “Task Force on Site Safety of Working in Lift Shaft”, “Task Force on Safety of Lorry-mounted Cranes” and “Task Force on Safety Experience Training Centre” upon their completion of assigned tasks. The “Task Force on Work Safety of Repair, Maintenance, Alterations and Additions (RMAA)” would be preserved while the function of the “Task Force on Site Safety Incidents” would be taken over by the “Subcommittee on Safety Technical Issues”.</p> <p>[Post Meeting Notes: An email was sent on 1 June 2018 to invite Com-CSY members to indicate their preference to participate in the three subcommittees.]</p>
1.5	CIC/CSY/P/002/18 (for discussion)	<p>Setting up of “Task Force on Reviewing the Safety Responsibilities and Roles of Key Stakeholders”</p> <p>This Task Force was proposed to form under “Subcommittee on Safety Technical Issues” to work together with relevant industry stakeholders to review the existing safety roles and responsibilities of</p>

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		different stakeholders, and to discuss on the construction safety enhancement measures. After deliberation, members agreed to set up the Task Force and suggested to invite representatives from RMAA works related associations, i.e. Contractor's Authorised Signatory Association (CASA) and Registered Minor Works Contractors Signatory Association (RMWCSA).
1.6	CIC/CSY/P/0103/18 (for discussion)	<p>Proposed 3-Year Strategic Plan, 2019 Work Plan and Budget</p> <p>With the establishment of the three subcommittees in 2018, the 3-year strategic plan, targeted to achieve the following aspects, would be discussed further subsequent to the establishment of the three subcommittees:</p> <ul style="list-style-type: none">(a) Safety Promotion – to develop and execute safety promotion activities and to explore the opportunities to organise safety collaboration promotion schemes with relevant stakeholders.(b) Safety Training – to work closely with the Centre for Professional Development (CPD) of the Hong Kong Institute of Construction (HKIC) and other relevant stakeholders as a platform for gap analysis and evaluation between courses provided by CPD and the expectation from the industry as well as the latest construction site and legal requirements. Provide feedback and recommendations to CPD for safety training review and strategic development purposes.(c) Safety Technical Issues – to review technical aspects of safety, and to implement practical initiatives to improve safety. Such initiatives including design for safety, review of cause of accidents, issuances of alerts, review of existing practices, introduction of good practices and guidelines, and monitor of related research projects or application of new technology.

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		<p>After deliberation, the proposed tasks for the three subcommittees were recommended to focus on</p> <ul style="list-style-type: none"> (a) promoting proactive and positive safety culture for all stakeholders; (b) reviewing existing safety system (e.g. tendering procedures, make use of data from workers registration system and subcontractor registration system, etc.); and (c) improving safety measures on high consequence risks. <p>[Post Meeting Notes: The revised 3-year strategic plan would be submitted to the CIC Council at the upcoming meeting in June 2018.]</p>
1.7	CIC/CSY/P/004/18 (for information)	<p>Tentative Meeting Schedule for Year 2018</p> <p>Members noted the tentative meeting schedule for 2018.</p>
1.8		<p>AOB</p> <ul style="list-style-type: none"> (a) Construction Innovation and Technology Fund A member from Com-CSY would be invited to participate in the Working Group of Construction Innovation and Technology Fund (CITF). After deliberations, Chairperson of Com-CSY invite members to express interest in participating to the Working Group. <p>[Post Meeting Notes: An invitation email with Terms of Reference of the Working Group of CITF was sent to Com-CSY members by CIC Secretariat for nomination on 1 June 2018.]</p> <ul style="list-style-type: none"> (b) Construction Safety Week 2018 CIC Secretariat gave a brief presentation on “Construction Safety Week 2018 and the associated activities” for members’ information.

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		<p>Jointly organised by the Development Bureau (DEVB) and CIC, Construction Safety Week (CSW) 2018 was successfully held from 21 to 29 May 2018. Key items were highlighted as follows:</p> <p>New initiatives for this year:</p> <ul style="list-style-type: none">(a) Safety Video Competition – attracted nearly 100 entries and over 5,700 people voted for the most popular video; and(b) Safety Sharing Session in Construction Sites – nearly 40 construction sites participated <p>Other activities:</p> <ul style="list-style-type: none">(a) Qi Gong Train-the-trainers and Refresher courses in May – over 200 people enrolled(b) Conference on 21 May – over 500 people attended(c) Innovative Safety Initiative Award – attracted over 120 entries(d) Site Visits on 24 May – arranged 10 exemplary sites with over 300 people enrolled(e) Carnival on 27 May – attracted over 7,000 people participated(f) CCSAS on 29 May – attracted over 300 construction sites participated and over 900 people attended the ceremony.

Remarks: The mentioned papers discussed at the Committee on Construction Safety and the full progress report can be made available to Council Members from the CIC Secretariat upon request.