

Construction Industry Council
Committee on Construction Safety

Meeting No. 001/18 of the Committee on Construction Safety (Com-CSY) was held on Friday, 1 June 2018 at 2:30pm at the Board Room, CIC Headquarters, 38/F, COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon.

Present:	Derrick PANG	(DP)	Chairperson
	CHAN Kin-kwong	(KCCN)	
	CHAN Pat-kan	(CPK)	
	CHOW Luen-kiu	(LKC)	
	Thomas HUI	(HT)	
	LAI Chi-wah	(CWLl)	
	Kenneth MO	(KM)	
	WONG Sze-chun	(SCW)	
	Connie YEUNG	(CYG)	
	Collin CHAN	(CnC)	Airport Authority Hong Kong (AAHK)
	LIU Yuk-shing	(YsLu)	Hong Kong Institution of Engineers
	Dennis IP	(DI)	MTR Corporation Limited (MTRC)
	Jesse WONG	(JsW)	Hong Kong Institute of Surveyors (HKIS)
	WONG Kwok-keung	(KKW)	Hong Kong Federation of Electrical and Mechanical Contractors (HKFEMC)
Rex WONG	(RWg)	Hong Kong Construction Association	
In Attendance :	Albert CHENG	(CTN)	Executive Director
	Richard PANG	(RPg)	Successor - Director - Industry Development
	Angela YUEN	(AaY)	Senior Manager - Construction Safety
	Tony LAM	(TLam)	Manager - Construction Safety
	Serina LAU	(SLau)	Manager - Construction Safety
	Tiger WONG	(TWg)	Assistant Manager - Construction Safety
	Timothy LAU	(TyL)	Hong Kong Housing Authority (HKHA)

Kamen LAW (KL) Labour Department (LD)
LEE Wing-keung (LWK) Labour Department (LD)

Apologies: YU Sai-yen (SYYu)
WU Wai-hung (WHWu) Labour Department (LD)

MINUTES

Action

All Members were introduced by the Chairperson.

1.1 Brief Introduction of the Functions of Com-CSY

DP, Com-CSY Chairperson, briefed Members on the Terms of Reference and formation of the Com-CSY.

1.2 Confirmation of the Minutes of the Com-CSY Meeting No. 004/17 held on 30 November 2017

Members took note of Meeting Minutes CIC/CSY/R/004/17 and confirmed the Meeting Minutes of the last meeting held on 30 November 2017.

1.3 Matters Arising from the Previous Meeting

Agenda item 4.3 Discussion on two recent serious accidents in relation to lift shaft works. An informal meeting was held on 6 April 2018 and follow-up action regarding the requirement on lift shaft design, i.e. the provision of a partition between adjacent lifts in the common lift shaft had been followed up by Buildings Department (BD).

Agenda item 4.14 Details were reported under Agenda item 1.5 (to follow up on the progress of setting up a “Task Force on Reviewing the Safety Responsibilities and Roles of Key Stakeholders”).

1.4 Proposed Subcommittees to be formed under Com-CSY

DP briefed Members on the paper CIC/CSY/P/001/18 regarding the Proposed Subcommittees to be formed under Com-CSY.

To enhance work effectiveness of Com-CSY, DP proposed to form three Subcommittees under Com-CSY. The proposed Subcommittees were “Subcommittee on Safety Promotion”, “Subcommittee on Safety Training” and “Subcommittee on Safety Technical Issues”.

The composition of a Subcommittee should include a Chairperson (from Com-CSY Members) and eight to ten Members from different industry stakeholders. DP suggested more frequent meetings shall be held during the early stage for formulating the Subcommittees' work plan.

CTN stated that the CIC fully support the formation of the three proposed Subcommittees and would provide necessary resources to facilitate their work. CTN further suggested each Subcommittee to set a goal, in order to review its effectiveness and performance in a year's time.

After deliberation, Members agreed to set up the three proposed Subcommittees under Com-CSY. It was also agreed to disband the four existing Task Forces, namely "Task Force on Safety of Bamboo Scaffolds", "Task Force on Site Safety of Working in Lift Shaft", "Task Force on Safety of Lorry-mounted Cranes" and "Task Force on Safety Experience Training Centre" upon completion of their tasks. The "Task Force on Work Safety of Repair, Maintenance, Alterations and Additions (RMAA) would be preserved while the function of the "Task Force on Site Safety Incidents" would be taken over by the "Subcommittee on Safety Technical Issues".

[Post-meeting Notes: An email was sent on 1 June 2018 to invite Com-CSY Members to indicate their preference on participating in the 3 Subcommittees.]

1.5 Setting up of "Task Force on Reviewing the Safety Responsibilities and Roles of Key Stakeholders"

DP briefed Members on the paper CIC/CSY/P/002/18 regarding the Setting up of the "Task Force on Reviewing the Safety Responsibilities and Roles of Key Stakeholders".

This Task Force was proposed to be formed under the "Subcommittee on Safety Technical Issues", to work together with relevant industry stakeholders to review the existing safety roles and responsibilities of different stakeholders, and to discuss on the construction safety enhancement measures.

DP suggested to appoint a service provider to conduct a consultancy study for reviewing the safety responsibilities and roles of key stakeholders. The consultant would be responsible for establishing and stating the clear division of roles and responsibilities for each sector on

safety.

AaY briefed Members on the Term of Reference and the proposed membership of this Task Force.

JsW suggested representatives from small and medium enterprises (SMEs) involved in RMAA works should be included in the Task Force, given the background of the recent serious accidents in Hong Kong which are mostly related to renovation and maintenance works.

After deliberation, Members agreed to set up the Task Force and suggested to invite representatives from RMAA works related associations, i.e. Contractor's Authorised Signatory Association (CASA) and Registered Minor Works Contractors Signatory Association (RMWCSA) to join the Task Force.

1.6 Proposed 3-Year Strategic Plan, 2019 Work Plan and Budget

DP briefed Members on the paper CIC/CSY/P/003/18 regarding the Proposed 3-Year Strategic Plan, 2019 Work Plan and Budget.

With the establishment of the three Subcommittees in 2018, the 3-year strategic plan, targeted to achieve the following aspects, would be discussed further after the establishment of the three Subcommittees:

(a) Safety Promotion – to develop and execute safety promotion activities and to explore the opportunities to organise safety collaboration promotion schemes with relevant stakeholders.

(b) Safety Training – to work closely with the Centre for Professional Development (CPD) of the Hong Kong Institute of Construction (HKIC) and other relevant stakeholders as a platform for gap analysis and evaluation of courses provided by CPD and expectation from industry as well as the latest construction site and legal requirements; and to provide feedback and recommendations to CPD on safety training review and strategic development.

(c) Safety Technical Issues – to review the technical aspects of safety, and to implement practical initiatives to improve safety. Such initiatives including, design for safety, review of cause of accidents, issuances of alerts, review of existing practices, introduction of good practices and guidelines, and monitor of related research projects or application of new technology.

RWg mentioned the \$10 million seed funding from the Hong Kong Construction Association (HKCA), which was opened for industry stakeholders to apply. DP suggested the HKCA could work together with the CIC and other organisations such as the Airport Authority Hong Kong and the Hong Kong Housing Authority to promote this seed funding.

Some Members raised issues regarding the development of safety systems and culture of subcontractors, safety training and requirements in university courses, work injury reporting, high risk activities with heavy plants, safety of small and medium size construction sites, maintenance works, and safety performance of subcontractors and frontline workers. DP suggested to consolidate and discuss all the issues in the 3 Subcommittees and in the “Task Force of Reviewing the Safety Responsibilities and Roles of Key Stakeholders”.

After deliberation, the three Subcommittees were recommended to focus on:

- (a) Promoting proactive and positive safety culture for all stakeholders;
- (b) Reviewing existing safety related systems (e.g. tendering procedures, workers registration system and subcontractor registration system, etc.); and
- (c) Improving safety measures on high consequence risks.

[Post-meeting Notes: The revised 3-year strategic plan would be submitted to the CIC Council at the upcoming meeting in June 2018.]

(LKC arrived the meeting at 3:41pm)

1.7 **Tentative Meeting Schedule for Year 2018**

DP briefed Members on the paper CIC/CSY/P/004/18 regarding the Tentative Meeting Schedule for Year 2018.

The meetings for the Com-CSY in Year 2018 had tentatively been scheduled. The CIC Secretariat would issue a notice of meeting to Members for confirmation before each meeting.

Members took note of the tentative meeting schedule for year 2018.

(CYG left the meeting at 3:48pm)

1.8 **AOB**

(a) Construction Innovation and Technology Fund

A Member from Com-CSY would be invited to participate in the Working Group on the Construction Innovation and Technology Fund (CITF). After deliberation, the Chairperson of Com-CSY invited Members to express interest in participating in the Working Group.

[Post-meeting Notes: An invitation e-mail with Terms of Reference of the Working Group on CITF was sent to Com-CSY Members by the CIC Secretariat for nomination on 1 June 2018 after the Com-CSY Meeting.]

(b) Construction Safety Week 2018

AaY gave a brief presentation on “Construction Safety Week (CSW) 2018 and the associated activities” for Members’ information.

Jointly organised by the Development Bureau (DEVB) and CIC, CSW 2018 was successfully held from 21 to 29 May 2018. Key items were highlighted as follows:

New initiatives for this year:

- 1) Safety Video Competition – attracted nearly 100 entries and over 5,700 people voted for the “Most Popular Safety Video Award” and;
- 2) Safety Sharing Session in Construction Sites – nearly 40 construction sites participated.

Other activities:

- 1) Qigong Train-the-Trainers Course and Refresher course in May – over 200 people enrolled
- 2) Kick-off Ceremony and Conference on 21 May – over 500 people attended
- 3) Award Presentation Ceremony for Innovative Safety Initiative Award on 21 May – attracted over 120 entries
- 4) Site Visits on 24 May – arranged 10 exemplary sites with over 300 people enrolled
- 5) Carnival on 27 May – attracted over 7,000 people participated
- 6) Award Presentation Ceremony for the 24th Considerate Contractors Site Award Scheme on 29 May – attracted over 300 construction sites participated and over 900 people attended the ceremony.

1.9 **Next Meeting**

5 July 2018 (Thursday) at 2:30 pm at the Board Room, 38/F, COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon.

There being no further business, the meeting was adjourned at 4:13pm.

CIC Secretariat
June 2018