

The Construction Industry Council (CIC) was formed on 1 February 2007 under the Construction Industry Council Ordinance (Cap. 587). Our Mission is to strengthen the sustainability of the construction industry in Hong Kong by providing a communication platform, striving for continuous improvement, increasing awareness of health and safety, as well as improving skills development.



The CIC is looking for a highly talented individual to fill the position of:

## **Officer – Information Technology**

### **The applicant must possess**

- (1) a recognised degree in Information Technology (IT) or other related disciplines; possession of Cisco Certified Network Professional (CCNP) / Microsoft Certified Solution Expert (MCSE) would be an advantage;
- (2) a minimum of 3 years post-qualification work experience in design and supporting multi-sites network infrastructure;
- (3) familiarity in virtualization, storage, wired and wireless network, WAN optimization, network security, unified communication, database and system management;
- (4) in depth knowledge of Microsoft Active Directory, Microsoft Exchange, Microsoft SQL Server, and VMware;
- (5) good communication and interpersonal skills;
- (6) pro-active, good organisation skills and strong teamwork mindset ; and
- (7) good command of both written and spoken English and Chinese.

*(Applicants who do not possess the required qualifications and / or experience may be considered for other positions within the organisation.)*

### **Duties include**

- (1) to analyse business requirements to develop IT infrastructure solutions, including but not limited to networking, servers, firewalls, end user devices, and their framework;
- (2) to establish governing principles for IT infrastructure design and deployment and ensure the best practices are followed;

- (3) to identify the areas / opportunities of improvement on IT infrastructure support and make proposal on project / enhancement initiatives;
- (4) to establish proper documentations to ensure IT infrastructure installation / reinstallation / recovery, and effective ongoing operations;
- (5) to participate in evaluation of IT infrastructure technologies and products;
- (6) to monitor and administrate the IT infrastructure to maintain a reliable and stable operation environment;
- (7) to conduct regular review on the operating IT infrastructure to identify the areas for improvement;
- (8) to manage and execute assigned projects to produce quality and timely deliverables; and
- (9) to carry out any other duties as assigned from time to time by the CIC.

## Applications

The position is on a renewable fixed-term contract (subject to performance and operational needs) for a period of 2 years.

Please send an updated curriculum vitae, the results of English and Chinese Language obtained in public examinations, current and expected salary together with a covering letter stating one's suitability for the job and quoting the job reference number **(17 / O – IT – 048F)** to [hrds@cic.hk](mailto:hrds@cic.hk) or by mail to the address below on or before **4 April 2017**. For further details on CIC please refer to website: <http://www.cic.hk>.

*Manager - Human Resources*  
*Construction Industry Council*  
*38/F, COS Centre*  
*56 Tsun Yip Street*  
*Kwun Tong, Kowloon*