

The Construction Industry Council (CIC) was formed on 1 February 2007 under the Construction Industry Council Ordinance (Cap. 587). Our Mission is to strengthen the sustainability of the construction industry in Hong Kong by providing a communication platform, striving for continuous improvement, increasing awareness of health and safety, as well as improving skills development.



The CIC is looking for a highly talented individual to fill the position of:

## **Officer – Research and Development**

### **The applicant must possess**

- (1) a recognised degree in engineering / surveying / architecture / science or other construction related discipline;
- (2) a minimum of 3 years post-qualification work experience in engineering / surveying / architecture / science or other construction related fields;
- (3) a high level of integrity and a sense of responsibility;
- (4) proficiency in computer skills including Microsoft application software (Word, Excel and PowerPoint) and Chinese word processing; and
- (5) good command of both written and spoken English and Chinese.

*(Applicants who do not possess the required qualifications and / or experience may be considered for other positions within the organisation.)*

### **Duties include**

- (1) to assist Senior Officer – Research and Development to carry out construction manpower forecasts and to generate manpower reports;
- (2) to collect relevant data and conduct surveys for the manpower forecasts, analyse results and prepare reports;
- (3) to coordinate with various stakeholders for data collection and verification;
- (4) to prepare committee papers and reports related to manpower forecasts;
- (5) to take up the research duties and initiatives for enhancing the performance and competitiveness of the construction industry; and

(6) to carry out any other duties as assigned from time to time by the CIC.

## Applications

The position is on a renewable fixed-term contract (subject to performance and operational needs) for a period of 2 years.

Please send an updated curriculum vitae, the results of English and Chinese Language obtained in public examinations, current and expected salary together with a covering letter stating one's suitability for the job and quoting the job reference number **(17 / O – RD(MF) – 060K)** to [hrds@cic.hk](mailto:hrds@cic.hk) or by mail to the address below on or before **25 April 2017**. For further details on CIC please refer to website: <http://www.cic.hk>.

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*Construction Industry Council*  
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